

Village Board

Village President

Frank DeSimone

Trustees

Rosa Carmona

Doug Eltman

Ann Franz

McLane Lomax

Nicholas Panicola Jr.

Armando Perez

Village Clerk

Nancy Quinn

Village Manager

Daniel Schulze



Village of Bensenville, Illinois VILLAGE BOARD BOARD OF TRUSTEES MEETING AGENDA 6:30 PM December 16, 2025

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC HEARING/PRESENTATION
 1. *Recognition of Village Employee*
 2. *Proclamation Honoring the Bensenville / Wood Dale Raiders TCYFL Super Bowl Champions*
- V. PUBLIC COMMENT (3 minutes per person with a 30 minute meeting limitation)
- VI. APPROVAL OF MINUTES
 1. *November 18, 2025 Village Board Meeting Minutes*
- VII. WARRANT
 1. *Warrant - December 16, 2025 25/12 \$7,659,510.54*
- VIII. **CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE”**
- IX. **REPORTS OF VILLAGE DEPARTMENTS**
 - A. Administration
 1. *Ordinance Amending Section 3-3-5 of the Bensenville Village Code – Liquor Regulations – to Increase the Number of Class E1 Liquor Licenses from 13 to 14 for the Issuance of a Liquor License to Tee's Slice of Chicago*
 2. *Resolution Granting the Advise and Consent to the Village President's Appointment of John Schammert to the Community Development Commission*
 - B. Community and Economic Development
 1. *Ordinance Approving a Special Use Permit Allowing a Food Processing Use at*

1001 Entry Drive

2. *Ordinance Denying a Special Use Permit for a Motor Vehicle Repair and/or Service at 1061 Waveland Avenue*
3. *Ordinance Approving a Special Use Permit Allowing a Motor Vehicle Repair and/or Service Use at 226 Park Street*
4. *Ordinance Approving a Preliminary and Final Plat of Subdivision (Consolidation) at 654 East Jefferson Street*
5. *Ordinance Approving a Plat of Easement for Stormwater Management Purposes at 740 County Line Road*

C. Finance

1. *Resolution Authorizing An Agreement With Sikich For Audit Services For The Calendar Years 2025 Through 2027.*

D. Police Department

1. *Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Weight Limits*
2. *Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Routes*

E. Public Works

1. *Resolution Authorizing the Close Out of Motor Fuel Tax (MFT) Funds to Pay for Roadway Related General Maintenance in the Amount of \$290,089.74 from January 1, 2025 to December 31, 2025.*
2. *Resolution Appropriating the Use of Motor Fuel Tax (MFT) Funds to Pay For Roadway Related General Maintenance in the Amount of \$250,000 from January 1, 2026 to December 31, 2026.*
3. *Resolution Authorizing the 2026 Approved Vendor List for Village Departments Utilizing Parts, Equipment, and Services*
4. *Resolution Authorizing the Execution of a Purchase Order to Al Warren Oil Company, Inc. to Provide Fuel Tank Rental and Fleet Fueling Services in the Not-to-Exceed Amount of \$229,000*
5. *Resolution Authorizing the Execution of Extension #2 with ASE Illini-Scapes Inc. for Turf Chemical Treatment Program in the Not-to-Exceed Amount of \$26,677.85*
6. *Resolution Authorizing a Two (2) Year Contract with Teklab Inc. for the Wastewater Sampling and Analysis Services in the Not-to-Exceed Amount of \$144,900*
7. *Resolution Authorizing the Execution of Amendment No. 8 to the Engineering Services Agreement with HR Green for Plan Review Services Associated with the Elgin-O'Hare Western Access Project in the Additional Not to Exceed Amount of \$75,000 for a Revised Contract Total of \$873,000*
8. *Resolution Authorizing the Execution of a One Year Contract Extension for Biosolids Hauling with Stewart Spreading in the Not-to-Exceed Amount of \$190,080*
9. *Resolution Authorizing the Execution of a Payment to Vian Construction for an Emergency Sewer Repair at York Road and Jefferson Street in the Amount of \$28,000.00*

10. *Resolution Authorizing the Execution of IDOT's Resolution Establishing a Class II or Prohibited Truck Route and Requesting Their Inclusion on IDOT's Official Truck Route Website.*

F. Recreation

1. *Resolution Authorizing the Execution of the PACE Paratransit Local Share Agreement for Participation in the 2025 Ride DuPage Program and Purchase Order in the Amount of \$50,000*

X. **REPORTS OF VILLAGE OFFICERS:**

- A. PRESIDENT'S REMARKS:
B. VILLAGE MANAGER'S REPORT:
C. VILLAGE ATTORNEY'S REPORT:

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

- A. Review of Executive Session Minutes [5 ILCS 120/2 (C) (21)]
B. Personnel [5 ILCS 120/2 (C) (1)]
C. Collective Bargaining [5 ILCS 120/2 (C) (2)]
D. Property Acquisition [5 ILCS 120/2 (C) (5)]
E. Litigation [5 ILCS 120/2 (C) (11)]

XIV. MATTERS REFERRED FROM EXECUTIVE SESSION

XV. ADJOURNMENT

TYPE:

Presentation

SUBMITTED BY:

DEPARTMENT:

DATE:

December 16, 2025

DESCRIPTION:

Recognition of Village Employee

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

COMMITTEE ACTION:

DATE:

BACKGROUND:

KEY ISSUES:

ALTERNATIVES:

RECOMMENDATION:

BUDGET IMPACT:

ACTION REQUIRED:

TYPE:Proclamation**SUBMITTED BY:**Corey Williamsen**DEPARTMENT:**Village Clerk's Office**DATE:**December 16, 2025**DESCRIPTION:**Proclamation Honoring the Bensenville / Wood Dale Raiders TCYFL Super Bowl Champions***SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:***

COMMITTEE ACTION:**DATE:**

BACKGROUND:**KEY ISSUES:****ALTERNATIVES:****RECOMMENDATION:****BUDGET IMPACT:****ACTION REQUIRED:**

TYPE:Minutes**SUBMITTED BY:**Corey Williamsen**DEPARTMENT:**Village Clerk's Office**DATE:**December 16, 2025**DESCRIPTION:**November 18, 2025 Village Board Meeting Minutes**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:****COMMITTEE ACTION:****DATE:****BACKGROUND:****KEY ISSUES:****ALTERNATIVES:****RECOMMENDATION:****BUDGET IMPACT:****ACTION REQUIRED:****ATTACHMENTS:****Description**

DRAFT_251118_VB

Upload Date

12/12/2025

Type

Cover Memo

Village of Bensenville
Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING
November 18, 2025

CALL TO ORDER: 1. President DeSimone called the meeting to order at 6:30 p.m.

ROLL CALL: 2. Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

President DeSimone, Carmona, Franz, Lomax, Panicola, Perez

Absent: None

A quorum was present.

Staff Present: D. Schulze, B. Swanson, L. Benowitz, J. Caracci, S. Flynn, W. Magdziarz, M. Ribando, C. Williamsen

PUBLIC HEARING: President DeSimone called the Public Hearing for the 2026 Annual Budget and Community Investment Plan to order at 6:31 p.m.

Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

President DeSimone, Carmona, Franz, Lomax, Panicola, Perez

Absent: None

A quorum was present.

President DeSimone provided an overview of the proposed 2026 Annual Budget and Community Investment Plan.

President DeSimone asked if there was any member of the Public that would like to make comment. There was none.

Motion: Trustee Lomax made a motion to close the Public Hearing. Trustee Carmona seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

President DeSimone closed the Public Hearing at 6:34 p.m.

PUBLIC COMMENT: **Robert Benson – 435 Barron Street, Bensenville, Illinois**
Mr. Benson addressed the Village Board regarding several ordinance on the agenda.

**APPROVAL OF
MINUTES:**

4. The October 28, 2025 Village Board Meeting minutes were presented.

Motion: Trustee Perez made a motion to approve the minutes as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**WARRANT NO.
25/11:**

5. President DeSimone presented **Warrant No. 25/11** in the amount of \$2,654,754,.97.

Motion: Trustee Lomax made a motion to approve the warrant as presented. Trustee Franz the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-121-2025:**

6. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-121-2025** entitled a **Resolution Authorizing an Amendment of the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission.**

Deputy Village Clerk, Corey Williamsen stated the O'Hare Noise Compatibility Commission (ONCC) Intergovernmental Agreement was established in 1996. Mr. Williamsen stated the Village is a member of the ONCC along with several surrounding Towns and School Districts.

Mr. Williamsen stated on October 16, 2025, the City of Chicago affirmed its interest in extending the ONCC Intergovernmental Agreement (IGA) for another five years, thru December 31, 2030.

Mr. Williamsen stated the proposed amendment to the IGA reads as follows:

This Agreement shall be effective January 1, 2026, and shall terminate on December 31, 2030, unless otherwise terminated with the written consent of the City and two-thirds of the Members. The term of this Agreement may be extended upon the approval of the City and any Member which wishes to extend the term of the Agreement. If any Member defaults in any material respect in the performance of any of its duties or obligations under this Agreement, and such default continues for 30 days after the O'Hare Commission notifies the Member, the O'Hare Commission may terminate the defaulting Member's participation as a party to this Agreement. A material default by a Member shall include, but is not limited to, failure to comply with Section 6. (please see attendance policy under Section 6).

Motion: Trustee Panicola made a motion approve the resolution as presented. Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-122-2025:**

7. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-122-2025** entitled a **Resolution Authorizing a Contract with Illinois Counties Risk Management Trust (ICRMT) for Property, Liability, and Workers Compensation Insurance Effective December 1, 2025, to November 30, 2026, in the Not-to-Exceed Amount of \$840,023.**

Director of Human Resources and Risk Management, Mary Ribando stated Alliant, the Village's insurance broker, received a quote from the Illinois Counties Risk Management Trust (ICRMT) and negotiated on the Village's behalf for liability-related insurance coverage, including property, liability, and worker's compensation coverage. These policies are renewed annually to protect the Village from losses from claims.

Mrs. Ribando stated ICRMT provided a quote for property, liability, and worker's compensation insurance services for one-year in the amount of \$840,023, for the year starting December 1, 2025, to November 30, 2026.

Motion: Trustee Franz made a motion approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
47-2025:**

8. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 47-2025** entitled an **Ordinance Approving a Special Use Permit For a Planned Unit Development at 800 & 877 Supreme Drive and 800-820 Thorndale Avenue, Bensenville, Illinois.**

Director of Community and Economic Development, Walter Magdziarz stated the Applicant is the owner of the subject properties and desires to redevelop the properties by razing the obsolete existing structures and constructing two new modern warehouse buildings with accessory parking and loading facilities.

Mr. Magdziarz stated the redevelopment plan is complex as it involves vacating a portion of an existing public street (Supreme Drive), abandoning and relocating existing public utilities, reconfiguring the existing lot lines, demolition of existing structures and other property improvements all in a phased approach. Mr. Magdziarz stated demolition of the first structure is pending with others to follow in early 2026. Mr. Magdziarz stated the Applicant does not have tenants for the two new buildings at this time but expects to have commitments before the building are completed.

Mr. Magdziarz stated due to the complexity of the redevelopment plan, the recommendation includes a number of conditions of approval meant to function as assurances that critical elements of the redevelopment plan are properly executed. Mr. Magdziarz stated the Applicant is aware of and agrees with the conditions of approval.

Motion: Trustee Perez made a motion to adopt the ordinance as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
48-2025:**

9. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 48-2025** entitled an **Ordinance of the Village of Bensenville, DuPage and Cook Counties, Illinois, Amending Chapters 2, 4, and 6 of Title Six, and Chapters 6 and 10 of Title Eight, of the Bensenville Village Code to Implement an Administrative Fee for Nuisance Abatement.**

Mr. Magdziarz stated the Village Code permits the Village to recover its costs incurred in abating nuisances, such as mowing, but there is no mention of recovering administrative costs. Mr. Magdziarz stated the proposed amendment acknowledges administrative costs associated with nuisance abatement activities as recoverable.

Mr. Magdziarz stated cost recovery is a key element of the Village's fiscal responsibility.

Motion: Trustee Lomax made a motion to adopt the ordinance as presented. Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Ordinance No.
49-2025:

10. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 49-2025** entitled an **Ordinance Adopting the Annual Budget for the Village of Bensenville for the Fiscal Year Commencing January 1, 2026 and Ending December 31, 2026.**

Director of Finance, Lisa Banovetz stated per the Budget Act, under which the Village functions, the annual budget must be adopted before the commencement of the Fiscal Year. Mrs. Banovetz stated as such, the 2026 Budget must be approved by the Village Board by December 31st of each year. Mrs. Banovetz stated as a requirement of the annual budget process, the Village is required to hold a Public Hearing to obtain public input for the purpose of making legal decisions relating to the 2026 Draft annual budget. Mrs. Banovetz stated this Public Hearing was held on November 18, 2025.

Mrs. Banovetz stated the 2026 annual budgeted total revenues are \$80,989,211 and total budgeted expenditures are \$95,287,551.

Mrs. Banovetz stated key highlights of the 2026 Annual Budget and Community Investment Program are:

- The Village's property tax levy was set just under the 4.99 percent PTELL limitation and is projected to generate an increase of approximately 2.9 percent over the prior year's extension.
- Police Pension Funding: Tax levy aligns with the actuary's 2026 recommendation.
- Union salary increases are based on MAP collective bargaining agreements, with projected adjustments for AFSCME as the current contract expires on December 31, 2025.
- Insurance premiums: 6% increase in property, casualty, workers compensation, and medical insurance.
- Inflation Adjustments: Factored into contracted services for 2026.
- Sales Tax Reduction: Projected decrease due to the departure of a major business in 2025.
- State Shared Revenue: Based on Illinois Municipal League's September 2025 per-capita estimates for:
 - State Income Tax
 - State Use Tax
 - Motor Fuel Tax
 - Cannabis Tax

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Motion: Trustee Lomax made a motion to adopt the ordinance as presented.
Trustee Carmona seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
50-2025:**

11. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 50-2025** entitled an **Ordinance Approving the 2026 Tax Levy in the Amount of \$5,688,850.**

Mrs. Banovetz stated the Truth in Taxation Act requires that, at least twenty (20) days prior to the Village adopting its property tax levy, the Village must estimate the total amount of property tax extensions necessary to fund Village operations. Mrs. Banovetz stated if this proposed aggregate levy exceeds the prior year's tax extension by more than 5%, the law mandates publication of an additional public notice in a newspaper and the holding of a public hearing before the levy can be adopted.

Mrs. Banovetz stated the final 2026 tax levy must be filed with both Cook and DuPage Counties by the statutory deadline, which, for the current calendar year, is December 31, 2025.

Mrs. Banovetz stated recent amendments require that, where applicable, notice of a hearing (if required) must be posted on the taxing district's website for at least 30 consecutive days and meet newspaper publication requirements, but these procedures are unnecessary if the proposed levy does not exceed the 5% threshold.

Mrs. Banovetz stated for the Village's 2026 levy, the proposed aggregate increase is 4.99% over the previous year's aggregate levy, as defined in Section 18-55(b) of the Truth in Taxation Law (35 ILCS 200/18-55). Mrs. Banovetz stated this increase remains below the statutory 5% threshold and, therefore, does not trigger the requirement for additional public notice or a public hearing.

Mrs. Banovetz stated Bensenville's property tax rate decreased by (3.53%), from 9.0131 in the 2023 tax year to 8.6947 in 2024.

Mrs. Banovetz stated the Village's residents contribute to twelve distinct taxing districts. Mrs. Banovetz stated 8.58% of each property tax dollar is allocated specifically to funding Village services.

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Motion: Trustee Lomax made a motion to adopt the ordinance as presented.
Trustee Panicola seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
51-2025:**

12. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 51-2025** entitled an **Ordinance Abating the Tax Heretofore Levied for the Year 2025 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Sources) for the Village of Bensenville, Counties of Cook and DuPage, Illinois.**

Mrs. Banovetz stated the Village has several General Obligation Bonds (Alternate Revenue Sources). Mrs. Banovetz stated the Village's intention is that the respective bond payments are paid from alternate revenue sources and that the burden of these payments do not fall on the Village's taxpayers.

Mrs. Banovetz stated attachment A of this Ordinance details the debt service levies that will be abated in their entirety for tax year 2025.

Mrs. Banovetz stated the purpose of the abatement of the General Obligation Bonds (Alternate Revenue Sources) is to confirm the Village's fiscal responsibility in meeting debt service payments through designated alternate revenue sources.

Mrs. Banovetz stated if the Village does not adopt an abatement ordinance and the alternate revenues prove insufficient to cover bond payments, the debt service will be levied against property taxes by the respective counties.

Mrs. Banovetz stated staff has determined that the alternate revenue sources currently generate sufficient funds to cover these payments, ensuring no burden on the Village's property taxpayers.

Motion: Trustee Lomax made a motion to adopt the ordinance as presented.
Trustee Perez seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
52-2025:**

13. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 52-2025** entitled an **Ordinance Establishing a Places for Eating Tax in the Village of Bensenville to Take Effect on March 1, 2026.**

Mrs. Banovetz stated the Places for Eating Tax (PFET) includes the following:

- A two (2) percent (%) tax assessed on gross receipts of food and beverages sold at qualifying establishments within the Village of Bensenville.
- While the PFET is technically imposed on the business, the economic burden of the tax does not necessarily have to remain with the business itself. Depending on pricing strategy and market conditions, the business may choose to pass the tax on to customers through adjusted prices, or alternatively, absorb the cost internally as part of its operating expenses.
- The PFET offers a fair and targeted approach to revenue generation. Unlike property taxes that affect all residents, this user-based tax applies only to those who utilize specific taxable services, ensuring a more equitable distribution of the tax burden.

Mrs. Banovetz stated the revenue generated from the PFET is vital to diversifying the Village's revenue base and ensuring the continued provision of essential services to the community. Mrs. Banovetz stated as with any organization or municipality, the Village faces rising operational costs and must sustain adequate revenue to meet these ongoing and future financial obligations.

Mrs. Banovetz stated stable and reliable revenue streams are also necessary to address unfunded mandates imposed by the state legislature. Mrs. Banovetz stated furthermore, the Village must compensate for declining revenues from traditional sources, including the telecommunications tax.

Mrs. Banovetz stated unlike home rule municipalities, which have broader taxing authority, the Village operates under more restrictive revenue-generating powers.

Mrs. Banovetz stated this limitation places the Village at a distinct disadvantage compared to its neighboring home rule municipalities, each of which possesses greater financial flexibility to maintain and expand services.

Motion: Trustee Lomax made a motion to adopt the ordinance as presented. Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
53-2025:**

14. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 53-2025** entitled an **Ordinance Of The Village Of Bensenville, DuPage And Cook Counties, Illinois Amending Chapter 19 Of Title Three Of The Bensenville Village Code Regarding The Amusement Tax.**

Mrs. Banovetz stated the Village currently imposes a 5% tax upon the gross fee paid by individuals who engage in Village amusement activities. Mrs. Banovetz stated the attached Ordinance expands the definition of “amusement” to encompass a wide-range of amusements offered by private businesses and facilities and streaming services (i.e., video streaming, audio streaming, and remotely-accessed online games made available or delivered electronically to patrons on a rental or subscription basis).

Mrs. Banovetz stated the Amusement Tax rate remains at 5% of the gross amount of consideration a person pays for the privilege to witness, view, or participate in an amusement.

Mrs. Banovetz stated the attached Ordinance provides that the updated amusement tax will commence on March 1, 2026.

Mrs. Banovetz stated not-for-profit organizations that are tax exempt, school districts, any governmental entity, or any entity that generates a majority of its revenue through charging an admission fee for an instructional class or the participation by a person in the creation of any type of artwork are exempt from collection of the tax.

Mrs. Banovetz stated businesses are required to file tax returns and pay the tax collected by the 20th day of the next calendar month.

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Motion: Trustee Lomax made a motion to adopt the ordinance as presented.
Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
54-2025:**

15. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 54-2025** entitled an **Ordinance Amending Chapter Two Of Title Five Of The Bensenville Village Code To Establish A Fee For Use Of Village-Owned Electric Vehicle Charging Stations.**

Mrs. Banovetz stated the Village currently levies an electricity use tax in accordance with Section 3-2-7 of the Village Code.

Mrs. Banovetz stated a number of municipalities, both home rule and non-home rule, have implemented user fees for the use of municipally owned electric vehicle charging stations.

Mrs. Banovetz stated this proposed Ordinance establishes a user fee of \$0.25 per kilowatt-hour (kWh), which reflects the average market rate for Level 2 chargers as of June 2025.

Mrs. Banovetz stated the average market rate for direct current fast chargers (Level 3) as of June 2025 is \$0.47 per kWh.

Mrs. Banovetz stated based on the type of charging stations installed and the Village's operational and maintenance costs, the Village may adjust the user fee as deemed necessary.

Mrs. Banovetz stated this Ordinance also imposes an overstay fee of \$10 per hour for vehicles that stay parked at the charging station after completion of charging. Mrs. Banovetz stated this overstay fee is intended to discourage drivers from using the charging space as free parking for extended periods of time.

Mrs. Banovetz stated this Ordinance exempts Village-owned vehicles from the fees.

Motion: Trustee Lomax made a motion to adopt the ordinance as presented.
Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
55-2025:**

16. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 55-2025** entitled an **Ordinance Adopting Amendment One (1) to the Annual Budget for the Village of Bensenville for the Calendar Year Commencing January 1, 2025 and Ending December 31, 2025 for the Allocation of 2024 Surplus Reserves and Other 2025 Budget Modifications.**

Mrs. Banovetz stated the Village's Calendar Year 2024 audit reported a General Fund surplus of \$13,080,669.

Mrs. Banovetz stated pursuant to the Village's Fund Balance and Reserve Policy, the Board previously authorized staff to allocate the prior year's General Fund surplus through a budget amendment following completion of the annual audit.

Mrs. Banovetz stated the surplus will be distributed to other Village funds in accordance with this policy.

Mrs. Banovetz stated staff is recommending the following distribution of the \$13,080,669 surplus in accordance with its Fund Balance and Reserve Policy as follows:

- Tier 1 ~ \$4,512,579 will be allocated in accordance with the Tier 1 allocation per the Fund Balance and Reserve Policy. See Exhibit A for further details.
- Tier 2 ~ \$2,142,023 is the Village's Stabilization Fund Balance Contribution. The purpose of this tier is to provide sufficient reserves in the General Fund. No transfer is needed, this amount will be deducted from the total amount to be distributed, and this amount will remain in the Village's General Fund.
- Tier 3 ~ \$2,184,863 is the allocation to the Village's Police Pension Unfunded Liability Contribution.

- Tier 4 ~ \$4,241,205 is the allocation to the Storm Sewer Capital Improvement Contribution /Debt Sinking Fund Contribution.

Motion: Trustee Panicola made a motion to adopt the ordinance as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-123-2025:**

17. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-123-2025** entitled a **Resolution Approving a 2025 Payment to the Village of Bensenville's Police Pension Fund in the Amount of \$2,184,863.**

Mrs. Banovetz stated in accordance with the Village's Fund Balance and Reserve Policy, the Board provided approval to Village staff to perform an annual allocation of its general fund surplus from the previous calendar year once its annual audit had been completed.

Mrs. Banovetz stated the Calendar Year 2025 audit calculated a \$13,080,669 surplus in accordance with its Fund Balance and Reserve Policy. Mrs. Banovetz stated Tier 3 of this policy addresses the Village's Police Pension Unfunded Liability Contribution.

Mrs. Banovetz stated the purpose of the Tier 3 category in the Village's Fund Balance and Reserve Policy is to provide additional funding to the Police Pension Fund.

Mrs. Banovetz stated this additional funding will decrease the unfunded portion of the Police Pension Fund plan. Mrs. Banovetz stated it will also create interest savings on the unfunded portion of the pension liability. Mrs. Banovetz stated future cash flow obligations of the fund will be reduced in subsequent years. Mrs. Banovetz stated ultimately, additional payments to the Village's Police Pension Fund will stabilize the fund.

Mrs. Banovetz stated this policy states that up to thirty-four (34%) of the remaining Fund Balance Surplus after Tier 1 and Tier 2 allocations are made are allowed to be used as a base to calculate the Tier 3 payment to the Police Pension Fund. Mrs. Banovetz stated this year's calculation for the Tier 3 payment is \$2,184,863.

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Motion: Trustee Perez made a motion approve the resolution as presented.
Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-124-2025:**

18. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-124-2025** entitled a **Resolution Establishing 2026 Refuse and Recycling and Yard Waste Collection Services.**

Mrs. Banovetz stated in October 2018, the Village entered into a refuse and recycling and yard waste collection services agreement with Republic Services (Allied Waste) establishing rates refuse and recycling services for the Village. Mrs. Banovetz stated pursuant to the agreement, all fees for solid waste, yard waste, and recycling services increased by three (3)% starting January 2021.

Mrs. Banovetz stated in August 2023, the Village adopted Ordinance No. 33-2023 authorizing the execution of an amendment to the Village's current residential solid waste, yard waste, and recycling services agreement with Allied Waste Services of North America LLC (D/B/A Republic Services of Melrose Park) dated August 23, 2023. Mrs. Banovetz stated this amendment to the ordinance approved a three (3) year extension of the contract that includes an annual four (4)% rate increase beginning on January 1, 2024.

Mrs. Banovetz stated staff recommends to adopt the established rates for refuse and recycling and yard waste collection services listed in Attachment A of Ordinance No. 33-2023.

Mrs. Banovetz stated these rates will be effective January 1, 2026, and will be assessed for all Village customers who receive refuse collection services.

Mrs. Banovetz stated this is strictly a pass-through charge. Mrs. Banovetz stated the Village is charging its customers the same rates its vendor is charging the Village for this service.

Motion: Trustee Lomax made a motion approve the resolution as presented.
Trustee Panicola seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
56-2025:**

19. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 56-2025** entitled an **Ordinance Amending Title Five of the Bensenville Village Code Regarding Motorized Bicycles and Scooters.**

Police Chief, Bardley Swanson stated electric bicycles and scooters offer a fun and efficient way to travel, but they also come with risks.

Chief Swanson stated to address the increasing use of electric bikes and scooters, Staff has drafted the attached ordinance to allow safe and responsible operation throughout the Village. Chief Swanson stated these regulations aim to better align the responsibilities and requirements for riders of electric bike and electric scooters with drivers of other motorized vehicles.

Motion: Trustee Lomax made a motion to adopt the ordinance as presented. Trustee Carmona seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
57-2025:**

20. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 57-2025** entitled an **Ordinance Designating Certain Property as Surplus and Authorizing the Disposition of the Same.**

Director of Public Works, Joe Caracci stated the Village routinely declares equipment, material, and assets surplus if there is no longer a need for them.

Mr. Caracci stated in an effort to clear out items that are no longer useful to the Village business and operations, all departments were asked to determine if any equipment should be declared surplus.

Mr. Caracci stated the equipment being surplus is from IT.

Motion: Trustee Panicola made a motion to adopt the ordinance as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-125-2025:**

21. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-125-2025** entitled a **Resolution Authorizing the Execution of a Purchase Order to Roesch Ford for the Purchase of Eleven (11) Public Works, Recreation and Police Vehicles in the Not-to-Exceed Amount of \$663,805.**

Mr. Caracci stated the CY2026 Capital Investment Plan includes the purchase of multiple Ford vehicles for multiple Departments. Mr. Caracci stated as part of our agreement with Roesch Ford, they provide the vehicles to the Village at the lowest government pricing available. Mr. Caracci stated the vehicles requiring upfits and warranties, include them in their total.

Mr. Caracci stated this item is being approved for 2026 and will utilize CY2026 funds.

Motion: Trustee Lomax made a motion approve the resolution as presented. Trustee Carmona seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-126-2025:**

22. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-126-2025** entitled a **Resolution Authorizing to Waive Competitive Bidding and Execute One Year Contract Extension with Lindahl Brothers, Inc. for Sand & Stone Delivery and Debris Hauling in the Not-to-Exceed Amount of \$100,000.**

Mr. Caracci stated as part of our Public Works Operations, the delivery of sand and stone for the purpose of utility digs, pavement restorations, and parkway restorations is critical.

Mr. Caracci stated also, the removal of debris (spoils, concrete, asphalt, etc.) from our facility to a Clean Construction and Demolition Debris (CCDD) facility is required.

Mr. Caracci stated Lindahl Brothers, Inc. of Bensenville, Illinois has provided sand & stone delivery and municipal debris hauling services reliably since the fall of 2010.

Mr. Caracci stated because they are a local, reputable and reliable vendor, the Village opted to waive the competitive bidding process and negotiate directly with Lindahl, a local Bensenville business, for another one (1) year extension with an increase in 3.0%.

Mr. Caracci stated the Village budgets for materials and hauling in multiple accounts. Mr. Caracci stated we are seeking to award a Purchase Order with Lindahl for the budgeted amount of \$100,000. Mr. Caracci stated this contract is being approved for 2026 and will utilize CY2026 funds.

Motion:

Trustee Lomax made a motion approve the resolution as presented. Trustee Panicola seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-127-2025:**

23. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-127-2025** entitled a **Resolution Authorizing the Execution of a GIS Consortium Service Provider Contract with Municipal GIS Partners, Inc. (MGP) for the 2026 Calendar Year in the Not-to-Exceed Amount of \$99,734.04.**

Mr. Caracci stated Geographic Information Systems (GIS) is a computer system designed to capture, store, manipulate, analyze, manage and present all types of geographical data. Mr. Caracci stated the Geographic Information System Consortium (GISC) model is a best practice initiative whereby multiple municipalities collaborate to outsource their GIS technology needs with a single private sector provider. Mr. Caracci stated this tradition continues through annual review by the board of directors. Mr. Caracci stated membership will provide the Village access to resources that otherwise would be cost-prohibitive for a community of our size.

Mr. Caracci stated members apply their GIS investment to solutions and all intellectual property developed by the GISC belongs to its members.

Mr. Caracci stated in 2015, the Village joined 31 other Illinois communities that share resources and benefits. Membership in the consortium greatly improves the Village record keeping and accurate information management. Mr. Caracci stated the Village has the ability to store and access related parcel data such as permits, maintenance records, plats, and ordinances. Mr. Caracci stated informative exhibits and maps can be streamlined to better define projects.

Mr. Caracci stated currently, there are 45 member communities in Chicagoland.

Mr. Caracci stated member programs are continually evolving as new solutions emerge to address common challenges. Mr. Caracci stated the GIS Consortium provides an array of solutions that members can implement and add to standards, applications, training, and shared procurement. Mr. Caracci stated the Board routinely identifies opportunities where cost and operation efficiency can be improved by the organization. Mr. Caracci stated once these improvements are identified, the members cooperatively develop the solution.

Mr. Caracci stated although each community within the GIS Consortium is unique, many of their needs are similar. Mr. Caracci stated these common-denominator traits are where the GIS Consortium focuses its resources.

Mr. Caracci stated our GIS membership to the Consortium includes an on-site GIS Specialist at our facilities two days a week. Mr. Caracci stated behind the scenes development and management of our account is also included.

Mr. Caracci stated as a component of joining the GIS Consortium, the Village annually enters into a Service Provider Agreement with Municipal GIS Partners, Inc., a consultant providing Consortium members staffing and technical assistance. Mr. Caracci stated the cost for the contract this year is \$99,734.04. Mr. Caracci stated details of the costs are attached. Mr. Caracci stated this contract is being approved for 2026 and will utilize CY2026 funds.

Motion:

Trustee Perez made a motion approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Resolution No.
R-128-2025:

24. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-128-2025** entitled a **Resolution Authorizing the Execution of an Engineering Services Agreement with Hey and Associates, Inc. for the Addison Creek Stabilization Phase II Project in the not-to-exceed amount of \$269,975.**

Mr. Caracci stated three tributaries to Addison Creek run through the southern part of Bensenville and all lead into the main branch of Addison Creek at Redmond. Mr. Caracci stated from Redmond, the creek runs south, through a portion of River Forest Country Club, then through the old Legends property, continuing south of Grand Avenue. Mr. Caracci stated the length of the main branch through Bensenville (George to Grand) is approximately 2,900 feet.

Mr. Caracci stated over the years, the creek bed has been reduced due to sedimentation, reducing its effectiveness to carry storm water; the creek banks are showing evidence of deterioration; and vegetation along the banks and upper ledges of the creek is overgrown and no longer navigable at some locations. Mr. Caracci stated the Village would like to make storm water improvements to the creek and possibly transform the area to a destination feature within Bensenville.

Mr. Caracci stated Hey and Associates, Inc. (Hey) provided a Phase I planning and design study of Addison Creek at the end of 2023 and 2025 and design engineering to clear the overgrown brush and invasive trees in 2024. Mr. Caracci stated as part of the 2023 study, Hey had developed a high-level concept plan for streambank widening/stabilization, two-stage detention, and pedestrian paths/boardwalks. Mr. Caracci stated tree and vegetation clearing along Addison Creek has been completed that allowed for a detailed survey of the creek and its banks. Mr. Caracci stated in 2025, updated the 2023 preliminary engineering study to evaluate stabilization options.

Mr. Caracci stated in 2025, the Village advertised for and selected through a Qualification Based System (QBS) approach a list of engineering firms to provide design engineering services for the upcoming years. Mr. Caracci stated Hey and Associates (Hey) is one of the shortlisted firms to provide stormwater engineering services.

Mr. Caracci stated this proposal from HEY is to begin the Phase II design engineering along the Addison Creek corridor north of Grand Avenue to approximately Belmont Avenue. Mr. Caracci stated the scope includes providing 30% preliminary engineering plans, permit submittal for USACE, preapplication meeting with DuPage County Stormwater, and preparation of the DuPage County permit submittal (submittal will depend on pre-application meeting). Mr. Caracci stated the work will include development of site plans for a final buildout although the project will likely be phased with the streambank corridor being fully designed first and other site improvements coming in later phases. Mr. Caracci stated a separate proposal will be submitted for completion through full plans, specifications and estimates (PSE). Mr. Caracci stated work tasks for this project include:

- Additional Data Collection
- Environmental Sampling and Characterization
- Geotechnical Investigation
- Topographic Pickup Survey
- Site Improvements and Preliminary Design/Coordination
- Hydrologic/Hydraulic Analysis
- Preliminary Engineering Plans
- Permitting
- Project Management and Meetings

Mr. Caracci stated after a scoping meeting and negotiations with Village staff, Hey's proposed work effort and fee total \$269,975 for this project. Mr. Caracci stated staff anticipates a future contract to come forth to the Board for consideration.

Motion: Trustee Panicola made a motion approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-129-2025:**

25. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-129-2025** entitled a **Resolution Authorizing the Execution of an Extension #1 of the Contract with L.A.R. Lawn & Grounds for Lawn Maintenance Services in the Not-to-Exceed Amount of \$83,994.18.**

Mr. Caracci stated the Village has contracted the lawn mowing of multiple Village properties for over ten years. Mr. Caracci stated contracting this work is a cost-effective way to mow large areas, small lots, medians and rights-of-way allowing the Village staff to focus on mulching, trimming, trash removal, brush collection, and maintenance of other Village property areas. Mr. Caracci stated the properties maintained by the lawn maintenance contractor are maintained on a frequent basis.

Mr. Caracci stated the Village formally bid this original 4-year contract in 2022. Mr. Caracci stated the contract includes nearly 80 different sites, including empty lots, medians, cul-de-sacs and dead ends. Mr. Caracci stated L.A.R. Lawn & Grounds was awarded the initial contract. Mr. Caracci stated staff has been pleased with their services and feel comfortable extending the contract for an additional year. Mr. Caracci stated the extension includes a 2.9% (CPI) increase. Mr. Caracci stated the 2026 contract value will be \$83,994.18. Mr. Caracci stated this item is being approved for 2026 and will utilize CY2026 funds.

Motion: Trustee Perez made a motion approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-130-2025:**

26. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-130-2025** entitled a **Resolution Approving a Municipal Partnership Agreement For Fiscal Year 2026 with the DuPage Convention and Visitors Bureau.**

Director of Recreation, Sean Flynn stated established through the efforts of a coalition of DuPage area hotel executives and business representatives in 1987, the DuPage Convention & Visitors Bureau was formally certified in 1989 by the State of Illinois and is the official agency to promote the county's multi-billion-dollar tourism industry and market DuPage County as a destination for visitors, conventions and economic development.

Mr. Flynn stated the DuPage Convention and Visitors Bureau (DCVB) is a certified marketing organization recognized by the State of Illinois to represent DuPage County tourism. Mr. Flynn stated DCVB provides industry leadership, support, and collaborates with the municipal partners ensuring community success.

Motion: Trustee Lomax made a motion approve the resolution as presented. Trustee Panicola seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**PRESIDENT'S
REMARKS:**

President DeSimone announced the Village and Grand Subaru, along with the Bensenville/Wood Dale Food Pantry will be distributing turkeys to those in need on November 22nd; full details can be found on the Village's website.

President DeSimone announced Holiday Magic is being held on November 23rd; full details can be found on the Village's website.

**MANAGERS
REPORT:**

Village Manager, Dan Schulze, announced Village Hall will be closed on November 27th and 28th in observation of Thanksgiving.

**VILLAGE ATTORNEY
REPORT:**

Village Attorney, P. Joseph Montana had no report.

**UNFINISHED
BUSINESS:**

There was no unfinished business.

NEW BUSINESS:

**Resolution No.
R-131-2025:**

27. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-131-2025** entitled a **Resolution Approving The Village President's Appointment of Douglas M. Eltman to the Office of Village Trustee.**

Motion: Trustee Lomax made a motion approve the resolution as presented. Trustee Panicola seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**EXECUTIVE
SESSION:**

Village Attorney, P. Joseph Montana, stated there was not a need for Executive Session.

ADJOURNMENT: Trustee Lomax made a motion to adjourn the meeting. Trustee Eltman seconded the motion.

ROLL CALL: AYES: Carmona, Eltman, Franz, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

President DeSimone adjourned the meeting at 7:13 p.m.

Nancy Quinn
Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this _____ day, December 2025

TYPE:Warrant**SUBMITTED BY:**Edilia Velazquez-Powers**DEPARTMENT:**Finance**DATE:**12/16/2025**DESCRIPTION:**Warrant - December 16, 2025 25/12 \$7,659,510.54**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:****COMMITTEE ACTION:****DATE:****BACKGROUND:****KEY ISSUES:****ALTERNATIVES:****RECOMMENDATION:****BUDGET IMPACT:****ACTION REQUIRED:****ATTACHMENTS:****Description****Upload Date****Type**

Warrant - December 16, 2025 25/12 \$7,659,510.54

12/11/2025

Backup Material

VILLAGE OF BENSENVILLE WARRANT 25/12

December 16, 2025

I hereby certify that the attached warrants are in accord with the current budget as adopted by the Corporate Authorities of the Village of Bensenville, and that sufficient funds are available to promptly pay said warrants, all in accordance with the Village Code and Illinois Statutes.


DAN SCHULZE
VILLAGE MANAGER


LISA BANOVEITZ
FINANCE DIRECTOR

Approved by the Board of Trustees on December 16, 2025, hereby authorizing the Director of Finance to disburse \$7,659,510.54 the accounts indicated in the attached report.

NANCY QUINN
VILLAGE CLERK

FRANK DESIMONE
VILLAGE PRESIDENT

 BENSENVILLE

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	WT/MANUAL CHECK #
7 LAYER SOLUTIONS, INC.									
1093									
13620	MANAGED IT SERVICES	SCHAUMBURG	20253952	12/31/2025	11020180-531260	FN	INFO TECHNOLOGY SERVICES	\$12,570.00	0
13620	MANAGED IT SERVICES	SCHAUMBURG	20253952	12/31/2025	11020180-542100	FN	MAINTENANCE AGREEMENTS	\$1,450.00	0
								14,020.00	
A & J CONCRETE CONSTRUCTION INC									
2378									
11-21-25	SLUDGE BARN TRENT DRAIN REPLACEMENT	UNION	20253854	12/21/2025	51080860-596000	PW	CAPITAL CONSTRUCTION	\$10,500.00	0
								10,500.00	
A&A EQUIPMENT & SUPPLY CO.									
2691									
1347	UTILITY TOOLS	BENSENVILLE	20254003	12/07/2025	51050540-554510	PW	SMALL TOOLS & EQUIPMENT	\$326.15	0
								326.15	
ADDISON BUILDING MATERIAL, CO.									
3628									
127326	PUBLIC WORKS SHOP BROOMS	ARLINGTON HEIGHTS	20253907	12/13/2025	11050440-542110	PW	R&M BUILDING	\$286.90	0
								286.90	
ADVANCE AUTO PARTS									
808									
8751532329505	INV# 8751532329505 OIL	BENSENVILLE	20253835	12/19/2025	11174100-542610	SF	R&M ICE RESURFACER	\$75.98	0
								75.98	
AFLAC									
980									
143893	NOVEMBER PREMIUM	COLUMBUS	20253794	12/27/2025	11000000-214130	FN	PAYROLL DEDUCTN-AFLAC	\$2,005.44	9008610
								2,005.44	
AFSCME									
3105									
11.21.25	UNION DUES		20253805	12/21/2025	11000000-218100	FN	PAYROLL DEDUCTN-UNION DUES	\$1,685.04	9008575
11.21.25.	MVP NATIONAL PEOPLE CLUB		20253804	12/21/2025	11000000-218100	FN	PAYROLL DEDUCTN-UNION DUES	\$8.40	9008576
12.5.25	MVP NATIONAL PEOPLE CLUB		20254033	01/04/2026	11000000-218100	FN	PAYROLL DEDUCTN-UNION DUES	\$8.40	9008594
								1,701.84	

EXPENDITURE APPROVAL LIST
FOR CHECKS DATED: 12/16/2025

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
AL WARREN OIL CO, INC.									
700									
W1795769	PART OF YORK STREET GEN TANK REMOVAL	HAMMOND	20253815	12/07/2025	37980870-596000	PW	CAPITAL CONSTRUCTION	\$800.00	0
W1782970	VP ULTRA 600 HYDRAULIC AW32	HAMMOND	20253874	10/23/2025	11050490-552130	PW	MATERIAL/SUPPLIES-VEHICLES	\$3,087.75	0
ALL AMERICAN ARENA PRODUCTS								3,887.75	
2106									
6986	INV# 6986 RINK GLASS	ALBERT LEA	20253875	12/11/2025	11174100-542170	SF	R&M ICE RINKS	\$6,661.84	0
AMAZON CAPITAL SERVICES INC								6,661.84	
2281									
13PJ47V34VMV	AMAZON PURCHASE	SEATTLE	20254111	01/02/2026	11174100-557481	FN	AWARDS & COSTUMES	\$21.58	0
1Q3G-LTGR-FYJW	AMAZON PURCHASE	SEATTLE	20254111	01/02/2026	11174100-557481	FN	AWARDS & COSTUMES	\$99.26	0
1K46-WHFO-7QLJ	AMAZON RETURN	SEATTLE		11/04/2025	11020130-521115	FN	EMPLOYEE ENGAGEMENT	-\$35.99	0
1XKC-H1Q4-1QXV	AMAZON PURCHASE	SEATTLE	20253797	12/31/2025	11020180-552135	FN	MATERIAL/SUPPLIES-EQUIPMENT	\$109.91	0
1FV9-LNNK-CQW9	AMAZON PURCHASE	SEATTLE	20253797	12/17/2025	11050490-552130	FN	MATERIAL/SUPPLIES-VEHICLES	\$37.97	0
13YJ-FCPL-1DN6	AMAZON PURCHASE	SEATTLE	20254111	01/03/2026	11010030-551110	FN	MATERIAL/SUPPLIES-ADMIN	\$61.95	0
1717-9MOF-FYVL	AMAZON PURCHASE	SEATTLE	20253797	12/12/2025	51050570-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$127.66	0
17PX-4FGC-LCTD	AMAZON PURCHASE	SEATTLE	20254111	01/02/2026	11020180-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$203.99	0
19CX-HXND-JPVR	AMAZON PURCHASE	SEATTLE	20253797	12/19/2025	11030110-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$165.00	0
19RQ-NCYM-VLHG	AMAZON PURCHASE	SEATTLE	20253919	12/19/2025	11040360-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$262.20	0
1C9D-NQ37-GQJH	AMAZON PURCHASE	SEATTLE	20253797	12/18/2025	11020190-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$323.12	0
1H47-L636-MKDK	AMAZON PURCHASE	SEATTLE	20254111	01/02/2026	11174100-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$27.08	0
1KLM-46D3-CHPM	AMAZON PURCHASE	SEATTLE	20253938	12/30/2025	11020180-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$286.97	0
1L7H-H4WF-1G74	AMAZON PURCHASE	SEATTLE	20253919	12/23/2025	11040360-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$175.87	0
1P1X-VMWQ-44M7	AMAZON PURCHASE	SEATTLE	20253797	12/18/2025	11020190-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$26.00	0
1PV4-R3C6-JU6Q	AMAZON PURCHASE	SEATTLE	20254111	01/06/2026	11030110-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$59.33	0
1QYV-M9PX-TWM3	AMAZON PURCHASE	SEATTLE	20253797	12/11/2025	11030110-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$35.98	0
1XKC-H1Q4-1QXV	AMAZON PURCHASE	SEATTLE	20253797	12/13/2025	11030110-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$48.06	0
13XC-XH9P-JQPJ	AMAZON PURCHASE	SEATTLE	20253797	12/14/2025	11050440-542110	FN	R&M BUILDING	\$234.13	0

EXPENDITURE APPROVAL LIST
FOR CHECKS DATED: 12/16/2025

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
AMAZON CAPITAL SERVICES INC									
2281									
1CNW-TTPT-LFDY	AMAZON PURCHASE	SEATTLE	20253919	12/20/2025	11050440-542110	FN	R&M BUILDING	\$175.66	0
1JP6-WGKV-N977	AMAZON PURCHASE	SEATTLE	20253919	12/23/2025	11050440-542110	FN	R&M BUILDING	\$155.98	0
1NPC-CHWD-3P6R	AMAZON PURCHASE	SEATTLE	20253919	12/25/2025	11050440-542110	FN	R&M BUILDING	\$344.79	0
1WX4-6W13-GJ6L	AMAZON PURCHASE	SEATTLE	20253919	12/20/2025	11050440-542110	FN	R&M BUILDING	\$63.34	0
1QCC-LLJY-16YJ	AMAZON PURCHASE	SEATTLE	20253797	12/17/2025	11174100-542310	FN	R&M EQUIPMENT	\$34.18	0
16D9-H4WX-77VC	AMAZON PURCHASE	SEATTLE	20253919	12/22/2025	11174100-542170	FN	R&M ICE RINKS	\$299.99	0
1D7N-1NKJ-DK1L	AMAZON PURCHASE	SEATTLE	20253919	12/24/2025	51050570-542310	FN	R&M MATERIALS & EQUIPMENT	\$71.35	0
1P1X-VMWQ-3DDP	AMAZON PURCHASE	SEATTLE	20253797	12/18/2025	11070750-577125	FN	SENIOR CITIZEN	\$86.74	0
1W1G-9W73-Y7Y1	AMAZON PURCHASE	SEATTLE	20253919	12/20/2025	11070750-577125	FN	SENIOR CITIZEN	\$83.48	0
11LQ-4PW9-R3PG	AMAZON PURCHASE	SEATTLE	20253938	12/29/2025	11060640-554510	FN	SMALL TOOLS & EQUIPMENT	\$96.96	0
171R-MV1W-GVND	AMAZON PURCHASE	SEATTLE	20253919	12/20/2025	11060640-554510	FN	SMALL TOOLS & EQUIPMENT	\$53.90	0
1GHX-6FXH-66K7	AMAZON PURCHASE	SEATTLE	20254111	01/07/2026	11070750-577020	FN	TOY DRIVE	\$1,386.25	0
1XDL-PVDF-MG9V	AMAZON PURCHASE	SEATTLE	20253919	12/25/2025	11050110-521510	FN	TRAINING PROGRAMS/SESSIONS	\$123.91	0
1J3F-JRDN-FYD3	AMAZON PURCHASE	SEATTLE	20253797	12/18/2025	11070750-577019	FN	TREE LIGHTING	\$208.70	0
1337-93X-46QP	AMAZON PURCHASE	SEATTLE	20254111	01/06/2026	51050570-554810	FN	UNIFORMS	\$74.78	0
1MMT-H43Y-7XNX	AMAZON PURCHASE	SEATTLE	20254111	01/06/2026	11050420-554810	FN	UNIFORMS	\$34.99	0
1MMT-H43Y-7XNX	AMAZON PURCHASE	SEATTLE	20254111	01/06/2026	51050540-554810	FN	UNIFORMS	\$198.47	0
1MMT-H43Y-7XNX	AMAZON PURCHASE	SEATTLE	20254111	01/06/2026	51050570-554810	FN	UNIFORMS	\$282.50	0
1MX7-RHDD-LV1L	AMAZON PURCHASE	SEATTLE	20254111	01/06/2026	11050110-554810	FN	UNIFORMS-PURCHASE	\$139.00	0
AMBER'S TRAVELING MASSAGE								6,189.04	
2158									
0526	INV:0526	ADDISON	20253959	12/19/2025	11040110-521510	PD	TRAINING PROGRAMS/SESSIONS	\$360.00	0
								360.00	
AMERIGAS PROPANE LP									
2091									
3182306558	PROPANE REFILL	PITTSBURGH	20253353	11/14/2025	11174100-541385	SF	GAS-PROPANE	\$47.76	0
3182306559	PROPANE REFILL	PITTSBURGH	20253353	11/14/2025	11174100-541385	SF	GAS-PROPANE	\$123.74	0
3183281259	PROPANE REFILL	PITTSBURGH	20253846	12/12/2025	11174100-541385	SF	GAS-PROPANE	\$46.60	0
3183281260	PROPANE REFILL	PITTSBURGH	20253846	12/12/2025	11174100-541385	SF	GAS-PROPANE	\$115.96	0

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INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
AMERICAS PROPANE LP									
2091									
3183507254	PROPANE REFILL	PITTSBURGH	20253846	12/19/2025	11174100-541385	SF	GAS-PROPANE	\$45.94	0
3183507255	PROPANE REFILL	PITTSBURGH	20253846	12/19/2025	11174100-541385	SF	GAS-PROPANE	\$78.65	0
3183696537	INV# 3183696537 PROPANE REFILL - JOHN ST.	PITTSBURGH	20253937	12/25/2025	11174100-541385	SF	GAS-PROPANE	\$47.01	0
3183696538	INV# 3183696537 PROPANE REFILL - JOHN ST.	PITTSBURGH	20253937	12/25/2025	11174100-541385	SF	GAS-PROPANE	\$82.35	0
3184106596	PROPANE REFILL	PITTSBURGH	20254022	01/03/2026	11174100-541385	SF	GAS-PROPANE	\$96.99	0
3184106597	PROPANE REFILL	PITTSBURGH	20254022	01/03/2026	11174100-541385	SF	GAS-PROPANE	\$99.84	0
ANDERSON PEST SOLUTIONS									
9474									
85630156	MONTHLY PEST CONTROL - NOVEMBER 2025	ELMHURST	20253865	12/02/2025	11070790-549990	SF	OTHER CONTRACTUAL SERVICE	\$79.59	0
85634007	MONTHLY PEST CONTROL - NOVEMBER 2025	ELMHURST	20253865	12/03/2025	11070760-549990	SF	OTHER CONTRACTUAL SERVICE	\$50.55	0
85634007	MONTHLY PEST CONTROL - NOVEMBER 2025	ELMHURST	20253865	12/03/2025	11174100-542112	SF	R&M BUILDING-CLEANING	\$50.55	0
ANDREW MCCANN LAWN SPRINKLER									
12636									
INV0000251575	INV# IN0000251575 WINTERIZATION OF REDMOND IRRIGAT	EAST HAZEL CREST	20253870	12/10/2025	11070720-549990	SF	OTHER CONTRACTUAL SERVICE	\$425.00	0
INV0000251576	WINTERIZED IRRIGATION SYSTEM - COMPLETED 11/6/25	EAST HAZEL CREST	20253914	12/10/2025	11050440-549990	PW	OTHER CONTRACTUAL SERVICE	\$285.00	0
ANNETTE FRANKLIN									
2012									
HALLOWEEN STIPEND 25	Stipend	ELMHURST	20253983	11/30/2025	11020190-577010	AD	SPECIAL FUNCTIONS	\$75.00	0
AQUA PURE ENTERPRISES, INC.									
11330									
0156316-IN	INV# 0156316-IN POOL CHEMICALS	ROMEIOVILLE	20253868	12/10/2025	11070760-554120	SF	CHEMICALS	\$879.45	0
								879.45	

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ASE ILLINI SCRAPES INC									
528									
1424	R-166-2024 EXT NO. 1 - TURF CHEMICAL TREATMENT	Oswego	20250029	12/21/2025	11050430-549990	PW	OTHER CONTRACTUAL SERVICE	\$8,642.00	0
								8,642.00	
A-SPECIAL ELECTRIC SERVICE & SUPPLY									
3568									
159813	VILLAGE HALL PARKING LOT BREAKER ADD FOR CAMERAS	WOOD DALE	20253829	12/07/2025	11050440-542110	PW	R&M BUILDING	\$295.00	0
159861	VILLAGE HALL LIGHTING LED DRIVER	WOOD DALE	20253906	12/21/2025	11050440-542110	PW	R&M BUILDING	\$284.00	0
159884	PUBLIC WORKS HVAC UNIT FUSES	WOOD DALE	20254079	01/02/2026	11050440-542110	PW	R&M BUILDING	\$172.50	0
								751.50	
ATLAS BOBCAT, LLC									
5061									
H07647	#267 - FORK PALLET - 42HD - PART # ML6660361	CHICAGO	20254080	12/19/2025	11050420-542410	PW	R & M VEHICLES	\$633.96	0
								633.96	
AXON ENTERPRISE, INC.									
930									
INUS395100	TASER INSTRUCTOR COURSE INV:INU395100	SCOTTSDALE	20253778	12/10/2025	11040340-521510	PD	TRAINING PROGRAMS/SESSIONS	\$895.00	0
								895.00	
B & F CONSTRUCTION CODE SERVICES, INC									
1847									
21653	B & F CONSTRUCTION CODE SERVICES, INC	ELGIN	20253768	12/11/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$4,415.00	0
21654	B & F CONSTRUCTION CODE SERVICES, INC	ELGIN	20253768	12/11/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$6,840.00	0
21658	B & F CONSTRUCTION CODE SERVICES, INC	ELGIN	20253768	12/12/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$4,995.00	0
21666	B & F CONSTRUCTION CODE SERVICES, INC.	ELGIN	20253845	12/12/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$255.00	0
								16,505.00	
BACKGROUNDS ONLINE									
2229									
558166	NOV BACKGROUNDS	SACRAMENTO	20253984	12/30/2025	11020130-541210	AD	PHYSICAL EXAMS	\$19.75	0
								19.75	

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BAKER'S BASKET INC									
2374									
1167699	THANKFUL FOR YOU- EMPLOYEE	ELK GROVE VILLAGE	20253757	12/13/2025	11010010-577010	AD	SPECIAL FUNCTIONS	\$480.00	0
								480.00	
BARBA, JACK (E)									
2620									
2010L29 12.1.25	AGREEMENT 2010L29	BENSENVILLE	20253799	12/20/2025	11020150-562510	FN	CLAIM PAYMTS-GENERAL LIABILITY	\$9,729.60	0
								9,729.60	
BATTERY SERVICE CORPORATION									
2716									
0124774	WWTP SCADA BACK-UP	BENSENVILLE	20253900	12/17/2025	51050560-546990	PW	OTHER CONTRACTUAL SERVICES	\$111.92	0
0124709	BATTERIES FOR SKYLIFT AT PUBLIC WORKS	BENSENVILLE	20253901	12/14/2025	11050440-542110	PW	R&M BUILDING	\$871.80	0
0124876	INV# 0124876 BATTERY FOR LIFT	BENSENVILLE	20253939	12/19/2025	11174100-542310	SF	R&M EQUIPMENT	\$125.32	0
0124507	NEW BATTERY FOR SQUAD 311 INVOICE:0124507	BENSENVILLE	20253782	12/06/2025	11040110-542410	PD	R&M VEHICLES	\$267.54	0
0124999	#230 - REPLACEMENT BATTERY	BENSENVILLE	20254071	12/24/2025	51050540-542410	PW	R&M VEHICLES	\$160.95	0
								1,537.53	
BAXTER & WOODMAN									
2717									
0277731	CARRY OVER PO 20242199 - TECHNICAL EVALUATION	CAROL STREAM	20250448	11/19/2025	51050577-536511	PW	ENG SVC - ENVIRONMENTAL	\$440.00	0
0277734	R-91-2025 - 2025 WATER/SEWER & PRETRMT RATE STUDY	CAROL STREAM	20252896	11/19/2025	51050577-536511	PW	ENG SVC - ENVIRONMENTAL	\$783.89	0
0279091	R-91-2025 - 2025 WATER/SEWER & PRETRMT RATE STUDY	CAROL STREAM	20252896	12/16/2025	51050577-536511	PW	ENG SVC - ENVIRONMENTAL	\$522.42	0
0277734	R-91-2025 - 2025 WATER/SEWER & PRETRMT RATE STUDY	CAROL STREAM	20252896	11/19/2025	51080860-536518	PW	ENG SVC- STUDIES	\$1,575.66	0
0279091	R-91-2025 - 2025 WATER/SEWER & PRETRMT RATE STUDY	CAROL STREAM	20252896	12/16/2025	51080860-536518	PW	ENG SVC- STUDIES	\$1,050.08	0
								4,372.05	
BECKER ARENA PRODUCTS, INC.									
7688									
617989	INV# 617989 MISC PARTS - RINK GLASS	SHAKOPEE	20253941	12/24/2025	11174100-542310	SF	R&M EQUIPMENT	\$721.06	0
								721.06	
BENSENVILLE COMMUNITY FOUNDATION									
187									
FOOD PANTRY DONATION	FOOD PANTRY DONATION	BENSENVILLE	20253792	12/20/2025	11070750-577010	FN	SPECIAL FUNCTIONS	\$50.00	0

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BENSENVILLE COMMUNITY FOUNDATION									
187									
2025 TOY DRIVE	TOY DRIVE DONATION	BENSENVILLE	20253791	12/20/2025	11070750-577020	FN	TOY DRIVE	\$50.00	0
								100.00	
BENSENVILLE ELEMENTARY SCHOOL DISTRICT 2									
2721									
SEPT-OCT 2025	BENSENVILLE COMMUNITY NEWSLETTER	BENSENVILLE	20253812	12/17/2025	51030250-549990	FN	OTHER CONTRACTUAL SERVICES	\$2,145.20	0
								2,145.20	
BENSENVILLE POSTMASTER									
2622									
DECEMBER 2025	UB MAILING	BENSENVILLE	20254101	01/07/2026	51030250-540110	FN	POSTAGE/DELIVERY SERVICES	\$3,018.06	9008613
								3,018.06	
BEST QUALITY FACILITY SERVICES, LLC									
1619									
55891	INV:55891 CLEANING SERVICES	FRANKLIN PARK	20253957	12/20/2025	11040110-549990	PD	OTHER CONTRACTUAL SERVICE	\$2,258.74	0
55903	R-165-2024 POLICE & VILLAGE HALL JANITORIAL SERVIC	FRANKLIN PARK	20250033	12/20/2025	11020110-532810	PW	PROJECT MANAGEMENT SERVICES	\$2,720.76	0
								4,979.50	
BLA, INC.									
281									
24348-18	R-57-2024 - DESIGN PHASE I - EVERGREEN ST	ITASCA	20250383	11/30/2025	31080810-536513	PW	ENG SVC - DESIGN	\$16,482.40	0
24360-4	R-68-2024 - EVERGREEN RECONSTRUCTION PHASE II	ITASCA	20252019	11/30/2025	31080810-536513	PW	ENG SVC - DESIGN	\$43,981.76	0
								60,464.16	
BLACK BEAR RELEASING LLC									
2388									
CHRISTY WK1	MOVIE RENTAL FEES	LOS ANGELES	20254094	12/14/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$32.01	0
CHRISTY WK2	MOVIE RENTAL FEES	LOS ANGELES	20254094	12/21/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$11.44	0
								43.45	
BOND REFUND									
99									
13957-303188	ENGLISH, DEAN W			12/05/2025	75000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$70.00	0
14803-43528	OMEGA PRO SYSTEMS INC			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$30.00	0

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BOND REFUND									
99									
14822-26528	KSR SIDING & ROOFING INC.			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$70.00	0
14831-33390	CANO, CENOBIO			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$70.00	0
14850-46837	GROVE EXTERIORS LLC DBA 123 EXTERIORS			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$70.00	0
14905-208295	PEREZ, MIRTA			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
14925-41081	FREEDOM FOREVER IL LLC			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
14927-46895	VASQUEZ, LUIS			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$135.00	0
14980-41197	PRO IMAGEPROMOTIONS, INC			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15015-46869	ABU-ZAYED, HAMADA			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$35.00	0
15032-13667	BELEJ, JAN			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
15090-37671	UNITED NETWORK SYSTEMS INC.			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15139-46000	K.L. ELECTRIC COMPANY INC.			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15205-46879	GREENGRIDS			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
15218-47077	HOME -PRO RESTORATION INC			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$70.00	0
15233-29682	HUBERT, JEFF			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15246-30097	ESTRELLA ABUY-927 S YORK			01/07/2026	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
15248-201672	ZAMORA, FRANCISCO			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
15253-43102	GARAY, RIGOBERTO			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0
15255-47106	PERFECT EDGE			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15258-212136	LESCHIEWSKI, MUMTAH			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$70.00	0
15267-47248	BOSNUAK, HASAN			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15270-46000	K.L. ELECTRIC COMPANY INC.			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15286-44256	MR MAINTENANCE INC			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15290-45283	U.S. WATERPROOFING			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$70.00	0
15292-40343	CLARION CONTRUCTION			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$180.00	0
15293-42362	JJ CONSTRUCTION ENT. INC			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$225.00	0
15303-46212	REVAMP FENCE AND DECK			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE	\$105.00	0

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BOND REFUND										
99										
15306-47132	MIDWEST GRAPHIC STUDIO INC.			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$180.00	0	
15319-205025	MC CORMICK, ULYESSES			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$105.00	0	
15330-25731	A & D HOME IMPROVEMENT LLC			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$70.00	0	
15335-47249	MAGLUX CONSTRUCTION & RESTORATION LLC			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$70.00	0	
15340-26332	FOREST SECURITY			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$180.00	0	
15356-47107	ABSOLUTE EXTERIORS			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$70.00	0	
15364-47186	MCKINLEY RESTORATION CO.			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$70.00	0	
15366-46740	ANAYA CONSTRUCTION INC.			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$70.00	0	
15399-47216	HOME COMFORT SYSTEMS			12/05/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$105.00	0	
15409-33748	REZ PROPERTIES LLC			12/04/2025	11000000-226283	FN	DEPOSITS-PERFORMANCE BD ROW	\$90.00	0	
								4,385.00		
BRIGHT DIRECTIONS										
683										
11.21.25	BRIGHT DIRECTIONS COLLEGE	LINCOLN		20253793	12/21/2025	11000000-213500	FN	PAYROLL DEDUCTN- BRIGHT STAR	\$200.00	9008577
12.5.25	BRIGHT DIRECTIONS COLLEGE	LINCOLN		20254029	01/04/2026	11000000-213500	FN	PAYROLL DEDUCTN- BRIGHT STAR	\$200.00	9008595
								400.00		
BUILDERS PAVING, LLC										
972										
182379	R-191-2024 - ASPHALT & POTHOLE MATERIAL	HILLSIDE		20250142	12/10/2025	11050420-542810	PW	R & M PAVEMENT	\$450.10	0
								450.10		
CAPITALONE, NA										
1587										
0026127	GOVERNMENT FINANCE OFFICERS ASSOC	NEW ORLEANS		20253970	11/23/2025	11030110-532320	FN	AUDITING SERVICES	\$590.00	9008592
110325-	NOVEMBER CASH BACK	NEW ORLEANS			11/03/2025	11030110-540330	FN	BANK/CREDIT CARD FEES	-\$116.29	9008592
0930421918 1125	COMCAST	NEW ORLEANS		20253970	12/03/2025	11174100-541310	FN	COMMUNICATION-PHONES (WIRED)	\$636.60	9008592
0940002237	COMCAST	NEW ORLEANS			10/02/2025	11174100-541310	FN	COMMUNICATION-PHONES (WIRED)	-\$51.40	9008592
MC24292575	MAILCHIMP	NEW ORLEANS		20253970	11/23/2025	11020170-576010	FN	ECONOMIC DEVELOPMENT INITIATVS	\$26.50	9008592
111-5910897- 4394662	AMAZON PURCHASE	NEW ORLEANS		20253970	11/29/2025	11020130-521115	FN	EMPLOYEE ENGAGEMENT	\$75.00	9008592

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CAPITALONE, NA									
1587									
1460-8895	PINSTripES	NEW ORLEANS	20253970	11/05/2025	11020130-521115	FN	EMPLOYEE ENGAGEMENT	\$1,357.69	9008592
100825	HOBBY LOBBY	NEW ORLEANS	20253970	11/07/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$116.48	9008592
102125*	THE VILLAGE FLOWER	NEW ORLEANS	20253922	11/20/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$254.07	9008592
102125--	THE VILLAGE FLOWER	NEW ORLEANS	20253922	11/20/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$108.00	9008592
102225	TAX REFUND	NEW ORLEANS		11/28/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	-\$8.00	9008592
102225	TAX REFUND	NEW ORLEANS		11/28/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	-\$18.08	9008592
102925-	SAMS CLUB	NEW ORLEANS	20253970	11/28/2025	11020190-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$254.08	9008592
103025*	HOBBY LOBBY	NEW ORLEANS	20253970	11/29/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$31.04	9008592
110425-	VISTA PRINT	NEW ORLEANS	20253970	12/04/2025	11030110-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$98.98	9008592
14216936	4IMPRI NT	NEW ORLEANS	20253970	11/26/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$498.14	9008592
102425-	SAMS CLUB	NEW ORLEANS	20253970	11/23/2025	11174100-552110	FN	MATERIALS/SUPPLIES-OPERATIONS	\$262.39	9008592
04060	ILL FIRE & POLICE COMMISSIONERS ASSOC	NEW ORLEANS	20253970	12/03/2025	11010070-521110	FN	MEMBERSHIP DUES	\$400.00	9008592
092625-	ANNUAL FEE REFUND	NEW ORLEANS		09/26/2025	11020110-521110	FN	MEMBERSHIP DUES	-\$19.00	9008592
102925	APPLE.COM	NEW ORLEANS	20253922	11/28/2025	11020110-521110	FN	MEMBERSHIP DUES	\$0.99	9008592
SO4148271	SHRM	NEW ORLEANS	20253970	11/19/2025	11020130-521110	FN	MEMBERSHIP DUES	\$16.67	9008592
102725	BEST BUY	NEW ORLEANS	20253927	11/26/2025	11020110-571015	FN	OPIOID PROGRAMS/EXPENSE OTHER CONTRACTUAL SERVICE	\$639.96	9008592
101325	IL TOLLWAY REPLENISH	NEW ORLEANS	20253993	11/12/2025	11050490-549990	PW	OTHER CONTRACTUAL SERVICES	\$50.00	9008592
5-021-69704	FEDEX	NEW ORLEANS	20253993	11/05/2025	51050577-549990	PW	OTHER CONTRACTUAL SERVICES	\$21.80	9008592
5-040-62684	FEDEX	NEW ORLEANS	20253993	11/27/2025	51050577-549990	PW	OTHER CONTRACTUAL SERVICES	\$28.69	9008592
102425	US POST OFFICE	NEW ORLEANS	20253970	11/23/2025	11060110-540110	FN	POSTAGE/DELIVERY SERVICES	\$206.00	9008592
VN5708247112	ILL TOLLWAY	NEW ORLEANS	20253970	11/21/2025	11060110-540110	FN	POSTAGE/DELIVERY SERVICES	\$17.20	9008592
102925--	MARRA PLLC	NEW ORLEANS	20253970	11/28/2025	11020130-532100	FN	PROFESSIONAL SERVICES	\$450.00	9008592
113-2809272-2952626	AMAZON PURCHASE	NEW ORLEANS	20253927	11/28/2025	11020120-532100	FN	PROFESSIONAL SERVICES	\$244.64	9008592
113-3104302-9377825	AMAZON PURCHASE	NEW ORLEANS	20253927	11/27/2025	11020120-532100	FN	PROFESSIONAL SERVICES	\$265.76	9008592
113-393719-5693069	AMAZON PURCHASE	NEW ORLEANS	20253927	11/28/2025	11020120-532100	FN	PROFESSIONAL SERVICES	\$88.05	9008592
113-5235699-4974651	AMAZON PURCHASE	NEW ORLEANS	20253927	11/27/2025	11020120-532100	FN	PROFESSIONAL SERVICES	\$187.99	9008592

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CAPITALONE, NA 1587									
113-6082607-4524207	AMAZON PURCHASE	NEW ORLEANS	20253927	11/28/2025	11020120-532100	FN	PROFESSIONAL SERVICES	\$65.90	9008592
EY300A19	EVERYTHING ZGO	NEW ORLEANS	20253927	11/26/2025	11020120-532100	FN	PROFESSIONAL SERVICES	\$4,464.00	9008592
IN9CAA1611834	GOTO	NEW ORLEANS	20253993	10/24/2025	11050110-532100	PW	PROFESSIONAL SERVICES	\$349.99	9008592
MQFGFG327N	APPLE.COM	NEW ORLEANS	20253993	12/02/2025	11050110-532100	PW	PROFESSIONAL SERVICES	\$0.31	9008592
1116746	BIG TIME CLOCK	NEW ORLEANS	20253993	11/07/2025	11050440-542110	PW	R&M BUILDING	\$225.50	9008592
SI851822	SOUTHWEST AUTOMATED SECURITY	NEW ORLEANS	20254062	11/21/2025	11050440-542110	PW	R&M BUILDING	\$366.22	9008592
100925-	HULLU	NEW ORLEANS	20253970	11/08/2025	11020190-542510	FN	R&M COMMUNICATIONS SYSTEM	\$92.98	9008592
110325	ILL TOLLWAY	NEW ORLEANS	20253843	12/03/2025	11174100-542610	SF	R&M ICE RESURFACER	\$41.40	9008592
05-25-25-08-25-25	ISASCE	NEW ORLEANS	20253970	11/26/2025	11020130-541250	FN	RECRUITMENT	\$30.00	9008592
100325	JEWEL OSCO	NEW ORLEANS	20253843	11/02/2025	11070750-577125	SF	SENIOR CITIZEN	\$25.00	9008592
101925	SPOTIFY	NEW ORLEANS	20253970	11/18/2025	11070750-577125	FN	SENIOR CITIZEN	\$11.99	9008592
102125	JEWEL OSCO	NEW ORLEANS	20253843	11/20/2025	11070750-577125	SF	SENIOR CITIZEN	\$44.01	9008592
102125-	DOLLAR TREE	NEW ORLEANS	20253843	11/20/2025	11070750-577125	SF	SENIOR CITIZEN	\$25.00	9008592
102825	JEWEL OSCO	NEW ORLEANS	20253843	11/27/2025	11070750-577125	SF	SENIOR CITIZEN	\$244.89	9008592
103025	JEWEL OSCO	NEW ORLEANS	20253843	11/29/2025	11070750-577125	SF	SENIOR CITIZEN	\$157.33	9008592
103025-	DOLLAR TREE	NEW ORLEANS	20253843	11/29/2025	11070750-577125	SF	SENIOR CITIZEN	\$108.50	9008592
110425	GORDON FOOD	NEW ORLEANS	20253843	12/04/2025	11070750-577125	SF	SENIOR CITIZEN	\$548.71	9008592
101625	SAMS CLUB	NEW ORLEANS	20253970	11/15/2025	11020110-577010	FN	SPECIAL FUNCTIONS	\$245.76	9008592
102325	JEWEL OSCO	NEW ORLEANS	20253843	11/22/2025	11070750-577010	SF	SPECIAL FUNCTIONS	\$6.09	9008592
102325-	DUNKIN DONUTS	NEW ORLEANS	20253843	11/23/2025	11070750-577010	SF	SPECIAL FUNCTIONS	\$28.46	9008592
100925	ON THE BORDER MEXICAN GRILL	NEW ORLEANS	20253993	11/08/2025	11050110-521510	PW	TRAINING	\$149.57	9008592
100925*	JEWEL OSCO	NEW ORLEANS	20253970	11/08/2025	11020130-521510	FN	PROGRAMS/SESSIONS	\$40.95	9008592
101425	JEWEL OSCO	NEW ORLEANS	20253993	11/13/2025	11050110-521510	PW	PROGRAMS/SESSIONS	\$59.28	9008592
101525	MAGIA NAPOLI	NEW ORLEANS	20253993	11/14/2025	11050110-521510	PW	PROGRAMS/SESSIONS	\$236.21	9008592
102225-	DUNKIN DONUTS	NEW ORLEANS	20253993	11/21/2025	11050110-521510	PW	PROGRAMS/SESSIONS	\$25.99	9008592
102725-	MAMMA MARIAS	NEW ORLEANS	20253970	11/26/2025	11020130-521510	FN	PROGRAMS/SESSIONS	\$52.58	9008592

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CAPITALONE, NA									
1587									
102925*	MAMMA MARIAS	NEW ORLEANS	20253970	11/28/2025	11020130-521510	FN	TRAINING PROGRAMS/SESSIONS	\$77.51	9008592
65187289	EAGEL RIDGE	NEW ORLEANS	20253970	11/18/2025	11020130-521510	FN	TRAINING PROGRAMS/SESSIONS	\$349.69	9008592
65187289-	EAGEL RIDGE	NEW ORLEANS	20253970	11/18/2025	11020130-521510	FN	TRAINING PROGRAMS/SESSIONS	\$349.69	9008592
MOFGFG327N	APPLE.COM	NEW ORLEANS	20253993	12/02/2025	11050110-521510	PW	TRAINING PROGRAMS/SESSIONS	\$2.68	9008592
								15,140.14	
CAREY'S HEATING & AIR CONDITIONING, INC.									
1302									
86674	HVAC SERVICE AT GUN RANGE AT POLICE STATION	TINLEY PARK	20254091	12/31/2025	11050440-542110	PW	R&M BUILDING	\$1,110.00	0
								1,110.00	
CDW GOVERNMENT, INC.									
11480									
AG5W13Q	QUOTE POLG833	CHICAGO	20253482	11/20/2025	11020180-531260	FN	INFO TECHNOLOGY SERVICES	\$6,736.72	0
AH1K46Q	DVO SUBSCRIPTION RENEWAL	CHICAGO	20253019	12/26/2025	11020180-531260	FN	INFO TECHNOLOGY SERVICES	\$2,268.00	0
								9,004.72	
CED									
401									
1028-1463972	MATERIAL FOR COMED SERVICE FOR PA STATION	MINNEAPOLIS	20254056	12/19/2025	37980860-596000	PW	CAPITAL CONSTRUCTION	\$375.01	0
1028-1466167	SMALL PARTS FOR PA STATION	MINNEAPOLIS	20254057	12/25/2025	37980860-596000	PW	CAPITAL CONSTRUCTION	\$31.55	0
1028-1459276	UTILITY TOOLS	MINNEAPOLIS	20253988	12/19/2025	51050540-554510	PW	SMALL TOOLS & EQUIPMENT	\$89.75	0
								496.31	
CHICAGO BUSINESS VOIP									
2196									
59091	SERVICE DATES 12-01-25-12-31-25	LAKE FOREST	20254100	01/01/2026	11020180-541310	FN	COMMUNICATION-PHONES (WIRED)	\$3,681.87	0
								3,681.87	
CHICAGOLAND PAVING CONTRACTORS									
7189									
258301-F	R-85-2025 MFT PAVEMENT PATCHING	LAKE ZURICH	20252900	12/10/2025	21080810-596000	PW	CAPITAL CONSTRUCTION	\$192,196.99	0
								192,196.99	

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CINTAS									
13176									
4249986208	VH MAT CLEANING	MAYWOOD	20253790	12/17/2025	11030110-552125	FN	MATERIALS/SUPPLIES- CLEANING	\$193.60	0
4251475717	VH MAT CLEANING	MAYWOOD	20253933	12/31/2025	11030110-552125	FN	MATERIALS/SUPPLIES- CLEANING	\$193.60	0
								387.20	
CITIBANK N.A									
2381									
1615997	INV# 1615997 MISC SUPPLIES	PHILADELPHIA	20253862	12/06/2025	11070720-552110	SF	MATERIALS/SUPPLIES- OPERATIONS	\$80.47	0
								80.47	
CITRON HYGIENE US, CORP.									
1548									
INV0531332	FRESHAIRE DEODORIZER	BOSTON	20253929	12/30/2025	11030110-552125	FN	MATERIALS/SUPPLIES- CLEANING	\$58.14	0
INV0509008	FRESHAIRE SEASONS	BOSTON	20250111	10/30/2025	11050440-549990	PW	OTHER CONTRACTUAL SERVICE	\$38.76	0
INV0531334	FRESHAIRE SEASONS	BOSTON	20250111	12/30/2025	11050440-549990	PW	OTHER CONTRACTUAL SERVICE	\$38.76	0
INV0531331	INV# INV0531331 FRESHAIRE DEODORIZER SERVICE - THE	BOSTON	20253936	12/30/2025	11070790-542112	SF	R & M BUILDING-CLEANING	\$19.38	0
								155.04	
CIVILTECH ENGINEERING, INC.									
454									
56422	R-106-2024 - GREEN ST STP PROJECT	ITASCA	20250384	12/06/2025	31080810-536513	PW	ENG SVC - DESIGN	\$4,750.44	0
56470	R-67-2025 - GREEN ST RECONSTRUCTION PHASE II	ITASCA	20252020	12/11/2025	31080810-536513	PW	ENG SVC - DESIGN	\$27,289.63	0
								32,040.07	
CLARK BAIRD SMITH LLP									
2101									
2696	11/01/25 INVOICE# 2696	ROSEMONT	20253753	12/01/2025	11020120-533110	AD	LEGAL SERVICES- GENERAL	\$187.50	0
2861	11/01/25 INVOICE# 2696	ROSEMONT	20253753	11/30/2025	11020120-533110	AD	LEGAL SERVICES- GENERAL	\$93.75	0
								281.25	
COMCAST									
12216									
0930058421 1125	COMCAST 1025	SOUTHEASTERN	20253788	12/07/2025	11020180-541310	FN	COMMUNICATION-PHONES (WIRED)	\$21.28	0
0940003318-1225	COMCAST-0003318-1225	SOUTHEASTERN	20254054	12/31/2025	11174100-541310	SF	COMMUNICATION-PHONES (WIRED)	\$183.41	0
934545575 1125	COMCAST 1025	SOUTHEASTERN	20253774	12/01/2025	11020180-541310	FN	COMMUNICATION-PHONES (WIRED)	\$2,244.94	0

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COMCAST									
12216									
0940001924	1225 COMCAST MONTHLY SERVICE	SOUTHEASTERN	20250472	12/21/2025	11050110-521510	PW	TRAINING PROGRAMS/SESSIONS	\$26.26	0
								2,475.89	
COMMONWEALTH EDISON									
2668									
3094395000	1125 12 S CENTER STREET - PARKING LOT	CAROL STREAM	20253999	11/01/2025	11050420-541370	PW	ELECTRICITY	\$442.86	0
3410275000	1025 1009 W IRVING PARK ROAD - ACCT# 3410275000	CAROL STREAM	20253897	12/26/2025	11050420-541370	PW	ELECTRICITY	\$145.83	0
3829813000	1025 99 PARKSIDE LANE - ACCT# 3829813000	CAROL STREAM	20253896	11/30/2025	11050420-541370	PW	ELECTRICITY	\$60.71	0
6146056000	1025 938 PAMELA DR STREET LIGHTS - ACCT# 6146056000	CAROL STREAM	20253898	11/30/2025	11050420-541370	PW	ELECTRICITY	\$53.60	0
6612154000	1025 14 N CENTER ST - PARKING LOT - ACCT # 6612154000	CAROL STREAM	20253899	11/30/2025	11050420-541370	PW	ELECTRICITY	\$30.17	0
								733.17	
CONRAD POLYGRAPH, INC.									
981									
6824	NOV POLY EXAMS PD	HINSDALE	20253926	12/28/2025	11010070-532100	AD	PROFESSIONAL SERVICES	\$2,025.00	0
								2,025.00	
CONSTELLATION ENERGY SERVICES									
13016									
3355640000-1025	CONSTELLATION-656164000-1025	CAROL STREAM	20253879	12/13/2025	11174100-541370	SF	ELECTRICITY	\$4,036.29	0
6561640000-1025	CONSTELLATION-656164000-1025	CAROL STREAM	20253879	12/13/2025	11174100-541370	SF	ELECTRICITY	\$3,621.42	0
763464-13-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11174100-541370	SF	ELECTRICITY	\$26,153.96	0
763464-25-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11174100-541370	SF	ELECTRICITY	\$13,668.51	0
763464-33-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11070720-541370	SF	ELECTRICITY	\$200.03	0
763464-34-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11070720-541370	SF	ELECTRICITY	\$29.79	0
763464-35-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11070790-541370	SF	ELECTRICITY	\$383.40	0
763464-36-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11070790-541370	SF	ELECTRICITY	\$243.71	0
763464-37-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11070790-541370	SF	ELECTRICITY	\$706.10	0
763464-39- 925	CONSTELLATION - DECEMBER 2025	CAROL STREAM	20254104	11/05/2025	11050420-541370	PW	ELECTRICITY	\$70.88	0
763464-41-925	CONSTELLATION - DECEMBER 2025	CAROL STREAM	20254104	11/05/2025	11050420-541370	PW	ELECTRICITY	\$60.85	0
763464-42-925	CONSTELLATION - DECEMBER 2025	CAROL STREAM	20254104	11/05/2025	11050420-541370	PW	ELECTRICITY	\$71.78	0

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CONSTELLATION ENERGY SERVICES									
13016									
763464-43-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	11050420-541370	PW	ELECTRICITY	\$246.31	0
763464-44-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/09/2025	11050420-541370	PW	ELECTRICITY	\$79.61	0
763464-45-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/06/2025	11050420-541370	PW	ELECTRICITY	\$284.64	0
763464-5-1125	CONSTELLATION NOVEMBER 2025	CAROL STREAM	20254055	01/02/2026	11070720-541370	SF	ELECTRICITY	\$2,047.77	0
763464-0-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$159.03	0
763464-1-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$64.88	0
763464-10-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$269.45	0
763464-11-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$45.11	0
763464-12-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$55.15	0
763464-15-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$493.42	0
763464-16-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$89.64	0
763464-18-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$103.51	0
763464-20-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$70.95	0
763464-21-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/23/2025	51050550-541370	PW	ELECTRICITY/GAS	\$32.61	0
763464-22-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$257.39	0
763464-23-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050570-541370	PW	ELECTRICITY/GAS	\$24,310.50	0
763464-26-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/06/2025	51050550-541370	PW	ELECTRICITY/GAS	\$2,320.95	0
763464-3-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$70.96	0
763464-38-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$34.41	0
763464-4-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$69.32	0
763464-46-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	10/31/2025	51050560-541370	PW	ELECTRICITY/GAS	\$31.76	0
763464-7-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	10/31/2025	51050560-541370	PW	ELECTRICITY/GAS	\$48.06	0
763464-8-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$1,180.33	0
763464-9-925	CONSTELLATION - DECEMBER	CAROL STREAM	20254104	11/05/2025	51050560-541370	PW	ELECTRICITY/GAS	\$104.69	0

81,717.17

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CONSULTING ENGINEERING INC									
1916									
1-	R-17-2025 - (4) FOUR YEAR CONTRACT - LEAK DETECTIO	STRONGSVILLE	20252677	09/04/2025	51050540-549990	PW	OTHER CONTRACTUAL SERVICES	\$13,840.00	0
								13,840.00	
CONTRACTORS EQUIPMENT RENTALS, INC.									
1511									
148493	RENTAL FOR PA	ELMHURST	20254061	12/26/2025	51050540-548110	PW	RENTAL & LEASE - EQUIPMENT	\$1,050.00	0
								1,050.00	
DAILY HERALD									
7111									
356891	INV# 356891 MONTHLY MOVIE ADS - OCTOBER 2025	CAROL STREAM	20253741	12/01/2025	11070790-541145	SF	ADVERTISING	\$392.10	0
361040	INV# 361040 MONTHLY MOVIE ADS- NOVEMBER 2025	CAROL STREAM	20254026	12/31/2025	11070790-541145	SF	ADVERTISING	\$313.68	0
358869	DAILY HERALD MEDIA GROUP	CAROL STREAM	20253814	12/17/2025	11060110-541140	CD	LEGAL NOTICES	\$443.90	0
358869-	WWTP SAMPLIND AD	CAROL STREAM	20254084	12/17/2025	11050110-541140	PW	LEGAL NOTICES	\$75.90	0
								1,225.58	
DAN ROSEWINKEL									
3200									
HALLOWEEN STIPEND 25	Halloween Stipend	LOMBARD	20253986	11/30/2025	11020190-577010	AD	SPECIAL FUNCTIONS	\$300.00	0
								300.00	
DANIEL J FOCHT									
2005									
HALLOWEEN STIPEND 25	Stipend	WOOD DALE	20253981	11/30/2025	11020190-577010	AD	SPECIAL FUNCTIONS	\$75.00	0
								75.00	
DELUXE ECHOSTAR, LLC									
884									
93400438	EXHIBITOR FEES	PASADENA	20253836	12/06/2025	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0
93405209	EXHIBITOR FEES	PASADENA	20253836	12/13/2025	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0
93409808	EXHIBITOR FEES	PASADENA	20253836	12/20/2025	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0
93415357	EXHIBITOR FEES	PASADENA	20253921	12/26/2025	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0
93415358	EXHIBITOR FEES	PASADENA	20253921	12/26/2025	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0
93420418	EXHIBITOR FEES	PASADENA	20254050	01/03/2026	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0

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DELUXE ECHOSTAR, LLC									
884									
93420419	EXHIBITOR FEES	PASADENA	20254050	01/03/2026	11070790-540110	SF	POSTAGE/DELIVERY SERVICES	\$40.00	0
									280.00
DTN, LLC									
10880									
210-00243603	WEATHER SENTRY	OMAHA	20254016	12/12/2025	11050110-532100	PW	PROFESSIONAL SERVICES	\$2,935.15	0
									2,935.15
DUPAGE COUNTY ANIMAL CONTROL									
3917									
30953	STRAY DOG/CAT SERVICES INV.	WHEATON	20253765	12/03/2025	11040340-548410	PD	ANIMAL CONTROL SERVICES	\$460.00	0
31324	INV:31324	WHEATON	20254048	01/01/2026	11040340-548410	PD	ANIMAL CONTROL SERVICES	\$120.00	0
									580.00
DUPAGE COUNTY RECORDER									
3522									
DOC R2025-066824	RELEASE OF LIEN: 193 MAY STREET	WHEATON	20253806	11/21/2025	11010030-548990	AD	OTHER CONTRACTUAL SERVICE	\$67.00	0
									67.00
DUPAGE TOPSOIL, INC.									
9538									
059976	DIRT	WHEATON	20254008	11/30/2025	51050540-542811	PW	R&M RIGHT OF WAY	\$790.00	0
060103	DIRT	WHEATON	20254086	12/24/2025	51050540-542811	PW	R&M RIGHT OF WAY	\$395.00	0
									1,185.00
DUPAGE WATER COMMISSION									
5295									
01-0200-00-1025	SERVICE DATES 9/30/25 - 10/31/25	ELMHURST	20253739	01/04/2026	51050550-545520	PW	DUPG WTR COMM-WATER PURCH	\$260,733.20	9008605
									260,733.20
EDILIA VELAZQUEZ-POWERS (E)									
2369									
11-19-25	HOLIDAY DECORATIONS	RIVER FOREST		12/19/2025	11010010-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$13.00	0
									13.00

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ELMHURST OCCUPATIONAL HEALTH									
12235									
00208770-00	Q4 DOT SCREENINGS	CHICAGO	20253789	11/30/2025	11020130-541210	AD	PHYSICAL EXAMS	\$119.00	0
								119.00	
ENGINEERING ENTERPRISES, INC.									
671									
85293	R-87-2025 CDBG IMPROVEMENTS	SUGAR GROVE	20252890	12/17/2025	31080810-536513	PW	ENG SVC - DESIGN	\$14,789.75	0
								14,789.75	
ENGINEERING RESOURCE ASSOCIATES, INC.									
613									
W2527700.01	R-94-2025 - WILLOW CREEK TRIBUTARY PROJECT	WARRENVILLE	20253278	12/24/2025	37980850-536513	PW	ENG SVC - DESIGN	\$4,990.77	0
13020200.99	STORMWATER REVIEW SERVICES - 654 E JEFFERSON SFH	WARRENVILLE	20253882	12/18/2025	11050110-532100	PW	PROFESSIONAL SERVICES	\$1,582.70	0
W2522300.06	VEGETATION MONITORING SERVICES	WARRENVILLE	20251948	12/21/2025	11050520-532100	PW	PROFESSIONAL SERVICES	\$194.25	0
								6,767.72	
ENVIRO SCIENCE TECHNOLOGIES INC									
1202									
072551	PROFESSIONAL SERVICES	OLATHE	20254060	12/07/2025	51050570-543510	PW	LABORATORY TESTING	\$975.00	0
18567	LIFT STATION WET WELL DEGREASER	OLATHE	20253390	09/05/2025	51050560-542310	PW	R&M MATERIALS & EQUIPMENT	\$198.70	0
								1,173.70	
EXCEL SCREEN PRINTING AND EMBROIDERY, INC.									
1205									
298223	INV# 298223 SWEATSHIRTS FOR 2025 HOLIDAY ICE SHOW	SCHILLER PARK	20254020	01/03/2026	11174100-567481	SF	AWARDS & COSTUMES	\$636.58	0
297620	HR ENGAGEMENT SWAG	SCHILLER PARK	20253756	12/11/2025	11020130-521115	AD	EMPLOYEE ENGAGEMENT	\$240.00	0
295353	SHIRT ORDER, INV #295353	SCHILLER PARK	20253954	09/26/2025	11010010-561110	AD	MATERIALS/SUPPLIES-ADMIN	\$969.36	0
295486-B	VOB DEPT APPAREL	SCHILLER PARK	20254109	10/02/2025	11010010-561110	FN	MATERIALS/SUPPLIES-ADMIN	\$50.00	0
298128	JACKET ORDER, INV #298128	SCHILLER PARK	20253955	12/31/2025	11010010-561110	AD	MATERIALS/SUPPLIES-ADMIN	\$809.97	0
								2,705.91	
FEHR GRAHAM & ASSOCIATES LLC									
2365									
135494	BELMONT AVE WATER TOWER REHAB	FREEPORT	20253463	11/23/2025	51080860-536513	PW	ENG SVC - DESIGN	\$4,800.00	0

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FEHR GRAHAM & ASSOCIATES LLC									
2365									
135495	CHURCH ST WATER TOWER REHAB	FREEPORT	20253464	11/23/2025	51080860-536513	PW	ENG SVC - DESIGN	\$4,800.00	0
136050	BELMONT AVE WATER TOWER REHAB	FREEPORT	20253463	12/21/2025	51080860-536513	PW	ENG SVC - DESIGN	\$7,200.00	0
136051	CHURCH ST WATER TOWER REHAB	FREEPORT	20253464	12/21/2025	51080860-536513	PW	ENG SVC - DESIGN	\$7,200.00	0
								24,000.00	
FINNER, TODD (E)									
8831									
01922P/8523498	REIMBURSEMENT FOR MISC RINK SUPPLIES	ELMHURST	20253864	12/19/2025	11174100-542170	SF	R&M ICE RINKS	\$96.03	0
								96.03	
FOREMOST PROMOTIONS									
1404									
739565	INV./739565 PROMOTIONAL ITEMS FOR PD	MOORESTOWN	20253840	09/07/2025	11040341-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$374.20	0
								374.20	
FOREST AWARDS & ENGRAVING									
10846									
18145	Name Plates & ICS Passport	WOOD DALE	20253987	12/17/2025	11030110-551110	AD	MATERIALS/SUPPLIES-ADMIN	\$58.20	0
18154	OFFICE NAME PLATES: ASHLEY KELLY & BILL MARTIN	WOOD DALE	20253878	12/19/2025	11010030-551110	AD	MATERIALS/SUPPLIES-ADMIN	\$34.00	0
								92.20	
FULTON SIREN SERVICES									
1510									
3068	Service Call	MARENGO	20253578	11/29/2025	11020190-542510	AD	R&M COMMUNICATIONS SYSTEM	\$278.27	0
								278.27	
GARLAND/DBS INC									
2385									
427852417524	MOISTURE SURVEY - PW AND ICE ARENA - 717 JEFFERSON	CLEVELAND	20254015	11/29/2025	11174100-549990	PW	OTHER CONTRACTUAL SERVICE	\$3,200.00	0
427852417524	MOISTURE SURVEY - PW AND ICE ARENA - 717 JEFFERSON	CLEVELAND	20254015	11/29/2025	11174100-542110	PW	R & M BUILDING	\$4,960.00	0
								8,160.00	
GEIB INDUSTRIES, INC.									
2833									
838818-001	YELLOW TRAILER: HOSE CLAMP/FITTING - WATER HOOK UP	BENSENVILLE	20253828	12/03/2025	11050420-542410	PW	R & M VEHICLES	\$34.18	0
841452-001	HYDRAULIC ADAPTER REPLACEMENT	BENSENVILLE	20253902	12/17/2025	11050420-542410	PW	R & M VEHICLES	\$8.96	0

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GEIB INDUSTRIES, INC.									
2833									
843187-001	TRUCK # 255 - HOSE CONNECTORS	BENSENVILLE	20254073	12/25/2025	11050420-542410	PW	R & M VEHICLES	\$205.52	0
822536-001	#240 - PLASTIC NOZZLE - PART # 517-101	BENSENVILLE	20254072	09/03/2025	11050430-542410	PW	R&M VEHICLES	\$31.23	0
279.89									
GEM CAR WASH									
1910									
1249	CAR WASH MEMBERSHIP	BENSENVILLE	20253781	12/14/2025	11040110-542410	PD	R&M VEHICLES	\$384.00	0
384.00									
GLENN STEARNS CHAPTER 13 TRUSTEE									
2375									
11.21.25	CASE NO 25-16004	MEMPHIS	20253798	12/21/2025	11000000-217500	FN	PAYROLL DEDUCTN- COURT ORD	\$187.50	9008578
12.5.25	CASE NO 25-16004	MEMPHIS	20254030	01/04/2026	11000000-217500	FN	PAYROLL DEDUCTN- COURT ORD	\$187.50	9008596
375.00									
GO PAINTERS, INC.									
1385									
251111-02	WWTP STEEL ARCHIMEDES SCREW PUMPS REFINISHING	MAYWOOD	20254013	12/11/2025	51050570-542310	PW	R&M MATERIALS & EQUIPMENT	\$3,310.00	0
251111-1	WWTP STEEL ARCHOMEDES SCREW PUMPS REFINISHING	MAYWOOD	20254014	12/11/2025	51050570-542310	PW	R&M MATERIALS & EQUIPMENT	\$3,310.00	0
6,620.00									
GOLD MEDAL-CHICAGO									
9695									
30-432157	INV# 30-432157 FOOD ITEMS - SUNDAES TOO	BENSENVILLE	20253866	12/05/2025	11070790-557810	SF	FOOD ITEMS	\$942.22	0
942.22									
GRAINGER									
2841									
9726108575	PUBLIC WORKS DOOR OPENER	PALATINE	20254074	12/28/2025	11050440-549990	PW	OTHER CONTRACTUAL SERVICE	\$15.50	0
9703044090	INV# 9703044090 WALL SWITCH TIMER - JOHN ST.	PALATINE	20253940	12/07/2025	11174100-542110	SF	R & M BUILDING	\$111.10	0
9712340646	INV# 9712340646 MISC PARTS	PALATINE	20253857	12/14/2025	11174100-542110	SF	R & M BUILDING	\$137.03	0
9717806385	#255 - REAR VIEW CAMERA	PALATINE	20253904	12/19/2025	11050420-542410	PW	R & M VEHICLES	\$155.79	0
9718873053	WWTP BAR SCREENS	PALATINE	20253903	12/20/2025	51050570-542310	PW	R&M MATERIALS & EQUIPMENT	\$1,155.39	0
9728144966	WWTP BAR SCREENS	PALATINE	20254076	01/01/2026	51050570-542310	PW	R&M MATERIALS & EQUIPMENT	\$1,712.60	0
9706219806	#224 - LICENSE PLATE LIGHT	PALATINE	20253905	12/10/2025	51050540-542410	PW	R&M VEHICLES	\$10.41	0

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GRAINGER									
2841									
9728144974	NEW BATTERIES FOR POWER TOOLS	PALATINE	20254075	01/01/2026	51050570-554510	PW	SMALL TOOLS & EQUIPMENT	\$180.99	0
GREAT LAKE THEATRE SERVICE, LTD									
319								3,478.81	
NOVEMBER 2025	BOOKING FEES - NOVEMBER 2025	AURORA	20254038	12/28/2025	11070790-541460	SF	BOOKING FEES	\$200.00	0
GREAT LAKES COCA-COLA DISTRIBUTION, LLC									
7585								200.00	
49687839013	INV# 49687839013 BEVERAGES - SUNDAES TOO	CHICAGO	20253861	12/14/2025	11070790-557810	SF	FOOD ITEMS	\$974.48	0
49687839015	RETURN CLY EMTV 20LBS	CHICAGO		11/10/2025	11070790-557810	FN	FOOD ITEMS	-\$390.00	0
GREAT LAKES CONCRETE, LLC									
1549								584.48	
257270	WATER MAIN PARTS	BEDFORD PARK	20253992	12/04/2025	51050540-552520	PW	WATER MAIN PARTS	\$398.16	0
GW & ASSOCIATES PC									
1525								398.16	
2511424	AUDITING SERVICES	CHICAGO HEIGHTS	20253776	12/07/2025	11030110-532320	FN	AUDITING SERVICES	\$14,250.00	0
HARGETT, BRAD (E)									
2156								14,250.00	
689227	REIMBURSEMENT FOR ASFPM ORDER # 69227	ELGIN	20253892	12/25/2025	11050110-521110	PW	MEMBERSHIP DUES	\$70.00	0
HAWKINS, INC.									
1016								70.00	
7239814	CHEMICALS WWTP	PEOTONE	20253707	11/26/2025	51050560-554120	PW	CHEMICALS	\$473.35	0
								473.35	

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HERFF, KIMBERLY (E)									
2224									
09312D/037179	REIMBURSEMENT FOR CHRISTMAS DECORATIONS FOR PUBLIC	WOOD DALE	20253848	12/19/2025	11174100-542310	SF	R&M EQUIPMENT	\$61.00	0
HUNTLEY & ASSOCIATES INC								61.00	
2219									
6483	GARAGE DOOR CONTROLS - WW BUILDING	LAKE ZURICH	20253893	11/05/2025	11050440-542110	PW	R&M BUILDING	\$193.50	0
IL. MUNICIPAL RETIREMENT FUND								193.50	
2882									
4242897-J5P0	IMRF CONTRIBUTIONS FOR NOVEMBER	OAK BROOK	20254089	01/08/2026	11000000-212110	FN	PAYROLL DEDUCTN-IMRF	\$52,219.09	9008611
ILCMA								52,219.09	
3811									
6571	JOB POSTING	DEKALB	20254102	01/03/2026	11020130-541250	AD	RECRUITMENT	\$50.00	0
ILCO, INC.								50.00	
1039									
3586978	INV# 3586978 PUMP PARTS FOR CHILLER - JOHN ST.	AURORA	20253934	10/30/2025	11174100-542110	SF	R & M BUILDING	\$698.95	0
3586977	SEAL KIT & NEW IMPELLER FOR BOILER PUMP AT PD	AURORA	20253885	10/30/2025	11050440-542110	PW	R&M BUILDING	\$195.19	0
								894.14	
ILLINOIS COUNTIES RISK MANAGEMENT									
1931									
S-INV008044	ICRMT INSURANCE PREMIUM DEC 2025	ST CHARLES	20253974	12/31/2025	11020150-562550	AD	CLAIM PAYMENTS-WORKERS COMP	\$75,065.75	0
S-INV008043	ICRMT INSURANCE PREMIUM DEC 2025	ST CHARLES	20253974	12/31/2025	11020150-549990	AD	OTHER CONTRACTUAL SERVICE	\$129,620.50	0
								204,686.25	
ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY									
3239									
11.25.26	Q3 UNEMPLOYMENT	SPRINGFIELD	20253813	12/25/2025	11020130-512950	AD	UNEMPLOYMENT BENEFITS	\$5,669.00	9008588
								5,669.00	
ILLINOIS DEPARTMENT OF REVENUE									
3098									
11.21.25	IL STATE TAX WITHHOLDING	SPRINGFIELD	20253802	12/21/2025	11000000-212040	FN	PAYROLL DEDUCTN-ST INC TX	\$20,559.01	9008579

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ILLINOIS DEPARTMENT OF REVENUE									
3098									
12.5.25	IL STATE WITHHOLDING TAX	SPRINGFIELD	20254046	01/04/2026	11000000-212040	FN	PAYROLL DEDUCTN-ST INC TX	\$21,625.32	9008597
12.5.25-	IL STATE WITHHOLDING TAX	SPRINGFIELD	20254032	01/04/2026	11000000-212040	FN	PAYROLL DEDUCTN-ST INC TX	\$1,720.93	9008598
OCT 2025	OCTOBER 2025 SALES TAX	SPRINGFIELD		12/17/2025	11000000-265010	FN	SALES TAX PAYABLE	\$631.00	9008587
OCT 2025	OCTOBER 2025 SALES TAX	SPRINGFIELD		12/17/2025	11000000-265010	FN	SALES TAX PAYABLE	-\$11.00	9008587
								44,525.26	
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY									
9220									
L17-4402 11.29.25	DRINKING WATER PROJECT L17-4402	SPRINGFIELD	20253539	12/25/2025	51090920-715100	FN	DEBT SERVICE-PRINCIPAL	\$123,807.80	9008589
L17-4402 11.29.25	DRINKING WATER PROJECT L17-4402	SPRINGFIELD	20253539	12/25/2025	51090920-716100	FN	INTEREST EXPENSE	\$22,390.07	9008589
								146,197.87	
ILLINOIS PARK & RECREATION ASSOCIATION									
2187									
44750	INV# 44750 2026 ANNUAL MEMBERSHIP	LA GRANGE	20253400	12/30/2025	11174100-521110	SF	MEMBERSHIP DUES	\$265.00	0
								265.00	
ILLINOIS POLICE ACCREDITATION COALITION (I-PAC)									
530									
950	IPAC HOLIDAY LUNCHEON, INV#950	ELK GROVE VILLAGE	20253755	12/11/2025	11040340-521510	PD	TRAINING PROGRAMS/SESSIONS	\$90.00	0
								90.00	
INTERSTATE BILLING SERVICE, INC.									
909									
3044108129	#254 - REPAIR OF TACHOMETER	DECATUR	20253989	12/24/2025	11050420-542410	PW	R & M VEHICLES	\$476.70	0
								476.70	
JC LICHT, LLC									
1289									
03107222	PAINT - VILLAGE MANAGERS OFFICE	CHICAGO	20253826	12/14/2025	11050440-542110	PW	R&M BUILDING	\$276.96	0
								276.96	
JOHNSTON, GARY									
349									
1125	INV#: 1125 31 OVERSIZE TRUCK PERMITS	ELBURN	20253925	12/31/2025	11040110-532100	PD	PROFESSIONAL SERVICES	\$225.72	0
								225.72	

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JORSON & CARLSON CO, INC.									
7925									
0762477	ICE SCRAPER KNIVES	ELK GROVE VILLAGE	20253863	12/12/2025	11174100-542610	SF	R&M ICE RESURFACER	\$149.32	0
0762925	ICE SCRAPER KNIVES	ELK GROVE VILLAGE	20253863	12/19/2025	11174100-542610	SF	R&M ICE RESURFACER	\$81.98	0
0763529	ICE SCRAPER KNIVES	ELK GROVE VILLAGE	20253924	12/26/2025	11174100-542610	SF	R&M ICE RESURFACER	\$81.98	0
0763530	ICE SCRAPER KNIVES	ELK GROVE VILLAGE	20253924	12/25/2025	11174100-542610	SF	R&M ICE RESURFACER	\$144.14	0
0763906	ICE SCRAPER KNIVES	ELK GROVE VILLAGE	20254027	01/02/2026	11174100-542610	SF	R&M ICE RESURFACER	\$81.98	0
0763907	ICE SCRAPER KNIVES	ELK GROVE VILLAGE	20254027	01/02/2026	11174100-542610	SF	R&M ICE RESURFACER	\$144.14	0
KARAOKE WITH REMI								683.54	
2380									
KARAOKE EVENT 2025	KARAOKE EVENT - HERITAGE CENTER	BENSENVILLE	20253855	10/30/2025	11070750-577125	SF	SENIOR CITIZEN	\$250.00	0
KIMBALL MIDWEST								250.00	
890									
103955286	SHOP SUPPLIES	COLUMBUS	20254058	12/20/2025	11050490-552130	PW	MATERIAL/SUPPLIES-VEHICLES	\$177.88	0
KLEIN, THORPE & JENKINS LTD.								177.88	
3777									
5063-016 253617	LEGAL MATTER 5063-016-253617	WESTMONT	20253931	12/29/2025	11020120-533110	FN	LEGAL SERVICES	\$48.00	0
KONICA MINOLTA BUS. SOLUTIONS USA								48.00	
10749									
505126861	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/06/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$95.90	0
505133761	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/07/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$65.00	0
505133846	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/07/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
505134024	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/07/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
505134123	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/07/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$65.00	0
505134424	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/07/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$27.69	0
505134504	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/07/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$2.05	0
505138089	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/08/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0

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KONICA MINOLTA BUS. SOLUTIONS USA 10749									
505138350	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/08/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
505138523	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/08/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
505138617	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/08/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
505142256	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/09/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$12.30	0
505148673	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/10/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$85.00	0
505149123	MTHLY MAINTENANCE PRINTERS	RAMSEY	20253808	12/10/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
505292573	MONTLY MAINTENANCE PRINTERS	RAMSEY	20253971	12/25/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$94.72	0
505307258	MONTLY MAINTENANCE PRINTERS	RAMSEY	20253971	12/26/2025	11020180-548110	FN	RENTAL & LEASE - EQUIPMENT	\$26.22	0
K-TECH SPECIALTY COATING, INC 709								697.42	
425110180	BEET HEAT	ASHLEY	20254090	12/29/2025	11050420-552610	PW	MATERIALS/SUPPLIES-ST MAINT	\$8,638.00	0
L A R LAWN & GROUNDS CORP 1654								8,638.00	
2025009	SENIOR GRASS/SNOW REMOVAL	WOOD DALE	20253978	01/01/2026	11010010-571011	SF	CITIZEN EDUCATION PROGRAM	\$4,680.00	0
2025010	SENIOR GRASS/SNOW REMOVAL	WOOD DALE	20253978	01/03/2026	11010010-571011	SF	CITIZEN EDUCATION PROGRAM	\$3,110.00	0
LEACH ENTERPRISES, INC. 8598								7,790.00	
02P9585	#257 - PINTLE HOOKS 40.000	CRYSTAL LAKE	20253911	10/02/2025	11050420-542410	PW	R & M VEHICLES	\$108.76	0
02P9586	#252 - PINTLE HOOK 40.000#	CRYSTAL LAKE	20253910	10/02/2025	11050420-542410	PW	R & M VEHICLES	\$95.88	0
LEN'S ACE HARDWARE, INC. 1814								204.64	
5408021	HOLIDAY DECORATIONS	ADDISON	20254063	12/23/2025	11050430-542811	PW	R&M ROW	\$13.49	0
5407611	STREET TOOLS	ADDISON	20253994	12/21/2025	11050420-554510	PW	SMALL TOOLS & EQUIPMENT	\$42.27	0
								55.76	

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LIFTOMATIC ELEVATOR CO									
2192									
15094	MONTHLY ELEVATOR MAINTENANCE	LOMBARD	20250066	12/31/2025	11174100-549990	SF	OTHER CONTRACTUAL SERVICE	\$145.00	0
15183	INV# 15183 PRESSURE TEST - JEFFERSON ST.	LOMBARD	20254023	01/02/2026	11174100-549990	SF	OTHER CONTRACTUAL SERVICE	\$470.00	0
LIVEVIEW GPS,INC									615.00
388									
508735	INV:508735 MONTHLY GPS SERVICE	VALENCIA	20253977	01/02/2026	11040360-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$359.40	0
LIZZETTE MEDINA & CO									359.40
2232									
1125BA	LIZZETTE MEDINA & CO.	CHICAGO	20253811	12/14/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$300.00	0
LUCHT, LISA									300.00
2076									
IMEA TRAINING 2025	IMEA TRAINING 2025	HOFFMAN ESTATES		11/22/2025	51050577-521510	FN	EDUC/SEMRS/MTGS/TRNG	\$1,285.01	0
LUURS, LTD									1,285.01
2157									
6349	INV# 6349 BALSAM TREES - 2025 HOLIDAY	HILLSIDE	20253847	12/10/2025	11070750-577019	SF	TREE LIGHTING	\$1,450.00	0
LYNN PEAVEY COMPANY									1,450.00
11400									
421123	EVIDENCE SUPPLIES, INV #421123	LENEXA	20253177	10/22/2025	11040360-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$292.83	0
M.E. SIMPSON COMPANY, INC.									292.83
3000									
45529	LEAK DETECTION - 250 TIOGA AVENUE	VALPARAISO	20254004	12/20/2025	51050540-549990	PW	OTHER CONTRACTUAL SERVICES	\$1,495.00	0
MAREN RONAN, LTD									1,495.00
1884									
APRIL 2025	LOBBING SERVICE	WESTERN SPRINGS	20253834	05/01/2025	11010010-532810	FN	PROJECT MANAGEMENT SERVICES	\$3,500.00	0
DECEMBER 2025	LOBBING SERVICE	WESTERN SPRINGS	20253958	12/31/2025	11010010-532810	FN	PROJECT MANAGEMENT SERVICES	\$3,500.00	0
									7,000.00

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MARQUARDT & BELMONTÉ P.C.									
127									
1917	ADMINISTRATIVE HEARINGS	WHEATON	20253945	12/31/2025	11020120-533210	FN	LEGAL SERVICES-PROSECUTION	\$3,840.00	0
								3,840.00	
MATTHEW M. HAGELI									
2007									
HALLOWEEN STIPEND 25	Halloween Event Stipend	ELMHURST	20253982	11/30/2025	11020190-577010	AD	SPECIAL FUNCTIONS	\$450.00	0
								450.00	
MCGINTY BROS. INC									
816									
273549	R-41-2022 - NATIVE VEGETATION MAINTENANCE	LONG GROVE	20250388	12/30/2025	11050420-532100	PW	PROFESSIONAL SERVICES	\$860.00	0
								860.00	
MCMMASTER-CARR									
2917									
55348043	INV# 55348043 V-BELT - ZAMBONI	CHICAGO	20254025	12/13/2025	11174100-542610	SF	R&M ICE RESURFACER	\$35.24	0
55012784	RETURN 4596K34	CHICAGO		11/07/2025	51050570-542310	FN	R&M MATERIALS & EQUIPMENT	-\$26.88	0
56209271	NEW PIPING FOR WASH PRESS	CHICAGO	20254077	01/01/2026	51050570-542310	PW	R&M MATERIALS & EQUIPMENT	\$31.25	0
								39.61	
MDI ACCESS INC									
2358									
7054-02	PD Battery Monitoring System	ALSIIP	20253250	12/24/2025	31080800-594000	PW	CAPITAL OUTLAY-MACHINERY & EQU	\$926.00	0
								926.00	
MEADE, INC.									
12050									
715002	MONTHLY TRAFFIC SIGNAL MAINTENANCE	MCCOOK	20250150	12/28/2025	11050420-549990	PW	OTHER CONTRACTUAL SERVICE	\$825.04	0
								825.04	
MENARDS									
11265									
3582	WWTP LAB UPDATE: COUNTER, SINK, FAUCET	MELROSE PARK	20253913	12/10/2025	51080880-591000	PW	CAPITAL OUTLAY-BLDG&STRUCTURE	\$75.58	0
3659	INV# 3659 MISC FOOD ITEMS	MELROSE PARK	20253867	12/11/2025	11070720-552110	SF	MATERIALS/SUPPLIES-OPERATIONS	\$64.87	0
4584	INV# 4584 MISC SUPPLIES - BALLET BARS JOHN ST.	MELROSE PARK	20254028	12/24/2025	11174100-542110	SF	R & M BUILDING	\$237.23	0
3733	HOLIDAY DECORATIONS	MELROSE PARK	20254012	12/12/2025	11050430-542811	PW	R&M ROW	\$149.18	0
3900	HOLIDAY DECORATIONS	MELROSE PARK	20254010	12/14/2025	11050430-542811	PW	R&M ROW	\$573.80	0

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MENARDS									
11265									
4180	HOLIDAY DECORATIONS	MELROSE PARK	20254011	12/18/2025	11050430-542811	PW	R&M ROW	\$526.93	0
4660	HOLIDAY DECORATIONS	MELROSE PARK	20254088	12/25/2025	11050430-542811	PW	R&M ROW	\$154.85	0
METROPOLITAN ALLIANCE POLICE									1,802.44
8009									
11.21.25	POLICE UNION DUES	BOLINGBROOK	20253807	12/21/2025	11000000-218100	FN	PAYROLL DEDUCTN-UNION DUES	\$1,316.00	9008582
MICHAEL BAKER INTERNATIONAL INC									1,316.00
2376									
1267001	ON-CALL SERVICES	MOON TOWNSHIP	20253863	12/12/2025	11050110-532100	PW	PROFESSIONAL SERVICES	\$980.00	0
MILLER INDUSTRIAL, LLC									980.00
6509									
SI-533999	KEY SINGLE CUT	OAK BROOK	20254083	12/24/2025	51050570-542310	PW	R&M MATERIALS & EQUIPMENT	\$3.49	0
SI-533299	STREET TOOLS	OAK BROOK	20254006	12/18/2025	11050420-554510	PW	SMALL TOOLS & EQUIPMENT	\$9.95	0
SI-533311	UTILITY TOOLS	OAK BROOK	20254007	12/18/2025	51050540-554510	PW	SMALL TOOLS & EQUIPMENT	\$25.99	0
MISC ONE TIME VENDOR									39.43
9									
1219	TACOS CHAPULTEPEC			01/01/2026	11050110-521510	FN	TRAINING PROGRAMS/SESSIONS	\$720.00	0
MISSIONSQUARE RETIREMENT									720.00
3096									
11.21.25.	MISSIONSQUARE CONTRIBUTIONS	WASHINGTON	20253800	12/21/2025	11000000-213100	FN	PAYROLL DEDUCTN-DEF COMP	\$15,579.01	9008581
12.5.25-	MISSIONSQUARE CONTRIBUTIONS	WASHINGTON	20254045	01/04/2026	11000000-213100	FN	PAYROLL DEDUCTN-DEF COMP	\$15,706.64	9008608
11.21.25	ROTH	WASHINGTON	20253801	12/21/2025	11000000-213300	FN	PAYROLL DEDUCTN-ROTH IRA	\$1,922.23	9008580
12.5.25	ROTH CONTRIBUTIONS	WASHINGTON	20254031	01/04/2026	11000000-213300	FN	PAYROLL DEDUCTN-ROTH IRA	\$2,122.23	9008606
35,330.11									

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MONTY'S BANQUETS									
5630	2025 SENIOR HOLIDAY	BANQUET RENTAL - 2025 SENIOR HOLIDAY PARTY	BENSENVILLE	12/21/2025	11070750-577125	FN	SENIOR CITIZEN	\$4,810.00	0
MOTOROLA SOLUTIONS									
3094	9800020251001	MONTHLY WAVE CHARGE 11/2025	CHICAGO	20253763	12/01/2025	11040110-542510	PD	R&M COMMUNICATIONS SYSTEM	\$153.00
MSTS RECEIVABLES LLC									
2167	94399D13	UTILITY TOOLS	OVERLAND PARK	20253997	12/06/2025	51050540-554510	PW	SMALL TOOLS & EQUIPMENT	\$400.90
MUNICIPAL COLLECTION SERVICES, INC.									
1211	031075	COLLECTIONS	PALOS HEIGHTS	20253775	11/30/2025	11040110-549990	FN	OTHER CONTRACTUAL SERVICE	\$0.72
	031336	COLLECTIONS	PALOS HEIGHTS	20254106	12/30/2025	11040110-549990	FN	OTHER CONTRACTUAL SERVICE	\$24.30
MUNICIPAL GIS PARTNERS, INC.									
1080	7970	R-198-2024 - GIS CONSORTIUM SERVICES	DES PLAINES	20250144	12/30/2025	11050110-532100	PW	PROFESSIONAL SERVICES	\$4,005.38
	7970	R-198-2024 - GIS CONSORTIUM SERVICES	DES PLAINES	20250144	12/30/2025	51050110-532100	PW	PROFESSIONAL SERVICES	\$4,005.39
MUNTERS CORPORATION									
8365	359289	INV# 359289 PARTS FOR DEHUMIDIFIER - JOHN ST.	AMESBURY	20253942	12/11/2025	11174100-542110	SF	R & M BUILDING	\$1,189.44
NALCO WATER PRETREATMENT SOLUTIONS, INC.									
942	6660403941	WWTP LAB DEIONIZE	GLENWOOD	20253884	12/20/2025	51050570-549990	PW	OTHER CONTRACTUAL SERVICES	\$62.22
	6660404283	WWTP LAB DEIONIZE	GLENWOOD	20253883	12/19/2025	51050570-549990	PW	OTHER CONTRACTUAL SERVICES	\$886.92
									949.14

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NCPERS IL IMRF									
5424									
0582122025	DEC 2025 PREMIUM	JACKSONVILLE	20253785	12/01/2025	11000000-214120	AD	PAYROLL DEDUCTN-LIFE INS	\$176.00	0
NET ASSETS CORPORATION									176.00
NET ASSETS CORPORATION									
1831									
1-202511	NET ASSETS	EUGENE	20253967	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$4,956.00	0
3-202511	NET ASSETS	EUGENE	20253967	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$899.00	0
NEUCO, INC.									5,855.00
NEUCO, INC.									
1069									
9241603	INV# 9241603 MOTOR FOR SHORT STOP HEATER	BOLINGBROOK	20254017	12/31/2025	11070720-542310	SF	R & M EQUIPMENT	\$501.07	0
9174141	INV# 9174141 SNOW MELT PIT PRIMARY PUMP SEAL KIT	BOLINGBROOK	20253838	12/10/2025	11174100-542170	SF	R&M ICE RINKS	\$1,740.34	0
9197875	INV# 9197875 COUPLING - RINK PIT	BOLINGBROOK	20253837	12/14/2025	11174100-542170	SF	R&M ICE RINKS	\$159.32	0
9206174	RETURN BRONX SEAL KIT	BOLINGBROOK		11/18/2025	11174100-542170	FN	R&M ICE RINKS	-\$870.17	0
NICOR									1,530.56
NICOR									
2673									
05-73-34-00005	NICOR - OCTOBER 2025	CAROL STREAM	20253856	12/07/2025	11070790-541370	SF	ELECTRICITY	\$125.78	0
1025									
54-86-34-00005	NICOR - OCTOBER 2025	CAROL STREAM	20253856	12/07/2025	11070790-541370	SF	ELECTRICITY	\$176.89	0
1025									
07914813121	409 S PARK STREET - ACCT # 07-	CAROL STREAM	20254001	12/07/2025	51050550-541370	PW	ELECTRICITY/GAS	\$62.20	0
1025	91-48-1312 1								
71947800000	130 N CHURCH ROAD - ACCT# 71-	CAROL STREAM	20254000	11/26/2025	51050550-541370	PW	ELECTRICITY/GAS	\$162.87	0
1025	94-78-0000 0								
85916324115	105 N YORK ROAD - ACCT # 85-91-	CAROL STREAM	20254002	12/17/2025	51050560-541370	PW	ELECTRICITY/GAS	\$244.77	0
1125	63-2411 5								
NORTH EAST MULTI-REGIONAL TRAINING, INC									772.51
NORTH EAST MULTI-REGIONAL TRAINING, INC									
2941									
380822	RIFLE TRAINING OFFICER KNEIFEL INV:380822	NAPERVILLE	20253783	12/03/2025	11040340-521510	PD	TRAINING PROGRAMS/SESSIONS	\$300.00	0
OLD SECOND BANK									300.00
OLD SECOND BANK									
1338									
11.21.25	FEDERAL TAX WITHHOLDING	AURORA	20253795	12/21/2025	11000000-212010	FN	PAYROLL DEDUCTN-FED INC TX	\$48,234.55	9008583
12.5.25	FEDERAL WITHHOLDING TAX	AURORA	20254043	01/04/2026	11000000-212010	FN	PAYROLL DEDUCTN-FED INC TX	\$53,326.41	9008599

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OLD SECOND BANK									
1338									
12.5.25-	FEDERAL WITHHOLDING TAX	AURORA	20254042	01/04/2026	11000000-212010	FN	PAYROLL DEDUCTN-FED INC TX	\$3,680.67	9008600
11.21.25	FEDERAL TAX WITHHOLDING	AURORA	20253795	12/21/2025	11000000-212030	FN	PAYROLL DEDUCTN-MEDICARE	\$13,296.45	9008563
12.5.25	FEDERAL WITHHOLDING TAX	AURORA	20254043	01/04/2026	11000000-212030	FN	PAYROLL DEDUCTN-MEDICARE	\$13,946.20	9008599
12.5.25-	FEDERAL WITHHOLDING TAX	AURORA	20254042	01/04/2026	11000000-212030	FN	PAYROLL DEDUCTN-MEDICARE	\$966.93	9008600
11.21.25	FEDERAL TAX WITHHOLDING	AURORA	20253795	12/21/2025	11000000-212020	FN	PAYROLL DEDUCTN-SOC SEC	\$35,428.74	9008563
12.5.25	FEDERAL WITHHOLDING TAX	AURORA	20254043	01/04/2026	11000000-212020	FN	PAYROLL DEDUCTN-SOC SEC	\$35,165.68	9008599
12.5.25-	FEDERAL WITHHOLDING TAX	AURORA	20254042	01/04/2026	11000000-212020	FN	PAYROLL DEDUCTN-SOC SEC	\$1,467.27	9008600
								205,512.90	
OMEGA PRO SYSTEMS INC									
1860									
9052	R-92-2025 - VILLAGE FIRE ALARM UPGRADES	BENSENVILLE	20252894	11/07/2025	31080800-594000	PW	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$886.50	0
9053	R-92-2025 - VILLAGE FIRE ALARM UPGRADES	BENSENVILLE	20252894	11/07/2025	31080800-594000	PW	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$4,025.00	0
9054	R-92-2025 - VILLAGE FIRE ALARM UPGRADES	BENSENVILLE	20252894	11/07/2025	31080800-594000	PW	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$2,042.25	0
9056	R-92-2025 - VILLAGE FIRE ALARM UPGRADES	BENSENVILLE	20252894	11/07/2025	31080800-594000	PW	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$2,128.50	0
9057	R-92-2025 - VILLAGE FIRE ALARM UPGRADES	BENSENVILLE	20252894	11/07/2025	31080800-594000	PW	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$7,131.00	0
9228	ANNUAL FIRE ALARM & SPRINKLER SYSTEM INSPECTIONS	BENSENVILLE	20253915	12/24/2025	11050440-549990	PW	OTHER CONTRACTUAL SERVICE	\$8,745.00	0
								24,958.25	
O'REILLY AUTO PARTS									
1858									
6076-305350	SHOP SUPPLIES - WIPER FLUID	SPRINGFIELD	20254068	12/26/2025	11050490-552130	PW	MATERIAL/SUPPLIES-VEHICLES	\$66.00	0
6076-302820	#242 - OIL, AIR AND FUEL FILTER	SPRINGFIELD	20254064	12/03/2025	11050420-542410	PW	R & M VEHICLES	\$158.91	0
6076-304646	INV# 6076-304646 AIR FILTERS - ZAMBOINI	SPRINGFIELD	20254021	12/19/2025	11174100-542610	SF	R&M ICE RESURFACER	\$49.47	0
6076-297249	#200 - ENGINE PAINT	SPRINGFIELD	20254069	10/18/2025	11050110-542410	PW	R&M VEHICLES	\$12.99	0
6076-303136	#223 - MULTI SOCK	SPRINGFIELD	20254065	12/06/2025	11050110-542410	PW	R&M VEHICLES	\$14.74	0
6076-304030	#206 - SWAY LINK KIT	SPRINGFIELD	20254066	12/14/2025	11050110-542410	PW	R&M VEHICLES	\$45.08	0
6076-304643	#241 - ROCKER SWITCH	SPRINGFIELD	20254067	12/19/2025	11050430-542410	PW	R&M VEHICLES	\$20.99	0
								368.18	

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PAGE SUBURBAN BUS DIVISION OF THE REGIONAL									
1667									
660296	R-190-2024 - 2025 RIDE DUPAGE LOCAL SHARE	ARLINGTON HTS	20251123	11/30/2025	11050110-549990	PW	OTHER CONTRACTUAL SERVICE	\$3,599.31	0
PANORAMIC LANDSCAPING									
1572									
7	INV# 7 SENIOR GRASS CUTTING PROGRAM - 10/13-11/17	NORTHLAKE	20253973	12/25/2025	11010010-571011	SF	CITIZEN EDUCATION PROGRAM	\$4,170.00	0
								4,170.00	
PAYLOCITY									
12843									
113112709	PAYROLL FEES	ARLINGTON HEIGHTS	20253809	12/21/2025	11030110-532310	FN	PAYROLL SERVICES	\$2,653.12	9008584
113122192	PAYROLL FEES	ARLINGTON HEIGHTS	20254036	01/04/2026	11030110-532310	FN	PAYROLL SERVICES	\$546.63	9008602
113122202	PAYROLL FEES	ARLINGTON HEIGHTS	20254035	01/04/2026	11030110-532310	FN	PAYROLL SERVICES	\$139.00	9008601
								3,338.75	
PETTY CASH - VH									
6133									
07-31-25-11-18-25	PETTY CASH 7/31/25-11/18/25	BENSENVILLE	20254034	01/03/2026	11070790-557810	FN	FOOD ITEMS	\$132.80	0
								132.80	
PHILLIP C JAFFE									
2004									
HALLOWEEN STIPEND 25	Stipend	BENSENVILLE	20253980	11/30/2025	11020190-577010	AD	SPECIAL FUNCTIONS	\$150.00	0
								150.00	
PHYSICIANS IMMEDIATE CARE CHICAGO LLC									
1845									
4730	PRE-EMPLOYMENT SCREENINGS OCT 2025	CAROL STREAM	20253773	12/06/2025	11020130-541210	AD	PHYSICAL EXAMS	\$474.00	0
								474.00	
PRECISE DIGITAL PRINTING INC									
1580									
122570	Signs	BENSENVILLE	20253579	11/07/2025	11020190-552135	AD	MATERIAL/SUPPLIES-EQUIPMENT	\$80.00	0
121861	SIGNAGE-LOGO & SLOW DOWN SIGNS	BENSENVILLE	20253956	10/22/2025	11020110-532810	FN	PROJECT MANAGEMENT SERVICES	\$4,100.00	0
122455	SIGNAGE-LOGO & SLOW DOWN SIGNS	BENSENVILLE	20253956	12/01/2025	11020110-532810	FN	PROJECT MANAGEMENT SERVICES	\$3,381.00	0

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PRECISE DIGITAL PRINTING INC									
1580									
122855	INV# 122855 HOLIDAY MAGIC SIGNS	BENSENVILLE	20253842	11/24/2025	11070750-577019	SF	TREE LIGHTING	\$360.00	0
PRECISION PAVEMENT MARKINGS INC									
2363									
5347	2025 PAVEMENT STRIPPING PROGRAM	PINGREE GROVE	20253462	11/19/2025	11050420-549990	PW	OTHER CONTRACTUAL SERVICE	\$9,777.15	0
QUADIENT FINANCE USA, INC.									
1783									
POSTAGE DATE 101425	PD POSTAGE REPLENISH	CAROL STREAM	20253796	01/07/2026	11040110-540110	FN	POSTAGE/DELIVERY SERVICES	\$363.00	9008609
QUIET LIGHT SOLUTIONS LLC									
2202									
1722	PUBLIC WORKS PARKING LOT PARKING SENSORS	LA GRANGE	20253998	11/06/2025	11050440-542110	PW	R&M BUILDING	\$362.50	0
RAY O'HERRON CO, INC.									
11033									
2443895	TACTICAL GEAR INV:2443895	DANVILLE	20253770	12/07/2025	11040340-521510	PD	TRAINING PROGRAMS/SESSIONS	\$3,465.35	0
2446959	INV:2446959 AMMO	DANVILLE	20253964	12/24/2025	11040340-521510	PD	TRAINING PROGRAMS/SESSIONS	\$2,185.00	0
2448205	INV:2448205 AMMO	DANVILLE	20253965	01/01/2026	11040340-521510	PD	TRAINING PROGRAMS/SESSIONS	\$2,470.00	0
2444791	TRAINING AMMUNITION INV: 2444791	DANVILLE	20253769	12/12/2025	11040340-554810	PD	UNIFORMS - PURCHASE	\$2,986.25	0
RAYMAR HYDRAULIC REPAIR									
7420									
46816	#274 - CYLINDER REPAIR	BENSENVILLE	20253909	12/12/2025	11050430-542410	PW	R&M VEHICLES	\$1,840.00	0
REPUBLIC BANK OF CHICAGO									
2324									
SERIES 2025 12.5.25	SERIES 2025	OAK BROOK	20253584	01/04/2026	41090920-716100	FN	DEBT SERVICE-INTEREST	\$16,482.72	9008603
SERIES 2025 12.5.25	SERIES 2025	OAK BROOK	20253584	01/04/2026	41090920-715100	FN	DEBT SERVICE-PRINCIPAL	\$437,525.00	9008603
								454,007.72	

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REPUBLIC SERVICES									
8087									
0551-016406892	SERVICE DATES 11-01-11-30-2025	CHICAGO	20253975	12/30/2025	57020580-579990	FN	DISPOSAL CHARGES	\$95,846.13	0
								95,846.13	
RES PUBLICA GROUP									
1322									
6306	STRATEGIC COMMUNICATIONS	CHICAGO	20253832	08/30/2025	11020170-576010	FN	ECONOMIC DEVELOPMENT INITIATVS	\$4,000.00	0
6392	STRATEGIC COMMUNICATIONS	CHICAGO	20253832	09/30/2025	11020170-576010	FN	ECONOMIC DEVELOPMENT INITIATVS	\$4,000.00	0
								8,000.00	
RITEWAY PEST CONTROL, INC.									
1416									
445427	RITEWAY PEST CONTROL	ELMHURST	20253767	11/22/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$215.00	0
445434	RITEWAY PEST CONTROL	ELMHURST	20253767	11/26/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$275.00	0
445448	RITEWAY PEST CONTROL	ELMHURST	20253767	11/30/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$135.00	0
445449	RITEWAY PEST CONTROL	ELMHURST	20253767	11/30/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$135.00	0
445450	RITEWAY PEST CONTROL	ELMHURST	20253767	11/30/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$135.00	0
445451	RITEWAY PEST CONTROL	ELMHURST	20253767	11/30/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$135.00	0
445452	RITEWAY PEST CONTROL	ELMHURST	20253767	11/30/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$135.00	0
446101	RITEWAY PEST CONTROL	ELMHURST	20253767	12/01/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$125.00	0
446122	RITEWAY PEST CONTROL	ELMHURST	20253767	12/01/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$75.00	0
446123	RITEWAY PEST CONTROL	ELMHURST	20253767	12/01/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$75.00	0
446128	RITEWAY PEST CONTROL	ELMHURST	20253767	12/01/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$7,950.00	0
448115	PEST CONTROL	ELMHURST	20250154	12/31/2025	11050440-549990	PW	OTHER CONTRACTUAL SERVICE	\$175.00	0
448116	DEC 2025 SERVICE	ELMHURST	20253928	12/31/2025	11050440-549990	FN	OTHER CONTRACTUAL SERVICE	\$175.00	0
448119	RITEWAY PEST CONTROL	ELMHURST	20253968	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$8,250.00	0
448120	RITEWAY PEST CONTROL	ELMHURST	20253968	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$125.00	0
448121	RITEWAY PEST CONTROL	ELMHURST	20253968	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$125.00	0
448122	RITEWAY PEST CONTROL	ELMHURST	20253968	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$75.00	0
448123	RITEWAY PEST CONTROL	ELMHURST	20253968	12/31/2025	11060640-549990	CD	OTHER CONTRACTUAL SERVICE	\$75.00	0
								18,390.00	

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INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
ROCK VALLEY PUBLISHING, LLC									
6022									
478566	RFO #22.1.03-P1 York Road	MACHESNEY PARK	20253830	12/01/2025	31080810-536513	PW	ENG SVC - DESIGN	\$68.00	0
479196	AD FOR 2026-2027 WASTEWATER SAMPLING	MACHESNEY PARK	20254005	12/13/2025	51050110-541140	PW	LEGAL NOTICE	\$54.00	0
478598	LEGAL NOTICE	MACHESNEY PARK	20253877	11/29/2025	11010030-541140	AD	LEGAL NOTICES	\$40.00	0
478668	LEGAL NOTICE	MACHESNEY PARK	20253877	11/29/2025	11010030-541140	AD	LEGAL NOTICES	\$34.00	0
478669	LEGAL NOTICE	MACHESNEY PARK	20253877	11/29/2025	11010030-541140	AD	LEGAL NOTICES	\$36.00	0
478670	LEGAL NOTICE	MACHESNEY PARK	20253877	11/29/2025	11010030-541140	AD	LEGAL NOTICES	\$32.00	0
ROESCH FORD								264.00	
486									
157808	PARTS FOR SQUAD 319	BENSENVILLE	20253760	06/30/2024	11040110-542410	PD	R&M VEHICLES	\$103.70	0
157838	PARTS FOR SQUAD 302	BENSENVILLE	20253759	06/30/2024	11040110-542410	PD	R&M VEHICLES	\$441.85	0
FOCS220736	#296 - WHEEL ALIGNMENT SET TO FACTORY SPECS	BENSENVILLE	20253881	07/05/2025	51050570-542410	PW	R&M VEHICLES	\$199.95	0
RONCO INDUSTRIAL SUPPLY COMPANY								745.50	
58									
6098039-1	TOWELS FOR PD INV.6098039-1	BENSENVILLE	20253758	08/23/2025	11040110-552125	PD	MATERIALS/SUPPLIES-CLEANING	\$222.00	0
6100576-1	CLEANING SUPPLIES INV.6100576	BENSENVILLE	20253777	12/13/2025	11040110-552125	PD	MATERIALS/SUPPLIES-CLEANING	\$621.11	0
6100576-2	INV.6100576-2 CLEANING SUPPLIES FOR PD	BENSENVILLE	20254041	01/03/2026	11040110-552125	PD	MATERIALS/SUPPLIES-CLEANING	\$96.25	0
RP ADMIN								939.36	
1163									
DEC 2025	DEC 2025 HEALTH INSURANCE	DEERFIELD	20253890	12/31/2025	11000000-214160	AD	PAYROLL DEDUCTN-DENTAL INS	\$9,590.76	9008593
DEC 2025	DEC 2025 HEALTH INSURANCE	DEERFIELD	20253890	12/31/2025	11000000-214110	AD	PAYROLL DEDUCTN-HEALTH INS	\$197,151.20	9008593
DEC 2025	DEC 2025 HEALTH INSURANCE	DEERFIELD	20253890	12/31/2025	11000000-214120	AD	PAYROLL DEDUCTN-LIFE INS	\$1,002.09	9008593
DEC 2025	DEC 2025 HEALTH INSURANCE	DEERFIELD	20253890	12/31/2025	11000000-214170	AD	PAYROLL DEDUCTN-VISION	\$373.27	9008593
								208,117.32	

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RUSSO POWER EQUIPMENT									
8166									
SP121351773	UTILITY TOOLS	SCHILLER PARK	20254085	12/26/2025	51050540-554510	PW	SMALL TOOLS & EQUIPMENT	\$234.95	0
SCOTT'S DETAIL CENTER									234.95
1629									
26686	2026 COMMERCIAL STICKER / DOG / GAMING LICENSES	ELMHURST	20253222	12/04/2025	11010030-541160	AD	PRNTG. BINDING & DUPLICAT	\$1,508.00	0
SIMPLE SANITATION INC									1,508.00
2161									
145093	INV# 145093 PORTABLE TOILET SERVICE - REDMOND DEC2	ELMHURST	20253923	12/31/2025	11070720-549990	SF	OTHER CONTRACTUAL SERVICE	\$270.00	0
SIRCHIE FINGER PRINT LABORATORIES									270.00
4391									
0721178-IN	INV:0721178-IN	BIRMINGHAM	20253963	12/25/2025	11040360-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$128.12	0
SNAP-ON CREDIT									128.12
10848									
126558196-1225	MONTHLY SOFTWARE SUBSCRIPTION	LIBERTYVILLE	20250127	12/10/2025	11050490-554510	PW	SMALL TOOLS & EQUIPMENT	\$66.63	0
SONIA BUENO (E)									66.63
2245									
120425	KITCHEN SUPPLIES & COOKIE INGREDIENTS FOR STAFF	WOOD DALE	20254093	01/03/2026	11050110-521510	PW	TRAINING PROGRAMS/SESSIONS	\$83.43	0
SONY PICTURES ENTERTAINMENT									83.43
6524									
SOU1 ON FIRE WK1	MOVIE RENTAL FEES - SOUL ON FIRE	DALLAS	20253858	11/30/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$191.50	0
SOU1 ON FIRE WK2	MOVIE RENTAL FEES - SOUL ON FIRE	DALLAS	20253858	11/30/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$61.92	0
SPRING ALIGN OF PALATINE INC									253.42
2383									
130168	ANTIQUE FIRE TRUCK	PALATINE	20254070	10/18/2025	11050420-542410	PW	R & M VEHICLES	\$510.46	0
									510.46

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STANDARD EQUIPMENT CO.									
4236									
P07470	PELICAN PARTS	MONROE	20253908	12/07/2025	11050430-542410	PW	R&M VEHICLES	\$154.18	0
								154.18	
STAPLES CONTRACT & COMMERCIAL INC									
9227									
6049331726	STAPLES	FRAMINGHAM	20254053	12/30/2025	11060110-551110	CD	MATERIALS/SUPPLIES-ADMIN	\$38.78	0
6049410206	INV# 6049410209 MISC CLEANING SUPPLIES - JEFFERSON	FRAMINGHAM	20253943	12/30/2025	11174100-542112	SF	R&M BUILDING-CLEANING	\$1,604.62	0
6049410209	INV# 6049410209 MISC CLEANING SUPPLIES - JEFFERSON	FRAMINGHAM	20253943	12/30/2025	11174100-542112	SF	R&M BUILDING-CLEANING	\$453.60	0
								2,097.00	
STATE DISBURSEMENT UNIT									
13020									
11.21.25	CHILD SUPPORT	CAROL STREAM	20253810	12/21/2025	11000000-217500	FN	PAYROLL DEDUCTN-COURT ORD	\$435.69	9008585
12.5.25	CHILD SUPPORT	CAROL STREAM	20254037	01/04/2026	11000000-217500	FN	PAYROLL DEDUCTN-COURT ORD	\$435.69	9008604
								871.38	
STEINER ELECTRIC COMPANY									
3778									
S007840341.002	STREETLIGHT POLES	CHICAGO	20252897	12/30/2025	11050420-552670	PW	MATERIAL/SUPPLIES-ST LIGHTS	\$13,981.00	0
S007840341.004	STREETLIGHT POLES	CHICAGO	20252897	12/30/2025	11050420-552670	PW	MATERIAL/SUPPLIES-ST LIGHTS	\$286.00	0
								14,267.00	
STORINO, RAMELLO & DURKIN									
360									
94163	OCTOBER 2025 LABOR	ROSEMONT	20253917	12/19/2025	11020120-533110	AD	LEGAL SERVICES-GENERAL	\$315.00	0
94164	OCTOBER 2025 LABOR	ROSEMONT	20253917	12/01/2025	11020120-533110	AD	LEGAL SERVICES-GENERAL	\$2,296.60	0
								2,611.60	
STRAND ASSOCIATES, INC.									
526									
0232243	THOMAS / FOSTER LIFT STATION IMPROVEMENTS	MADISON	20253441	12/13/2025	37980870-536513	PW	ENG SVC - DESIGN	\$1,094.34	0
0232244	THOMAS / FOSTER LIFT STATION IMPROVEMENTS	MADISON	20253441	12/13/2025	37980870-536513	PW	ENG SVC - DESIGN	\$4,900.88	0
								5,995.22	

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STZR HOLDINGS LLC									
2356	INV# 0091446-IN FILTER ENGINE OIL - ZAMBONI	SOMERSET	20253851	12/13/2025	11174100-542610	SF	R&M ICE RESURFACER	\$95.82	0
								95.82	
SUBURBAN DRIVELINE, INC.									
1109									
72179	#254 - SAFETY CERTIFICATION	VILLA PARK	20253887	12/24/2025	11050420-542410	PW	R & M VEHICLES	\$45.00	0
72188	#225 - SAFETY CERTIFICATION	VILLA PARK	20253889	12/25/2025	11050420-542410	PW	R & M VEHICLES	\$45.00	0
72150	INV# 72150 ANNUAL SAFETY INSPECTION - REC VAN	VILLA PARK	20254019	12/18/2025	11174100-542610	SF	R&M ICE RESURFACER	\$45.00	0
72084	#231 - SAFETY CERTIFICATION	VILLA PARK	20253818	12/06/2025	51050540-542410	PW	R&M VEHICLES	\$45.00	0
72087	#210 - SAFETY CERTIFICATION	VILLA PARK	20253817	12/06/2025	11050110-542410	PW	R&M VEHICLES	\$45.00	0
72096	#223 - SAFETY CERTIFICATION	VILLA PARK	20253819	12/06/2025	11050110-542410	PW	R&M VEHICLES	\$45.00	0
72108	#218 - SAFETY CERTIFICATION	VILLA PARK	20253822	12/10/2025	51050540-542410	PW	R&M VEHICLES	\$45.00	0
72109	#222 - SAFETY CERTIFICATION	VILLA PARK	20253820	12/16/2025	51050540-542410	PW	R&M VEHICLES	\$45.00	0
72111	#212 - SAFETY CERTIFICATION	VILLA PARK	20253821	11/09/2025	11050430-542410	PW	R&M VEHICLES	\$45.00	0
72119	#227 - SAFETY CERTIFICATION	VILLA PARK	20253824	12/12/2025	51050540-542410	PW	R&M VEHICLES	\$45.00	0
72124	#216 - SAFETY CERTIFICATION	VILLA PARK	20253823	12/12/2025	51050540-542410	PW	R&M VEHICLES	\$45.00	0
72127	#967 TRAILER - SAFETY CERTIFICATION	VILLA PARK	20253886	12/13/2025	11050430-542410	PW	R&M VEHICLES	\$90.00	0
72139	#901 - EVACTOR TRUCK - SAFETY CERTIFICATION	VILLA PARK	20253888	12/17/2025	51050540-542410	PW	R&M VEHICLES	\$90.00	0
								675.00	
SUBURBAN LABORATORIES INC.									
3008									
GA5005675	R-169-2024 - 2025-2026 DRINKING WATER SAMPLING	CHICAGO	20250039	12/31/2025	51050570-543510	PW	LABORATORY TESTING	\$1,349.00	0
GA5005700	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$80.00	0
GA5005701	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$50.00	0
GA5005702	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$524.36	0
GA5005703	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$568.88	0
GA5005704	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$80.00	0
GA5005705	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$172.96	0
GA5005706	R-168-2024 WW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$283.56	0

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SUBURBAN LABORATORIES INC.									
3008									
GA5005707	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$568.88	0
GA5005753	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$80.00	0
GA5005754	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$172.96	0
GA5005756	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$172.96	0
GA5005757	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$80.00	0
GA5005760	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$568.88	0
GA5005761	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$756.16	0
GA5005762	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$378.08	0
GA5005763	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050577-543510	PW	LABORATORY TESTING	\$568.88	0
GA5005813	R-168-2024 VW SAMPLING & ANALYSIS	CHICAGO	20250038	12/31/2025	51050570-543510	PW	LABORATORY TESTING	\$2,868.36	0
								9,323.92	
TERMINAL SUPPLY, CO.									
10895									
69988-00	SHOP SUPPLIES FOR FLEET DEPARTMENT	TROY	20253912	12/12/2025	11050490-552130	PW	MATERIAL/SUPPLIES-VEHICLES	\$75.26	0
								75.26	
TERRACE SUPPLY COMPANY									
3012									
0001075684	CYLINDER RENTAL	ITASCA	20254107	12/30/2025	11050420-548110	PW	RENTAL & LEASE-EQUIPMENT	\$74.10	0
								74.10	
THE CINCINNATI LIFE INSURANCE CO									
1637									
DECEMBER 2025	LIFE INSURANCE DECEMBER PREMIUM	CINCINNATI	20253844	12/31/2025	11000000-214140	FN	PAYROLL DEDUCTN CIN LIFE	\$932.02	0
								932.02	
THOMAS A. MOLLOY, LTD.									
1454									
250079	EDWARD J. MOLLOY AND ASSOCIATES	BENSENVILLE	20253833	12/17/2025	11060110-532100	CD	PROFESSIONAL SERVICES	\$2,680.00	0
								2,680.00	
THOMAS ENGINEERING GROUP LLC									
1988									
22646	R-88-2025 - SPRUCE AVE RECONSTRUCTION PROJECT	OAK PARK	20253247	12/21/2025	31080810-536513	PW	ENG SVC - DESIGN	\$4,663.84	0

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THOMAS ENGINEERING GROUP LLC									
1988									
22638	R-19-2025 - CONSTRUCTION ENG TWIN OAKS WATER MAIN	OAK PARK	20250717	12/14/2025	31080810-536515	PW	ENG SVC - PROJECT MANAGEMENT	\$25,054.19	0
THOMAS HERRERA LANDSCAPING									29,718.03
1554									
7	INV# 7 SENIOR GRASS CUTTING - 10/13-11/17	NORTHLAKE	20253972	12/20/2025	11010010-571011	SF	CITIZEN EDUCATION PROGRAM	\$3,450.00	0
8	INV# 8 SENIOR GRASS CUTTING - WEEK OF 11/17	NORTHLAKE	20253969	12/20/2025	11010010-571011	SF	CITIZEN EDUCATION PROGRAM	\$690.00	0
THOMSON REUTERS - WEST									4,140.00
8192									
852769741	REUTERS SUBSCRIPTION NOVEMBER 2025 INV: 852769741	CAROL STREAM	20253766	12/01/2025	11040110-525010	PD	BOOKS/PAMPHLETS/PUBLI CATIONS	\$885.50	0
THORPE, THOMAS (E)									885.50
1881									
ISA MEMBERSHIP	ISA MEMBERSHIP - T. THORPE	ELK GROVE	20253995	01/01/2026	11050430-521510	PW	TRAINING PROGRAMS/SESSIONS	\$135.00	0
TJ3 LLC									135.00
1110									
S102086397.001	INV# S102086397.001 NATURAL GAS VALVE - EDGE	NILES	20253935	12/18/2025	11174100-542110	SF	R & M BUILDING	\$138.25	0
T-MOBILE									138.25
10053									
986411780	SERVICE DATES 10/21/25-11/20/25	CINCINNATI	20253932	12/21/2025	11020180-541310	FN	COMMUNICATION-PHONES (WIRED)	\$41.60	0
964388480	R-5-2025 - GPS TRACKING	CINCINNATI	20250277	12/21/2025	11050490-549990	PW	OTHER CONTRACTUAL SERVICE	\$1,048.64	0
L2511180193	SEARCH WARRANT 2025SW00213	CINCINNATI	20253786	12/18/2025	11040110-549990	PD	OTHER CONTRACTUAL SERVICE	\$100.00	0
L2511180475	INVOICE: L2511180193 SEARCH WARRANT CASILLAS	CINCINNATI	20253787	12/18/2025	11040110-549990	PD	OTHER CONTRACTUAL SERVICE	\$50.00	0
993457994	INVOICE: L2511180475 WIRELESS ROUTER	CINCINNATI	20254009	11/20/2025	51050550-549990	PW	OTHER CONTRACTUAL SERVICES	\$33.20	0
993457994	WIRELESS ROUTER	CINCINNATI	20254087	12/21/2025	51050550-549990	PW	OTHER CONTRACTUAL SERVICES	\$33.00	0
									1,306.44

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TODD R COOK									
2342									
HALLOWEEN STIPEND 25	Stipend	BENSENVILLE	20263986	11/30/2025	11020190-577010	AD	SPECIAL FUNCTIONS	\$75.00	0
								75.00	
TOSCAS LAW GROUP LLC									
1649									
11-13-25 BC	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20253772	12/14/2025	11040110-533100	FN	LEGAL SERVICES	\$550.00	0
11-13-25 TOW	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20253772	12/14/2025	11040110-533100	FN	LEGAL SERVICES	\$650.00	0
11-18-25 TRAFFIC	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20253918	12/20/2025	11040110-533100	FN	LEGAL SERVICES	\$160.00	0
11-20-25 PARKING	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20253918	12/21/2025	11040110-533100	FN	LEGAL SERVICES	\$500.00	0
11-20-25 TRAFFIC	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20253918	12/21/2025	11040110-533100	FN	LEGAL SERVICES	\$250.00	0
12-05-25 TRAFFIC	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20254089	01/07/2026	11040110-533100	FN	LEGAL SERVICES	\$160.00	0
12-08-25 TRAFFIC	ADMINISTRATIVE HEARING	PALOS HEIGHTS	20254089	01/07/2026	11040110-533100	FN	LEGAL SERVICES	\$175.00	0
								2,445.00	
TOTAL PARKING SOLUTIONS, INC									
13180									
107594	METRA MACHINE	DOWNERS GROVE	20253871	11/14/2025	58050590-542310	FN	R & M-MATERIALS & EQUIPMENT	\$829.00	0
								829.00	
U.S. UPFITTERS / INLAD									
1483									
PS-INV124146	#214 - DIRECTIONAL LED OVAL GROMMET MOUNT	LOMBARD	20253827	12/06/2025	11050430-542410	PW	R&M VEHICLES	\$155.40	0
								155.40	
U/LINE									
11277									
201264340	INV:201264340 EVIDENCE ROOM SUPPLIES	CHICAGO	20254049	01/01/2026	11040360-551110	PD	MATERIALS/SUPPLIES- ADMIN	\$651.85	0
								651.85	
UNDERGROUND SPORTS PRINT CO INC									
2263									
5300	INV# 5300 UNIFORMS - THEATER STAFF	ADDISON	20253850	11/23/2025	11070790-554810	SF	UNIFORMS-PURCHASE	\$282.50	0
								282.50	

[illegible]

EXPENDITURE APPROVAL LIST

FOR CHECKS DATED: 12/16/2025

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	WTT/MANUAL CHECK #
VIAN CONSTRUCTION CO., INC.									
5281									
2521	EMERGENCY SANITARY REPAIR	ELK GROVE VILLAGE	20254103	10/14/2025	51050560-549990	PW	OTHER CONTRACTUAL SERVICES	\$28,000.00	0
2522	EMERGENCY SEWER LINE REPLACEMENT	ELK GROVE VILLAGE	20254096	12/05/2025	51050560-549990	PW	OTHER CONTRACTUAL SERVICES	\$24,500.00	0
								52,500.00	
VILLA PARK ELECTRIC SUPPLY CO INC									
2069									
288040-02	STREET LIGHT PARTS	ADDISON	20253996	12/11/2025	11050420-552670	PW	MATERIAL/SUPPLIES-ST LIGHTS	\$2,145.49	0
								2,145.49	
VILLAGE OF BENSENVILLE									
3100									
11.21.25	POLICE PENSION CONTRIBUTIONS		20253803	12/21/2025	11000000-212140	FN	PAYROLL DEDUCTN-POL PENSION	\$16,268.60	9008586
12.5.25	POLICE PENSION		20254047	01/04/2026	11000000-212140	FN	PAYROLL DEDUCTN-POL PENSION	\$17,613.82	9008607
R-123-2025	POLICE PENSION PAYMENT		20253876	12/26/2025	11040110-512154	FN	PENSION CONTRIBUTIONS-PD	\$2,184,863.00	9008591
								2,218,745.42	
WALT DISNEY STUDIOS MOTION PICTURES									
7086									
DMFN WK3	MOVIE RENTAL FEES - SPRINGSTEEN: DMFN WK3	DALLAS	20254052	12/21/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$79.07	0
PREDATOR: BADLANDS	MOVIE RENTAL FEES - PREDATOR: BADLANDS	DALLAS	20254097	12/21/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$78.58	0
SPRINGSTEEN WK1	MOVIE RENTAL FEES	DALLAS	20253859	12/07/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$153.87	0
SPRINGSTEEN WK2	MOVIE RENTAL FEES	DALLAS	20253859	12/14/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$101.02	0
TRON-ARES	MOVIE RENTAL FEES	DALLAS	20253859	11/24/2025	11070790-547910	SF	MOVIE RENTAL FEES	\$250.00	0
								662.54	
WAREHOUSE DIRECT, INC.									
1077									
6038684-0	CANDY AND WATER INVOICE:6038684-0	DES PLAINES	20253779	12/17/2025	11040110-522110	PD	EXPENSE REIMBURSEMENT	\$58.22	0
6038799-0	COMPUTER SUPPLIES INV:6038799-0	DES PLAINES	20253780	12/17/2025	11040110-522110	PD	EXPENSE REIMBURSEMENT	\$39.88	0
6031779-0	OFFICE SUPPLIES INV:6031778-0	DES PLAINES	20253762	12/06/2025	11040110-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$147.01	0
6033991-0	STYRO CUPS INV:603991	DES PLAINES	20253761	12/10/2025	11040110-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$69.20	0
6036880-0	OFFICE SUPPLIES	DES PLAINES	20253771	12/14/2025	11030110-551110	FN	MATERIALS/SUPPLIES-ADMIN	\$124.32	0

EXPENDITURE APPROVAL LIST

FOR CHECKS DATED: 12/16/2025

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
WAREHOUSE DIRECT, INC.									
1077									
6040896-0	TOWEL ROLL	DES PLAINES	20253990	12/19/2025	11050110-551110	PW	MATERIALS/SUPPLIES-ADMIN	\$71.94	0
6041269-0	INV:6041269-0 OFFICE SUPPLIES	DES PLAINES	20253951	12/20/2025	11040110-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$9.18	0
6042771-0	OFFICE SUPPLIES FOR ADMIN, INV #6042771-0	DES PLAINES	20253947	12/21/2025	11010010-551110	AD	MATERIALS/SUPPLIES-ADMIN	\$78.77	0
6042771-1	OFFICE SUPPLIES FOR ADMIN, INV #6042771-1	DES PLAINES	20253948	12/24/2025	11010010-551110	AD	MATERIALS/SUPPLIES-ADMIN	\$23.49	0
6045782-0	INV:6045782-0 OFFICE SUPPLIES	DES PLAINES	20253950	12/26/2025	11040110-551110	PD	MATERIALS/SUPPLIES-ADMIN	\$252.45	0
6046552-0	OFFICE SUPPLIES FOR ADMIN, INV #6046552-0	DES PLAINES	20253949	12/31/2025	11010010-551110	AD	MATERIALS/SUPPLIES-ADMIN	\$53.12	0
6041877-0	INV# 6041877-0 MISC CLEANING SUPPLIES - RINK	DES PLAINES	20253839	12/20/2025	11174100-542112	SF	R&M BUILDING-CLEANING	\$533.10	0
6041877-1	INV# 6041877-1 MOP HEADS	DES PLAINES	20254018	01/01/2026	11174100-542112	SF	R&M BUILDING-CLEANING	\$88.50	0
6047913-0	INV# 6041877-1 MOP HEADS	DES PLAINES	20254018	01/01/2026	11174100-542112	SF	R&M BUILDING-CLEANING	\$142.16	0
								1,691.34	
WELFIN ZACARIAS LANDSCAPING SERVICES INC									
2303									
20251203	INV# 20251203 SENIOR SNOW REMOVAL	VILLA PARK	20254039	01/02/2026	11010010-571011	SF	CITIZEN EDUCATION PROGRAM	\$2,420.00	0
								2,420.00	
WENTWORTH TIRE - BENSENVILLE									
3510									
40093106	NEW TRIES FOR SQUAD 322	BENSENVILLE	20253764	12/11/2025	11040110-542410	PD	R&M VEHICLES	\$677.20	0
40093260	TIRE FOR SQUAD 307 INVOICE:40093260	BENSENVILLE	20253784	12/17/2025	11040110-542410	PD	R&M VEHICLES	\$124.19	0
								801.39	
WEST SIDE TRACTOR SALES CO									
8511									
N75758	#261 - HEADLIGHT LAMPS	CHICAGO	20263831	11/07/2025	11050420-542410	PW	R & M VEHICLES	\$301.68	0
								301.68	
WESTBROOK STRATEGIC CONSULTANTS									
1198									
341	CONSULTING SERVICES FOR DECEMBER 2025	WESTCHESTER	20253963	12/31/2025	11020110-532810	FN	PROJECT MANAGEMENT SERVICES	\$3,750.00	0
								3,750.00	

EXPENDITURE APPROVAL LIST

FOR CHECKS DATED: 12/16/2025

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
WEX BANK									
996									
108687957	DEF PURCHASE	CAROL STREAM	20253872	12/26/2025	11050440-554110	FN	FUEL/GAS/OIL	\$30.00	9008590
WHITE PINES GOLF COURSE								30.00	
3040									
111525	VETERAN'S DAY BREAKFAST	BENSENVILLE	20254105	01/08/2026	11070750-577010	FN	SPECIAL FUNCTIONS	\$1,000.00	0
WILLIAMS BROTHERS CONSTRUCTION INC								1,000.00	
959									
112025669.17	R-158-2023 - PRESSURE ADJ. STATION CONSTRUCTION	PEORIA	20250390	12/30/2025	37980860-596000	PW	CAPITAL CONSTRUCTION	\$207,944.10	0
WORK N GEAR, INC								207,944.10	
1136									
HA216537	WWTP STAFF UNIFORMS	BOSTON	20254059	12/21/2025	51050570-554810	PW	UNIFORMS	\$279.95	0
HA216538	WWTP STAFF UNIFORMS	BOSTON	20254059	12/21/2025	51050570-554810	PW	UNIFORMS	\$139.97	0
HA216539	WWTP STAFF UNIFORMS	BOSTON	20254059	12/21/2025	51050570-554810	PW	UNIFORMS	\$219.89	0
HA214274	UNIFORM: SAFETY SHOES - A KRAJEWSKI	BOSTON	20253825	11/19/2025	11050440-554810	PW	UNIFORMS - PURCHASE	\$165.00	0
HA215319	UNIFORM - MIKE HABURA	BOSTON	20253991	11/29/2025	11050430-554810	PW	UNIFORMS-PURCHASE	\$59.99	0
ZIEBEL WATER SERVICE								864.80	
3045									
271324-000	WATER MAIN PARTS	ADDISON	20254078	12/30/2025	51050540-552520	PW	WATER MAIN PARTS	\$1,831.00	0
ZIONS BANCORPORATION, NATIONAL ASSOCIATION								1,831.00	
2209									
PRINCIPAL- INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33290920-716100	FN	DEBT SERVICE - INTEREST	\$3,165.00	9008612
PRINCIPAL- INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33490920-716100	FN	DEBT SERVICE - INTEREST	\$16,100.00	9008612
PRINCIPAL- INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33590920-716100	FN	DEBT SERVICE - INTEREST	\$8,280.00	9008612
PRINCIPAL- INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33690920-716100	FN	DEBT SERVICE - INTEREST	\$1,650.00	9008612
PRINCIPAL- INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33790920-716100	FN	DEBT SERVICE - INTEREST	\$5,435.00	9008612

EXPENDITURE APPROVAL LIST

FOR CHECKS DATED: 12/16/2025

INVOICE #	INVOICE DESCRIPTION	REMIT CITY	PO NUMBER	DUE DATE	ACCOUNT NO	DEPT	ACCOUNT DESCRIPTION	CHECK AMOUNT	W/T/MANUAL CHECK #
ZIONS BANCORPORATION, NATIONAL ASSOCIATION 2209									
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33890920-716100	FN	DEBT SERVICE - INTEREST	\$4,320.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33990920-716100	FN	DEBT SERVICE - INTEREST	\$47,000.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	37990920-716100	FN	DEBT SERVICE - INTEREST	\$215,464.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	41090920-716100	FN	DEBT SERVICE-INTEREST	\$166,115.63	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33290920-715100	FN	DEBT SERVICE-PRINCIPAL	\$42,500.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33490920-715100	FN	DEBT SERVICE-PRINCIPAL	\$180,000.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33590920-715100	FN	DEBT SERVICE-PRINCIPAL	\$63,000.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33690920-715100	FN	DEBT SERVICE-PRINCIPAL	\$65,000.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33790920-715100	FN	DEBT SERVICE-PRINCIPAL	\$67,000.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33890920-715100	FN	DEBT SERVICE-PRINCIPAL	\$33,350.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	33990920-715100	FN	DEBT SERVICE-PRINCIPAL	\$195,000.00	9008612
PRINCIPAL-INTEREST25	LOAN SERIES PRINCIPAL AND INTEREST DUE	SALT LAKE CITY	20254044	01/07/2026	37990920-715100	FN	DEBT SERVICE-PRINCIPAL	\$1,455,000.00	9008612
INTEREST25	INTEREST DUE								
								2,568,379.63	

CHECK TOTAL: 1,431,513.41

WIRE TOTAL: 6,227,997.13

EXPENDITURE TOTAL: 7,659,510.54

TYPE:Ordinance**SUBMITTED BY:**Corey Williamsen**DEPARTMENT:**Village Clerk's Office**DATE:**December 16, 2025**DESCRIPTION:**

Ordinance Amending Section 3-3-5 of the Bensenville Village Code – Liquor Regulations – to Increase the Number of Class E1 Liquor Licenses from 13 to 14 for the Issuance of a Liquor License to Tee's Slice of Chicago

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:☐*Financially Sound Village*☐*Enrich the lives of Residents**X**Quality Customer Oriented Services**Major Business/Corporate Center**X**Safe and Beautiful Village**Vibrant Major Corridors*

COMMITTEE ACTION:

N/A

DATE:N/A

BACKGROUND:

Section 3-3-5-E.3 of the Bensenville Village Code limits the number of Class E1 liquor licenses issued and outstanding at one time. Class E1 licenses authorize the retail sale of liquor for consumption on the premise when food is offered. Tee's Slice of Chicago and Gaming, LLC is soon to operated space at 18 S. Addison St.

A background check was conducted on the applicant, Raymond E. Samlow in December 2025 with no criminal history found by the State or Illinois and the FBI.

Village Inspector, Ron Herff, is conducting inspections of the premise as part of the Village's building permit process.

KEY ISSUES:

The current Village Code allows for no more than thirteen (13) Class E1 liquor licenses to be issued. Currently all thirteen licenses are issued to the following: Two Chef's, Bella Vista Banquets, Mamma Maria's, Mariscos El Amigo-3, Stella's Place, Taqueria El Toreo, Lucky Dog's, Green Street Grille, Los Buenos Diaz Mexican Grille, Tacos Puebla, Cilantro Taco Grill, Sunrise Brunch Cafe, Gigi's Place.

In order to issue a Class E1 liquor licenses to Tee's Slice of Chicago and Gaming, LLC, the Village Board would have to increase the number of total licenses from 13 to 14.

ALTERNATIVES:

- Approve or deny the Ordinance.
- Discretion of the Board.

RECOMMENDATION:

Staff recommends approval of the Ordinance increasing the number of Class E-1 liquor licenses from 12 to 13.

BUDGET IMPACT:

An additional \$2,500.00 of net revenue to the Village.

ACTION REQUIRED:

Board approval of the Ordinance increasing the number of Class E-1 liquor licenses from 13 to 14.

ATTACHMENTS:

Description

Upload Date

Type

Ordinance

12/2/2025

Cover Memo

Ordinance _____

**AN ORDINANCE AMENDING THE BENSENVILLE VILLAGE CODE
TITLE 3 – CHAPTER 3 – LIQUOR REGULATIONS – CLASS E1**

BE IT AND IT IS HEREBY ORDAINED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, as follows:

SECTION ONE: That Section 3-3-5 of the Bensenville Village Code, entitled “License classifications; fee; number” is hereby amended by the addition of one (1) class E-1 the following language shall be inserted in lieu thereof:

“E. Classes E-1 and E-2:

3. There shall be no more than fourteen (14) class E-1 licenses issued and outstanding at any one time.”

SECTION TWO: All Resolutions and Ordinances in conflict herewith are replaced to the extent of said conflict.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees at the Village of Bensenville, this 16th day of December, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____

TYPE:Resolution**SUBMITTED BY:**Corey Williamsen**DEPARTMENT:**Village Clerk's Office**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Granting the Advise and Consent to the Village President's Appointment of John Schammert to the Community Development Commission

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:☐*Financially Sound Village*☒*Enrich the lives of Residents**X**Quality Customer Oriented Services**Major Business/Corporate Center**X**Safe and Beautiful Village**Vibrant Major Corridors***COMMITTEE ACTION:**

N/A

DATE:

N/A

BACKGROUND:

The Community and Economic Development Commission currently has a vacancy on the Commission due to the resignation of Ron Rowe. Mr. Rowe's vacancy carries a term expiring on April 30, 2027.

KEY ISSUES:

The Village President has recommended the appointment of John Schammert to fill the vacancy left by Mr. Rowe.

ALTERNATIVES:

Discretion of the Village Board.

RECOMMENDATION:

Staff recommends the approval of the proposed resolution.

BUDGET IMPACT:

None.

ACTION REQUIRED:

Approval of the proposed resolution Granting the Advise and Consent to the Village President's Appointment of John Schammert to the Community Development Commission

ATTACHMENTS:**Description**

Resolution

Upload Date

12/2/2025

Type

Cover Memo

RESOLUTION NO. _____

**A RESOLUTION GRANTING THE ADVICE AND CONSENT TO
THE PRESIDENTS APPOINTMENT OF JOHN SCHAMMERT TO THE
COMMUNITY DEVELOPMENT COMMISSION**

WHEREAS, the Village of Bensenville (hereinafter referred to as the “Village”) is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, there exists a vacancy in membership on the Village’s Community Development Commission due to a resignation of Ron Rowe; and

WHEREAS, the President has recommended the appointment of John Schammert to fill the vacancy for an existing term which commences on December 16, 2025, and terminates on April 30, 2027; and

WHEREAS, the person so appointed is qualified to hold such a position; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BENSENVILLE, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The recitals set forth above are hereby incorporated herein by reference and made part hereof.

SECTION 2. John Schammert is hereby appointed to fill an existing term of office commencing on December 16, 2025, and ending on April 30, 2027.

SECTION 3. The Village Clerk is directed to properly designate the Resolution in the offices of the Village and to maintain a list of all appointments to Village Boards and Commissions.

SECTION 4. The Resolution shall be effective immediately upon its passage and approval, as provided for by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, Illinois, this 16th day of December, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn Village Clerk

Ayes: _____

Nays: _____

Absent: _____

TYPE:Ordinance**SUBMITTED BY:**W. Magdziarz**DEPARTMENT:**CED**DATE:**12/16/25**DESCRIPTION:**Ordinance Approving a Special Use Permit Allowing a Food Processing Use at 1001 Entry Drive**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

X

Financially sound Village

Quality customer-oriented services

Safe and beautiful Village

X

Enrich the lives of residents

Major business/corporate center

Vibrant major corridors

COMMITTEE ACTION:

NA

DATE:

NA

BACKGROUND:

The Petitioner is requesting a Special Use Permit to allow food processing within the I-1 Light Industrial District. Food processing is defined as a Medium Industrial use, which is permitted in the I-1 Light Industrial District only by Special Use. Operations within the existing building will be limited to the processing of raw meat products, including cutting, boning, and packaging, along with associated truck deliveries. Approximately five truck deliveries are expected to occur daily to and from the site.

KEY ISSUES:

A Special Use Permit is required for public or private uses of property that have unique or special characteristics that may adversely affect neighboring properties, or may create impact on public infrastructure for which it is not designed.

The Community Development Commission held the requisite public hearing, and no objectors were present. The Commission reviewed and approved the Findings of Fact and recommended the Village Board grant the Special Use Permit for Medium Industry (food processing) subject to the following conditions.

1. The following shall be obtained:
 - a. DuPage County Health Department permit
 - b. Wastewater Discharge Permit
2. The following improvements shall be made:
 - a. Fire Alarm and Sprinkler Systems shall be updated or upgraded as deemed necessary by Village Staff.
 - b. An appropriately sized grease trap or other grease removal device shall be installed.

ALTERNATIVES:

At the discretion of the Village Board.

RECOMMENDATION:

Staff recommends approval of Ordinance Approving a Special Use Permit Allowing a Food Processing Use at 1001 Entry Drive

BUDGET IMPACT:

No direct budget impact connected to requested action.

ACTION REQUIRED:

Approval of Ordinance Approving a Special Use Permit Allowing a Food Processing Use at 1001 Entry Drive

ATTACHMENTS:

Description

Upload Date

Type

Ordinance

12/12/2025

Cover Memo

ORDINANCE # _____

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT ALLOWING A FOOD
PROCESSING USE AT 1001 ENTRY DRIVE, BENSENVILLE, ILLINOIS**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the President and the Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have heretofore exercised the power conferred on them pursuant to Chapter 11-13-1, *et seq.*, of the Illinois Municipal Code by adopting the Village of Bensenville Zoning Ordinance (Ord. 07-99), as amended from time to time (the “*Zoning Ordinance*”); and

WHEREAS, Entry Investments LLC of 1191 Lake Avenue, Woodstock, Illinois 60098 (the “*Owner*”) owns the property located at 1001 Entry Drive; and

WHEREAS, Belmont Sausage Company (the “*Applicant*”) of 3 Lakeside Court, South Barrington, Illinois 60010, filed an application for a special use permit to allow a “food processing” use (the “*Special Use Permit*”), pursuant to Section 10-7-2 of the Zoning Ordinance for the property located at 1001 Entry Drive, Bensenville, as legally described in Exhibit "A," attached hereto and incorporated herein by reference (the “*Subject Property*”). A copy of said application with all supporting documents is contained on file in the Community and Economic Development Department and is incorporated herein by reference as Exhibit “B”; and

WHEREAS, the Village published Notice of Public Hearing with respect to the Special Use in the *Daily Herald* on Friday, November 14, 2025, and notice was also given via posting of one Public Hearing Sign on the Subject Property on Friday, November 14, 2025, and via First

Class mail to taxpayers of record within two hundred fifty (250) feet of the Subject Property on Wednesday, November 12, 2025, all as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, pursuant to said Notice, the Community Development Commission of the Village of Bensenville conducted a Public Hearing on December 2, 2025 (the “*Public Hearing*”), as required by the statutes of the State of Illinois and the ordinances of the Village, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, at the conclusion of the Public Hearing, the Community Development Commission agreed with the findings of fact submitted by the Applicant, and thereafter, voted to recommend approval of the Special Use Permit to allow food processing on the Subject Property with certain conditions, and forwarded its recommendations, including the Staff Report and findings relative to the requests, which are attached hereto and incorporated herein by reference as Exhibit “C,” to the Corporate Authorities; and

WHEREAS, the Corporate Authorities have duly considered the Community Development Commission’s recommendation and findings of fact, and have determined that approval of the Special Use Permit, as recommended by the Community Development Commission, with conditions, is consistent with the Zoning Ordinance; and

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Special Use Permit requested and subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, duly assembled at a regular meeting, as follows:

Section 1. That the forgoing recitals are hereby incorporated by reference as if fully set forth herein.

Section 2. That the Subject Property is currently zoned within the I-1 Light Industrial District, which zoning classification shall remain in effect subject to the Special Use Permit approved herein.

Section 3. That the Corporate Authorities hereby adopt by reference the findings of fact of the Community Development Commission as findings of the Village President and the Board of Trustees as if completely set forth herein and find that the Special Use Permit is proper and necessary, with certain modifications and additional conditions contained herein.

Section 4. That in addition to the findings set forth in Section 3 hereof, the Corporate Authorities find as to the standards of a special use in relation to the requests:

- i. The proposed special use will not endanger the health, safety, comfort, convenience and general welfare of the public.
- ii. The proposed special use is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed special use.
- iii. The proposed special use will not require utilities, access roads, drainage and/or other facilities or services to a degree disproportionate to that normally expected of permitted uses in the district, nor generate disproportionate demand for new services or facilities in such a way as to place undue burdens upon existing development in the area.
- iv. The proposed special use is necessary due to the unique physical attributes of the subject property, which were not deliberately created by the applicant.
- v. The proposed special use is consistent with the intent of the Comprehensive Plan, this title, and the other land use policies of the Village.

Section 5. That the Special Use Permit to allow food processing at 1001 Entry Drive in Bensenville, Illinois as legally described in Exhibit “A,” is hereby approved, provided that the project is constructed in substantial conformance with the plans and specifications contained in

Exhibit “B” (collectively, the “Plans and Specifications”), which are hereby approved by this Ordinance.

Section 6. That the Special Use granted herein is further subject to the following conditions and restrictions which the Corporate Authorities deem necessary to protect the public interest:

- i. The Special Use Permit be granted solely to Belmont Sausage Company and shall be transferred only after a review by the Community Development Commission (CDC) and approval of the Village Board. In the event of a re-occupancy of this property, the new occupants shall appear before a Public Meeting of the CDC. The CDC shall review the request and in its sole discretion, shall either; recommend that the Village Board approve of the transfer of the lease and/or ownership to the new occupant without amendment to the Special Use Permit, or if the CDC deems that the new occupant contemplates a change in use which is inconsistent with the Special Use Permit, the new occupant shall be required to petition for a new Public Hearing before the CDC for a new Special Use Permit.
- ii. The Applicant shall obtain a DuPage County Health Department permit.
- iii. The Applicant shall obtain a Wastewater Discharge permit.
- iv. The Applicant shall update or upgrade the fire alarm and sprinkler systems as deemed necessary by Village Staff or the Fire District.
- v. The Applicant shall install an appropriately sized grease trap or other grease removal device.

Section 7. No building permits shall be issued for construction related to the Special Use Permit unless the plans submitted in conjunction with the building permits are in substantial conformance with the Plans and Specifications and conditions, as approved herein.

Section 8. The Applicant hereunder shall at all times comply with the terms and conditions of the Ordinance and, in the event of non-compliance, said Ordinance shall be subject to revocation.

Section 9. All sections of the Zoning Ordinance not addressed in this Ordinance or another amending ordinance shall remain in full force and effect, which means the Special Use Permit must

comply with all other codes and ordinances of the Village, as well as all codes, ordinances, and laws of the County, State, and federal government.

Section 10. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 11. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 12. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

[Intentionally Left Blank]

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

Ordinance # ____ - 2025
Exhibit "A"

The Legal Description is as follows:

LOT 1 IN WHITE PINES CENTER FOR BUSINESS AND INDUSTRY, BEING A
SUBDIVISION OF PART OF THE NORTH 1/2 OF SECTION 26, TOWNSHIP 40 NORTH,
RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED NOVEMBER 7, 1977 AS DOCUMENT NUMBER R77-102033,
SAID PARCEL CONTAINS 125,857 SQUARE FEET MORE OR LESS OF 2.89 ACRES
MORE OR LESS, IN DUPAGE COUNTY, ILLINOIS.

COMMON ADDRESS: 1001 Entry Drive, Bensenville, Illinois
PIN: 03-26-201-013

Ordinance # ____ - 2025
Exhibit “B”
Plans and Specifications

On file in the Community and Economic Development Department.

Ordinance # ____ - 2025
Exhibit “C”
Findings of Fact

The CDC considered Case No. 2025-27 at a public hearing held on December 2, 2025. Village Planning & Community Outreach Coordinator Maia Ninan presented the application of Belmont Sausage Company for a special use permit for a “food processing” use on the Property located at 1001 Entry Drive, Bensenville, Illinois. The Commission heard testimony from the applicant, asked questions, and heard all public testimony, of which there were many witnesses.

The Commission reviewed the approval standards for proposed special use permits and made the following determinations:

1. **Public Welfare:** The proposed Special Use will not endanger the health, safety, comfort, convenience and general welfare of the public.
2. **Neighborhood Character:** The proposed special use is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed special use.
3. **Orderly Development:** The proposed special use will not impede the normal and orderly development and improvement of adjacent properties and other property within the immediate vicinity of the proposed special use.
4. **Use of Public Services and Facilities:** The proposed special use will not require utilities, access roads, drainage and/or other facilities or services to a degree disproportionate to that normally expected of permitted uses in the district, nor generate disproportionate demand for new services or facilities in such a way as to place undue burdens upon existing development in the area.
5. **Consistent with Title and Plan:** The proposed special use is consistent with the intent of the Comprehensive Plan, this title, and the other land use policies of the Village.

Staff recommends the Approval of the Findings of Fact and therefore the approval of the Special Use Permit with the following conditions:

- i. The Applicant shall obtain a DuPage County Health Department permit.
- ii. The Applicant shall obtain a Wastewater Discharge permit.
- iii. The Applicant shall update or upgrade the fire alarm and sprinkler systems as deemed necessary by Village Staff or the Fire District.
- iv. The Applicant shall install an appropriately sized grease trap or other grease removal device.

The CDC voted 4-0 to approve the Special Use Permit for a “food process” use with Staff’s Recommendations as conditions for Belmont Sausage Company at 1001 Entry Drive, Bensenville, Illinois.

TYPE:Ordinance**SUBMITTED BY:**W. Magdziarz**DEPARTMENT:**CED**DATE:**12/16/25**DESCRIPTION:**Ordinance Denying a Special Use Permit for a Motor Vehicle Repair and/or Service at 1061 Waveland Avenue**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Financially sound Village

Quality customer-oriented services

Safe and beautiful Village

<input type="checkbox"/>
X
<input type="checkbox"/>

Enrich the lives of residents

Major business/corporate center

Vibrant major corridors

COMMITTEE ACTION:

NA

DATE:

NA

BACKGROUND:

The Petitioner is requesting a Special Use Permit to allow motor vehicle repair and/or service within the I-2 General Industrial District. Motor vehicle repair and/or service is permitted in the I-2 General Industrial District only by Special Use.

The Applicant, a transportation company that has operated on the subject property for approximately seven years, utilizes the site for freight transfer operations and for performing maintenance only on company vehicles. Following a recent inspection, the Applicant received a correction notice requiring submission of a Special Use Permit application to bring the existing use into compliance.

KEY ISSUES:

A Special Use Permit is required for public or private uses of property that have unique or special characteristics that may adversely affect neighboring properties or may create impact on public infrastructure for which it is not designed.

Testimony from neighboring business owners contradicted the Applicant's testimony and demonstrated the proposed Special Use is not being operated in a manner that does not have an impact on neighboring properties. Objector testimony exposed a disregard by the Applicant for the operation of adjacent businesses.

Specifically, objectors noted the constant blockage of the street and nearby loading docks by the Applicant's trucks; the fumes from periodic painting of truck and trailers on premises; the long-term storage of (presumed) motor vehicle fluids in drums on the premises; and, general interference of the Applicant's conduct of business with their own business operations.

Village staff proposed conditions of approval that would have limited the business operations commensurate with the scale of the property, e.g. limit the number of trucks that could be parked or stored on the premises, restrict the types of service and repair that could be performed on the premises, etc. But in light of the public comments, Commissioners were of the opinion that the Applicant was incapable of compliance.

After considering the testimony of many neighboring business owners, as well as the facts of the case, the Community Development Commission unanimously recommended denial of the Findings of Fact and the Special Use Permit request.

ALTERNATIVES:

At the discretion of the Village Board.

In the event the Village Board desires to approve the Special Use Permit request, it may only do so only with the favorable vote of two-thirds (2/3) of the Village Trustees (Zoning Ordinance, Section 10-3-3-d).

RECOMMENDATION:

Staff Recommends approving Ordinance Denying a Special Use Permit for a Motor Vehicle Repair and/or Service at 1061 Waveland Avenue

BUDGET IMPACT:

There is no direct budget impact associated with the requested action.

ACTION REQUIRED:

Approval of Ordinance Denying a Special Use Permit for a Motor Vehicle Repair and/or Service at 1061 Waveland Avenue

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
Ordinance	12/12/2025	Cover Memo

ORDINANCE # _____

**AN ORDINANCE DENYING A SPECIAL USE PERMIT FOR
A MOTOR VEHICLE REPAIR AND/OR SERVICE USE AT
1061 WAVELAND AVENUE, FRANKLIN PARK, ILLINOIS**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the President and the Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have heretofore exercised the power conferred on them pursuant to Chapter 11-13-1, *et seq.*, of the Illinois Municipal Code by adopting the Village of Bensenville Zoning Ordinance (Ord. 07-99), as amended from time to time (the “*Zoning Ordinance*”); and

WHEREAS, 2 V’s Properties Management LLC of 1061 Waveland Avenue, Franklin Park, Illinois 60131 (the “*Owner*”) owns the property located at 1061 Waveland Avenue; and

WHEREAS, VMV Expedited dba RVR Expedited (the “*Applicant*”) of 1061 Waveland Avenue, Franklin Park, Illinois 60131, filed an application for a special use permit for a “motor vehicle repair and/or service” use (the “*Special Use Permit*”), pursuant to Section 10-7-2 of the Zoning Ordinance for the property located at 1061 Waveland Avenue, Franklin Park (the “*Subject Property*”). A copy of said application with all supporting documents is contained on file in the Community and Economic Development Department and is incorporated herein by reference as Exhibit “A”; and

WHEREAS, the Village published Notice of Public Hearing with respect to the Special Use in the *Daily Herald* on Friday, November 14, 2025, and notice was also given via posting of one Public Hearing Sign on the Subject Property on Friday, November 14, 2025, and via First

Class mail to taxpayers of record within two hundred fifty (250) feet of the Subject Property on Wednesday, November 12, 2025, all as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, pursuant to said Notice, the Community Development Commission of the Village of Bensenville conducted a Public Hearing on December 2, 2025 (the “*Public Hearing*”), as required by the statutes of the State of Illinois and the ordinances of the Village, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, at the conclusion of the Public Hearing, the Community Development Commission rejected the findings of fact submitted by the Applicant, and determined that not all approval standards for a special use pursuant to Section 10-3-3-E of the Zoning Ordinance had been satisfied; and

WHEREAS, the Community Development Commission voted to deny approval of the Special Use Permit for a “motor vehicle repair and/or service” use on the Subject Property, and forwarded its recommendations, including the Staff Report and findings relative to the request, which are attached hereto and incorporated herein by reference as Exhibit “B”, to the Corporate Authorities; and

WHEREAS, the Corporate Authorities have duly considered the Community Development Commission’s recommendation and findings of fact, and have determined that denial of the Special Use Permit, as recommended by the Community Development Commission, is consistent with the Zoning Ordinance; and

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to deny the Special Use Permit requested.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, duly assembled at a regular meeting, as follows:

Section 1. That the forgoing recitals are hereby incorporated by reference as if fully set forth herein.

Section 2. That the Corporate Authorities hereby adopt by reference the findings of fact of the Community Development Commission as findings of the Village President and the Board of Trustees as if completely set forth herein and find that the Special Use Permit is not proper or necessary.

Section 4. That in addition to the findings set forth in Section 3 hereof, the Corporate Authorities find as to the standards of a special use in relation to the requests:

- i. The proposed special use will endanger the health, safety, comfort, convenience and general welfare of the public.
- ii. The proposed special use is not compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed special use.
- iii. The proposed special use will impede the normal and orderly development and improvement of adjacent properties and other property within the immediate vicinity of the proposed special use.
- iv. The proposed special use will generate disproportionate demand for new services or facilities in such a way as to place undue burdens upon existing development in the area.
- v. The proposed special use is not consistent with the intent of the Comprehensive Plan, this title, and the other land use policies of the Village.

Section 5. That the Special Use Permit for a “motor vehicle repair and/or service” use at 1061 Waveland in Franklin Park, Illinois, is hereby denied.

Section 6. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 7. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 8. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

[Intentionally Left Blank]

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

Ordinance # ____ - 2025
Exhibit “A”
Plans and Specifications

On file in the Community and Economic Development Department.

Ordinance # ____ - 2025
Exhibit “B”
Findings of Fact

The CDC considered Case No. 2025-28 at a public hearing held on December 2, 2025. Village Planning & Community Outreach Coordinator Maia Ninan presented the application of VMV Expedited dba RVR Expedited for a special use permit for a “motor vehicle repair and/or service” use on the Property located at 1061 Waveland Avenue, Bensenville, Illinois. The Commission heard testimony from the applicant, asked questions, and heard all public testimony, of which there were many witnesses.

The Commission reviewed the approval standards for proposed special use permits and made the following determinations:

1. **Public Welfare:** The proposed Special Use will endanger the health, safety, comfort, convenience and general welfare of the public.
2. **Neighborhood Character:** The proposed special use is not compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed special use.
3. **Orderly Development:** The proposed special use will not impede the normal and orderly development and improvement of adjacent properties and other property within the immediate vicinity of the proposed special use.
4. **Use of Public Services and Facilities:** The proposed special use will not require utilities, access roads, drainage and/or other facilities or services to a degree disproportionate to that normally expected of permitted uses in the district, nor generate disproportionate demand for new services or facilities in such a way as to place undue burdens upon existing development in the area.
5. **Consistent with Title and Plan:** The proposed special use is consistent with the intent of the Comprehensive Plan, this title, and the other land use policies of the Village.

The CDC voted 4-0 to deny the Special Use Permit for a “motor vehicle repair and/or service” use for VMV Expedited dba RVR Expedited at 1061 Waveland Avenue, Bensenville, Illinois.

TYPE:Ordinance**SUBMITTED BY:**W. Magdziarz**DEPARTMENT:**CED**DATE:**12/16/25**DESCRIPTION:**Ordinance Approving a Special Use Permit Allowing a Motor Vehicle Repair and/or Service Use at 226 Park Street**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

X

Financially sound Village

Quality customer-oriented services

Safe and beautiful Village

X

Enrich the lives of residents

Major business/corporate center

Vibrant major corridors

COMMITTEE ACTION:

NA

DATE:

NA

BACKGROUND:

The Petitioner is requesting a Special Use Permit to allow motor vehicle repair and/or service within the I-1 Light Industrial District. Under the Zoning Ordinance, motor vehicle repair and/or service is permitted in the I-1 Light Industrial District only by Special Use. The Special Use would be limited to one 2,912 sf unit of the larger building on the property. Operations within the unit will include routine/preventative maintenance, diagnostics and engine management, brake and suspension service, and electrical systems work. The business will not perform body work, painting, or heavy truck work. All work will be conducted indoors, and there will be no outdoor storage of tires, parts, or non-operational vehicles. All automotive fluids removed during vehicle repair or service will be collected and stored in sealed tanks, stored safely on site, and will be routinely removed by a licensed recycling company.

KEY ISSUES:

A Special Use Permit is required for public or private uses of property that have unique or special characteristics that may adversely affect neighboring properties, or may create impact on public infrastructure for which it is not designed.

ALTERNATIVES:

At the discretion of the Village Board.

RECOMMENDATION:

Staff recommends the approval of Ordinance Approving a Special Use Permit Allowing a Motor Vehicle Repair and/or Service Use at 226 Park Street

BUDGET IMPACT:

There is no direct budget impact associated with the requested action.

ACTION REQUIRED:

Approval of Ordinance Approving a Special Use Permit Allowing a Motor Vehicle Repair and/or Service Use at 226 Park Street

ATTACHMENTS:**Description**

Ordinance

Upload Date

12/12/2025

Type

Cover Memo

ORDINANCE # _____

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT ALLOWING
A MOTOR VEHICLE REPAIR AND/OR SERVICE USE AT
226 PARK STREET, BENSENVILLE, ILLINOIS**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the President and the Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have heretofore exercised the power conferred on them pursuant to Chapter 11-13-1, *et seq.*, of the Illinois Municipal Code by adopting the Village of Bensenville Zoning Ordinance (Ord. 07-99), as amended from time to time (the “*Zoning Ordinance*”); and

WHEREAS, Park Street Partners LLC of 276 E. Deerpath Road, Box 453, Lake Forest, Illinois 60045 (the “*Owner*”) owns the property located at 226 Park Street, Bensenville, Illinois 60106; and

WHEREAS, Eurotech Auto Repair LLC (“*Applicant*”) of 224 N. Forest Avenue, Hillside, Illinois 60162, filed an application for a special use permit to allow for a “motor vehicle repair and/or service” use (the “*Special Use Permit*”), pursuant to Section 10-7-2-1 of the Zoning Ordinance for the property located at 226 Park Street, Bensenville, Illinois, as legally described in Exhibit "A," attached hereto and incorporated herein by reference (the “*Subject Property*”). A copy of said application with all supporting documents is contained on file in the Community and Economic Development Department and is incorporated herein by reference as Exhibit “B”; and

WHEREAS, the Village published Notice of Public Hearing with respect to the Special Use in the *Daily Herald* on Friday, November 14, 2025, and notice was also given via posting of

one Public Hearing Sign on the Subject Property on Friday, November 14, 2025, and via First Class mail to taxpayers of record within two hundred fifty (250) feet of the Subject Property on Wednesday, November 12, 2025, all as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, pursuant to said Notice, the Community Development Commission of the Village of Bensenville conducted a Public Hearing on December 2, 2025 (the “*Public Hearing*”), as required by the statutes of the State of Illinois and the ordinances of the Village, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, at the conclusion of the Public Hearing, the Community Development Commission agreed with the findings of fact submitted by the Applicant, and thereafter, voted to recommend approval of the Special Use Permit to allow for a “motor vehicle repair and/or service” use on the Subject Property with certain conditions, and forwarded its recommendations, including the Staff Report and findings relative to the requests, which are attached hereto and incorporated herein by reference as Exhibit “C,” to the Corporate Authorities; and

WHEREAS, the Corporate Authorities have duly considered the Community Development Commission’s recommendation and findings of fact, and have determined that approval of the Special Use Permit, as recommended by the Community Development Commission, with conditions, is consistent with the Zoning Ordinance; and

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Special Use Permit requested and subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, duly assembled at a regular meeting, as follows:

Section 1. That the forgoing recitals are hereby incorporated by reference as if fully set forth herein.

Section 2. That the Subject Property is currently zoned within the I-1 Light Industrial District, which zoning classification shall remain in effect subject to the Special Use Permit approved herein.

Section 3. That the Corporate Authorities hereby adopt by reference the findings of fact of the Community Development Commission as findings of the Village President and the Board of Trustees as if completely set forth herein and find that the Special Use Permit is proper and necessary, with certain modifications and additional conditions contained herein.

Section 4. That in addition to the findings set forth in Section 3 hereof, the Corporate Authorities find as to the standards of a special use in relation to the requests:

- i. The proposed special use will not endanger the health, safety, comfort, convenience and general welfare of the public.
- ii. The proposed special use is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed special use.
- iii. The proposed special use will not require utilities, access roads, drainage and/or other facilities or services to a degree disproportionate to that normally expected of permitted uses in the district, nor generate disproportionate demand for new services or facilities in such a way as to place undue burdens upon existing development in the area.
- iv. The proposed special use is necessary due to the unique physical attributes of the subject property, which were not deliberately created by the applicant.
- v. The proposed special use is consistent with the intent of the Comprehensive Plan, this title, and the other land use policies of the Village.

Section 5. That the Special Use Permit to allow for a “motor vehicle repair and/or service” use at 226 Park Street, Bensenville, Illinois as legally described in Exhibit “A,” is hereby approved, provided that the project is constructed in substantial conformance with the plans and specifications contained in Exhibit “B” (collectively, the “Plans and Specifications”), which are hereby approved by this Ordinance.

Section 6. That the Special Use granted herein is further subject to the following conditions and restrictions which the Corporate Authorities deem necessary to protect the public interest:

- i. The Special Use Permit be granted solely to Eurotech Auto Repair LLC and shall be transferred only after a review by the Community Development Commission (CDC) and approval of the Village Board. In the event of a re-occupancy of this property, the new occupants shall appear before a Public Meeting of the CDC. The CDC shall review the request and in its sole discretion, shall either; recommend that the Village Board approve of the transfer of the lease and/or ownership to the new occupant without amendment to the Special Use Permit, or if the CDC deems that the new occupant contemplates a change in use which is inconsistent with the Special Use Permit, the new occupant shall be required to petition for a new Public Hearing before the CDC for a new Special Use Permit.
- ii. All maintenance and repairs shall occur inside the building.
- iii. No outdoor storage of vehicles shall be allowed in the front yard or on Park Street.
- iv. No vehicles being repaired shall be parked in the front yard or on Park Street.
- v. The facility shall not store the same vehicles outdoors for more than thirty (30) days.
- vi. Any outdoor storage shall be maintained in an orderly manner.
- vii. A triple catch basin shall be installed if floor drains are present. If floor drains are not present, plans documenting fluids handling and hauling shall be submitted and approved prior to occupancy.
- viii. A maximum of three (3) lifts are permitted inside the facility.
- ix. Motor vehicle repair shall be limited to vehicles serviced by appointment only.

- x. Motor vehicle repairs shall be limited to passenger vehicles, except buses, and trucks having no more than two axles.

Section 7. No building permits shall be issued for construction related to the Special Use Permit unless the plans submitted in conjunction with the building permits are in substantial conformance with the Plans and Specifications and conditions, as approved herein.

Section 8. The Applicant hereunder shall at all times comply with the terms and conditions of the Ordinance and, in the event of non-compliance, said Ordinance shall be subject to revocation.

Section 9. All sections of the Zoning Ordinance not addressed in this Ordinance or another amending ordinance shall remain in full force and effect, which means the Special Use Permit must comply with all other codes and ordinances of the Village, as well as all codes, ordinances, and laws of the County, State, and federal government.

Section 10. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 11. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 12. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

[Intentionally Left Blank]

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

Ordinance # ____ - 2025
Exhibit "A"

The Legal Description is as follows:

THAT PART OF LOTS 8 AND 9 IN BLOCK 2 OF WILLIAM L. KORTHAUER'S ADDITION TO BENSENVILLE IN THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 40 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 3, 1893 AS DOCUMENT 50837, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF LOT 9; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 9, A DISTANCE OF 44.0 FEET TO A LINE 44.0 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF SAID LOT 9 FOR THE POINT OF BEGINNING; THENCE EAST ON SAID PARALLEL LINE, A DISTANCE OF 150.0 FEET TO THE EAST LINE OF SAID LOT 9; THENCE NORTH ON THE EAST LINE OF SAID LOTS 8 AND 9, A DISTANCE OF 29.0 FEET; THENCE WEST, A DISTANCE OF 150.0 FEET TO A POINT ON THE SOUTH WEST LINE OF SAID LOTS 8 AND 9 WHICH IS 29.0 FEET NORTH OF THE POINT OF BEGINNING; THENCE SOUTH 29.0 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

COMMON ADDRESS: 226 Park Street, Bensenville, Illinois 60106
PIN: 03-13-322-017

Ordinance # ____ - 2025
Exhibit “B”
Plans and Specifications

On file in the Community and Economic Development Department.

Ordinance # ____ - 2025

Exhibit “C”

Findings of Fact

The CDC considered Case No. 2025-29 at a public hearing held on December 2, 2025. Village Planning & Community Outreach Coordinator Maia Ninan presented the application of Eurotech Auto Repair LLC for a special use permit for a “motor vehicle repair and/or service” use on the Property located at 226 Park Street, Bensenville, Illinois. The Commission heard testimony from the applicant, asked questions, and heard all public testimony, of which there were many witnesses.

The Commission reviewed the approval standards for proposed special use permits and made the following determinations:

1. **Public Welfare:** The proposed Special Use will not endanger the health, safety, comfort, convenience and general welfare of the public.
2. **Neighborhood Character:** The proposed special use is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed special use.
3. **Orderly Development:** The proposed special use will not impede the normal and orderly development and improvement of adjacent properties and other property within the immediate vicinity of the proposed special use.
4. **Use of Public Services and Facilities:** The proposed special use will not require utilities, access roads, drainage and/or other facilities or services to a degree disproportionate to that normally expected of permitted uses in the district, nor generate disproportionate demand for new services or facilities in such a way as to place undue burdens upon existing development in the area.
5. **Consistent with Title and Plan:** The proposed special use is consistent with the intent of the Comprehensive Plan, this title, and the other land use policies of the Village.

Staff recommends the Approval of the Findings of Fact and therefore the approval of the Special Use Permit with the following conditions:

- a. All maintenance and repairs shall occur inside the building.
- b. No outdoor storage of vehicles shall be allowed in the front yard or on Park Street.
- c. No vehicles being repaired shall be parked in the front yard or on Park Street.
- d. The facility shall not store the same vehicles outdoors for more than thirty (30) days.
- e. Any outdoor storage shall be maintained in an orderly manner.
- f. A triple catch basin shall be installed if floor drains are present. If floor drains are not present, plans documenting fluids handling and hauling shall be submitted and approved prior to occupancy.
- g. A maximum of three (3) lifts are permitted inside the facility.
- h. Motor vehicle repair shall be limited to vehicles serviced by appointment only.

- i. Motor vehicle repairs shall be limited to passenger vehicles, except buses, and trucks having no more than two axles.

The CDC voted 4-0 to approve the Special Use Permit for a “motor vehicle repair and/or service” use with Staff’s Recommendations as conditions for Eurotech Auto Repair LLC at 226 Park Street, Bensenville, Illinois.

TYPE:Ordinance**SUBMITTED BY:**W. Magdziarz**DEPARTMENT:**CED**DATE:**12/16/2025**DESCRIPTION:**Ordinance Approving a Preliminary and Final Plat of Subdivision (Consolidation) at 654 East Jefferson Street**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Financially sound Village

Quality customer-oriented services

Safe and beautiful Village

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Enrich the lives of residents

Major business/corporate center

Vibrant major corridors

COMMITTEE ACTION:

NA

DATE:

NA

BACKGROUND:

The Petitioner is seeking approval of a Plat of Subdivision (consolidation) for the consolidation of three adjacent parcels into a single lot in the R-1 Single-Unit Dwelling District to allow the construction of a single-family residence on the subject property. The combined site area is approximately 21,660 square feet.

KEY ISSUES:

The Plat of Subdivision has been prepared in accordance with the Village Code. Village Board approval of a Plat of Subdivision is required prior to recording the Plat with the County Recorder.

ALTERNATIVES:

At the discretion of the Village Board.

RECOMMENDATION:

Staff Recommends the Approval of Ordinance Approving a Preliminary and Final Plat of Subdivision (Consolidation) at 654 East Jefferson Street

BUDGET IMPACT:

There is no direct budget impact associated with the requested action.

ACTION REQUIRED:

Approval of Ordinance Approving a Preliminary and Final Plat of Subdivision (Consolidation) at 654 East Jefferson Street

ATTACHMENTS:**Description**

Ordinance

Upload Date

12/12/2025

Type

Cover Memo

ORDINANCE # _____

**AN ORDINANCE APPROVING A PRELIMINARY AND FINAL PLAT
OF SUBDIVISION (CONSOLIDATION) AT 654 EAST JEFFERSON
STREET, BENSENVILLE, ILLINOIS**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the President and Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have heretofore exercised the power conferred on them pursuant to Divisions 12 and 15 of the Illinois Municipal Code by adopting Title 11 of the Village of Bensenville Code of Ordinances (Ord. 11-86), as amended from time to time (the “*Subdivision Regulations*”); and

WHEREAS, Bhupendra R. Patel of 347 Donna Lane, Bloomington, Illinois, 60108 (the “*Applicant*”) filed an application for a Preliminary and Final Plat of Consolidation for the property located at 654 East Jefferson Street, Bensenville, Illinois 60106, pursuant to Section 11-3 of the Subdivision Regulations, requesting approval of a subdivision of three lots into one lot, as attached hereto as Exhibit “A” (the “*Plat of Subdivision*”) for the property located at 654 East Jefferson Street, Bensenville, Illinois 60106 (the “*Property*”), as legally described in the Plat of Subdivision. A copy of said application with all supporting documents is contained on file in the Community and Economic Development Department and is incorporated herein by reference as Exhibit “B”; and

WHEREAS, the Village published a Notice of Public Hearing in the *Daily Herald* on Friday, November 14, 2025, and notice was also given via posting of one Public Hearing Sign on the Property

on Friday, November 14, 2025, and via First Class mail to taxpayers of record within 250 feet of the Property on Wednesday, November 12, 2025, all as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, pursuant to said Notice, the Community Development Commission of the Village of Bensenville conducted a Public Hearing on December 2, 2025 (the “*Public Hearing*”), as required by the statutes of the State of Illinois and the ordinances of the Village, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, at the conclusion of the Public Hearing, the Community Development Commission voted to recommend approval of Preliminary and Final Plat of Consolidation, Municipal Code Section 11-3, and forwarded its recommendation to the Corporate Authorities; and

WHEREAS, the Corporate Authorities have duly considered the Community Development Commission’s recommendation, along with the Application itself, all other relevant materials, and the Zoning Administrator’s Site Plan Approval, and have determined that approval of the Preliminary and Final Plat of Consolidation, as recommended by the Community Development Commission, with conditions, is consistent with the Zoning Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, duly assembled at a regular meeting, as follows:

Section 1. That the forgoing recitals are hereby incorporated by reference as if fully set forth herein.

Section 2. That the Property is currently zoned under the Zoning Ordinance as R-1 Single-Unit Dwelling District, which zoning classification shall remain in effect subject to the Plat of Consolidation approved herein.

Section 3. That the recommendation to approve the Plat of Consolidation sought, as allowed by the Village Code, Section 11-3, as adopted by the Community Development Commission, is hereby adopted by the President and Board of Trustees, the Board of Trustees finding that said Consolidation is proper and necessary.

Section 4. That the Preliminary and Final Plat of Consolidation, Municipal Code Section 11-3, as appended to and a part of this Ordinance as Exhibit “A”, as sought by the Applicant of the Property, is hereby approved, subject to the following conditions: 1) the certification by the Village Collector must be removed from the Plat of Subdivision; 2) the certifications of the Village President, Village Clerk, Village Treasurer and Community Development Commission must be added to the Plat of Subdivision.

Section 5. The Applicant shall provide the final Plat of Subdivision to the Village for execution and its subsequent recording. The officials, officers, employees, engineers, and attorneys of the Village are hereby authorized to take any such actions required on the part of the Village to execute and ensure the recording of the final Plat of Subdivision with the County of DuPage.

Section 6. That all requirements of the Zoning Ordinance shall be applicable except as allowed by the Consolidation approved herein.

Section 7. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 8. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

Ordinance # ____ - 2025
Exhibit “A”
Plat of Subdivision

See Attached.

Ordinance # ____ - 2025
Exhibit “B”
Plans and Specifications

On file in the Community and Economic Development Department.

TYPE:Ordinance**SUBMITTED BY:**W. Magdziarz**DEPARTMENT:**CED**DATE:**12/16/2025**DESCRIPTION:**Ordinance Approving a Plat of Easement for Stormwater Management Purposes at 740 County Line Road**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

X

Financially sound Village

Quality customer-oriented services

Safe and beautiful Village

Enrich the lives of residents

Major business/corporate center

Vibrant major corridors

COMMITTEE ACTION:

NA

DATE:

NA

BACKGROUND:

The property owner is requesting approval of a Stormwater Management Easement Plat of Easement for the developed property at 740 County Line Road. The warehouse and office facility have been constructed; preparation and approval of a Plat of Easement was required as a condition of the issued building permit.

KEY ISSUES:

Stormwater management facilities, including but not limited to overland swales, detention basins, vaults and storm sewers, are required to be placed in stormwater management easements for perpetuity in order to facilitate ongoing function, maintenance, repair and, if necessary, reconstruction in the future.

The Plat of easement has been prepared in accordance with the requirements and standards of the Village Code.

The Community Development Commission reviewed the Plat of easement and recommends approval the Ordinance approving a Plat of Easement for Stormwater Management Easement (740 County Line Road).

ALTERNATIVES:

At the discretion of the Village Board.

RECOMMENDATION:

Staff Recommends the approval of Ordinance Approving a Plat of Easement for Stormwater Management Purposes at 740 County Line Road

BUDGET IMPACT:

There is no direct budget impact associated with the requested action.

ACTION REQUIRED:

Approval of Ordinance Approving a Plat of Easement for Stormwater Management Purposes at 740 County Line Road

ATTACHMENTS:**Description**

Ordinance

Upload Date

12/12/2025

Type

Cover Memo

ORDINANCE # _____

**AN ORDINANCE OF THE VILLAGE OF BENSENVILLE, DUPAGE AND
COOK COUNTIES, ILLINOIS APPROVING A PLAT OF EASEMENT FOR
STORMWATER MANAGEMENT PURPOSES AT 740 COUNTY LINE ROAD**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the President and the Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have heretofore exercised the power conferred on them pursuant to Chapter 11-13-1, *et seq.*, of the Illinois Municipal Code by adopting the Village of Bensenville Zoning Ordinance (Ord. 07-99), as amended from time to time (the “*Zoning Ordinance*”); and

WHEREAS, 2540 Flournoy LLC of 450 Ferguson Drive, Mountain View, California 94043 (the “*Owner*”) owns the property located at 740 County Line Road with PIN 03-24-406-027 (the “*Subject Property*”); and

WHEREAS, the Village previously issued the Owner a building permit to construct a warehouse and office facility at the Subject Property, which construction is complete; and

WHEREAS, as a condition of the building permit, the Owner was required to prepare and submit to the Village for approval a Plat of Easement for the stormwater improvements that the Owner constructed on the Subject Property, a copy of which is attached hereto and made a part hereof as Exhibit “A” (the “*Plat of Easement*”); and

WHEREAS, the Community Development Commission of the Village of Bensenville considered the Plat of Easement at its meeting on December 2, 2025 (the “*Public Hearing*”); and

WHEREAS, at the conclusion of the meeting, the Community Development Commission agreed with staff recommendations, and thereafter, voted to recommend approval of the Plat of Easement, and forwarded its recommendation to the Corporate Authorities; and

WHEREAS, the Corporate Authorities have duly considered the Community Development Commission's recommendation and have determined that approval of the Plat of Easement, as recommended by the Community Development Commission, is in the best interest of the health, safety, and welfare of the residents of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Corporate Authorities find and determine that it is necessary and desirable to provide for the purpose set forth herein and that the adoption of this Ordinance is in the best interest of the health, safety, and welfare of the residents of the Village.

Section 3. Pursuant to the findings set forth herein, the Corporate Authorities hereby accept and approve the Plat of Easement, a copy of which is attached hereto and made a part hereof as Exhibit "A," to grant and convey the easement rights specified therein to the Village by the Owner (the "*Easement*"), and the Village President, Village Clerk, and Village Treasurer are hereby authorized to execute and deliver the Plat of Easement and any and all other documents necessary to implement the provisions, terms, and conditions thereof, as therein described.

Section 4. The officials, officers, employees, and attorneys of the Village are hereby authorized to take any actions as are necessary to carry out the intent and purpose of this Ordinance

and the Plat of Easement and secure the Easement from the Owner and are hereby further authorized and directed to file this Ordinance and the Plat of Easement with the County of DuPage.

Section 5. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

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PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

Exhibit A

Plat of Easement

TYPE:Resolution**SUBMITTED BY:**Lisa Banovetz**DEPARTMENT:**Finance**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing An Agreement With Sikich For Audit Services For The Calendar Years 2025 Through 2027.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

x	<i>Financially Sound Village</i>		<i>Enrich the lives of Residents</i>
	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

Per Illinois law, municipalities must have their financial records audited annually. Industry standards recommend periodic auditor or lead partner rotation at the conclusion of multi-year contracts to maintain auditor independence and ensure objective review.

G.W. & Associates has served as the Village's auditor for the past five years. In accordance with best practices and the recommended rotation of audit firms, the Village issued a Request for Proposals (RFP) for audit services on November 1, 2025, to evaluate and select potential new auditors. The RFP was publicly posted on the Village's website, with invitations extended to two firms directly, and an additional firm responding through the public notice.

KEY ISSUES:

Only two responses were received in response to the RFP. The firms that responded were Selden Fox and Sikich. Both of these firms satisfied the technical qualifications for the RFP; however, the proposed fees differed by \$17,385 over the three-year contract term.

Staff is recommending the approval of the lower-cost contract with Sikich totaling \$171,690 for the three year term.

If a Single Audit is needed during the three years, Sikich's proposed additional fees are shown below by Calendar Year:

- 2025 \$3,500
- 2026 \$3,640
- 2027 \$3,785

Sikich's proposed fees for the first year of the contract represent a 28% increase over fees paid in the prior year to G.W. & Associates. G.W. & Associates did not participate in this RFP.

ALTERNATIVES:

Discretion of the Board.

RECOMMENDATION:

Staff recommends approval of the Resolution authorizing an agreement with Sikich for audit services for the Calendar Years 2025 through 2027.

BUDGET IMPACT:

The total contract amount of \$171,690 will be distributed over a three-year period in accordance with the terms of the Sikich agreement. The audit expense, for the 2025 Calendar Year, and to be paid during Calendar Year 2026 is \$55,000. This amount has been included in the Village's Calendar Year 2026 budget authorization.

ACTION REQUIRED:

Approval of the Resolution Authorizing An Agreement With Sikich For Audit Services For The Calendar Years 2025 Through 2027.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
A RESOLUTION AUTHORIZING AN AGREEMENT WITH SIKICH FOR AUDIT SERVICES FOR THE CALENDAR YEARS 2025 THROUGH 2027	12/5/2025	Cover Memo
Exhibit A Sikich for Audit Services for the Calendar Years 2025 through 2027	12/5/2025	Cover Memo

RESOLUTION NO.

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH SIKICH FOR AUDIT
SERVICES FOR THE CALENDAR YEARS 2025 THROUGH 2027**

WHEREAS, the Village of Bensenville (hereinafter the “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the Village is empowered to make all agreements, contracts, and engagements, and to undertake other acts as necessary, in the exercise of its statutory powers; and

WHEREAS, the Village is required to provide for annual audits of its fund activity; and

WHEREAS, the President and Board of the Village Trustees have determined it reasonable and necessary for the Village to authorize an agreement with Sikich for the completion of audit services for calendar years 2025 through 2027.

NOW, THEREFORE BE IT RESOLVED by the President and the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, as follows:

SECTION ONE: That the recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: That the Village Manager is authorized to execute an agreement with Sikich for auditing services for calendar years 2025 through 2027, including the audit of Village funds and all compliance reporting related to the Village’s TIF districts, as detailed in the proposal attached hereto and incorporated by reference as Exhibit A.

SECTION THREE: That this Resolution shall take effect immediately upon its passage and approval as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, Illinois this 16th day of December 2025.

APPROVED:

Frank DeSimone
President

ATTEST:

Nancy Quinn

Village Clerk

Ayes: _____

Nays: _____

Absent: _____

The background of the cover features a photograph of a classical building with columns and an American flag. A teal geometric pattern is overlaid on the left side, and a dark blue rectangular block is at the bottom.

SERVICE PROPOSAL

PROFESSIONAL AUDIT SERVICES FOR
VILLAGE OF BENSENVILLE

SUBMITTED BY:
Sikich CPA LLC

Nick Bava, CPA, MAS
Principal
630.210.3092
nick.bava@sikich.com

Bradley Johnson, CPA, MAS
Senior Manager
630.328.7902
bradley.johnson@sikich.com

1415 W. Diehl Rd., Suite 400
Naperville, IL 60563

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TRANSMITTAL LETTER

Ms. Lisa Banovetz
Finance Director
Village of Bensenville
12 S. Center Street
Bensenville, IL 60106

December 5, 2025

Sikich is pleased to be considered for the appointment as independent auditors for the Village of Bensenville (the Village). We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a company of our caliber.

We have received the Request for Proposal and are prepared to commit the resources necessary to provide services to the Village of Bensenville. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements as specified in the Request for Proposal and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 90 days and look forward to the possibility of serving the Village of Bensenville.

Sincerely,



Nick Bava, CPA, MAS
Principal



Bradley Johnson, CPA, MAS
Senior Manager

EXECUTIVE SUMMARY

SIKICH'S NUMBER ONE GOAL IS TO STRENGTHEN THE VILLAGE OF BENSENVILLE. WE'LL ACHIEVE THIS BY COMBINING CUSTOMIZED SOLUTIONS WITH OUR TEAM'S DEEP EXPERTISE AND THE LATEST TOOLS AND TECHNOLOGY IN ORDER TO ACHIEVE LONG-TERM SUCCESS, AS YOU DEFINE IT.

UNDERSTANDING YOUR CURRENT CHALLENGES

Before we can make recommendations or start any engagement, it's essential that we have a full understanding of the challenges you're facing and the goals you want to achieve. We understand that you are looking to partner with a company that will keep up with the ever-changing standards from the Governmental Accounting Standards Board. We have decades of experience serving the local government industry and look forward to the opportunity to partner with you to help meet your objectives and to drive your organization forward.

DEFINING YOUR FUTURE SUCCESS

Collaboration is at the core of our work. Our priority is to serve as your trusted advisor and provide meaningful advice and support to your accounting function. The strategies we outline in this proposal are uniquely crafted for you, as we believe they will produce meaningful results and position your organization for success.

GET TO KNOW US

Sikich is comprised of one of the country's top 30 Certified Public Accounting firms and a top 10 value-added reseller of technology products. We've reached this caliber of service by investing in our people.

By prioritizing talent and arming them with innovative technology, we create a dynamic, top-notch team. Your engagement team is comprised of senior-level local government experts that will stop at nothing to exceed your expectations and help your organization succeed.

SCOPE

Our scope of services is outlined in this proposal. In addition to these services, we're committed to a synergistic, lasting relationship with the Village.

HERE TO HELP YOU UNCOVER SUCCESS

Sikich combines deep industry knowledge, dedicated client service and cutting-edge technology to drive results for our clients. Our team of more than 1,900 experts – serving clients across all 50 states – offers a range of professional services to support any need. We look forward to uncovering solutions to your challenges and supporting the lasting success of the Village of Bensenville.



SIKICH EXPERTS

WE LIKE SOLVING COMPLEX PROBLEMS. MOST IMPORTANTLY, **WE BASK IN THE ABILITY TO HELP OUR CLIENTS THRIVE.**

A crucial component to your success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. The Village will receive unparalleled levels of expertise, insights, and responsiveness from a team of senior professionals who have significant experience working with government entities. Our company offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable.

Your key engagement team members will be supported by staff on the company's government services team. **Please refer to the Exhibits section to read biographies of the engagement team for the Village of Bensenville.**



NICK BAVA, CPA, MAS ENGAGEMENT PRINCIPAL

Nick will be the primary point of contact for the Village and will be directly responsible for all aspects of the engagement. Because we are committed to building a long-term relationship with the Village, Nick will be actively involved in all phases of the audit process and will be available as a resource to your organization throughout the year.



BRADLEY JOHNSON, CPA, MAS SENIOR MANAGER

Bradley will work directly alongside the engagement principal as the secondary point of contact for the Village. Bradley will be responsible for leading the assurance team and coordinating all assurance efforts.



LAUREN E. ALLEN, CPA SENIOR MANAGER

As the senior manager, Lauren will be another contact for anything related to the successful audit of your organization.



GINA KING, MPA SENIOR MANAGER - COMPLIANCE

As the senior manager over compliance, Gina will be responsible for leading the assurance team in the field and coordinating all assurance efforts specific to the Village's single audit and grant requirements.





MATTHEW A. GEERDES, CPA, MBA QUALITY CONTROL PRINCIPAL

The quality control principal will provide a second principal review of the audit workpapers and the Village's annual comprehensive financial report.



LINDSEY FISH, CPA RESOURCE PRINCIPAL

Lindsey will be available to the engagement team and serve as an additional resource for the Village.

ADDITIONAL PROFESSIONAL STAFF

Other professional staff assigned to the engagement will be full-time employees of the company. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2018/2024). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external and internal courses.

This enables our company to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any "on the job accounting or financial reporting training" by your staff. Moreover, we can assure the Village the quality of staffing for a multi-year engagement, even if a change in personnel is required.

STATEMENT OF INDEPENDENCE

Sikich has evaluated its independence from the Village (and its component units) in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2018/2024 revision, published by the U.S. General Accounting Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to the Village (and its component units) and is independent with respect to any non-attest services provided to the Village and its component units, both in fact and in appearance to any knowledgeable third party.

LICENSE TO PRACTICE IN ILLINOIS

Sikich CPA LLC is a licensed Public Accountant Limited Liability Company in Illinois (license #066.005528). All of the partners assigned to this engagement are licensed Certified Public Accountants (CPAs) in Illinois.



SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

The following is a list of significant engagements performed last year that are similar in scope to the Village.

NAME	SERVICE PROVIDED	CONTACT
Village of Addison 1 Friendship Plaza Addison, IL 60101	Professional Audit Services	Ms. Colleen Witt Finance Director 630.543.4100, ext. 7565 cwitt@addison-il.org
City of Wood Dale 404 N. Wood Dale Rd. Wood Dale, IL 60191	Professional Audit Services	Mr. Bradley Wilson Finance Director 630.787.3725 bwilson@wooddale.com
Village of Hinsdale 19 E. Chicago Avenue Hinsdale, IL 60521	Professional Audit Services	Ms. Carrie Dittman Finance Director 630.789.7021 cdittman@villageofhinsdale.org
Village of Clarendon Hills 1 N Prospect Avenue Clarendon Hills, IL 60514	Professional Audit Services	Ms. Maureen Potempa Finance Director 630.286.5415 mpotempa@clarendonhills.us
Village of Westmont 31 W. Quincy St. Westmont, IL 60559	Professional Audit Services	Mr. Allen Altic Finance Director 630.981.6231 aaltic@westmont.il.gov
Village of Wheeling 2 Community Blvd. Wheeling, IL 60090	Professional Audit Services	Mr. R. Brian Smith Director of Finance 847.499.9020 bsmith@wheelingil.gov
City of Elmhurst 209 N. York Street Elmhurst, IL 60126	Professional Audit Services	Mr. Ryan Bruns Assistant Director of Finance 630.530.3109 Ryan.burns@elmhurst.org

The municipalities above participate in GFOA's Certificate of Achievement for Excellence in Financial Reporting Program (we assisted 50 governments in receiving their first Certificate awarded). Sikich has more than 75 clients that have applied for and received the Certificate of Achievement for Excellence in Financial Reporting. Additionally, single audits of federal expenditures have been performed for the above clients, among many others.

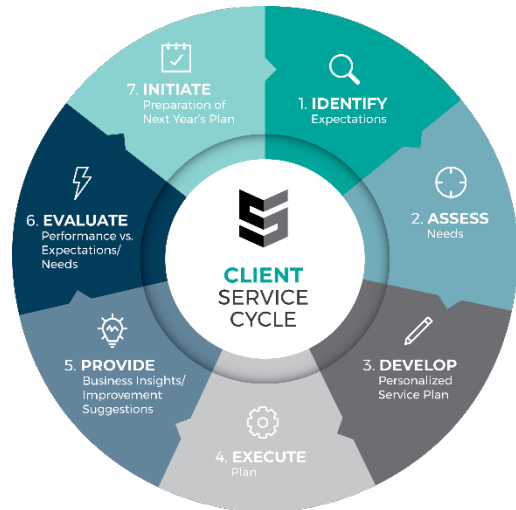


OUR CLIENT SERVICE APPROACH

COLLABORATION IS A TWO-WAY STREET

We work closely with you from the start. From setting expectations to executing the plan and preparing for next year, communication and collaboration are always front and center.

- Our approach starts with obtaining an understanding of your expectations and your operational and strategic objectives. We will design our approach to exceed your expectations.
- We utilize our experience to ensure that your engagement is tailored to the risks inherent in your organization and the environment in which you operate, with eyes on identifying financial and operational improvements.
- Communication is key to collaboration; we will seek to avoid any surprises and keep you apprised of our progress and any findings on a timely basis.



OUR AUDIT APPROACH

At the core of our business, we have been and always will be an organization with a focused audit methodology supported by a robust technology platform. We're proud to boast the latest technological resources, world-class subject-matter experts and sought-after credentials to support your audit team.

Measure twice and cut once. Sound planning on the front-end of the engagement allows our team to plan and create efficiencies that benefit you. Our multi-faceted approach will begin prior to your year-end with certain preliminary and planning procedures, such as an internal controls assessment and documentation, tests of controls and audit correspondence. The conclusion of our planning efforts will be the development of detailed audit programs for all significant elements of the financial statements, as well as significant compliance matters. Our detailed audit programs will include procedures designed to obtain maximum audit efficiencies. The second phase, our substantive fieldwork, will be performed after year-end on a schedule that is flexible to your needs and reporting requirements.



Sikich's audit approach includes, but is not limited to, the following procedures:

- Audit plan development
- Determination of materiality
- Audit risk evaluation
- Interviews with management to provide information for detailed documentation of the internal control structure
- Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations like the Village of Bensenville
- Performance of testing to evaluate your organization's internal control structure
- Confirmation of various accounts, performance of substantive testing and analytical procedures
- Performance of additional testing, as necessary

AUDIT STANDARDS

The objective of our audit is to issue an unmodified opinion on the Village of Bensenville's governmental activities, business-type activities, each major fund, and the aggregate remaining fund information that collectively comprise the Village's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2018/2024), the Single Audit Act of 1996 and the Uniform Guidance. We will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will not audit the introductory or statistical sections of the annual comprehensive financial report and accordingly, will not express an opinion on the information contained in these sections.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that the Village provide us with the basic information required for our audit.



PRACTICAL AND CONSTRUCTIVE MANAGEMENT LETTER COMMENTS

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict company policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

QUALITY CONTROL

At Sikich, we are committed to providing the highest quality audits in the industry. The Village of Bensenville can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our company has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. Since our company's inception, our CPA firm and its predecessor parties have received unmodified ("pass") peer review reports. As required by professional standards, we undergo a peer review every three years. A "pass" peer review report is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our local government reports have been reviewed by numerous federal and state oversight bodies and professional organizations. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a company-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.



WHY SIKICH

WE STAND OUT IN OUR INDUSTRY AND WE ARE PROUD OF THAT FACT. WHAT STARTED IN HUMBLE BEGINNINGS AS A SMALL ACCOUNTING FIRM HAS GROWN INTO AN INDUSTRY-LEADING, TECHNOLOGY-ENABLED COMPANY OF THE FUTURE. AND WE'RE NOT LETTING OFF THE GAS.

IN SHORT, HERE'S WHAT WE BRING TO YOU:

INDUSTRY EXPERIENCE

Sikich's local government team provides services to more than 450 units of local government. Many of these have been long-standing clients and are evidence of our dedication to the local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our company to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- AICPA Government Audit Quality Center
- American Institute of Certified Public Accountants (AICPA)
- GFOA Special Review Committee (SRC)
- Government Finance Officers Association of the United States and Canada (GFOA)
- Illinois CPA Society Governmental Report Review Committees
- Illinois Government Finance Officers Association (IGFOA) Technical Accounting Review Committee
- Illinois City/County Management Association (ILCMA)
- Illinois CPA Society (ICPAS)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois Municipal Treasurers Association (IMTA)

ACCESS TO SENIOR RESOURCES

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognition in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled access to our most senior resources. Our principals are available year-round for direct consultation as issues occur.



360 DEGREE VIEW

Many professional services companies look alike, but we pride ourselves in being different. We bring 360 degrees of business acumen to our approach, which means you have access to experts in a multitude of disciplines. Our teams don't just care about providing timely work product, we care about your organization's goals, your legacy, your people—and we have a deep bench of experts to help with any challenge you have. Nothing makes us happier than to see our clients succeed and your organization flourish.

A COMPANY ROOTED IN CORE VALUES

Our dynamic work culture fosters learning, growth and innovation, attracting top-notch team members who see the big picture. Sikich's culture is built on a flexible, trusting work environment and the key pillars of Absolute Integrity, Bias for Action, Continuous Innovation and Servant Leadership. We believe our people are our greatest asset and work hard to ensure that all team members feel empowered, comfortable and valued.

ACCESS TO EDUCATION

The Village of Bensenville will remain aware of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to the Village's engagement. We accomplish this by anticipating your needs based on our experience with you and your industry and using a variety of communication channels: timely responses to your questions; informal discussions; thought leadership on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- Governmental Accounting and Financial Reporting Update
- GASB Statement No. 87, *Leases*
- GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*
- GASB Statement No. 96, *Subscription- Based Information Technology Arrangements (SBITA)*
- GASB Statement No. 100, *Accounting Changes and Error Corrections*
- GASB Statement No. 101, *Compensated Absences*
- GASB Statement No. 102, *Certain Risk Disclosures*
- GASB Statement No. 103, *Financial Reporting Model Improvements*
- Accounting & Report for Cash and Investments
- Preparing a Management's Discussion and Analysis
- Capital Assets including Asset Retirement Obligations and Impairments
- Long-Term Debt and Leases
- Financial Reporting Entity
- Accounting for Insurance and Employee Benefits
- Payroll Reporting for Government Entities
- Year-End Payroll Updates
- Leveraging AI in Human Resources
- Fraud and Internal Controls
- Fraud and Cybersecurity in the Remote Environment
- Workforce Violence Prevention Fundamentals



IT'S PERSONAL FOR US

We approach every engagement with a dedicated team, built from our deep bench of industry experts and designed for optimal performance. We treat our clients like family and build relationships that survive the test of time. Don't believe us? Ask our clients!

EXPERIENCE IN GOVERNMENT OPERATIONS

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services governmental entities. Our team of professionals specializes in the management, operations and financing of general-purpose local governments. This focus and our exemplary reputation assure the Village of Bensenville the highest quality work and the most cost-effective delivery of services.



OUR PROACTIVE **APPROACH**

ONE OF OUR STRENGTHS AT SIKICH IS OUR NEED TO BE PROACTIVE. WE FIND POTENTIAL ISSUES BEFORE YOU HAVE TO WORRY ABOUT THEM, BECAUSE WE'RE READY WITH A SOLUTION.

INITIATIVE FOR A SMOOTH TRANSITION FOR THE VILLAGE OF BENSENVILLE

Your transition to Sikich will be a non-disruptive one. Nick and Bradley have directed the transition of many new clients and will bring this experience to the Village's engagement team. Your engagement team will have continuous, hands-on involvement in what we consider an important relationship with the Village of Bensenville. We have many ways of achieving this transition such as:

- Developing an agreed-upon timetable for deliverables and follow up regularly on their progress
- Utilizing concise audit programs, eliminating unnecessary audit steps and preparing audit schedules and workpapers
- Using existing client materials to the greatest extent possible, such as internal control memos and client assistance letters

INITIATIVE FOR CUSTOMIZED SOLUTIONS

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

After a more thorough review of your operations and local government specific matters, we may uncover other opportunities. As part of our ongoing service and commitment to the Village, we keep you informed of regulatory changes and best practices to ensure we identify crucial opportunities that will benefit the Village.

INITIATIVE FOR YOUR SATISFACTION

The Village of Bensenville's success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- What can we do to make our services more valuable to you?
- What specific part of our service exceeded your expectations?
- In which areas do you feel we need improvement?
- Do you feel like a valued client?
- What is your vision for the Village?



SCOPE OF SERVICES

NOW FOR THE PART THAT YOU'VE BEEN WAITING FOR! WE'LL BRING YOU THE TEAM AND THE PROCESS TO DELIVER RESULTS, AIMING TO EXCEED EXPECTATIONS EVERY STEP OF THE WAY. **OUR SCOPE AND FEES ARE CLEAR, UP-FRONT AND ALWAYS FAIR.**

We are proposing to provide the following services to the Village of Bensenville as specified in the RFP:

- Audit of basic financial statements of the Village of Bensenville for the fiscal year ending December 31, 2025;
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the annual comprehensive financial report (report covers, introductory section, MD&A and certain statistical data to be provided by the Village);
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the management letter for the Village, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the report on compliance with Public Act 85-1142 (TIF);
- Preparation of an electronic copy (.pdf) of the Annual Financial Report (AFR) filed with the County Clerk and State Comptroller;
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the Single Audit Report, if applicable;
- Preparation of Data Collection Form to be submitted to the Federal Audit Clearinghouse, if applicable;
- Preparation of an electronic copy (.pdf) of the Grant Accountability and Transparency Act (GATA) Consolidated Year End Financial Report (CYEFR), if applicable;
- Assistance in completing and filing the required application and supporting documents to apply for the Certificate of Achievement for Excellence in Financial Reporting;
- Retain workpapers for seven (7) years in accordance with company standards;
- Reporting to the Board of Trustees in accordance with generally accepted auditing standards; and
- Exit conference with Village Officials to present the completed audit and related materials.



CLIENT SERVICE TIMELINE		
TIMEFRAME	EVENT	PERSON(S) ASSIGNED
PRELIMINARY PLANNING		
DECEMBER AND JANUARY	<ul style="list-style-type: none"> We would meet with representatives of the Village to discuss the approach we would take during the audit, focusing on areas of particular concern to the Village as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit. 	The meeting would be attended by the engagement principal and engagement manager, if necessary.
PRELIMINARY FIELDWORK		
JANUARY	<ul style="list-style-type: none"> We would develop an understanding and documentation of the Village's accounting and administrative controls using its accounting procedures manual, EDP documentation and by interviewing staff. We may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase and generally would range between 25 and 60. We would develop our planning materiality on an opinion unit basis and complete a preliminary analytical review of the Village's financial position as a whole. We would: <ul style="list-style-type: none"> Review all minutes from the meetings of the Board of Trustees; review all ordinances adopted by the Village during the year. Review any debt agreements entered into during the year and analyze any other unique transactions entered into by the Village. Perform our fraud interviews in accordance with auditing standards. Finalize all necessary confirmations the Village will prepare. Review all proposed client assisted work papers and the timing of preparation by the Village. Develop our audit programs for the next phase of the audit and review and document any changes to the Village's annual comprehensive financial report. Prepare the schedule for the remainder of the audit. 	This phase would be completed by the engagement principal, engagement manager, and one to two professional staff.



CLIENT SERVICE TIMELINE		
TIMEFRAME	EVENT	PERSON(S) ASSIGNED
FIELDWORK		
MARCH	<ul style="list-style-type: none"> We would complete all of our substantive testing of the account balances and prepare the draft of the Village's financial statements with a rough draft of the financial statements provided to the Village at the conclusion of field work. We would also prepare the draft of the management report. An exit conference would be held with officials from the Village to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings. 	This phase would be completed by the engagement principal, engagement manager, and one to two professional staff.
WORKPAPER REVIEW AND REPORT PRODUCTION		
MARCH AND APRIL	<ul style="list-style-type: none"> The workpapers, drafts of all financial reports and the management letter will be reviewed by the resource principal and the quality control principal. All workpapers are reviewed by the engagement principal during this phase to ensure that all necessary information is compiled during this phase to avoid imposing upon the Village's staff after fieldwork has been completed. 	This phase would be completed by the engagement principal, resource principal, and the quality control principal.
DRAFTS DELIVERED		
MAY AND JUNE	<ul style="list-style-type: none"> We will deliver a preliminary draft of the Annual Comprehensive Financial Report at the end of fieldwork. A revised draft will be delivered by the engagement principal and reviewed in-depth with representatives of the Village within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to the Village no later than three business days after receiving all proposed changes. 	This phase would be completed by the engagement principal.
COMPLETION OF AUDIT		
JUNE	<ul style="list-style-type: none"> Upon approval of the drafts by the Village, we will present the signed, bound copies of the annual comprehensive financial report, the management letter and the additional reports described in this proposal. The engagement principal will be available for meetings with representatives of the Village including the President, the Board of Trustees and management for formal presentations of the reports. 	This phase would be completed by the engagement principal.



CLIENT SERVICE TIMELINE		
TIMEFRAME	EVENT	PERSON(S) ASSIGNED
ONGOING SUPPORT TO THE VILLAGE OF BENSENVILLE		
ONGOING	<ul style="list-style-type: none"> Our company does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the Village. In addition, we constantly monitor recent events in the local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the Village to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of the Village. 	This phase would be completed by the engagement principal.

IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our company's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the Finance Director. The timing of this discussion will provide the Village with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the appropriate level as defined in our professional standards.

Our company's philosophy on additional fees and/or billings is based on an understanding between Sikich and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by the Village. The billings for the audit would not exceed this fee unless the Village specifically requests that the scope of the engagement be expanded and the Village and Sikich reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Sikich will comply with all relevant rules and regulations of authoritative bodies and the AICPA Code of Professional Conduct regarding access to our working papers and audit documentation. Reasonable requests for access will not be denied.



FEE PROPOSAL

See Attachment A – Audit Proposal Form, located in the Exhibits Section.

These fees on Attachment A assume that the Village of Bensenville will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger and will prepare certain schedules of account analysis and confirmations of accounts balances.

If a Generally Accepted Government Auditing Standards (GAGAS) opinion is required to meet the requirements of the Grant Accountability and Transparency Act (GATA) and the Village is not required to undergo a Single Audit in that same fiscal period, the fee for the GAGAS opinion would be half (50%) of the proposed single audit fee included within Attachment 1.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due in accordance with applicable state statutes.

Sikich retains the right to re-engage with the Village at the end of the FY2027 contract period.

SCHEDULE OF HOURLY RATES*

PERSONNEL	2025	2026	2027
Principal	\$ 450	\$ 468	\$ 487
Manager	370	385	400
Senior	220	230	238
Staff	200	210	216
Clerical	180	185	190

*These are our standard billing rates. Our rates vary based upon the individual that will be performing the additional services. Any additional work needed would be negotiated with the Village based upon the scope of services to be performed.

SCHEDULE OF HOURS BY CATEGORY

The following table below represents the budgeted audit hours by percentage for the following categories:

AUDIT HOURS PERCENTAGE SUMMARY	2025	2026	2027
Principal/Manager	35%	35%	35%
In-Charge Accountants (Seniors)	40%	40%	40%
Staff Accountants (Junior)	25%	25%	25%
TOTAL HOURS	100%	100%	100%



ADDITIONAL RESOURCES & SERVICES

WITH A COMPREHENSIVE SUITE OF SERVICES, OUR AREAS OF EXPERTISE ARE OFTENTIMES COMPLEMENTARY OF ONE ANOTHER. HOW ELSE CAN WE HELP YOU STRENGTHEN YOUR VILLAGE?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer and talk to your engagement principal about how these services may complement what you are already seeking.

DISPUTE ADVISORY

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

THE AGENCY AT SIKICH

Position your brand for optimal coverage across your client base, industry and target audience all while telling a captivating story that builds relationships and enhances customer retention. From design and website development to media coverage and product launches, your organization deserves ample opportunity to boost brand awareness and reach a wide range of future, long-term consumers.

NOT-FOR-PROFIT SERVICES

Funding challenges, increased demand from stakeholders and changing trends and policies can make it difficult for not-for-profit organizations to reach their goals. For those common challenges and others more specific to your organization, you need a professional services partner with an Industry-dedicated team to deliver the accounting, advisory and technology services that will help you work toward your mission.

TECHNOLOGY: IT SERVICES

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Business management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity and profits—if implemented the right way.

TECHNOLOGY: SECURITY AND COMPLIANCE

Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.



PROPOSAL **EXHIBITS**

WE KNOW YOU LIKELY HAVE MANY MORE QUESTIONS FOR US. TAKE A LOOK AT THE ATTACHED DOCUMENTS FOR ADDITIONAL INFORMATION ABOUT SIKICH AND THOSE WHO WILL WORK WITH YOU.

ATTACHMENT A - AUDIT PROPOSAL FORM

ENGAGEMENT TEAM BIOGRAPHIES

- Nick Bava, CPA, MAS
- Bradley Johnson, CPA, MAS
- Lauren E. Allen, CPA
- Gina King, MPA
- Matthew A. Geerdes, CPA, MBA
- Lindsey Fish, CPA

SIKICH RESOURCES

LOCAL GOVERNMENT SERVICES

COMPANY PROFILE

PEER REVIEW



**ATTACHMENT A
VILLAGE OF BENSENVILLE
AUDIT PROPOSAL FORM**

Maximum charge for examination and reporting of the Village of Bensenville's Annual Comprehensive Financial Report and related reports and disclosures as specified in the Village Of Bensenville Request for Proposal.

Audit Fees

FY25 \$ 55,000

FY26 \$ 57,200

FY27 \$ 59,490

Additional Single Audit Fees

FY25 \$ 3,500

FY26 \$ 3,640

FY27 \$ 3,785

The above audit fees represents the annual maximum "not to exceed" fee for a series of one year engagements for a total of three years. The additional Single Audit fees are the additional fees the firm would charge if a Single Audit is deemed necessary. These fees should include all expenses.

Payment will be made upon receipt of progress billings with final payment made after receipt of the Annual Comprehensive Financial Report.

At the end of each one year engagement through FY2027, the contract is considered automatically extended for one year unless the Village notifies the independent auditor, in writing by no later than August 31st of the calendar year to be audited, that the Village will not renew the engagement.

The Auditor and the Village agree that an equitable adjustment in the contract price may be negotiated if the cost or the time required for performance of the audit service is increased pursuant to a change in scope requested by the Village.

NICK BAVA

CPA, MAS

Principal

Nick Bava, CPA, MAS, is an audit principal at Sikich, where he provides assurance and advisory services to a variety of governmental entities, with a focus on cities, villages, and park districts. He also works with not-for-profit entities including community colleges. He is responsible for providing technical services to Sikich's government clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management. Acting as the liaison between the client and engagement team, Nick conducts audit engagements, prepares and reviews financial statements, and assesses clients' business processes.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting
- Not-for-Profit Audit, Accounting

AFFILIATIONS

- Illinois Government Finance Officers Association, Conference Planning Committee
- Illinois CPA Society
- Government Finance Officers Association
- Metro West Council of Government
- Illinois City/County Management Association

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Accounting Sciences, Northern Illinois University



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400
Naperville, IL 60563

P: 630.210.3092

F: 630.499.7337

nick.bava@sikich.com

BRADLEY JOHNSON

CPA

Senior Audit Manager

Bradley Johnson, CPA, is a senior audit manager at Sikich, where he provides assurance and advisory services to a variety of governmental entities and manufacturing and distribution companies. Bradley is also responsible for managing the execution of audit engagements, supervising the audit team, and preparing and reviewing financial statements.

SERVICE AREAS

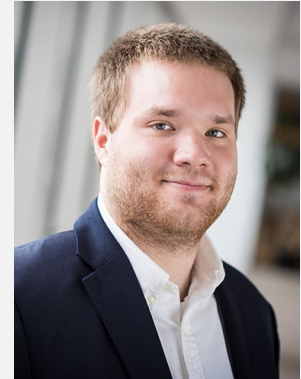
- Audit and Assurance Services
- Governmental Audit and Accounting
- Governmental Financial Reporting
- Manufacturing and Distribution Services

AFFILIATIONS

- Illinois CPA Society
- Illinois Government Finance Officers Association
- American Institute of Certified Public Accountants

EDUCATION

- Bachelor's Degree in Accounting, Bradley University
- Master's Degree in Accountancy, Bradley University



LOCATION:

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bradley.johnson@sikich.com

LAUREN E. ALLEN

CPA

Senior Manager

Lauren E. Allen, CPA, is a senior audit manager with in-depth experience providing assurance and advisory services. Lauren focuses on serving government clients, such as cities, villages, and townships. Her areas of expertise include audit services and financial reporting.

SERVICE AREAS

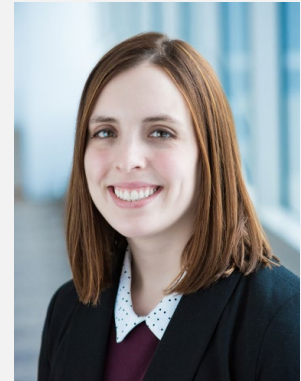
- Assurance & Advisory Services
- Audit & Financial Reporting Services
- Government

AFFILIATIONS

- Illinois CPA Society

EDUCATION

- Bachelor's Degree in Accounting, North Central College
- Associate's Degree in Business, Waubensee Community College



LOCATION:

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lauren.allen@sikich.com

GINA KING

MPA

Senior Audit Manager

Gina King, MPA, is an Senior Audit Manager at Sikich with experience auditing a variety of industries including governmental entities and not-for-profit organizations. Specifically, Gina specializes in serving community colleges, school districts, and villages. She has worked in the public accounting industry since 2014 and is responsible for performing key audit procedures and internal control evaluations, report preparation, and the supervision of audit fieldwork teams.

SERVICE AREAS

- Assurance and Advisory Services
- Governmental Audit, Accounting
- Governmental Financial Reporting
- Not-for-Profit Audit, Accounting

AFFILIATIONS

- Illinois CPA Society
- Illinois Government Finance Officers Association

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Professional Accountancy, Illinois State University



LOCATION:

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gina.king@sikich.com

MATTHEW A. GEERDES

CPA, MBA

Principal

A principal at Sikich, Matt Geerdes, CPA, MBA, is a public accounting leader with nearly 24 years of experience providing auditing and consulting services. Matt works closely with entities in the government and not-for-profit sectors, including municipalities, state agencies and state universities, community colleges, school districts, special districts, and educational foundations. He regularly serves as a subject-matter expert on specific accounting topics pertaining to the Governmental Accounting Standards Board and the Financial Accounting Standards Board, authoring technical whitepapers and accounting memos, instructing educational courses on accounting and auditing topics, and speaking at industry events across the country.

Before joining Sikich, Matt spent years providing and leading public sector audit and consulting engagements at a large public accounting firm.

SERVICE AREAS

- Government Services
- Not-for-Profit Services

AFFILIATIONS

- American Institute of Certified Public Accountants (AICPA), Member
- Illinois CPA Society, Member & Chair, Government Report Review Committee Member
- Illinois Association of School Business Officials, Member, Accounting & Audit Professional Development Committee
- Government Finance Officers Association, Member, Special Review Committee
- Illinois Government Finance Officers Association, Past Member
- Lemont High School Educational Foundation, Board Member
- Releve Dance Company Boosters Club, Inc., Treasurer
- RiskLink.org Charitable Foundation, Treasurer

EDUCATION & CERTIFICATIONS

- Master of Business Administration, Finance, Lewis University
- Bachelor of Arts, Accounting, Lewis University
- Certified Public Accountant (CPA)

AWARDS

- Distinguished Service Award, Illinois CPA Society, 2021
- Above and Beyond Award, Illinois Association of School Business Officials, 2021



LOCATION:

NAPERVILLE OFFICE

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matt.geerdes@sikich.com

[LinkedIn](#)

LINDSEY FISH

CPA

Audit Principal

Lindsey Fish, CPA, is an audit principal at Sikich where she began her career in 2013. Lindsey provides assurance and advisory services to a variety of municipalities, counties, community colleges, park districts, school districts and other special districts. Lindsey is a member of the Illinois Government Finance Officers Association, serving as the Regional Coordinator for the Rock River Chapter, the Illinois Association of School Business Officials, and the Illinois Association of County Officials. She frequently speaks to these organizations on a variety of accounting, auditing and internal control topics.

SERVICE AREAS

- Governmental Audit & Accounting
- Governmental Financial Reporting

AFFILIATIONS

- Illinois CPA Society
- Illinois Government Finance Officers Association – Regional Coordinator for the Rock River Region Chapter
- Illinois Association of School Business Officials – Accounting, Auditing & Financial Reporting Professional Development Committee Member

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University



LOCATION:

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lindsey.fish@sikich.com

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LOCAL GOVERNMENT SERVICES

Government agencies experience increasing pressure to be more effective, efficient and transparent.

As a government leader, you know how important it is to find a professional services partner that can strategize, plan and implement solutions to meet the goals of your organization.

SERVICES SIKICH PROVIDES:

- Accounting, Audit, Assurance & Tax
- Business Valuation
- Fraud Services for Governments
- ERP & CRM Software
- Human Capital Management & Payroll
- Insurance Services
- IT Services
- Marketing & Communications
- Pension Fund Accounting & Consulting Services
- Retirement Planning

Whether you represent a general purpose local government or special district, Sikich will help you meet your goals by providing professional guidance in your accounting, marketing, human resources, technology and other advisory functions.

Experience unparalleled commitment and high-quality, timely services when you partner with the experts at Sikich. For more than 30 years, we have provided:

- A highly skilled staff and management team entirely dedicated to government services
- An in-depth understanding of the governmental fiscal, management, operating and regulatory environments
- Timely and cost-effective service delivery

WHO WE SERVE:

Our government clients represent a wide range of industry sectors including:

- Counties
- Cities
- Villages
- Townships
- Other Special Districts
- Pension Plans
- Park Districts
- Forest Preserve Districts
- Public Libraries
- Community Colleges
- School Districts
- Water Authorities
- Water Reclamation Districts

LOCAL GOVERNMENT AUDIT LEADER



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CPA, CFE
PRINCIPAL

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E: anthony.cervini@sikich.com

WHY SELECT SIKICH?

Our team works devotedly with units of local government like yours to provide the resources required to help you focus on managing your organization, while we take care of everything behind-the-scenes.



LOCAL GOVERNMENT SERVICES

OUR EXPERTS



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Sikich practices in an alternative practice structure in accordance with the AICPA Professional Code of Conduct and applicable law, regulations, and professional standards. Sikich CPA LLC is a licensed CPA firm that provides audit and attest services to its clients, and Sikich LLC and its subsidiaries provide tax and business advisory services to its clients. Sikich CPA LLC has a contractual arrangement with Sikich LLC under which Sikich LLC supports Sikich CPA LLC's performance of its professional services. Sikich LLC and its subsidiaries are not licensed CPA firms.

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Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.



Sikich is a global company specializing in technology-enabled professional services.

Now with more than 1,900 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies and ranks as one of the largest CPA firms in the United States. From corporations and not-for-profits to state and local governments and federal agencies, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.

INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

AUTOMOTIVE		CONSTRUCTION & REAL ESTATE	
DISTRIBUTION & SUPPLY CHAIN	GOVERNMENT	HIGH-TECH	
LIFE SCIENCES	MANUFACTURING	NOT-FOR-PROFIT & HIGHER EDUCATION	
PRIVATE EQUITY		PROFESSIONAL SERVICES	

SPECIALIZED SERVICES

ACCOUNTING, AUDIT, TAX & CONSULTING SERVICES

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- Audit & Assurance
- Consulting Services
- Employee Benefit Plan Audits
- International Tax
- Tax

TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Cybersecurity & Compliance
- Digital Transformation Consulting

ADVISORY

- Forensic & Valuation Services
- Governance, Risk & Compliance Services
- Human Capital Management & Payroll Consulting
- Insurance Services
- Investment Banking
- Marketing & Communications
- Retirement Plan Services
- Regulatory, Quality & Compliance
- Site Selection & Business Incentives
- Succession Planning
- Supply Chain
- Transaction Advisory Services
- Wealth Management
- Workforce Risk Management

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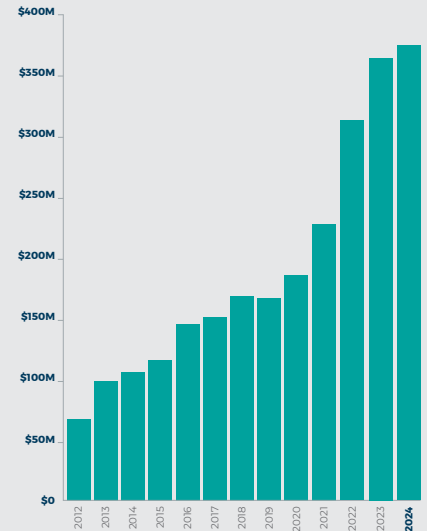
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Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC. Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

WHO WE ARE

TOTAL PERSONNEL **1,900+**

2024 REVENUE **\$375M**



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Princeton, NJ
 609.285.5000
Springfield, IL
 217.793.3363
St. Louis, MO
 314.275.7277

**Perform only Technology and Advisory services*

CULTURE

Our dynamic work culture fosters learning, growth and innovation, attracting top-notch team members who see the big picture. Sikich's culture is built on a flexible, trusting work environment and the key pillars of Absolute Integrity, Bias for Action, Continuous Innovation and Servant Leadership. We believe our people are our greatest asset and work hard to ensure that all team members feel empowered, comfortable and valued.



CERTIFICATIONS & AWARDS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the **American Institute of Certified Public Accountants' Governmental Audit Quality Center** and the **Employee Benefit Plan Audit Quality Center**.

We adhere to the strict requirements of membership, which assure we meet the highest standards of audit quality. **In 2023, Sikich received its 12th consecutive unmodified ("pass") peer review report**, the highest level of recognition conferred upon a public accounting firm for its quality control systems.



Sikich ranks among the **top 30 firms nationally** on the **Accounting Today Top 100 Firms list**.

Sikich is among the **50 firms that place on Inside Public Accounting's 2024 Best of the Best Firms**, an exclusive list that ranks organizations on key areas of management, growth and strategic vision.



Sikich is a **Microsoft Dynamics' 2023/2024 Inner Circle** award recipient, a recognition that places Sikich in the **top 1% of all Microsoft Business Applications partners globally**.



We also maintain the **Oracle NetSuite 5 Star Award** and are among the **top three U.S. partners of Oracle NetSuite**.



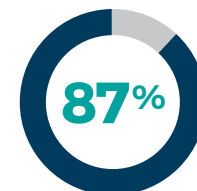
Sikich ranks on the **Redmond Channel Partner Magazine's top 350 Microsoft partners in the U.S.**, **CRN's Top 500 Managed Service Providers**, **CRN's Top 500 Solution Providers** and **Channel Futures' MSP 501**.



NET PROMOTER SCORE

The firm's overall Net Promoter Score (NPS) is 87%.

This is a measure of our clients' willingness to recommend Sikich's services and products. An NPS of 50% is considered excellent, and 70% NPS is considered world-class.



PEER REVIEW REPORT



Report on the Firm's System of Quality Control

September 29, 2025

To the Partners of Sikich CPA LLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Sikich CPA LLC (the firm) in effect for the year ended December 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at <http://www.aicpa.org/prsummary>. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Audit Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements]).

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Sikich CPA LLC in effect for the year ended December 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich CPA LLC has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads "Anders Minkler Huber & Helm LLP". The signature is written in a cursive, flowing style.

ANDERS MINKLER HUBER & HELM LLP
Certified Public Accountants
St. Louis, Missouri

THANK YOU

Sikich is a global company specializing in technology-enabled professional services. With more than 1,900 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies. From corporations and not-for-profits to local governments and federal agencies, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.

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TYPE:Ordinance**SUBMITTED BY:**Bradley Swanson**DEPARTMENT:**Police Department**DATE:**December 16, 2025**DESCRIPTION:**

Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Weight Limits

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:☐*Financially Sound Village*☒*Enrich the lives of Residents**Quality Customer Oriented Services**Major Business/Corporate Center**X**Safe and Beautiful Village**Vibrant Major Corridors***COMMITTEE ACTION:**

N/A

DATE:

N/A

BACKGROUND:

The Village has an established ordinance regulating motor vehicle weight limits. The Ordinance has been amended several times within the past.

KEY ISSUES:

The proposed ordinance adds the following weight limit restrictions to the ordinance:

- Spruce Avenue (between Foster and Brookwood)

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends the approval of Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Weight Limits

BUDGET IMPACT:

None

ACTION REQUIRED:

Approval of Ordinance Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Weight Limits

ATTACHMENTS:**Description**

Ordinance

Upload Date

12/11/2025

Type

Cover Memo

ORDINANCE NUMBER _____

**AN ORDINANCE OF THE VILLAGE OF BENSENVILLE, DUPAGE
AND COOK COUNTIES, ILLINOIS AMENDING CHAPTER THREE OF
TITLE FIVE OF THE BENSENVILLE VILLAGE CODE TO
REGULATE MOTOR VEHICLE WEIGHT LIMITS**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village President and Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have the power and authority to amend the Bensenville Village Code as deemed necessary and advisable to protect the health, safety, and welfare of the residents of the Village; and

WHEREAS, the Corporate Authorities find that it is in the best interest of the health, safety, and welfare of the residents of the Village to provide for the regulations herein specified.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Corporate Authorities find and determine that it is necessary and desirable to amend the Bensenville Village Code for the purpose set forth herein and that the adoption of this Ordinance is in the best interests of the Village.

Section 3. Section 5-3-5 (“*Weight Limit*”) of Chapter Three (“*Streets and Intersections*”) of Title 5 (“*Traffic and Motor Vehicles*”) of the Bensenville Village Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

5-3-5: WEIGHT LIMIT:

No person shall operate a vehicle having a gross weight of more than five (5) tons on the following streets:

Church Road from Hillside Drive to Arthur Court.
Foster Avenue between Spruce Street and Route 83.
Grove Avenue from Mason Street west to the east right of way of Route 83.
Jefferson Street between IL Route 83 and Evergreen Street.
Massel Court.
Spruce Ave (between Foster and Brookwood)
York Road from Grand Avenue to Green Street.

Section 4. This Ordinance, and its parts, are declared to be severable and any section, paragraph, clause, provision, or portion of this Ordinance that is declared invalid shall not affect the validity of any other provision of this Ordinance, which shall remain in full force and effect.

Section 5. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

TYPE:Ordinance**SUBMITTED BY:**Bradley Swanson**DEPARTMENT:**Police Department**DATE:**December 16, 2025**DESCRIPTION:**

Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Routes

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:☐*Financially Sound Village*☒*Enrich the lives of Residents**Quality Customer Oriented Services**Major Business/Corporate Center**X**Safe and Beautiful Village**Vibrant Major Corridors***COMMITTEE ACTION:**

N/A

DATE:

N/A

BACKGROUND:

The Village has an established ordinance prohibiting truck routes. The Ordinance has been amended several times within the past.

KEY ISSUES:

The proposed ordinance adds the following roads to the ordinance prohibiting truck routes:

- Church Road (between Arthur Court and Grand Avenue)
- James Street (between Entry Drive and Judson Street)
- Meyer Road (between Gateway Road and Leland Court)

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends the approval of Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Routes

BUDGET IMPACT:

None

ACTION REQUIRED:

Approval of Ordinance Amending Chapter Three of Title Five of the Bensenville Village Code to Regulate Motor Vehicle Truck Routes

ATTACHMENTS:**Description**

Ordinance

Upload Date

12/11/2025

Type

Cover Memo

ORDINANCE NUMBER _____

**AN ORDINANCE OF THE VILLAGE OF BENSENVILLE, DUPAGE
AND COOK COUNTIES, ILLINOIS AMENDING CHAPTER THREE OF
TITLE FIVE OF THE BENSENVILLE VILLAGE CODE TO
REGULATE MOTOR VEHICLE TRUCK ROUTES**

WHEREAS, the Village of Bensenville, DuPage and Cook Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village President and Board of Trustees of the Village of Bensenville (the “*Corporate Authorities*”) have the power and authority to amend the Bensenville Village Code as deemed necessary and advisable to protect the health, safety, and welfare of the residents of the Village; and

WHEREAS, the Corporate Authorities find that it is in the best interest of the health, safety, and welfare of the residents of the Village to provide for the regulations herein specified.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Corporate Authorities find and determine that it is necessary and desirable to amend the Bensenville Village Code for the purpose set forth herein and that the adoption of this Ordinance is in the best interests of the Village.

Section 3. Section 5-3-3 (“*Truck Routes*”) of Chapter Three (“*Streets and Intersections*”) of Title 5 (“*Traffic and Motor Vehicles*”) of the Bensenville Village Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

5-3-3: TRUCK ROUTES:

A. It shall be unlawful to drive any truck, except for the purposes of making a pick up or delivery of produce, household goods and merchandise only, on any street within the village, except the following:

Arthur Court
Beeline Drive
Birginal Drive
Brookwood Street (Between Spruce Avenue and Marshall Road)
Bryn Mawr Avenue
Church Rd (between Arthur Ct and Grand Ave)
County Line Road
Country Club Drive
Devon Avenue
Dominic Court
Eagle Drive
Eastern Avenue
Ellis Street (North of Supreme Drive to Devon Avenue)
Entry Drive
Evergreen Street
Fairway Drive
Foster Avenue
Franklin Avenue
Frontier Way
Gateway Road
Golf Lane
Grand Avenue
Green Street east of York Road
Industrial Drive
Irving Park Road
James St. (between Entry Dr. and Judson St)
Jefferson Street (Between Evergreen Street and County Line Road)
Judson Street (Between William Street and James Street)
Larsen Lane
Leland Court
Main Street
Maple Lane

Mark Street
Meyer Rd (between Gateway Rd and Leland Ct
Marshall Road (Between Irving Park Road and Brookwood Street)
Park Street (From Green Street to Pine Avenue)
Podlin Drive
Sesame Street
Sivert Court
Spruce Avenue (Between Irving Park Road and Brookwood Street)
Supreme Drive
Thomas Drive
North Thorndale Avenue
South Thorndale Avenue
Tower Lane
Waveland Avenue
William Street
Wilson Court
York Road (except from Green Street to Grand Avenue)

B. Any person operating a motor truck contrary to the provisions of this section shall be fined not less than forty dollars (\$40.00) nor more than three hundred dollars (\$300.00) for each offense.

Section 4. This Ordinance, and its parts, are declared to be severable and any section, paragraph, clause, provision, or portion of this Ordinance that is declared invalid shall not affect the validity of any other provision of this Ordinance, which shall remain in full force and effect.

Section 5. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, this 16th day of December 2025, pursuant to a roll call vote, as follows:

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYES: _____

ABSENT: _____

TYPE:Resolution**SUBMITTED BY:**Brad Hargett**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Close Out of Motor Fuel Tax (MFT) Funds to Pay for Roadway Related General Maintenance in the Amount of \$290,089.74 from January 1, 2025 to December 31, 2025.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>	X	<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
X	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Village receives a monthly allotment of the MFT funds from the State of Illinois. The Illinois Department of Transportation (IDOT) is the state agency assigned to oversee the disbursement of the MFT funds by municipalities. MFT funds are only allowed to be spent towards roadway improvements and/or related maintenance.

KEY ISSUES:

Each municipality must first appropriate the estimated MFT funds to be spent in any given year using IDOT BLR 14220 form. These funds can be spent once authorized by the IDOT. Once the amount is authorized by IDOT, they will reduce the Village's unobligated MFT balance in their books by the approved amount. Any monies spent over the authorized amount will require the municipality to approve a supplemental resolution while any monies under spent will not be credited until the next audit cycle.

The Village board had passed a resolution on July 29, 2025 (R-75-2025) to appropriate use of MFT funds of \$300,000 for purposes of general roadway maintenance expenditures from January 1, 2025 to December 31, 2025. The total expended amount during that time is \$290,089.74. A total of \$97,892.75 were expended on the Annual Sidewalk R&R program while \$192,196.99 were expended on the HMA Resurfacing Patching program. Although municipalities are not required to pass a resolution to terminate the use of MFT funds for general maintenance purposes at the end of each year, it is a good financial practice to document the actual expenditures of the MFT funds each year.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends approval of Resolution Authorizing the Close Out of Motor Fuel Tax (MFT) Funds to Pay for Roadway Related General Maintenance in the Amount of \$290,089.74 from January 1, 2025 to December 31, 2025.

BUDGET IMPACT:

The Villages MFT balance will be reduced by \$290,089.74 after the next IDOT audit. The difference of (\$9,910.26) between the appropriated and spent amount will move to the unobligated balance.

ACTION REQUIRED:

Approval of a Resolution Authorizing the Close Out of Motor Fuel Tax (MFT) Funds to Pay for Roadway

Related General Maintenance in the Amount of \$290,089.74 from January 1, 2025 to December 31, 2025.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
Resolution	12/8/2025	Resolution Letter
BLR 14222 - Expenditure Summary	12/8/2025	Backup Material

RESOLUTION NO. _____

**AUTHORIZING THE CLOSE OUT OF MOTOR FUEL TAX (MFT) FUNDS TO
PAY FOR ROADWAY RELATED GENERAL MAINTENANCE IN THE
AMOUNT OF \$290,089.74 FROM JANUARY 1, 2025 TO DECEMBER 31, 2025**

WHEREAS the Village of Bensenville received monthly allotment of the Motor Fuel Tax (MFT) funds from Illinois Department of Transportation (IDOT); and

WHEREAS the MFT funds can only be used towards roadway related maintenance and improvements; and

WHEREAS the Village appropriated (R-75-2025) the use of MFT funds on July 29, 2025 in the amount of \$300,000.00 to pay for roadway related general maintenance between Jan 1, 2025 to Dec 31, 2025; and

WHEREAS the total MFT eligible maintenance expenditures during that period was \$290,089.74, and

WHEREAS a total of \$97,892.75 was expended on the Annual Sidewalk R&R program while \$192,196.99 was expended on the HMA Resurfacing Patching program, and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village President and Board of Trustees authorizes and approves the attached Resolution closing out the MFT funds to pay for roadway related general maintenance in the amount of \$290,089.74 from January 1, 2025 to December 31, 2025.

SECTION THREE: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, any necessary paperwork.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION FIVE: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost For

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
Village of Bensenville	DuPage	25-00000-00-GM	01/01/25	12/31/25

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
HMA Pavement Patching	IV	Yes	Outside Contractor	LS	1	\$192,196.99	\$192,196.99	\$192,196.99
Sidewalk R&R	IV	Yes	Outside Contractor	LS	1	\$97,892.75	\$97,892.75	\$97,892.75
Total Operation Cost								\$290,089.74

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)				
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)	\$290,089.74			\$290,089.74
Maintenance Total	\$290,089.74			\$290,089.74

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$290,089.74			\$290,089.74

Remarks

SUBMITTED

Local Public Agency Official Signature & Date

Title

Engineering Manager

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
<input type="text" value="Village of Bensenville"/>	<input type="text" value="DuPage"/>	<input type="text" value="25-00000-00-GM"/>	<input type="text" value="01/01/25"/>	<input type="text" value="12/31/25"/>

IDOT Department Use Only

Received Location	Received Date	Additional Location?
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
WMFT Entry By	Entry Date	
<input type="text"/>	<input type="text"/>	

TYPE:Resolution**SUBMITTED BY:**Brad Hargett**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Appropriating the Use of Motor Fuel Tax (MFT) Funds to Pay For Roadway Related General Maintenance in the Amount of \$250,000 from January 1, 2026 to December 31, 2026.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>	X	<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
X	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Village receives a monthly allotment of the MFT funds from the State of Illinois. The Illinois Department of Transportation (IDOT) is the state agency assigned to oversee the disbursement of the MFT funds by municipalities. MFT funds are only allowed to be spent towards roadway improvements and/or related maintenance.

Each municipality must first appropriate the estimated MFT funds to be spent on general maintenance in any given year using IDOT form BLR 14220. These funds can be spent once authorized by IDOT. Once authorized by IDOT, they will reduce the Village's unobligated MFT balance on their books by the approved amount. Any monies spent over the authorized amount will require the municipality to approve a supplemental resolution while any monies under spent will be credited back to the unobligated balance during the next audit cycle.

KEY ISSUES:

In order to utilize MFT funds for projects, IDOT must approve the allocation prior to the bidding of the project. The Village has two annual projects, Sidewalk Removal and Replacement & Pavement Patching, that have been identified for use of MFT funding in 2026. We plan to bid these projects before the end of April. Therefore, it is critical to get the Resolution to IDOT as soon as possible for us to move forward with the bidding.

This year's general maintenance program will include Sidewalk R&R in the estimated amount of \$50,000, and pavement patching in the estimated amount of \$200,000.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends approval of the Resolution for Maintenance Under the under the Illinois Highway Code – IDOT form BLR 14220 in the amount of \$250,000 from January 1, 2026 to December 31, 2026.

BUDGET IMPACT:

The Village has budgeted the following items in our maintenance program - Sidewalk Program - \$50,000 and Pavement Patching - \$200,000 from the Motor Fuel Tax Fund.

The Villages current unobligated MFT fund balance will be reduced by \$250,000 upon authorization by IDOT.

ACTION REQUIRED:

Approval of a Resolution Appropriating the Use of MFT Funds to Pay For Roadway Related General Maintenance in the Amount of \$250,000 from January 1, 2026 to December 31, 2026.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
Resolution	12/8/2025	Resolution Letter
Exhibit 'A' - IDOT Resolution Form BLR 14220	12/8/2025	Backup Material

RESOLUTION NO. _____

RESOLUTION APPROPRIATING THE USE OF MOTOR FUEL TAX (MFT) FUNDS TO PAY FOR ROADWAY RELATED GENERAL MAINTENANCE IN THE AMOUNT OF \$250,000 FROM JANUARY 1, 2026 TO DECEMBER 31, 2026.

WHEREAS the Village of Bensenville receives monthly allotment of the Motor Fuel Tax (MFT) funds from Illinois Department of Transportation (IDOT); and

WHEREAS the MFT funds can only be used towards certain roadway related maintenance and improvements; and

WHEREAS the Village intends to appropriate the use of MFT Funds in the amount of \$250,000.00 to pay for roadway related general maintenance between Jan 1, 2026 to Dec 31, 2026; and

WHEREAS the Village will perform two annual maintenance programs with these MFT Funds, sidewalk removal and replacement and pavement patching.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village President and Board of Trustees authorizes and approves the attached Resolution appropriating the Motor Fuel Tax Funds to pay or roadway related general maintenance in the amount of \$250,000.00 from Jan 1, 2026 to Dec 31, 2026 as outlined in the IDOT Resolution attached hereto as "Exhibit A".

SECTION THREE: The Village President or his/her designee is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the attached IDOT Resolution.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION FIVE: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



District	County	Resolution Number	Resolution Type	Section Number
1	DuPage		Original	26-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of
Governing Body Type Local Public Agency Type
Bensenville Illinois that there is hereby appropriated the sum of Two Hundred Fifty
Name of Local Public Agency
Thousand and 00/100 ----- Dollars (\$250,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/26 to 12/31/26 .
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bensenville
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Nancy Quinn Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Bensenville in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Bensenville at a meeting held on 12/16/25 .
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 16 day of December, 2025 .
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

--

APPROVED

Regional Engineer Signature & Date
Department of Transportation

--

TYPE:Resolution**SUBMITTED BY:**Amanda Segreti**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the 2026 Approved Vendor List for Village Departments Utilizing Parts, Equipment, and Services

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>		<i>Enrich the lives of Residents</i>
	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

State Statute requires any purchase or project in excess of \$25,000 to be formally bid and approved by the governing body of the municipality.

The work requirements of Village departments routinely require the purchase of various products and equipment which do not meet the bid threshold set forth in the Village's Purchasing Policy individually but may exceed the limit in aggregate. All purchases made, whether by bid or otherwise, are accomplished through issuance of standard purchase orders, which are reported individually on Village warrants, and collectively, at the end of each budget year.

KEY ISSUES:

Although not required by law, staff started a practice of informing our elected officials of intent or likelihood of making purchases to any single vendor that may exceed our own \$25,000 threshold. Purchases made are from a group of vendors which the Village has consistently acquired product and equipment from, and which have historically offered the lowest price, said vendors being as follows:

VENDOR	PRODUCT / SERVICE	VENDOR #	EST. ANNUAL COST
Amazon	Various office supplies, books, operational supplies, etc.	2281	\$50,000.00
CDW-G	IT Purchases	11480	\$50,000.00
Core & Main, LP (formerly HD Supply)	Water system parts	12655	\$50,000.00
High Star Traffic	Traffic control parts and supplies	5662	\$50,000.00
USA Blue Book	General materials and supplies	6491	\$50,000.00
Ziebell	Water system parts	3045	\$50,000.00

The Village recognizes the purchasing relationship with the vendors set forth herein, and, further recognizes that the these vendors will be called upon on dates and times to provide products and equipment which individually need not be bid, but collectively, at the end of the year, the total annual payments made to these vendors may exceed the amount which would require a formal bid process.

Staff feels this is a best practice to continue.

ALTERNATIVES:

Discretion of the Village Board.

RECOMMENDATION:

Staff recommends approval of the Resolution Authorizing the 2026 Approved Vendor List for Village Departments Utilizing Parts, Equipment, and Services.

BUDGET IMPACT:

All vendors and costs listed above have been included in a multitude of account numbers within the budget document. This Resolution does not change any quantities in the budget, it just identifies intended vendors to carry out our work plan.

ACTION REQUIRED:

Approval of a Resolution Authorizing the 2026 Approved Vendor List for Village Departments Utilizing Parts, Equipment, and Services.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
RES - 2026 Approved Vendor List	11/20/2025	Resolution Letter

RESOLUTION NO.

**AUTHORIZING THE 2026 APPROVED VENDOR LIST
FOR VILLAGE DEPARTMENTS UTILIZING PARTS, EQUIPMENT, AND SERVICES**

WHEREAS, the VILLAGE OF BENSENVILLE (hereinafter the "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the work requirements of Village Departments routinely require the purchase of various products and equipment which do not meet the bid threshold set forth in the Village's Purchasing Policy; and

WHEREAS, all purchases made, whether by bid or otherwise, are accomplished through issuance of standard purchase orders, which are reported individually on Village warrants, and collectively, at the end of each budget year; and

WHEREAS, many of the purchases made are from a group of vendors which the Village has consistently acquired product and equipment from, and which have historically offered the lowest price, said vendors being as follows:

VENDOR	PRODUCT / SERVICE	VENDOR #	EST. ANNUAL COST
Amazon	Various office supplies, books, operational supplies, etc.	2281	\$50,000.00
CDW-G	IT Purchases	11480	\$50,000.00
Core & Main, LP (formerly HD Supply)	Water system parts	12655	\$50,000.00
High Star Traffic	Traffic control parts and supplies	5662	\$50,000.00
USA Blue Book	General materials and supplies	6491	\$50,000.00
Ziebell	Water system parts	3045	\$50,000.00

WHEREAS, the Village recognizes the purchasing relationship between the Village and the vendors set forth herein, and, further, recognizes that these vendors will be called upon on dates and times to provide products and equipment which individually need not be bid, but collectively, at the end of the year, the total annual payments made to these vendors may exceed the amount which would require a formal bid process.

WHEREAS, staff will continue to bring forward to the Village Board any and all single purchases or invoices that exceed the Village's administrative limits for formal approval, as per the Village's Purchasing Policy.

NOW, THEREFORE BE IT RESOLVED by the President and the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, as follows:

SECTION ONE: That the recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2026 Budget Funds for this Resolution.

SECTION THREE: That the vendors set forth herein are recognized as those that various Village Departments consistently purchases products and/or equipment from, and are designated for such purposes.

SECTION FOUR: That the Village Board authorizes various Village Departments to routinely purchase products and equipment from these vendors so long as the purchases made conform with the Village's Purchasing Policy, and State law.

SECTION FIVE, That by passage of this Resolution, the Village Board approves individual blanket purchase orders in an amount not to exceed the estimated annual cost per vendor.

SECTION SIX: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SEVEN: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____

TYPE:Resolution**SUBMITTED BY:**Amanda Segreti**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of a Purchase Order to Al Warren Oil Company, Inc. to Provide Fuel Tank Rental and Fleet Fueling Services in the Not-to-Exceed Amount of \$229,000

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>		<i>Enrich the lives of Residents</i>
	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Village purchases bulk fuel as a cost benefit to purchasing retail from local gas stations. Purchasing is typically based off current OPIS (Oil Price Information Service) average rack pricing plus an overhead and delivery cost.

The Village utilizes two 2,500 gallon above ground storage tanks for our unleaded and road diesel fuel. The Village also has an additional 2,500 gallon above ground storage tank for off-road diesel fuel to supply our two backup generators at the Wastewater Treatment Plant (WWTP). The Village prefers above ground tanks as underground tanks have the potential to leak causing need for costly and time-consuming mitigation of contaminated soils.

The Village uses fuel management software to track fuel use for budgeting and commodity control purposes. Police and Public Works are the largest department fuel users.

In 2012, the Village Board passed Resolution R-67-2012 authorizing a contract with Al Warren Oil Co., Inc. to provide the tanks and fuel services.

In 2015, the Village passed Resolution R-73-2015 authorizing a contract extension that included a month to month contract at a reduced rate of \$0.10 above the Chicago OPIS rack average rate. For 2026, the price will be Chicago OPIS average plus \$0.10 (as it has been since 2015).

KEY ISSUES:

Staff would like to continue to utilize Al Warren Oil for our fueling needs. They are very responsive to our fuel needs. Changing suppliers would also require the change out of our three above ground storage tanks and management software; this essentially creates a "sole source" situation.

Annual fuel usage has averaged around 44,500 gallons of unleaded and 20,500 gallons of diesel fuel. Fuel prices are very difficult to predict. For the past 13 years our costs have been as follows:

2013	\$ 211,857
2014	\$ 210,862
2015	\$ 151,287
2016	\$ 112,318
2017	\$ 110,820
2018	\$ 135,544
2019	\$ 133,069

2020	\$ 100,270
2021	\$ 172,917
2022	\$ 257,092
2023	\$ 179,658
2024	\$ 242,000
2025 (Thru September*)	\$ 148,050
2026 (Budget)	\$ 229,000

*Usually, the current year is calculated through November. AI Warren is running behind schedule and 2025 had to be calculated through September.

The Resolution amount reflects the budgeted amount in each division.

ALTERNATIVES:

Discretion of the Village Board.

RECOMMENDATION:

Staff recommends approval of the Resolution Authorizing the Execution of a Purchase Order to AI Warren Oil Company, Inc. to Provide Fuel Tank Rental and Fleet Fueling Services in the Not-to-Exceed Amount of \$229,000.

BUDGET IMPACT:

Funds (\$229,000) are allocated in multiple accounts in the CY2026 budget. List of accounts is below:

Department	Account	Amount
EMS	11020190-554110	\$ 3,500.00
Police	11040110-554110	\$ 115,000.00
Facilities	11050440-554110	\$ 3,000.00
Fleet	11050490-554110	\$ 65,000.00
CED	11060640-554110	\$ 5,000.00
Recreation	11070720-554110	\$ 2,000.00
Utility Fund (water)	51050540-554110	\$ 25,000.00
Utility Fund (WWTP)	51050570-554110	\$ 10,500.00
		\$ 229,000.00

ACTION REQUIRED:

Approval of a Resolution Authorizing the Execution of a Purchase Order to AI Warren Oil Company, Inc. to Provide Fuel Tank Rental and Fleet Fueling Services in the Not-to-Exceed Amount of \$229,000.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
RES - 2026 Fuel Purchase	12/8/2025	Resolution Letter
Warren Oil - 2026 Extension Partially Signed	11/17/2025	Backup Material
R-67-2012 (Original Contract)	11/11/2021	Backup Material
R-73-2015 (Modified Contract)	12/7/2022	Backup Material

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER TO AL
WARREN OIL COMPANY, INC. TO PROVIDE FUEL TANK RENTAL AND
FLEET FUELING SERVICES IN THE NOT-TO-EXCEED AMOUNT OF
\$229,000**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS, the VILLAGE has determined that having fueling services on sight for the Village fleet and equipment is cost effective and enables the Village to be better stewards of public funds,

WHEREAS, the VILLAGE has determined it beneficial to rent the fuel tanks and fuel monitoring software, and

WHEREAS, the VILLAGE previously approved Resolution No. 67-2012 for Al Warren Oil Company, Inc. (hereinafter “CONTRACTOR”) to perform these services by providing fuel at OPIS rack average, and

WHEREAS, the VILLAGE previously approved Resolution No. 73-2015 for Al Warren Oil Company, Inc. (hereinafter “CONTRACTOR”) to perform these services by providing fuel at OPIS rack average plus \$0.1000, and

WHEREAS, the year 2026, the price will be Chicago OPIS average plus \$0.10 (as it has been since 2015), and

WHEREAS the VILLAGE typically purchases approximately 44,500 gallons on unleaded fuel and 20,500 gallons of diesel fuel annually.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2026 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes and approves the attached Resolution Authorizing the Execution of a Purchase Order to Al Warren Oil Company, Inc. to Provide Fuel Tank Rental and Fleet Fueling Services in the Not-to-Exceed Amount of \$229,00.

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____

**2026 EXTENSION OF AGREEMENT FOR FUEL SERVICES, FUEL TANK RENTAL, AND
SOFTWARE FOR THE VILLAGE OF BENSENVILLE, ILLINOIS**

THIS EXTENSION OF AGREEMENT is made on this 16th day of December, 2025, between the Village of Bensenville, Illinois (hereinafter "OWNER"), whose principal address, for the purposes of any notice required herein, is: Director of Public Works, 717 E. Jefferson Street, Bensenville, Illinois 60106, and Al Warren Oil Company, Inc. (hereinafter "CONTRACTOR"), whose principal addresses, for the purposes of any notice required herein are: 7439 West Archer Avenue, Summit, Illinois 60501.

OWNER and CONTRACTOR acknowledge and mutually agree as follows:

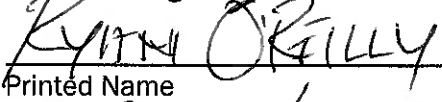
1. OWNER and CONTRACTOR agree upon a month-to-month agreement for fuel services, fuel tank rental, and software at the Chicago OPIS Rack Average Rate PLUS \$0.10.
2. OWNER and CONTRACTOR agree that these rates will be effective from January 1, 2026 through December 31, 2026.
3. OWNER and CONTRACTOR acknowledge original agreement executed on June 26, 2012 (R-67-2012) and amended agreement executed on June 23, 2015 (R-73-2015).
4. OWNER AND CONTRACTOR acknowledge that a third 2,500 gallon above ground storage tank has been installed by CONTRACTOR and added to the agreement under the same terms as the first two tanks.
5. Any and all other provisions of the Agreement (or subsequent Amendments) not otherwise amended herein shall remain applicable, governing and in full force and effect throughout the Extended Term of the Agreement.

Both parties indicate their approval of this Extension of Agreement by their signatures below.

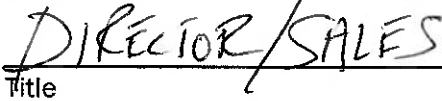
Al Warren Oil Company, Inc. By:



Authorized Signature



Printed Name



Title



Date

Village of Bensenville, By:

Authorized Signature

Printed Name

Title

Date

RESOLUTION NO. R-67-2012

**AUTHORIZING THE EXECUTION OF A CONTRACT TO
AL WARREN OIL COMPANY, INC. FOR
PROVIDING A TEMPORARY FUEL ISLAND AND FLEET FUELING
SERVICES.**

WHEREAS the Village of Bensenville currently purchases diesel fuel and unleaded gasoline at retail prices from a number of sources throughout the Village, and

WHEREAS it is in the best interest of the Village to purchase diesel fuel and unleaded gasoline at wholesale costs, and

WHEREAS the Village will benefit financially and operationally by having an in-house fuel station for all departments to utilize, and

WHEREAS an in-house fuel station will allow the Village to access fuel that may otherwise be unavailable during emergencies, and

WHEREAS the Village had budgeted for and intended to install a permanent fuel station in the FY2012 budget, and

WHEREAS it is considered more appropriate to delay the installation of a permanent fuel station at Public Works until potential improvements are performed at the Wastewater Treatment Facility, and

WHEREAS the Village sought proposals from fuel suppliers to provide fuel as well as a temporary fuel island, and

WHEREAS the contract was configured to have the the fuel supplier price fuel at the OPIS Rack Average rate plus overhead/profit, and

WHEREAS Al Warren Oil Company, IL provided the lowest responsive proposal which were opened on June 11th, 2012.

BE IT RESOLVED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

THAT the Village Board authorizes the Village Manager to execute the necessary documents to Al Warren Oil Company, Inc. of Summit, IL for a fuel island and fleet fueling services at the following rates:

- | | |
|----------------------------|---------------------------------|
| a. 87 Octane Unleaded | OPIS rack average plus \$0.1485 |
| b. Ultra-low Sulfur Diesel | OPIS rack average plus \$0.1485 |


c. Winter additive (ULSD) \$0.02 per gallon additional cost

PASSED AND APPROVED by the President and Board of Trustees of the
Village of Bensenville, Illinois, JUNE 26, 2012.

APPROVED:


HENRY WESSELER, PRESIDENT PRO TEM

ATTEST:


Susan Janowiak
Village Clerk

AYES: BARTLETT, JARECKI, O'CONNELL, RIDDER, WESSELER

NAYS: PECONIO

ABSENT: NONE



Village of Bensenville Department of Public Works

717 E. Jefferson Street
Bensenville, IL 60106
Phone (630) 350-3435 Fax (630) 594-1148

Memorandum 2012-16

Date: June 20, 2012
To: Mike Cassidy, Village Manager
From: Joe Caracci, Director of Public Works
Subject: Fuel Contract Questions and Answers

At the June 19, 2012 I&E Committee Meeting a number of questions were asked by the Committee. I have attempted to answer these questions as part of this memorandum. I have also asked our Village attorney to review the contract prior to approval at the June 26, 2012 Village Board Meeting.

- 1) Is maintenance of the equipment included with this contract? (please list what is covered and if anything is the Village's responsibility to maintain/repair)
Normal wear and tear would be repaired/replaced by Warren Oil at no cost. Any misuse, abuse or damage would be replaced/repaired by Warren but billed to Village of Bensenville.
- 2) Is there any EPA issues or permitting required with these tanks?
Village of Bensenville would be under Office of Illinois State Fire Marshal regulations if the Village of Bensenville requires the permit.
- 3) Should there be a defect in any of the equipment, i.e. a leak in the tank would Warren Oil be responsible for any remediation of a fuel spill? (Obviously if it is through user neglect then we would not anticipate it being covered)?
Warren Oil will be responsible for the integrity of tanks/equipment and stand behind tanks/equipment for duration of contract. Fuel spills included.
- 4) What would be the next tier at which we could get a price break? If it is substantially more that's fine the board would just like to know for future use.
Current estimated usage combined for both products is 6,000 g per month. If monthly usage were to exceed 10,000 g per month than price adjustment will be considered.
- 5) Does the Village Code allow for the installation of two above ground 2,500 gallon fuel tanks at Public Works?
Section 9-7-2 of the Village Code states "Tanks containing fuels shall not exceed ~~12,000 gallons (45 420-l)~~ **2,500 gallons** in individual capacity or ~~48,000 gallons (181 680-l)~~ **5,000 gallons** in aggregate capacity. Installations with the maximum allowable aggregate capacity shall be separated from other such installations by not less than 100 feet (30 480 mm)."

FUEL BUDGET 2012	
DEPARTMENT	BUDGET
Village Manager Admin GF	\$2,600.00
Emergency Management GF	\$7,000.00
Police Admin GF	\$81,000.00
Public Works Admin GF	\$1,850.00
PW Admin Dial-a-bus	\$5,000.00
PW Street OPS GF	\$28,600.00
PW Street OPS Snow & Ice GF	\$4,150.00
PW Forestry GF	\$31,400.00
PW Building & Property Maint. GF	\$5,650.00
CED Code Compliance GF	\$5,000.00
R & C Redmond Facilities	\$7,000.00
Water Distribution	\$30,000.00
Meter Program	\$10,000.00
Water Production	\$6,500.00
TOTAL:	\$225,750.00



ORIGINAL



VILLAGE OF BENSENVILLE

Contract Document Number
PW-2012-15

2012 Fuel Island / Services Contract

Conformed Agreement

Contractor

Al Warren Oil Co., Inc.
7439 West Archer Avenue
Summit, IL 60501
800-327-8903

Village Board Approval on

JUNE 26, 2012

**AGREEMENT FUELING SERVICES AND THE INSTALLATION
OF TANKS AND OTHER FUEL ISLAND EQUIPMENT**

This Agreement is made and entered into this 26 day of JUNE, 2012, by and between Village of Bensenville, an Illinois municipality ("Village"), 12 South Center Street, Bensenville, Illinois 60106 and Al Warren Oil Company, Inc., an Illinois corporation ("Warren") (collectively referred to as the "Parties"), with corporate offices at 7439 West Archer Avenue, Summit, Illinois 60501.

WITNESSETH:

WHEREAS, Village desires to engage Warren to supply fuel for the fueling of Village vehicles and in connection therewith to furnish and install two (2) fuel tanks and tank fueling accessories for the construction of a fueling island on Village property; and,

WHEREAS, Warren represents that it is properly licensed and fully qualified, able, and willing to perform such as required hereunder,

NOW, THEREFORE, for and in consideration of the covenants and conditions hereinafter set forth, the Parties do mutually agree as follows:

I. WARREN'S OBLIGATIONS

For the period of this Agreement, Warren agrees to furnish gasoline and diesel fuel for the fueling of Village vehicles and in connection therewith, without additional cost to the Village, furnish and install two (2) fuel tanks, pumps, hoses, and other tank accessories, fuel management system, and chip key reader ("Equipment"), all as per the Proposal, attached hereto as Exhibit "A," and incorporated herein by reference as if fully set forth. Additionally, at no additional charge to the Village, all Equipment furnished by Warren shall be repaired or replaced as required from normal wear and tear, and Warren shall be responsible for maintaining the integrity of the Equipment, including cleanup and remediation from all fuel spills from Warren's filling of the tanks or from Warren's failure to properly maintain, repair, or replace the Equipment. Any damages resulting from misuse, abuse, or injury to the Equipment shall be repaired or replaced by Warren, but the cost for such would be paid by the Village.

Upon the Village's payment of a permit fee of \$2,500, Warren shall also acquire from the State Fire Marshal any require permit for the construction of the fueling island.

Further, to the fullest extent of the law, Warren agrees to the fullest extent permitted by law, the Warren hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents, employees, and volunteers against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Village, its officials, agents, employees, and volunteers arising in whole or in part or in consequence of the performance of this work by the Warren, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the member, its agents or employees, Warren shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village its officials, agents, employees, and

volunteers in any such action, Warren shall, at its own expense, satisfy and discharge the same.

Warren further agrees that to the extent that money is due Warren by virtue of this contract as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

Warren further agrees that if the combined gasoline and diesel fuel usage exceeds ten thousand (10,000) gallons in any month, Warren shall negotiate a price adjustment in the per-gallon rate of both fuels from that stated in the Proposal to be applicable for that month and any subsequent month thereafter when usage exceeds that amount.

II. VILLAGE'S OBLIGATIONS

For and in consideration of Warren's satisfactory performance under this Agreement, Village agrees to pay Warren the full amount of each invoice, less any adjustments, within 30 days of invoicing.

The Village shall be responsible for providing all required concrete and electrical work for the fueling island.

III. TERM

This Agreement shall be in full force and effect from the date it is executed by both Parties for a term of one (1) year, and shall be automatically renewed for two (2) additional one (1)-year terms thereafter, unless sixty (60) days before the conclusion of any term, either Party shall serve written notice on the other by certified mail, return receipt requested, that it is not renewing the Agreement, in which case this Agreement shall terminate.

IV. MISCELLANEOUS

This Agreement is subject to and shall be interpreted in accordance with the laws of the state of Illinois, and any litigation arising out of this agreement shall be conducted in the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Wheaton, Illinois, or the United States District Court for the Northern District of Illinois. This Agreement constitutes the entire understand and agreements of the Parties with respect to the subject matter, and supersedes all prior agreements, representations and understandings of the Parties.

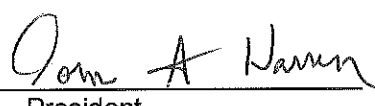
IN WITNESS WHEREOF, the authorized representatives of the Parties have executed this Agreement effective on the date first above written.

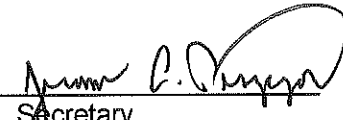
Village of Bensenville

By: 
Village President

Attest: 
Village Clerk

Al Warren Oil Co., Inc.

By: 
President

Attest: 
Secretary

AL WARREN OIL CO., INC.

Specialized Petroleum Marketers

Village of Bensenville
717 E. Jefferson St.
Bensenville, IL 60106

June 11th, 2012

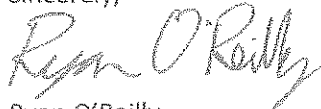
Fuel Island/Fueling Services Proposal

- 1) Al Warren Oil Company, Inc. will furnish and install two (2) 2,500 gallon double-walled tanks that are 2-hour fire rated.
- 2) Tanks will include the required pumps, hoses, breakaways, nozzles and other tank accessories.
- 3) Al Warren Oil Company, Inc. will furnish and install one (1) OPW/Petro Vend K-800 two hose fuel management system (wireless option) including fuel island terminal and Phoenix Plus software for recording of data.
- 4) System will include chip key reader and 100 chip keys. (Similar to prokey, fob, etc.)
- 5) Al Warren Oil Company, Inc. agrees that electrical and concrete work will be performed by the Village of Bensenville.
- 6) Al Warren Oil Company, Inc. agrees that all equipment will remain its property (and would remove at no cost) and the length of contract will be for three (3) years.

Proposed costs for the Village of Bensenville:

- 1) Fuel Costs: The prevailing rate for 87 Unleaded will be the Chicago OPIS rack average plus .20 cents per gallon. The prevailing rate for Ultra-low Sulfur Diesel will be the Chicago OPIS rack average plus .20 cents per gallon. Al Warren Oil Company Inc. will provide (blended w/ULSD) Innospec 1400 winter additive during inclement weather at an additional cost of .02 cents per gallon.
- 2) \$2,500 fee for Al Warren Oil Company, Inc. obtaining the Office of Illinois State Fire Marshal permit for above-ground storage tanks.

Sincerely,



Ryan O'Reilly

Sales Representative

Phone: 800-327-8903

Fax: 708-594-3679

Corporate Office
7439 West Archer Avenue
Summit, IL 60501

Terminal Office
4243 South Knox Avenue
Chicago, IL 60632

Hammond Indiana Sales Office
111 East 142nd Street
Hammond, IN 46327

Indiana Office
729 East 131st Place
Hammond, IN 46320

AL WARREN OIL CO., INC.

Specialized Petroleum Marketers

Village of Bensenville
717 E. Jefferson St.
Bensenville, IL 60106

June 13th, 2012

Re-submittal: Fuel Island/Fueling Services Proposal

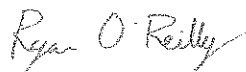
- 1) Al Warren Oil Company, Inc. will furnish and install two (2) 2,500 gallon double-walled tanks that are 2-hour fire rated.
- 2) Tanks will include the required pumps, hoses, breakaways, nozzles and other tank accessories.
- 3) Al Warren Oil Company, Inc. will furnish and install one (1) OPW/Petro Vend K-800 hybrid two hose fuel management system (wireless option) including fuel island terminal and Phoenix Plus software for recording of data.
- 4) System will include chip key reader and 100 chip keys.
- 5) Al Warren Oil Company, Inc. agrees that electrical and concrete work will be performed by the Village of Bensenville.
- 6) Al Warren Oil Company, Inc. agrees that all equipment will remain its property (and would remove at no cost) and the length of contract will be for three (3) years.

Proposed costs for the Village of Bensenville:

- 1) Fuel Costs: The prevailing rate for 87 Unleaded will be the Chicago OPIS rack average plus .1485 cents per gallon. The prevailing rate for Ultra-low Sulfur Diesel will be the Chicago OPIS rack average plus .1485 cents per gallon. Al Warren Oil Company Inc. will provide (blended w/ULSD) Innospec 1400 winter additive during inclement weather at an additional cost of .02 cents per gallon.
- 2) \$2,500 fee for Al Warren Oil Company, Inc. obtaining the Office of Illinois State Fire Marshal permit for above-ground storage tanks.

Additional information: WE ARE A BENSENVILLE BASED COMPANY.

Sincerely,



Ryan O'Reilly
Sales Representative

Phone: 800-327-8903

Fax: 708-594-3679

Corporate Office
7439 West Archer Avenue
Summit, IL 60501

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4243 South Knox Avenue
Chicago, IL 60632

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111 East 142nd Street
Hammond, IN 46327

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729 East 131st Place
Hammond, IN 46320

K800™ Hybrid Fuel Control System

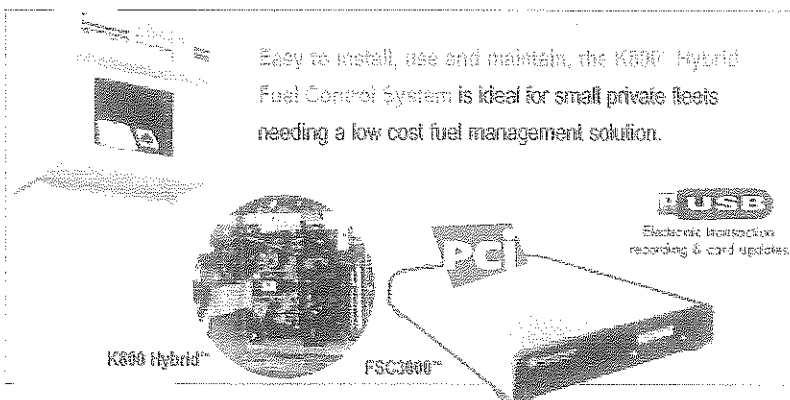
Now with the flexibility of having the fuel site controller within the Fuel Island Terminal as a standalone system for sites that require outdoor installations, or as a separate unit indoors.

Whether operating a small fleet with a single fuel site or a large fleet with multiple sites, the PetroVend K800™ Hybrid Fuel Control System can help you improve the management of your unattended fueling operations by controlling one of your biggest assets and expenses -- your fuel.

Benefits

- ◆ Ideal for small private fleets needing a low-cost fuel management solution.
- ◆ Each Island Terminal controls up to 4 mechanical dispensers
- ◆ Each FSC3000™ can control up to 8 FITs with a maximum of 32 hoses per site
- ◆ Backlit LCD provides enhanced visibility in bright sunlight and at night
- ◆ Programmable prompts to guide drivers through the fueling process
- ◆ Durable metal keypad, 16-gauge steel enclosure and thermostatically controlled heater for reliable operation in the harshest environments
- ◆ Downloadable software for easy system upgrades
- ◆ USB memory key for transaction backup/transfer and updating card files
- ◆ Optional dial-up or cell modem allows communication to remote locations
- ◆ Each K800™ Hybrid can also be outfitted with 802.11 WiFi or Bluetooth® communication devices to facilitate updates and retrieval of transaction data

K800™ Hybrid Fuel Control System Components



K800™ Hybrid Fuel Control System Features



Savings

Ideal for small private fleets needing a low-cost fuel management system.



Easy-to-Use

Customizable prompts for driver clarity. ARTWare™ PC software makes configuration a snap.



Installation

Integrated FSC3000™ for installations where no building is available. USB key for transaction backup and card file updates.



Communication

Optional 900 MHz wireless communication between island and building. Cell modem, Bluetooth® and 802.11 WiFi communication also available.

- ◆ PCI compliance via multi-tracking application PA-DSS (Payment Application Data Security Standard) for the FSC3000™ Fuel Site Controller
- ◆ Windows-based ARTWare™ PC software makes programming simple and provides system backup
- ◆ System management easily performed on-site or remotely via dial-up, cell phone modem, LAN/WAN, or Bluetooth™

- ◆ Compatible with optional PetroLink™ RFID system, allowing vehicle I.D., mileage and other information to be automatically captured through an installed fuel nozzle antenna at the vehicle's fueling pipe
- ◆ Pump and product totals automatically or on demand
- ◆ System can be set to track the mechanical pump totalizers
- ◆ Daily and monthly allocation amounts
- ◆ 16 quantity restriction levels
- ◆ 16 product restriction combinations
- ◆ Odometer or hourmeter recording
- ◆ User can be prompted to enter miscellaneous data of up to 10 digits (job, vehicle, driver ID, etc.)
- ◆ Single or dual card/key/cardless entry operation (driver/vehicle number)
- ◆ Cards can be assigned to accounts or departments
- ◆ Card/key/account lockout
- ◆ Programmable K800™ Fuel Island Terminal displays messages and user prompts
- ◆ A price may be assigned to each product to be recorded for each transaction

OPW
A SOUTHWEST COMPANY



Listings and
Certifications



NOTE: See OPW Fuel Management Systems' Website at www.opwglobal.com for detailed product literature, manuals and sales representative contact information for your area.

- ◆ Standard system utilizes magnetic cards
- ◆ ChipKey® mileage and reasonability assures accurate mileage entry
- ◆ Optional proximity card reader
- ◆ Programmable system open/close times
- ◆ Password protection for ultimate security
- ◆ Self-test and diagnostic utilities for start-up and troubleshooting
- ◆ Office journal printer for transaction logging
- ◆ USB key for transaction information backup and card updates
- ◆ Optional Bluetooth™ or cell modem communication for remote sites
- ◆ Optional 900 MHz wireless communication between island and building
- ◆ The K800™ Hybrid System interfaces with many commercial fueling networks

Memory

- ◆ Standard memory has 2,000 proprietary cards, and 500 transactions
- ◆ Expandable to 64,000 proprietary cards, and 2,000 transactions

Pump Control Methods

- ◆ Pump Control Modules for commercial

dispensers with mechanical registers

- Mounted in Fuel Island Terminal for low-cost, convenient wiring
- Mounted in remote cabinet
- Pump handle monitor
- Manual bypass for each dispenser
- 4 adjustable fueling timers
 - ◆ Maximum fueling time
 - ◆ Maximum time to activate pump handle
 - ◆ Maximum time until first pulse
 - ◆ Maximum time between pulses
- Counts in gallons or liters from thousandths to full units
- Pump sentry provides protection from faulty pulsers
- ◆ Direct Pump Control communicates via serial link to the dispensers (optional)
- Supports Wayne, Gilbarco and Tokheim protocols
- Extremely simple installation
- ◆ Universal Pump Controller for operation with a pump controller (optional)
- Interfaces with Wayne, Gilbarco and Tokheim
- Allows pumps to be controlled via the Fuel Island Terminal or retail pump console

Phoenix™ Software

- ◆ Phoenix™ Plus – poll transactions, perform card updates, run reports
- ◆ Phoenix™ Premier – all of the Phoenix™ Plus features, plus tank gauge interface for reconciliation

K800™ Hybrid Fuel Island Terminal Specifications:

Readers (any one of the following):

- ◆ Magnetic-stripe card
- ◆ ChipKey®
- ◆ HID proximity card/key (optional)

Display: 2-line x 16-character backlit LCD

Enclosure Dimensions: 12" H x 13" W x 10" D
(30.5 cm H x 33 cm W x 25.5 cm D)

Power Requirements: 120/230 VAC;
50-60 Hz; 100 watts max.

Operating Temperature: -40° F to 122° F
(-40° C to 50° C)

Pump Control Terminal Specifications

Relay Rating: 1 HP, 120/240 VAC

Pulsar Compatibility: Contact/12 VDC electronic

Pulsar Power Supply: 12 VDC;
40 milliamps max./pulsar

Pulsar Speed: 6,000 pulses/minute
(mechanical)

100,000 pulses/minute (electronic)

Pulsar Rate: 1:1 to 9,999:1 (in 1-pulse increments)

Pulsar Type: Single channel

Pulsar Duty Cycle: 50%

Operating Temperature Range: -40° F to 122° F
(-40° C to 50° C)

F5C3000™ Fuel Site Controller Specifications

Dimensions: 2" H x 10" W x 11" D (5 cm H x 25 cm W x 28 cm D)

Power Requirements: 85-240 VAC, 50/60 Hz; 25 watts max.

Operating Temperature Range (indoors): 32° F to 122° F (0° C to 50° C)

Serial Communication Ports: Petro-Net™ (RS-485), Printer (RS-232), Terminal (RS-232), Modem (RS-232), Pass-through (RS-232), 2 Auxiliary Ports (RS-232), Tank Gauge, Ethernet, USB

Maximum Petro-Net™ Distance: 5,000 feet (1,524 m)

Warren Oil Regular RFG Gasoline - 87 Octane

PRODUCT DESCRIPTION

Regular RFG Gasoline is our 87 octane gasoline, formulated to maintain specified engine performance. Regular gasoline contains an advanced, multi-functional additive system at a concentration higher than the legal requirement. All Warren Oil gasolines meet or exceed ASTM D 4814 Standard Specification for gasoline and all applicable Federal and State regulations.

APPLICATION

For use in automobiles and light trucks designed to use unleaded 87 octane regular gasoline. It is also suitable for use in all two or four cycle engines such as: marine, snowmobile, motorcycle, lawn mowers and trimmers or chainsaw engines. Consult the engine manufacturer for its recommendations for specific engines.

FEATURES

87 Octane – Warren Oil Regular has a 87 (minimum) Octane Number, $(R+M)/2$. Octane may be lower in areas of high altitude.

Rust Protection – This gasoline contains special corrosion inhibitors designed to prevent rust and scale formation throughout the fuel system and to help maintain clean gasoline in storage and delivery equipment – double protection against poor performance and fuel filter clogging.

Seasonally Blended – The volatility of Warren Oil Regular gasoline is adjusted at least four times a year in order to meet seasonal requirements. We seasonally adjust volatility for good starting in cold weather and for avoiding vapor lock in hot weather.

Prevents Fuel Line Freeze-Up – ICE-GARD® is added to Regular Gasoline during the winter months of November through March at selected sites throughout the Midwest. This additive prevents any water which may be present in the fuel system from freezing. Ice formation can result in engine misfiring, stalling or failure to start. Consult your local representative to determine if ICE-GARD® is available in your area.

Oxygenates – The use of oxygenates in gasoline allows for more complete combustion of the fuel and lowers vehicle emissions. Warren Oil Regular gasoline may contain ethanol (up to 10 vol.%) or other oxygenates in areas where it is required by law or where economics and consumer acceptance are favorable. To find out if oxygenates are used in your area, contact our offices.

Quality Assurance – The quality process begins at each refinery, where batches of gasoline are tested to verify compliance with manufacturing specifications and state and federal regulations. In addition, gasoline samples from the distribution terminals and service stations are collected and tested regularly to monitor quality throughout the distribution system.

Warren Oil Regular RFG Gasoline - 87 Octane

PROPERTY	TEST METHOD	LIMIT		
		WINTER	SUMMER	SPRING/FALL
Distillation ¹ , oF	D 86			
10% evap., max		122	158	131/140
50% evap.		170-230	170-250	170-240
90% evap., max		365	374	365
Final Boiling Pt., max		430	430	430
RVP ¹ , psi, max	D 5191	13.5/15.0	7.0/9.0	9.0/13.5
			ALL YEAR	
Benzene, vol.%, max	D 3606-92		4	
Lead, g/gal, max	D 3237		0.05	
Octane ² , (R+M)/2, min	D 2699, D 2700		87.0	
Oxygen, wt.%, max	D 4815-93		3.5	
Phosphorous, g/gal, max	D 3231		0.005	
Sulfur ³ , ppm, max	D 2622		1000	

NOTE:

- 1) Distillation and RVP depend upon region. Individual city and/or state requirements may differ slightly.
- 2) Octane may be lower in areas of high altitude.
- 3) Certain areas require lower maximum sulfur levels.



WARREN OIL ULTRA LOW SULFUR No. 1 DIESEL FUEL

PRODUCT DESCRIPTION

Warren Oil Ultra Low Sulfur No. 1 Diesel Fuel is refined from selected crudes, and is carefully blended to produce a high quality fuel. Warren Oil Ultra Low Sulfur No. 1 Diesel meets the needs of most automotive, marine and stationary engine applications that require a No. 1 fuel. It also exceeds current EPA on-road requirements for sulfur content, enabling the use of advanced aftertreatment technologies, and conforms to ASTM D-975 Diesel Fuel specifications.

APPLICATION

Warren Oil Ultra Low Sulfur No. 1 Diesel Fuel is recommended for use in all on- or off-road heavy duty trucks, automotive, transit bus, marine and stationary diesel engine applications requiring an ultra low sulfur No. 1 diesel fuel.

FEATURES

Ultra Low Sulfur Content – Warren Oil Diesel far exceeds the current Federal requirements for fuel sulfur level enabling the use of advanced aftertreatment technologies. Its ultra low sulfur content helps prevent corrosion of engine parts, helping to reduce wear and tear on your engine. Injectors remain cleaner and deposits are fewer, which means reduced oil contamination and significantly less smoke and odor. When used in combination with aftertreatment technologies, engine emissions of particulates, hydrocarbons, and carbon monoxide are reduced to unsurpassed low levels.

Controlled Lubricity – Warren Oil Diesel is additized to assure adequate lubricity to protect fuel injection systems.

High Quality Control - Controlled Volatility – Volatility and viscosity are controlled to help give a correct spray pattern, good injector lubrication, complete combustion, good fuel economy and power output.

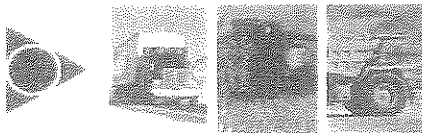
Low Cold Flow Properties – Warren Oil Diesel has naturally occurring low cloud and pour points, which keeps fuel flowing in extremely low temperatures, helping to prevent fuel "gelling" and storage or handling problems.

PROPERTY	TEST METHOD	LIMIT
Aromatics, vol. %, max.	D-1319	30
Ash, wt. %, max.	D-482	0.01
Cetane Number, min.	D-613	45
Color, ASTM, max.	D-1500	2.5
Conductivity, cu, min. (1)	D-2624	75
Copper Corrosion, 3 hrs @122 °F, max.	D-130	3
Distillation, oF	D-86	
Temp.@ 90%, recovered, max.		550
Flash Point, oF, min.	D-93	100
Gravity, °API, min.	D-287	37
Lubricity (SBOCLE), g. min.	D-6078	3100
Pour Point, oF, max. (2)	D-97	-30
Sulfur, total, wt.%, max.	D-5453	0.0030
Viscosity, cSt @ 40°C	D-445	1.3 – 1.9
Water & Sediment, vol.%, max.	D-2709	0.05

Notes

(1) Conductivity may vary with season. Call Quality & Technical Service for details.

(2) Pour point values vary with region and season. Call Quality & Technical Service for details.



Performance Specialties

Legal Diesel™ Fuel Additive 1400

1400 is a multifunctional middle distillate fuel additive. It functions as a wax modifier to improve low temperature operability of diesel fuel.

Innospec Fuel Specialties is the only manufacturing company solely focused on fuel and fuel additive technology.

1400 provides the following performance benefits:

- Lowers Cold Filter Plugging Point
- Lower Pour Point
- Prevents fuel gelling in low temperatures
- Disperses wax during extended engine shutdowns in cold climates
- Aids against fuel filter icing
- Water dispersant to help safely remove water on a gradual basis
- Typical cetane boost from 1 to 3 numbers
- Caustic resistant corrosion inhibitor
- Contains antioxidants to protect thermal and oxidative stability
- Lubricity improver
- Diesel detergent

Addition

1400 may be continuously or batch blended into diesel fuel as a concentrate or as a stock solution. Proper blending and handling procedures must be followed due to the nature of all low temperature operability additives. Blend the additive with the fuel at temperatures at least 10°F above the cloud point of the fuel. Ensure the additive is at or above minimum handling temperatures to avoid potential performance issues. Verify that the additive is completely dissolved into the fuel.

Material Compatibility

1400 is compatible with the following materials of construction: mild steel, aluminum, 304 stainless steel, 316 stainless steel, Teflon, and Viton. Do not use with Hypalon, ethylene, propylene, neoprene, Buna-N, or natural rubber. Copper, brass, or bronze (yellow metals) should not be used with neat additive.

Personal Safety, First Aid and Storage and Handling

See the Material Safety Data Sheet for product specific information. DO NOT HEAT. Thermally decomposes above 248°F (120°C). Risk of explosion if heated under confinement. See the Material Safety Data Sheet and the current version of Innospec PLMR on Cetane Improver Safety and Handling for product specific information. This bulletin presents background information on thermal stability for storage and safe handling. This bulletin also describes proper equipment for safe unloading from bulk containers.



At Innospec, we are committed to providing the highest quality fuel additives to our customers. Our products are designed to improve the performance and longevity of your engine, while also reducing emissions and fuel consumption. We are proud to be a leader in the fuel additive industry, and we are committed to providing the best possible service to our customers.

Technical Support: (302) 454-8100

Customer Service

Resource Center: (800) 441-9547

Typical Properties

Appearance	pale yellow liquid
Specific Gravity 80/80°F (15.6/15.6°C)	0.927
Density lb/gal 80°F (15.6°C)	7.72
Flash Point, PMCC °F (°C)	101 (38.3)
Pour Point, °F (°C)	<0.4 (-18)
Viscosity, cSt @	
100°F (37.8°C)	5
68°F (20°C)	8
32°F (0°C)	15

Recommended Treat Rate

1 gallon : 1000 gallons, or 0.04 gallons : 40 gallons, or 1000 mg/L

innospec

Edition eht2
Issue 3
5/2005 C.C.K.

MATERIAL SAFETY DATA SHEET

UNLEADED GASOLINES

MSDS No. 12632000 ANSI/ENGLISH

1.0 CHEMICAL PRODUCT AND COMPANY IDENTIFICATION

PRODUCT NAME:
UNLEADED GASOLINES

EMERGENCY HEALTH INFORMATION:
1 (800) 447-8735

EMERGENCY SPILL INFORMATION:
1 (800) 424-9300 CHEMTREC (USA)

2.0 COMPOSITION/INFORMATION ON INGREDIENTS

Component	CAS#	Range % by Wt.
Gasoline	8006-61-9	99.9-100
Benzene	71-43-2	0-3
Butane	106-97-8	4-6
Cyclohexane	110-82-7	0-1
Ethylbenzene	100-41-4	0-2
Heptane	142-82-5	6-8
Hexane	110-54-3	8-10
Pentane	109-66-0	9-11
Toluene	108-88-3	10-12
Trimethylbenzene	95-63-6	0-3
Xylene	1330-20-7	8-10

(See Section 8.0. "Exposure Controls/Personal Protection", for exposure guidelines)

3.0 HAZARDS IDENTIFICATION

EMERGENCY OVERVIEW: Danger! Extremely flammable. Inhalation of vapor/aerosol concentrations above the recommended exposure limits causes headaches, drowsiness, and nausea, and may lead to unconsciousness or death. Harmful if swallowed and/or aspirated into the lungs. Prolonged or repeated contact may cause irritation and/or dermatitis. Use as motor fuel only. Longterm exposure to vapors has caused cancer in laboratory animals.

POTENTIAL HEALTH EFFECTS:

EYE CONTACT: High concentrations of vapor/mist may cause eye discomfort.

SKIN CONTACT: Prolonged or repeated contact can defat the skin and lead to irritation and/or dermatitis.

INHALATION: Inhalation of vapor/aerosol concentrations above the recommended exposure limits causes headaches, drowsiness, and nausea, and may lead to unconsciousness or death. See "Toxicological Information" section (Section 11.0).

INGESTION: Harmful or fatal if liquid is aspirated into lungs. Ingestion causes gastrointestinal irritation and diarrhea. See "Toxicological Information" section (Section 11.0).

HMIS CODE: (Health:1) (Flammability:3) (Reactivity:0) CHRONIC HEALTH HAZARD.

NFPA CODE: (Health:1) (Flammability:3) (Instability:0)

4.0 FIRST AID MEASURES

EYE: Flush eyes with plenty of water. Get medical attention if irritation persists.

SKIN: Wash exposed skin with soap and water. Remove contaminated clothing, including shoes, and thoroughly clean and dry before reuse. Get medical attention if irritation develops.

INHALATION: If adverse effects occur, remove to uncontaminated area. Give artificial respiration if not breathing. Get medical attention.

INGESTION: If swallowed, do NOT induce vomiting. Get immediate medical attention.

5.0 FIRE FIGHTING MEASURES

FLASHPOINT: -45°F

UEL: 7.6%

LEL: 1.3%

AUTOIGNITION TEMPERATURE: 495.0°F

FLAMMABILITY CLASSIFICATION: Extremely Flammable Liquid.

EXTINGUISHING MEDIA: Agents approved for Class B hazards (e.g., dry chemical, carbon

dioxide, foam, steam) or water fog. Water may be ineffective but should be used to cool-fire exposed containers, structures and to protect personnel.

UNUSUAL FIRE AND EXPLOSION HAZARDS: Extremely flammable vapor/air mixtures form. Extinguishment of fire before source of vapor is shut off can create an explosive mixture in air. Product gives off vapors that are heavier than air which can travel considerable distances to a source of ignition and flashback. Runoff to sewer may cause a fire or explosion hazard.

FIRE-FIGHTING EQUIPMENT: Firefighters should wear full bunker gear, including a positive pressure self-contained breathing apparatus.

PRECAUTIONS: Keep away from sources of ignition (e.g., heat and open flames). Keep container closed. Use with adequate ventilation.

HAZARDOUS COMBUSTION PRODUCTS: Combustion of this product in an area without adequate ventilation may result in hazardous levels of combustion products (e.g., carbon monoxide, carbon dioxide) and inadequate oxygen levels.

6.0 ACCIDENTAL RELEASE MEASURES

Remove or shut off all sources of ignition. Wear respirator and spray with water to disperse vapors. Increase ventilation if possible. Prevent spreading by diking, ditching, or absorbing on inert materials. Keep out of sewers and waterways.

7.0 HANDLING AND STORAGE

HANDLING: Use with adequate ventilation. Keep away from ignition sources (e.g., heat, sparks, or open flames). Ground and bond containers when transferring materials. Wash thoroughly after handling.

STORAGE: Store in flammable liquids storage area. Keep container closed. Store away from heat, ignition sources, and open flame in accordance with applicable regulations.

SPECIAL PRECAUTIONS: Keep out of sewers and waterways. Avoid strong oxidizers. Report spills to appropriate authorities. **USE AS MOTOR FUEL ONLY.**

8.0 EXPOSURE CONTROLS / PERSONAL PROTECTION

EYE: None required; however, use of eye protection is good industrial practice.

SKIN: Avoid prolonged or repeated skin contact. Wear protective clothing and gloves if prolonged or repeated contact is likely.

INHALATION: Use with adequate ventilation. Avoid breathing vapor and/or mist. If ventilation is inadequate, use NIOSH certified respirator that will protect against organic vapor and dust/mist.

ENGINEERING CONTROLS: Control airborne concentrations below the exposure guidelines.

EXPOSURE GUIDELINES:

<u>Component</u>	<u>CAS#</u>	<u>Exposure Limits</u>
Gasoline	8006-61-9	OSHA PEL: 300 ppm (1989); Not established. (1971) OSHA STEL: 500 ppm (1989); Not established. (1971) ACGIH TLV-TWA: 300 ppm ACGIH TLV-STEL: 500 ppm
Benzene	71-43-2	OSHA PEL: 1 ppm OSHA STEL: 5 ppm ACGIH TLV-TWA: 0.5 ppm (skin) ACGIH TLV-STEL: 2.5 ppm (skin) Mexico TWA: 10 ppm Mexico STEL: 25 ppm
Butane	106-97-8	OSHA PEL: 800 ppm (1989); Not established. (1971) ACGIH TLV-TWA: 800 ppm Mexico TWA: 800 ppm
Cyclohexane	110-82-7	OSHA PEL: 300 ppm (1989)(1971) ACGIH TLV-TWA: 300 ppm Mexico TWA: 300 ppm Mexico STEL: 375 ppm
Ethylbenzene	100-41-4	OSHA PEL: 100 ppm (1989)(1971) OSHA STEL: 125 ppm(1989); Not established. (1971) ACGIH TLV-TWA: 100 ppm ACGIH TLV-STEL: 125 ppm Mexico TWA: 100 ppm Mexico STEL: 125 ppm
Heptane	142-82-5	OSHA PEL: 400 ppm (1989); 500 ppm (1971) OSHA STEL: 500 ppm (1989); Not established. (1971) ACGIH TLV-TWA: 400 ppm ACGIH TLV-STEL: 500 ppm Mexico TWA: 400 ppm (skin) Mexico STEL: 500 ppm (skin)
Hexane	110-54-3	OSHA PEL: 50 ppm (1989); 500 ppm (1971) ACGIH TLV-TWA: 50 ppm (skin) Mexico TWA: 100 ppm
Pentane	109-66-0	OSHA PEL: 600 ppm (1989); 1000 ppm (1971) OSHA STEL: 750 ppm (1989); Not established. (1971) ACGIH TLV-TWA: 600 ppm Mexico TWA: 600 ppm

Toluene	108-88-3	Mexico STEL: 760 ppm
		OSHA PEL: 100 ppm (1989); 200 ppm (1971)
		OSHA STEL: 150 ppm (1989); Not established. (1971)
		OSHA Ceiling: 300 ppm (1971)
		ACGIH TLV-TWA: 50 ppm (skin)
Trimethylbenzene	95-63-6	Mexico TWA: 100 ppm
		Mexico STEL: 150 ppm
		OSHA PEL: 25 ppm (1989); Not established. (1971)
		ACGIH TLV-TWA: 25 ppm
		Mexico TWA: 25 ppm
Xylene	330-20-7	Mexico STEL: 35 ppm
		OSHA PEL: 100 ppm (1989)(1971)
		OSHA STEL: 150 ppm (1989); Not established. (1971)
		ACGIH TLV-TWA: 100 ppm
		ACGIH TLV-STEL: 150 ppm
		Mexico TWA: 100 ppm (skin)
		Mexico STEL: 150 ppm (skin)

9.0 CHEMICAL AND PHYSICAL PROPERTIES

APPEARANCE AND ODOR: Clear. Liquid. Hydrocarbon odor.

pH: Not determined.

VAPOR PRESSURE: 7-15 lb RVP (ASTM D323)

VAPOR DENSITY: 3.0-4.0

BOILING POINT: 80.0-430.0°F (range)

MELTING POINT: Not determined.

SOLUBILITY IN WATER: Negligible, below 0.1%.

SPECIFIC GRAVITY (WATER=1): 0.75

10.0 STABILITY AND REACTIVITY

STABILITY: Burning can be started easily.

CONDITIONS TO AVOID: Keep away from ignition sources (e.g. heat, sparks, and open flames).

MATERIALS TO AVOID: Avoid chlorine, fluorine, and other strong oxidizers.

HAZARDOUS DECOMPOSITION: None identified.

HAZARDOUS POLYMERIZATION: Will not occur.

11.0 TOXICOLOGICAL INFORMATION

ACUTE TOXICITY DATA:

EYE IRRITATION: This product had a primary eye irritation score (PEIS) of 0/110.0 (rabbit)

SKIN IRRITATION: This product had a primary skin irritation score (PDIS) of 1.1/8.0 (rabbit)

DERMAL LD50: greater than 5 ml/kg (rabbit).

ORAL LD50: 18.8 ml/kg (rat).

INHALATION LC50: 20.7 mg/l (rat)

OTHER TOXICITY DATA: Excess exposure to vapors may produce headaches, dizziness, nausea, drowsiness, irritation of eyes, nose and throat and central nervous system depression. Aspiration of this material into the lungs can cause chemical pneumonia and can be fatal. Aspiration into the lungs can occur while vomiting after ingestion of this product. Inhalation of unleaded gasoline vapors did not produce birth defects in laboratory animals. Ingestion of this material can cause gastrointestinal irritation and diarrhea.

In a long-term inhalation study of whole unleaded gasoline vapors, exposure-related kidney damage and kidney tumors were observed in male rats. Similar kidney effects were not seen in female rats or in mice. At the highest exposure level (2056 ppm), female mice had an increased incidence of liver tumors. Results from subsequent scientific studies have shown that a broad variety of chemicals cause these kidney effects only in the male rat. Further studies have discovered the means by which the physiology of the male rat uniquely predispose it to these effects. Consequently, the Risk Assessment Forum of the Environmental Protection Agency has recognized that these responses are not predictive of a human health hazard. The liver tumors that were increased in the high-dose female mice are likewise of questionable significance because of their high spontaneous occurrence even without chemical exposure and because the rate of their occurrence is accelerated by a broad spectrum of chemicals not commonly considered to be carcinogens (e.g., phenobarbital). Thus, the significance of the mouse liver tumor response in terms of human health is questionable.

Gasoline is a complex mixture of hydrocarbons and contains benzene (typically no more than 2 volume%), toluene, and xylene. Chronic exposure to high levels of benzene has been shown to cause cancer (leukemia) in humans and other adverse blood effects (anemia). Benzene is considered a human carcinogen by IARC, NTP and OSHA. Over exposure to xylene and toluene

can cause irritation to the upper respiratory tract, headache and narcosis. Some liver damage and lung inflammation were seen in chronic studies on xylene in guinea pigs but not in rats.

Solvent "sniffing" (abuse) or intentional overexposure to vapors can produce serious central nervous system effects, including unconsciousness, and possibly death.

12.0 ECOLOGICAL INFORMATION

Ecological testing has not been conducted on this material by BP Amoco.

13.0 DISPOSAL INFORMATION

Residues and spilled material are hazardous waste due to ignitability. Disposal must be in accordance with applicable federal, state, or local regulations. Enclosed-controlled incineration is recommended unless directed otherwise by applicable ordinances.

The container for this product can present explosion or fire hazards, even when emptied! To avoid risk of injury, do not cut, puncture, or weld on or near this container. Since the emptied containers retain product residue, follow label warnings even after container is emptied.

14.0 TRANSPORTATION INFORMATION

U.S. DEPT OF TRANSPORTATION

Shipping Name	Gasoline
Hazard Class	3
Identification Number	UN1203
Packing Group	II

INTERNATIONAL INFORMATION:

Sea (IMO/IMDG)

Shipping Name	Gasoline
Class	3.1
Packing Group	II
UN Number	UN1203

Air (ICAO/IATA)

Shipping Name	Gasoline , UN1203
Class	3

Packing Group I 1

European Road/Rail (ADR/RID)

Shipping Name Not determined.

Canadian Transportation of Dangerous Goods

Shipping Name	Gasoline
Hazard Class	3
UN Number	UN1203
Packing Group	II

15.0 REGULATORY INFORMATION

CERCLA SECTIONS 102a/103 HAZARDOUS SUBSTANCES (40 CFR Part 302.4): This product is exempt from the CERCLA reporting requirements under 40 CFR Part 302.4. However, if spilled into waters of the United States, it may be reportable under 33 CFR Part 153 if it produces a sheen.

SARA TITLE III SECTION 302 EXTREMELY HAZARDOUS SUBSTANCES (40 CFR Part 355): This product is not regulated under Section 302 of SARA and 40 CFR Part 355.

SARA TITLE III SECTIONS 311/312 HAZARDOUS CATEGORIZATION (40 CFR Part 370): This product is defined as hazardous by OSHA under 29 CFR Part 1910.1200(d). Hazardous categories for this product are: Acute = yes; Chronic = yes; Fire = yes; Pressure = no; Reactive = no.

SARA TITLE III SECTION 313 (40 CFR Part 372): This product contains the following substance(s), which is on the Toxic Chemicals List in 40 CFR Part 372:

<u>Component/CAS Number</u>	<u>Weight Percent</u>
Benzene 71-43-2	3
Trimethylbenzene 5-63-6	3
Cyclohexane 110-82-7	1
Ethylbenzene 100-41-4	2
Xylene 1330-20-7	10
Hexane 110-54-3	10
Toluene 108-88-3	12

U.S. INVENTORY (TSCA): Listed on inventory.

OSHA HAZARD COMMUNICATION STANDARD: Flammable liquid. Irritant. Contains components listed by ACGIH. Contains components listed by OSHA. Contains a carcinogenic component.

WHMIS Controlled Product Classification: B2, D2A, D2B.

EC INVENTORY (EINECS/ELINCS): Not determined.

JAPAN INVENTORY (MITI): Not determined.

AUSTRALIA INVENTORY (AICS): Not determined.

KOREA INVENTORY (ECL): Not determined.

CANADA INVENTORY (DSL): Not determined.

PHILIPPINE INVENTORY (PICCS): Not determined.

16.0 OTHER INFORMATION

This material contains an ingredient/ingredients present on the following State Right-To-Know lists:

-Florida- -Massachusetts- -New Jersey- -Pennsylvania- -California- -Minnesota-

This product contains an ingredient/ingredients known to the state of California to cause cancer and/or reproductive toxicity.

Prepared by:

Environment, Health and Safety Department

Issued: July 16, 1999

This Material Safety Data Sheet conforms to the requirements of ANSI Z400.1.

NOTICE: The information presented herein is based on data considered to be accurate as of the date of preparation of this Material Safety Data Sheet. However, no warranty or representation, express or implied, is made as to the accuracy or completeness of the foregoing data and safety information, nor is any authorization given or implied to practice any patented invention without a license. In addition, no responsibility can be assumed by vendor for any damage or injury resulting from abnormal use, from any failure to adhere to recommended practices, or from any hazards inherent in the nature of the product.

MATERIAL SAFETY DATA SHEET

===== CHEMICAL PRODUCT IDENTIFICATION =====

TRADE NAME: #2 DIESEL FUEL
CAS NUMBER: 68476-34-6
SYNONYM(S): PROCESS STEAM; NO. 2 DIESEL FUEL; FUEL OIL;
MIDDLE DISTILLATE; APO/PA9-1; AG7; AG8
MSDS NUMBER: 1354
PRODUCT CODE: NA
HIERARCHY: NA

===== COMPOSITION/INFORMATION ON INGREDIENTS =====

COMPONENT: Diesel Fuel No. 2, A distillate having a minimum viscosity of 32.6
SUS at 100 degrees F to a maximum of 40.1 SUS at 100 degrees F
CAS NO.: 68476-34-6
% BY WT.: 99.9 - 100
EXPOSURE LIMITS: None Established

===== HAZARDS IDENTIFICATION =====

EMERGENCY OVERVIEW:

Clear Liquid With Hydrocarbon Odor. May Be Dyed For Identification. Danger!
Harmful or Fatal If Swallowed. Aspiration Hazard If Swallowed--Can Enter
Lungs and Cause Damage. May Be Irritating To the Eyes and Respiratory Tract.
Causes Skin Irritation. Vapors May Be Harmful. Possible Cancer Hazard -
Contains Material Which May Cause Cancer Based On Animal Data. Combustible
Liquid & Vapor.

POTENTIAL HEALTH EFFECTS:

SKIN:

Repeated or prolonged contact may result in defatting, redness, itching,
inflammation, cracking and possible secondary infection. May cause allergic
reactions in some individuals. Absorption from prolonged or massive skin
contact may cause poisoning. High pressure skin injections are Serious
Medical Emergencies. Injury may not appear serious at first; within a few
hours, tissue will become swollen, discolored and extremely painful (see
Notes to Physician section).

EYE:

Exposure to vapors, fumes or mists may cause irritation.

INHALATION:

May cause respiratory tract irritation. Exposure may cause central nervous system symptoms similar to those listed under "Ingestion" (see Ingestion section). Degenerative changes in the liver, kidneys and bone marrow may occur with prolonged, high concentrations. Repeated or prolonged exposures may cause behavioral changes.

INGESTION:

Aspiration into lungs may cause pneumonitis. May cause gastrointestinal disturbances. Symptoms may include irritation, nausea, vomiting and diarrhea. May cause harmful central nervous system effects. Effects may include excitation, euphoria, headache, dizziness, drowsiness, blurred vision, fatigue, tremors, convulsions, loss of consciousness, coma, respiratory arrest and death.

SPECIAL TOXIC EFFECTS:

Based on animal studies, repeated overexposure may produce skin tumors upon repeated and prolonged skin contact in the absence of good personal hygiene. However, long-term dermal application studies of similar materials, i.e. middle distillates, in animals have shown that skin tumors are produced only when marked and prolonged skin irritation takes place during the study. Therefore, this product should not present a significant hazard of skin tumor formation when the "Skin Protection" recommendations are followed. IARC has determined that diesel engine exhaust is probably carcinogenic to humans. (IARC Class- 2A). Lifetime exposure to whole diesel exhaust has been shown to cause cancer in laboratory animals. NIOSH recommends that whole diesel exhaust be regarded as a potential occupational carcinogen. Warning: The use of any hydrocarbon fuel in an area without adequate ventilation may result in hazardous levels of combustion products and inadequate oxygen levels. IARC has determined that occupational exposures in petroleum refining are probably carcinogenic to humans.

===== FIRST AID MEASURES =====

SKIN:

Remove contaminated clothing immediately. Wash area of contact thoroughly with soap and water. Get medical attention if irritation persists. High pressure skin injections are serious medical emergencies. Thermal burns require immediate medical attention. Get immediate medical attention.

EYE:

Flush immediately with large amounts of water for at least 15 minutes. Eyelids should be held away from the eyeball to ensure thorough rinsing. Get medical attention if irritation persists. Thermal burns require immediate medical attention.

INHALATION:

Remove affected person from source of exposure. If not breathing, ensure clear airway and institute cardiopulmonary resuscitation (CPR). If breathing

is difficult, administer oxygen if available. After administration of oxygen, continue to monitor closely. Get medical attention.

INGESTION:

Do not induce vomiting because of danger of aspirating liquid into lungs. Get immediate medical attention. If spontaneous vomiting occurs, monitor for breathing difficulty.

NOTES TO PHYSICIAN:

In case of ingestion, gastric lavage with activated charcoal can be used promptly to prevent absorption. Consideration should be given to the use of an endotracheal tube, to prevent aspiration. Individuals intoxicated by Diesel Fuel No. 2 should be hospitalized immediately, with acute and continuing attention to neurologic and cardiopulmonary function. Positive pressure ventilation may be necessary. After the initial episode, individuals should be followed for changes in blood variables and the delayed appearance of pulmonary edema and chemical pneumonitis. Such patients should be followed for several days or weeks for delayed effects, including bone marrow toxicity, hepatic and renal impairment. Individuals with chronic pulmonary disease will be more seriously impaired, and recovery from inhalation exposure may be complicated. In case of skin injection, prompt debridement of the wound is necessary to minimize necrosis and tissue loss.

===== FIREFIGHTING MEASURES =====

FLASH POINT: 51.7 C (125.06 F)

AUTOIGNITION TEMPERATURE: ND

FLAMMABILITY LIMITS IN AIR (% BY VOL.) LOWER: > 0.7

FLAMMABILITY LIMITS IN AIR (% BY VOL.) UPPER: < 5

HAZARDOUS COMBUSTION PRODUCTS:

Combustion may produce CO, CO2 and reactive hydrocarbons.

BASIC FIRE FIGHTING PROCEDURES:

Use water spray, dry chemical, foam or carbon dioxide to extinguish fire. Use water spray to cool fire-exposed containers, structures and to protect personnel. If leak or spill has not ignited, ventilate area and use water spray to disperse gas or vapor and to protect personnel attempting to stop leak. Use water to flush spills away from sources of ignition. Do not flush down public sewers or other drainage systems. Exposed firefighters must wear MSHA/NIOSH approved positive pressure self-contained breathing apparatus with full face mask and full protective clothing.

UNUSUAL FIRE & EXPLOSION HAZARDS:

Irritating and/or toxic substances may be emitted upon thermal decomposition. Dangerous when exposed to heat or flame. Runoff to sewer may cause fire or explosion hazard. Containers may explode in heat of fire.

===== ACCIDENTAL RELEASE MEASURES =====

If your facility or operation has an "Oil or Hazardous Substance Contingency Plan", activate its procedures. Take immediate steps to stop and contain the spill. Caution should be exercised regarding personnel safety and exposure to the spilled material. For technical advice and assistance related to chemicals, contact CHEMTREC (800/424-9300) and your local fire department. Notify the National Response Center, if required. Also notify appropriate state and local regulatory agencies, the LEPC and the SERC. Contact the local Coast Guard if the release is into a waterway. Keep unnecessary people away; isolate hazard area and deny entry. Stay upwind; keep out of low areas. (Also see Personal Protection Information section.) Shut off ignition sources; no flares, smoking or flames in hazard area. Stop leak if you can do it without risk. Water spray may reduce vapor; but it may not prevent ignition in closed spaces. Small Spills: Take up with sand or other noncombustible absorbent material and place into containers for later disposal. Large Spills: Dike far ahead of liquid spill for later disposal.

When reporting a spill to the National Response Center or the Coast Guard, you may need to supply the Coast Guard Chemical Hazard Response Information System (CHRIS) code:

Group Number: 33
CHRIS Code: OTD

Additional spill related information may be found in the U.S. Coast Guard Chemical Hazard Response Information System (CHRIS) Manual.

During an accidental release, personal protection equipment may be required (see Section EXPOSURE CONTROLS/PERSONAL PROTECTION). Additional regulatory requirements may apply (see Section REGULATORY INFORMATION).

===== HANDLING AND STORAGE =====

HANDLING:

Use non-sparking tools. Ground lines and equipment used during transfer to reduce the possibility of static spark-initiated fire or explosion.

Empty containers may contain toxic, flammable/combustible or explosive residue or vapors. Do not cut, grind, drill, weld, reuse or dispose containers unless adequate precautions are taken against these hazards.

STORAGE:

Store in tightly closed containers in cool, dry, isolated, well-ventilated area away from heat, sources of ignition and incompatibles.

===== EXPOSURE CONTROLS / PERSONAL PROTECTION =====

ENGINEERING CONTROLS:

Ventilation may be used to control or reduce airborne concentrations.

PERSONAL PROTECTION EQUIPMENT (PPE):

EYE PROTECTION:

Wear safety glasses or chemical goggles to prevent eye contact. Do not wear contact lenses when working with this substance. Have eye washing facilities readily available where eye contact can occur.

SKIN PROTECTION:

Wear impervious gloves and protective clothing to prevent skin contact.

RESPIRATORY PROTECTION:

NIOSH/MSHA approved breathing equipment may be required for non-routine and emergency use.

See Section COMPOSITION/INFORMATION ON INGREDIENTS For Exposure Guidelines.

===== PHYSICAL AND CHEMICAL PROPERTIES =====

BOILING POINT: 160 C (320 F)
SP. GRAVITY (Water=1): 0.84 - 0.88 @ 15.56 C (60.008 F)
MELTING POINT: NA
% VOLATILE: Negligible
VAPOR PRESSURE: 0.4 MM HG @ 20 C (68 F)
EVAPORATION RATE: Slower
VAPOR DENSITY (Air=1): 4.7
VISCOSITY: 1.2 - 4.6 CST @ 37.8 C (100.04 F)
% SOLUBILITY IN WATER: Negligible
POUR POINT: -12.22 C (10.004 F)
pH: NEUTRAL
MOLECULAR WEIGHT: NA
MOLECULAR FORMULA: Mixture
ODOR/APPEARANCE: Clear Liquid With Hydrocarbon Odor.
May Be Dyed For Identification.

===== STABILITY AND REACTIVITY =====

STABILITY/INCOMPATIBILITY:

Stable. Avoid contact with strong oxidizers.

HAZARDOUS REACTIONS/DECOMPOSITION PRODUCTS:

Thermal decomposition or combustion may produce CO, CO2 and reactive hydrocarbons.

----- TOXICOLOGICAL INFORMATION -----

OTHER:

An extensive profile which characterizes adverse health effects information for this material has been prepared by the Agency for Toxic Substances Disease Registry (ATSDR). Individuals interested in a summary of the toxicology of this material should reference this document. This profile can be obtained from the National Technical Information Services (NTIS).

----- DISPOSAL CONSIDERATIONS -----

WASTE DISPOSAL (Resource Conservation & Recovery Act - RCRA):

This material, when discarded or disposed of, is a characteristic hazardous waste according to Federal regulations (40 CFR 261). This material exhibits the characteristic of ignitability and is assigned the EPA Hazardous Waste Number of D001. The discarding or disposal of this material must be done at a properly permitted facility in accordance with the regulations of 40 CFR 262, 263, 264, and 268. Additionally, the discarding or disposal of this material may be further regulated by state, regional, or local regulations. Chemical additions, processing or otherwise altering this material may make the waste management information presented in this MSDS incomplete, inaccurate, or otherwise inappropriate. The transportation, storage, treatment and disposal of this waste material must be conducted in compliance with all applicable Federal, state, and local regulations.

There may be specific current regulations at the local, regional, or state level that pertain to this information. Chemical additions, processing, or otherwise altering this material may make the waste management information presented in this MSDS, incomplete, inaccurate, or otherwise inappropriate.

----- TRANSPORT INFORMATION -----

U.S. DEPARTMENT OF TRANSPORTATION (D.O.T.):

Proper Shipping Name (49 CFR 172.101): Fuel Oil (No. 2)
Hazard Class (49 CFR 172.101): 3
UN/NA Code (49 CFR 172.101): NA 1993
Packing Group (49 CFR 179.101): PG III
Bill Of Lading Desc. (49 CFR 172.101): Fuel Oil (No. 2), 3, NA 1993, PG III
Labels Required (49 CFR 172.101): Not Regulated
Placards Required (49 CFR 172.101): Combustible

INTERNATIONAL AND DOMESTIC AIR TRANSPORTATION:

IATA Proper Shipping Name: Diesel Fuel
Hazard Class: 3
Subsidiary Risk: NA
UN Code: UN 1202
Package Specification: 309, 310
Labels Required: Flammable Liquid, Orientation Arrows

INTERNATIONAL WATER TRANSPORTATION:

IMDG Proper Shipping Name: Diesel Fuel
Hazard Class: 3.3
UN Code: UN 1202
IMDG Page Number: 3375
Labels Required: Flammable Liquid
Placards Required: Flammable

CANADIAN TRANSPORTATION OF DANGEROUS GOODS (T.D.G.):

Shipping Name: Fuel Oil, No. 2
PIN (UN/NA): UN 1202
Regulated Class: 3
Division: NA
Packaging Group: PG III
Labels Required: Flammable Liquid
Placards Required: Flammable

===== REGULATORY INFORMATION =====

NOTIFICATION:

Any spill or release, or substantial threat of release, of this material to navigable water (virtually any surface water) sufficient to cause a visible sheen upon the water must be reported immediately to the National Response Center (800/424-8802), as required by U.S. Federal Law. Failure to report may result in substantial civil and criminal penalties. Also contact the Coast Guard and appropriate state and local regulatory agencies.

US EPA TOXIC SUBSTANCE CONTROL ACT (TSCA):

All components of this product are listed on the TSCA inventory.

US EPA SUPERFUND AMENDMENTS & REAUTHORIZATION ACT (SARA) TITLE III INFORMATION:

Listed below are the hazard categories for SARA Section 311/312 (40 CFR 370):

Immediate Hazard:	X
Delayed Hazard:	X
Fire Hazard:	X
Pressure Hazard:	-
Reactivity Hazard:	-

CANADIAN ENVIRONMENTAL PROTECTION ACT (CEPA):

All components of this product are listed on the Canadian DSL or NDSL inventories.

CANADIAN WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS) CATEGORIES:

The following WHMIS categories apply to this product:

Compressed Gas:	-	Other Toxic Effects:	X
Flammable/Combustible:	X	Bio Hazardous:	-
Oxidizer:	-	Corrosive:	-
Acutely Toxic:	X	Dangerously Reactive:	-

===== OTHER INFORMATION =====

NEPA RATINGS:

Health: 0
Flammability: 2
Reactivity: 0
Special Hazards: -

HMIS RATINGS:

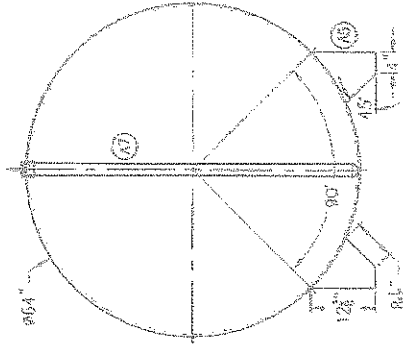
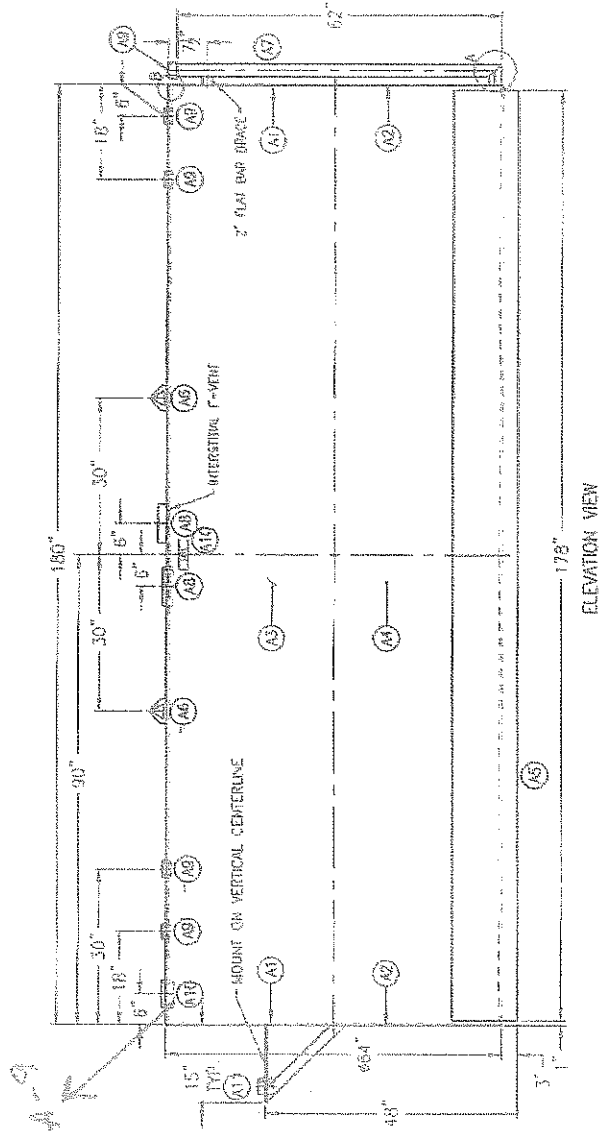
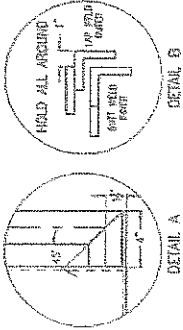
Health: 0
Flammability: 2
Reactivity: 0
Personal Protective Equipment: 8

NOTICE: The information presented herein is based on data considered to be accurate as of the date of preparation of this Material Safety Data Sheet. However, no warranty or representation, express or implied, is made as to the accuracy or completeness of the foregoing data and safety information, nor is any authorization given or implied to practice any patented invention without a license. In addition, no responsibility can be assumed by vendor for any damage or injury resulting from abnormal use, from any failure to adhere to recommended practices, or from any hazards inherent in the nature of the product.

ND: No Data NA: Not Applicable *See specific note or section

FLAMESHIELD®

- NOTES:
1. BUTT WELD INNER SHELL TO HEADS.
 2. LAP WELD OUTER SHELL TO HEADS.
 3. TEST TANK FROM UP TO 5 PSI. & INTERSTITIAL SPACE UP TO 7" HG. OF VACUUM.
 4. EXTERIOR GRAY PRIMED & ONE COAT OF WHITE.



BILL OF MATERIALS

ITEM	QTY.	DESCRIPTION
A1	2	HEAD, 7 GA. x 64" O.D. FLANGED (INNER)
A2	2	HEAD, 10 GA. x 64" I.D. FLANGED (OUTER)
A3	1	COIL, 7 GA. x 64" O.D. x 180" LONG (INNER SHELL)
A4	1	COIL, 10 GA. x 64" I.D. x 180" LONG (OUTER SHELL)
A5	2	SKIDS, 10 GA. x 3" HIGH x 178" LONG
A6	2	LIFT LUGS, SMALL
A7	1	PIPE, 92" SCH 40 x 62" LONG
A8	2	WALF COUPLING, 46" NPT (EMERGENCY VENT)
A9	5	HALF COUPLING, 42" NPT
A10	1	HALF COUPLING, 64" NPT
A9	1	PUMP PLATFORM, 15" x 15" w/ 62" FULL COUPLING
A10	1	TAGS, FLAMESHIELD SOLID TANK (STI & SVIR)

VENTING CAPACITY: 225,320 CU. FT/HR



Lannon Tank

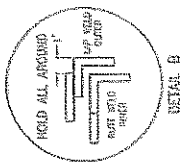
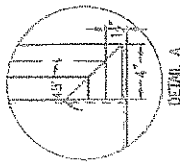
C O R P O R A T I O N

20134, Main Street
P.O. Box 518 Lenoir, VA 24646
Phone: 1-800-237-7330

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FLAMESHIELD®

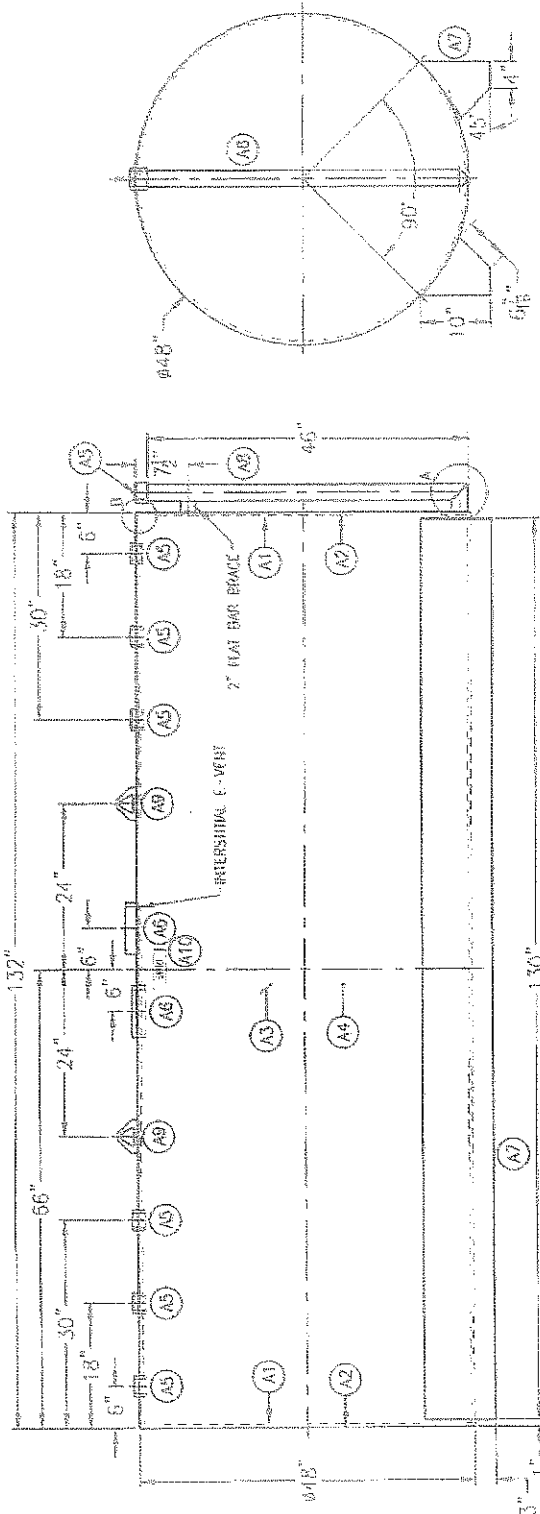
- NOTES:
1. BUTT WELD INNER SHELL TO HEADS.
 2. LAP WELD OUTER SHELL TO HEADS.
 3. TEST INNER TANK UP TO 3 PSI. & INTERSHELL SPACE UP TO 7" IN. OF VACUUM.
 4. EXTERIOR GRAY PRIMER & ONE COAT OF WHITE.
 5. INSTALL EMERGENCY VENTS PRIOR TO SHIPPING.



BILL OF MATERIALS

ITEM NO.	DESCRIPTION
A1	HEAD, 10 GA. X 48" O.D. FLANGED (INNER)
A2	HEAD, 12 GA. X 48" O.D. FLANGED (OUTER)
A3	COIL, 19 GA. X 48" O.D. X 132" LONG (INNER SHELL)
A4	COIL, 12 GA. X 48" O.D. X 132" LONG (OUTER SHELL)
A5	COIL, 12 GA. X 48" O.D. X 132" LONG (EMERGENCY VENT)
A6	COIL, 12 GA. X 48" O.D. X 132" LONG (EMERGENCY VENT)
A7	COIL, 12 GA. X 48" O.D. X 132" LONG (EMERGENCY VENT)
A8	PIPE, 62" SCH 40 X 46" LONG
A9	LIFT LUGS, SMALL
A10	LABEL, FLAMESHIELD SKID TANK (ST & SWR)
A11	-

VENTING CAPACITY: 129,150 CU. FT/HR



END VIEW

ELEVATION VIEW



2014 10th Street
P.O. Box 516 Lannon, WI 53040
Phone: 1-800-207-7810

2	02/09/12	REVISED PER CUSTOMER	DMS
1	10/15/09	REVISED PER CUSTOMER	DMS
NO.	DATE	REVISION	INT APP'D
THIS DRAWING IS PROPERTY OF LANNON TANK CORP. AND MUST NOT BE COPIED, LOANED, OR DISTRIBUTED WITHOUT WRITTEN PERMISSION. PROPRIETARY - NON FWA RELASABLE.			
TITLE:		SWRI	
4' DIA. x 11' 1,000 GAL. DW SKID		CHKD BY:	
CUSTOMER:		DATE:	
WARREN OIL COMPANY		07/22/09	
DWG NO: 1000FMS		SCALE: 1:24	
WEIGHT: 2,060 LBS.		PAGE: 1 OF 1	



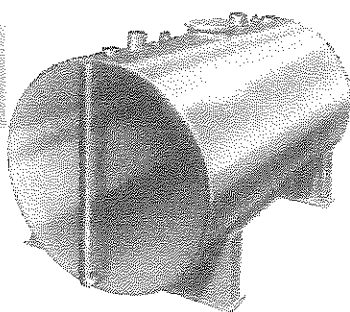
THE FLAMESHIELD® ABOVEGROUND STORAGE TANK IS MANUFACTURED WITH A TIGHT-WRAP DOUBLE-WALL DESIGN. STANDARD FEATURES INCLUDE 2-HOUR FIRE-TESTED PERFORMANCE, BUILT-IN SECONDARY CONTAINMENT AND INTERSTITIAL MONITORING CAPABILITY.

- 2-hour 2000° fire test, as required by Southwest Research Institute Standard SwRI 97-04, validates performance of non-insulated tanks
- Horizontal, vertical and rectangular designs available
- Primary and secondary tank can be tightness tested on site with standard testing procedures, or manufacturer may ship with vacuum in the interstice to prove integrity of both walls during installation
- Diked design also available
- Interstitial space can be monitored for leak detection
- Support designs available for all seismic zones
- Primary storage tank and secondary containment compatible with a wide range of fuels and chemicals



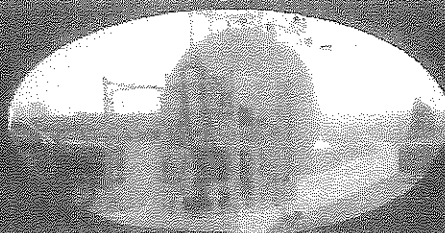
SwRI Test Validates That Non-Insulated Tanks Can Survive 2-Hour 2000° Fire Test

Economic
Fire-Tested
Design

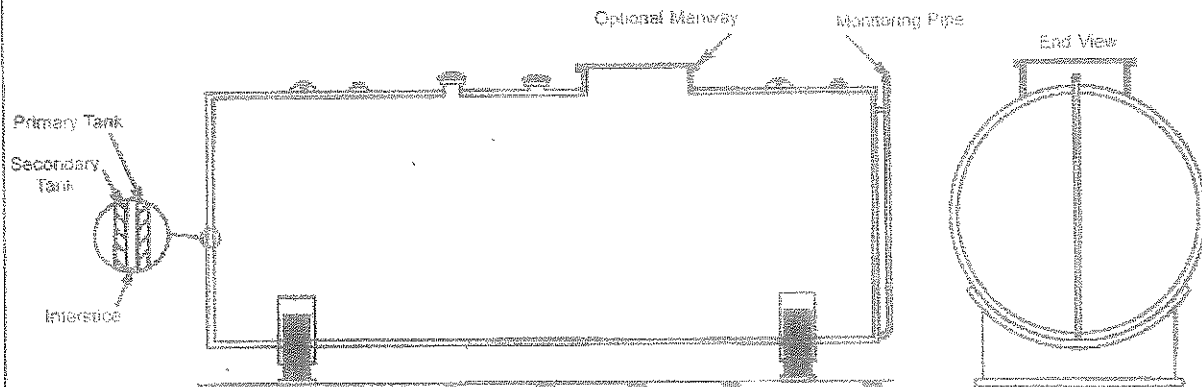


- Steel is the "green" choice - it is capable of being recycled after tank closure
- Built to nationally-recognized STI standards with strict third-party quality control inspection program
- Low cost compartments and customization
- Capacities range up to 50,000 gallons
- Available from a large network of STI licensed manufacturers

The Flameshield® is available from an extensive group of STI fabricators who participate in the Steel Tank Institute's Quality Assurance Program. Under the program, independent quality control inspectors make unannounced visits to STI members, ensuring fabrication to the highest possible standards.



Flameshield® Fire-Tested Aboveground Steel Storage Tanks



- STI Flameshield® and SWRI 97-04 labeled
- 300° or 360° outer wall for secondary containment
- Variety of UL approved supports available
- Capacities range up to 50,000 gallons
- Compatible with a wide range of fuels and chemicals
- Easily relocated

Flameshield® Guideline Specification

A) General

1. Provide Flameshield® 2-hour 2000° Fire tested double-wall aboveground storage tanks.

B) Labeling

1. Tanks shall bear the Steel Tank Institute Flameshield® identification label.
2. Aboveground tanks shall bear Southwest Research Institute 97-04 label.

C) Product Description

1. Tanks shall be manufactured in accordance with Steel Tank Institute Flameshield® Standard for Aboveground Tanks.
2. Aboveground tank primary and secondary containment (inner and outer walls) shall be manufactured in accordance with Underwriters Laboratories UL 142, Standard for Steel

Aboveground Tanks for Flammable and Combustible Liquids.

3. Integral secondary containment shall be testable and provide access for interstitial leak detection monitoring.
4. UL 142 listed supports shall be used for all horizontal, rectangular and vertical tanks. Supports are designed for seismic loading, if necessary.

D) Manufacturer

1. Manufacturer shall be a licensed member company of the Steel Tank Institute and subject to Steel Tank Institute's Quality Assurance program.

Use the STI Technology Guide online for your next Flameshield® Specification!



All you need in tanks!



A division of STI / SPFA

570 Oakwood Road Lake Zurich, IL 60047 Ph 847.438.8265 Fx 847.438.8766 Web www.steiltank.com

506-2 SM-Item #150-50-0001

RESOLUTION NO. R-73-2015

AUTHORIZING THE EXECUTION OF A CONTRACT EXTENSION TO AL WARREN OIL COMPANY, INC. FOR PROVIDING A TEMPORARY FUEL ISLAND AND FLEET FUELING SERVICES

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS, the VILLAGE has determined that having fueling services on sight for the Village fleet and equipment is cost effective and enables the Village to be better stewards of public funds,

WHEREAS, the VILLAGE has determined it beneficial not to own the fuel tanks and fuel monitoring software at this time, and

WHEREAS, the VILLAGE previously approved Resolution No. 67-2012 for Al Warren Oil Company, Inc. (hereinafter "Warren") to perform these services by providing fuel at OPIS rack average plus \$0.1485, and

WHEREAS, the agreement between the VILLAGE and Warren was for three years signed June 26, 2012, and

WHEREAS, Warren has agreed to continue to offer these services to the Village for the OPIS rack average plus \$0.10 on a month to month basis, and

BE IT RESOLVED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

THAT the Village Board authorizes the Village Manager to approve a contract extension with Al Warren Oil Company, Inc. with corporate offices at 7439 West Archer Avenue, Summit, Illinois 60501.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, Illinois June 23, 2015.

APPROVED:



Frank Soto
Village President

ATTEST:



Corey Williamsen
Deputy Village Clerk

AYES: DeSimone, Jaworska, Carmona, Wesseler, Janowiak, O'Connell

NAYS: None

ABSENT: None



**EXTENSION OF AGREEMENT FOR FUEL SERVICES, FUEL TANKS AND SOFTWARE
FOR THE VILLAGE OF BENSENVILLE, ILLINOIS**

THIS EXTENSION OF AGREEMENT is made this 25 day of June, 2015, between the Village of Bensenville, Illinois (hereinafter "OWNER"), whose principal address, for the purposes of any notice required herein, is Director of Public Works, 717 E. Jefferson Street, Bensenville, Illinois 60106, and Al Warren Oil Company, Inc. (hereinafter "CONTRACTOR"), whose principal address, for the purposes of any notice required herein is 7439 West Archer Avenue, Summit, Illinois 60501.

OWNER and CONTRACTOR acknowledge and mutually agree as follows:

1. OWNER and CONTRACTOR agree upon a month-to-month agreement for fuel and fuel island services at the OPIS average rack rate PLUS \$0.10.
2. Any and all other provisions of the Agreement (or subsequent Amendments) not otherwise amended herein shall remain applicable, governing and in full force and effect throughout the Extended Term of the Agreement.

Both parties indicate their approval of this Extension of Agreement by their signatures below.

Al Warren Oil Company, Inc. By:


Authorized Signature

SALES MANAGER

Village of Bensenville By:


Authorized Signature

Village President

TYPE:Resolution**SUBMITTED BY:**Frank Palumbo**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of Extension #2 with ASE Illini-Scapes Inc. for Turf Chemical Treatment Program in the Not-to-Exceed Amount of \$26,677.85

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>	X	<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
X	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Village contracts the turf chemical application of multiple Village properties. Contracting this work is a cost-effective way to chemically treat various sites throughout the Village allowing the Village staff to focus on mulching, trimming, trash removal, brush collection, and maintenance of other Village property areas. The properties maintained by the turf chemical contractor are areas that need to be weed free and fertilized for the aesthetics of the Village.

This bid contained three (3) treatments a year and added crabgrass control applications.

KEY ISSUES:

In 2024, the Village entered into a one (1) year contract with ASE Illini-Scapes, Inc., with possibilities of two one-year extensions. Staff is comfortable enacting Extension #2 with an increase of 2.9%. This will bring the contract total to \$26,677.85.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends approval of the Resolution Authorizing Extension #2 with ASE Illini-Scapes Inc. for Turf Chemical Treatment Program in the not-to-exceed Amount of \$26,677.85.

BUDGET IMPACT:

Funds (\$28,000) have been allocated in 11050430-549990 in 2026 budget.

ACTION REQUIRED:

Approval of a Resolution Authorizing the Execution of Extension #2 with ASE Illini-Scapes Inc. for Turf Chemical Treatment Program in the not-to-exceed Amount of \$26,677.85.

ATTACHMENTS:**Description****Upload Date Type**

RES - 2026 Turf Chemical Maintenance Extension #2 with ASE Illini-Scapes Inc	12/9/2025	Resolution Letter
AGREEMENT - Extension #2 - Turf Chemical Treatment Program Partially Signed	12/9/2025	Backup Material
R-150-2023 ASE Illini Scapes Agreement Turf Chemical Treatment Program	10/31/2024	Backup Material

RESOLUTION NO.

**AUTHORIZING THE EXTENSION #2 WITH ASE ILLINI-SCAPES INC. FOR THE
2026 TURF CHEMICAL TREATMENT PROGRAM IN THE NOT-TO-EXCEED
AMOUNT OF \$ 26,677.85.**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the Village of Bensenville owns and maintains multiple turf property sites throughout the Village, and

WHEREAS the Village of Bensenville has contracted services for turf chemical maintenance services at these locations in the past, and

WHEREAS the Village of Bensenville solicited formal bids in 2024 for turf chemical maintenance of certain Village sites, receiving two (2) competitive bids, and

WHEREAS ASE Illini-Scapes Inc. submitted the lowest responsible bid price, and

WHEREAS staff is electing to execute Extension # 2 with a 2.9% increase in the not-to-exceed amount of \$26,677.85, and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2026 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes and approves Extension #2 ASE Illini-Scapes Inc. for Turf Chemical Treatment Program in the Not-to-Exceed Amount of \$26,677.85.

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____

**EXTENSION # 2 OF AN AGREEMENT FOR
2026 TURF CHEMICAL TREATMENT PROGRAM
VILLAGE OF BENSENVILLE, ILLINOIS**

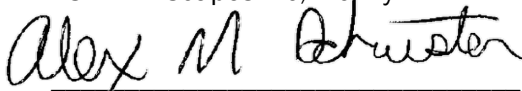
THIS EXTENSION OF AGREEMENT is made this 16 day of December, 2025, between the Village of Bensenville, Illinois (hereinafter "OWNER"), whose principal address, for the purposes of any notice required herein, is: Director of Public Works, 717 E. Jefferson Street, Bensenville, Illinois 60106, and ASE Illini-Scapes Inc. (hereinafter "CONTRACTOR"), whose principal address, for the purposes of any notice required herein are: PO Box 1093 Oswego, IL 60543

OWNER and CONTRACTOR acknowledge and mutually agree as follows:

1. OWNER and CONTRACTOR entered into a 12-month Agreement for Turf Chemical Treatment Program for the Village of Bensenville, Illinois.
2. OWNER and CONTRACTOR hereby enacts the extension term of the Agreement for 12-months from January 1, 2026 through and including December 31, 2026.
3. CONTRACTOR and OWNER agree to 2026 Extension Agreement with an increase of 2.9%.
4. Total Cost for 2026 is \$26,677.85.
5. The OWNER hereby informs CONTRACTOR that it may terminate contract in with a 60-day written notice.
6. Any and all other provisions of the Agreement (or subsequent Amendments) not otherwise amended herein shall remain applicable, governing and in full force and effect throughout the Extended Term of the Agreement.

Both parties indicate their approval of this Extension of Agreement by their signatures below.

ASE Illini-Scapes Inc, Inc. By:



Authorized Signature

Alex M schuster

Printed Name

President

Title

12-9-25

Date

Village of Bensenville By:

Authorized Signature

Printed Name

Title

Date

RESOLUTION NO. R-150-2023

**AUTHORIZING THE EXECUTION OF ONE (1) YEAR CONTRACT WITH ASE
ILLINI-SCAPES INC. FOR TURF CHEMICAL TREATMENT PROGRAM IN THE
NOT-TO-EXCEED AMOUNT OF \$26,000**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the Village of Bensenville owns and maintains multiple turf property sites throughout the Village, and

WHEREAS the Village of Bensenville has contracted services for turf chemical maintenance services at these locations in the past, and

WHEREAS the Village of Bensenville solicited formal bids for turf chemical maintenance of certain Village sites, receiving two (2) competitive bids, and

WHEREAS ASE Illini-Scapes Inc. submitted the lowest responsible bid price, and

WHEREAS the Village of Bensenville desires to execute a contract for fertilizer and weed control services for 2024, and

WHEREAS the sites to be chemically treated are attached to the bid proposal.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

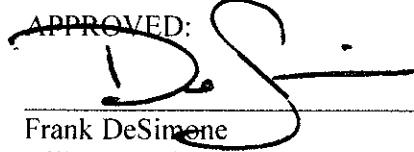
SECTION TWO: The Village Board authorizes and approves the use of 2024 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes and approves the attached Resolution Authorizing the Execution of One (1) Year Contract with ASE Illini-Scapes Inc. for Turf Chemical Treatment Program in the not-to-exceed Amount of \$26,000

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 12, 2023

APPROVED: 

Frank DeSimone
Village President

ATTEST:


Nancy Quinn, Village Clerk

AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

ABSENT: None



BENSENVILLE
GATEWAY TO OPPORTUNITY

Turf Chemical Maintenance
2024

Invitation for Bids (IFB)

Village of Bensenville
Public Works Department
717 E Jefferson Street
Bensenville, Illinois 60106

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INVITATION TO BID:

2024 Turf Chemical Maintenance

October 23, 2023

Notice is hereby given that the Village of Bensenville is seeking bids from qualified, licensed contractors to establish a one-year contractual agreement for turf chemical treatment. The bids shall be sent to:

*Village of Bensenville
Office of the Village Clerk
12 South Center Street
Bensenville, IL 60106*

The Village of Bensenville will accept Sealed Bids until **9:30AM local time on Wednesday, November 8, 2023**. The Bid must be in a sealed opaque envelope plainly marked **"2024 Turf Chemical Maintenance."** The forms can be found at www.bensenville.il.us under "Business." The packet can also be picked up at the Public Works Department, 717 E Jefferson Street, Bensenville, IL 60106. Detailed information may be obtained by contacting Jovana Dacic at 630-594-1012 or via email at jdacic@bensenville.il.us.

All bids require a Bid Bond, or Certified or Cashier's Check made payable to the Village of Bensenville for not less than five percent (5%) of the base bid amount.

The Village Board reserves the right to reject any and all bids or portions thereof.

Nancy Quinn
Village Clerk

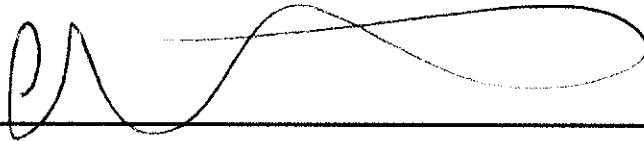
Requirements:

Required of ALL bidders:

- ☐ 5% Base Bid Bond Deposit (bid bond or certified bank check attached)
- ☐ Contractor's Application License
- ☐ Staff Applicators Licenses
- ☐ Safety Data Sheets for All Products used throughout All Seasons
- ☐ Bid Compliance Certification
- ☐ Bidder Information Sheet
- ☐ Complete Price Bid Form
- ☐ Bidder Reference Form
- ☐ Contractors Drug-Free Workplace Certification
- ☐ Sexual Harassment Certificate
- ☐ Contractors Illinois Department of Revenue Tax Compliance)
- ☐ Certificate of Compliance – Criminal Code of 2012

Required of Awarded Contractor(s)

- ☐ Performance Bond on AIA A132 Form
- ☐ Signed Contract
- ☐ Certificate of Insurance
- ☐ W9 Form



(Contractor Signature) *I understand the list of Requirements for Bidders and for Awarded Contractor*

GENERAL SPECIFICATIONS

1. CONDITIONS

Bidders are advised to become familiar with all conditions, instructions and specifications governing their proposal. Once the award has been made, failure to have read all the conditions, instructions and specifications of their contract shall not be cause to alter the original contract or to request additional compensation.

2. BID SECURITY

- 2.1 Each Bid must be accompanied by Bid security made payable to the Village in an amount of five percent (5%) of the Bidder's Total Base Bid price and in the form of a certified or bank check or a Bid Bond.
- 2.2 Bid Bonds shall be duly executed by the Bidder as principal and having as surety thereon a surety company approved by the OWNER, having the minimum equivalent of a Best and Co. 5A Rating.

3. ADJUSTMENTS TO THE CONTRACT

Prospective Bidders are forewarned that the Village of Bensenville reserves the right to adjust the quantities of work to be accomplished, either up or down, dependent on the current budget or until budgeted funds are depleted without prejudice to the Contract. Payment will be based on measured quantities and accepted unit prices.

4. MULTI-YEAR CONTRACT/TERM/TERMINATION

- 4.1 This is a one (1) Year Contract
- 4.2 The term of the contract shall be from March 28, 2024, to December 31, 2024
- 4.3 The Village may terminate the contract for any reason with thirty (30) day written notice.

5. PRE-WORK MEETING

Upon execution of the contract with the successful Bidder, the Contractor will schedule a meeting with the Village. In attendance shall be the CONTRACTOR'S Project Manager that will be working on this job. The purpose of the pre-work meeting is to review the scope of work. In addition, the Village will review, with the CONTRACTOR, the required equipment and chemicals used, personnel requirements, procedures, and other activities related to execution of the Contract.

6. DAMAGES TO PROPERTY

- 6.1 The CONTRACTOR shall be responsible for any damage to properties caused by the acts of their work in the course of performance of this contract and shall replace or restore to its original condition any such damaged property at no cost to the occupant or owner or the Village. The Village shall be held harmless for all liability under the Scope of Work of this contract.
- 6.2 The Contractor is not authorized to drive equipment on to private property without proper written authority from the property owner.
- 6.3 It is recommended that, for the Contractor's protection, if any damage exists before work begins (including sidewalk, driveway cracks) that the Director of Public Works or appointed representative

be notified of such, prior to work beginning. Visual records (pictures) shall be taken by the contractor of any preexisting damage before work begins.

7. TIME OF COMPLETION, PENALTY, AND LIQUIDATED DAMAGES

- 7.1** The CONTRACTOR understands that all contract times are of the essence. Penalties will be imposed for non-completion of the set dates.
- 7.2** Should the CONTRACTOR fail to complete the work within the time specified in the Contract or within such extended time as may have been allowed, the CONTRACTOR shall be liable to the OWNER in the amount of Two Hundred Fifty dollars (\$250.00), as liquidated damages, for each day of overrun in the contract time or such extended time as may have been allowed. The daily charge shall be made for every day shown on the calendar beyond the specified completion date.
- 7.3** Any penalty or liquidated damages owed the Village may be deducted from any payments to the CONTRACTOR. If the deduction does not satisfy the full extent of the CONTRACTOR'S penalty obligation, then the CONTRACTOR shall pay the difference to the OWNER. The parties further agree that the liquidated damages represent the minimum damage the Village will sustain for each calendar day of the delay in completion of the work.

8.0 CONTRACT EXTENSION

Upon mutual agreement, this contract may be extended for two (2) one (1) year contract extensions.

The Village Board reserves the right to reject any and all bids or portions thereof.

TECHNICAL SPECIFICATIONS

SCOPE OF WORK

1. Bid requirements, general terms and conditions, scope of work and other special requirements are all part of the bidding document and contract specifications. Standard specifications of technical or professional societies and federal, state or local agencies referred to shall include all amendments as of the date of advertisement for Bids.
2. This bid provides for Contractor to furnish all equipment, materials, labor, and coordination of turf chemical application.
3. Safety for residents, passers, foot traffic and motoring public is Village's highest priority.
4. Turf Fertilization/Weed Control Application
This item shall included fertilization and weed control in turf at all sites, according to the schedule listed below (weather permitting.)

4.1 Early Spring Application:

- a) Late April / early May before crabgrass germinates
- b) Fertilizer (ratio will follow EPA guidelines)
- c) Pre-emergent crabgrass control

4.2 Mid-Summer Application

- a) Mid-June
- b) Broadleaf Post-Emergent Selective Herbicide (combination product)
- c) Fertilizer (ratio will follow EPA guidelines)
- d) The Village holds residential & motoring safety in the highest regard; therefore, no turf fertilization will be done three (3) days PRIOR to the Village's weekly *Music in the Park* summer event. These events typically occur on Wednesday from June through September.

4.3 Early Fall Application

- a) Early September
- b) Broadleaf Post Emergent Selective Herbicide (combination product)
- c) Fertilizer (ratio will follow EPA guidelines)

All fertilizer and herbicide products shall be approved in advance by the Village Forester or authorized representative.

5. Project Specifications

- 5.1 Contractor shall provide the following documentation prior to beginning the work:
 - a) Verification of Contractor's Application License (included in this bid proposal)
 - b) Verification of Staff's Applicator's Licenses (included in this bid proposal)
 - c) Safety Data Sheets for all products used throughout all seasons (included in this bid proposal)

6. Contractors Responsibilities

- a) Apply all products in accordance to manufacturers' label instructions.
- b) Properly notify the public consistent with Illinois State Law.
- c) Applications shall be performed by a licensed/certified employee through the Illinois Department of Agriculture.
- d) Notify Director of Public Works or designee 72 hours before performing work.
- e) Ensure spray or granular material is not discharged into storm sewer catch basins, open watercourse, or any storm water conveyance system. Under no circumstances will chemical be swept, washed or otherwise allowed to enter storm drains.
- f) Remove granular materials deposited on sidewalks, driveways, parking lots, or other hard surfaces that may allow for transportation of fertilizer/herbicide to Village's storm sewer

- system immediately after occurrence. If Contractor has to be notified of error, Contractor must remove the same day Contractor is notified.
- g) Clearly mark areas after application of any fertilizer or weed control product.
- h) Notify Village of turf insect or disease problems not covered by this Contract

SPECIFICATIONS AND REQUIREMENT

The following conditions apply to all purchases/services and become a definite part of each invitation to bid. Failure to comply may disqualify your bid.

ELIGIBILITY TO BID

Non-Discrimination in Employment - Contractor, in performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sex or national origin, or otherwise commit an unfair employment practice. The bidder, his sub-contractors, or labor organizations furnishing skilled or unskilled workers, craft union skilled labor, or anyone who may perform any labor or service, shall commit within the State of Illinois, under this contract, any unfair employment practices as defined in the act of the 72nd General Assembly entitled "Fair Employment Practices Act". Contractor is referred to Ill. Rev. Stat. 1961) ch. 48, paragraph 851 et seq. The contractor in all contracts entered into with suppliers of materials or services, and subcontractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

- 1) Prevailing Wages- The bidder shall pay not less than the prevailing rate of wages as found by the Department of Labor or determined by the court to all laborers, workers and mechanics performing work under this contract. Bidder must adhere at all times to Federal Wage Determination #1189-11, Rev.Stat.Section 39 S-2 (Modification #3). It is the Contractors responsibility to determine the applicability of Prevailing Wage rates on this project.
- 2) Removal or Suspension of Bidders - The Village of Bensenville may remove or suspend any bidder from the bidder's list for a specified period not to exceed two (2) years. The Vendor will be given notice of such removal or suspension if:
 - a) Services performed do not comply with specifications of contract with the vendor;
 - b) Work is not done within the contract's specified in the contract;
 - c) An offer is not kept firm for the length of time specified in the contract;
 - d) Contractor fails to provide performance bond when required by invitation to bid;
 - e) Contractor is found guilty of collusion;
 - f) Bankruptcy or other evidence of insolvency is found;
 - g) An employee currently serves as a Board member or employee of Bensenville and is financially involved in proposed work.

3) Compliance to Law -

The bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of federal, state, county, and village governments and/or any other local governing agencies which may in any manner affect the preparation of proposal or the performance of this contract.

- a) All merchandise or commodities must conform to all standards and regulations as set forth under the Occupation Safety Health Administration (O.S.H.A.)

CONDITIONS FOR BIDDING

- 1) Bid Definitions -
 - a) Bidding documents include the advertisement of invitation to bid, terms and conditions, scope of work / specifications, the bid price form and the proposed contract documents including addenda issued prior to receipt of bids.
 - b) Addenda are written or graphic instruments issued prior to the execution of the contract that modify or interpret the bidding documents, including drawings and specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the contract documents when the contract is executed.
- 2) Bid Price Form - Shall be submitted on the Bid Price Form provided, completed properly and signed in ink. Bid form shall be submitted in a sealed envelope plainly marked "2024 Turf Chemical Maintenance".
- 3) Late Bids - Formal bids received after specified bid opening time will not be considered and will be returned unopened.
- 4) Withdrawal of Bids - A written request for withdrawal is required and must be received before bid opening. After bid opening, bids become a legal document and an integral part of the bid and shall not be withdrawn. Such requests are to be directed to the attention of the Deputy Village Clerk, telephone number (630) 350-3404.
- 5) Examination of Bidding Documents - Each bidder shall carefully examine all contract documents and all addenda thereto and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should he/she be in doubt as to their meaning, he/she shall at once, and in any event not later than ten (10) days prior to bid due date, notify the Village Clerk who will, if necessary, send written addenda to all bidders. The Village will not be responsible for any oral instructions. All inquiries shall be directed to the Village Clerk. After the bids are received, no allowance will be made for oversight by the bidder.
- 6) Mistake in Bid and Bid Changes - No bid may be modified after submittal. However, if an error is made in extending a total price, the unit price will govern. The bidder must initial erasures on the bid form.
- 7) Bid Binding - Unless otherwise specified, all bids shall be binding for Ninety (90) days following the bid opening date.
- 8) Changes in Contract Documents - Changes or corrections may be made by the Village in contract documents after they have been issued by the Village to all bidders of record. Such addendum or addenda shall take precedence over that portion of the documents concerned, and shall become part of the contract documents. Except in unusual cases, addenda will be issued to each of the bidders at least four (4) days prior to date established for receipt of bids.
- 9) Response to Invitations - Contractors who are unable to bid or do not desire will provide a letter of explanation and return the bid form. Contractors who fail to respond on two (2) successive bids will be removed from the qualified bidder's list.
- 10) Bid Attachments - Bidders shall attach to the bid form any descriptive material necessary to fully describe the merchandise he/she proposes to furnish.
- 11) Bidder's Competence - The Village may require proof of facilities or equipment, insurance coverage and financial resources to perform the work. If required, the bidder shall submit to the Village a properly

executed Contractor's Qualification statement, AIA Document A305. The Village reserves the right to require specific references of communities or companies that have purchased like materials.

- 12) Bid Opening - At the precise time set for bid opening, bids will legally be made public. Bidders or their representatives are encouraged to attend the bid opening.
- 13) Bid Award - The bidder acknowledges the right of the Village to reject any or all bids and to waive informality or irregularity in any bid received and to award each item to different bidders or all items to a single bidder (to accept, split, and or reject part(s) of any of all bids). In addition, the bidder recognizes the right of the Village to reject a bid if the bidder failed to furnish any required bid security or to submit the data required by the bidding documents, or if the bid is in any way incomplete or irregular.

AWARD OR REJECTION OF BIDS

- 1) Award or Rejection - Contracts are awarded to the lowest, most responsible bidder. In determining the responsibility of a bidder, the following are taken into consideration:
 - a) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - b) The current, uncompleted work in which a contractor is involved, which might hinder or prevent prompt delivery of the Merchandise;
 - c) The financial resources of the bidder;
 - d) Cash discounts offered;
 - e) Quality, utility, suitability of work or material: the quality of the commodity to be furnished, as well as the price therefore, is to be taken into consideration, and a bid which is low in point of price may be rejected if the material to be furnished is not the best;
 - f) Direct, indirect and incidental costs to the Village;
- 2) Notice of Award - A delivered executed contract shall be the binding contract.

CONTRACT PROVISION

- 1) Material, Equipment, and Workmanship: - Unless otherwise specified, the materials and equipment incorporated in the Goods will be new and of good quality. All workmanship will be of good quality and free from defects. CONTRACTOR shall, if required to furnish satisfactory evidence as to the source, kind and quality of the materials and equipment incorporated in the GOODS.
- 2) Equipment and Shop Drawings - When the contract requires detailed shop drawings and layouts, bidder shall submit them to the Village Manager, or his/her designee, for his/her approval. Drawings shall show the characteristics of equipment and operation details.
- 3) Village Supervision - The Village Manager, or his/her designee, shall have full authority over the contracted work. He/she will interpret specifications in the event of a dispute. He/she may order minor changes in a specification if it becomes obvious to do so. Major changes will be treated as "additions".
- 4) Village Insurance Requirement – Contractors shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONTRACTOR, his agents, representatives, employees, or subcontractors.

A) Minimum Scope of Insurance Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85) with the Village of Bensenville named as additional insured; and
- (2) Owners and Contractors Protective Liability (OCP) policy (if required) with the Village of Bensenville as insured; and

- (3) Insurance Service Office Business Auto Liability coverage form number CA 0001 (ED. 10/90 or newer), Symbol 01 "Any Auto."
- (4) Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

B) Minimum Limits of Insurance Contractor shall maintain limits no less than:

- (1) Commercial General Liability \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
- (2) Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Worker's Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$1,000,000 per accident.

C) Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Village of Bensenville. At the option of the Village of Bensenville, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village of Bensenville, its officials, agents, employees and volunteers; or the Contractor shall procure a performance bond guaranteeing payment of losses and related investigation, claim administration, and defense expenses.

D) Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The Village of Bensenville, its officials, agents, employees, and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village of Bensenville, its officials, agents, employees, and volunteers.
- (b) The Contractor's insurance coverage shall be primary as respects the Village of Bensenville, its officials, agents, employees, and volunteers. Any insurance maintained by the Village of Bensenville, its officials, agents, employees, and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village of Bensenville, its officials, agents, employees, and volunteers.
- (d) The Contractor's insurance shall contain a Severability of Interests/Cross Liability clause, language stating that Contractor's insurance shall apply separately to each insured against who claim is made, or suit is brought, except with respect to the limits of the insurer's liability.

(2) Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Village of Bensenville, its officials, agents, employees, and volunteers for losses arising from work performed by Contractor for the municipality.

(3) All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the Village of Bensenville.

E) Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A-, VII, and licensed to do business in the State of Illinois

F) Verification of Coverage

Contractor shall furnish the Village of Bensenville with certificates of insurance naming the Village of Bensenville, its officials, agents, employees, and volunteers as additional insured's, and with original endorsements affecting coverage require by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Village of Bensenville and are to be received and approved by the Village of Bensenville before any work commences. The attached Additional Insured Endorsement (Exhibit A) shall be provided to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village of Bensenville reserves the right to request full-certified copies of the insurance policies and endorsements.

G) Subcontractors

Contractor shall include all subcontractors as insured's under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.

H) Assumption of Liability

The Contractor assumes liability for all injury to or death of any person or persons including employees of the Contractor, any sub-contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this agreement

I) Indemnity/Hold Harmless Provision

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Village of Bensenville, its officials, agents, and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Village of Bensenville, its officials, agents, and employees, arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village of Bensenville, its agents, or employees, the Contractor shall, at its own expense, appear, defend, and pay all charges of attorney and all costs and other expenses arising therefore or incurred in connections therewith, and if any judgment shall be rendered against the Village of Bensenville, its officials, agents, and employees, in any such action, the Contractor shall at its own expense, satisfy and discharge the same. Contractor expressly understand and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Bensenville, its officials, agents, and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor by virtue of this contract as shall be considered necessary in the judgment of the Village of Bensenville, may be retained by the Village of Bensenville to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village of Bensenville.

5) F.O.B. - All prices must be quoted F.O.B. Bensenville Illinois. Shipments shall become the property of the Village after delivery and acceptance.

- a) CONTRACTOR shall assume all risk of loss or damage to the Goods prior to acceptance of delivery by OWNER at the point of delivery; and shall purchase and maintain insurance on the Goods during the

process of fabrication and while in transit to insure against the perils of fire and extended coverage including "all risk" insurance for physical loss and damage including theft, vandalism and malicious, mischief, collapse, water damage and such other perils, as CONTRACTOR deems appropriate.

- 6) **Delivery Schedule** - Bid items must be delivered within sixty (60) days from the date of execution of the contract unless a specific delivery date is stated on the bid. The Village may cancel contract without obligation if Delivery requirements are not met. If said contract is not canceled by the Village, liquidated damages may be due and owing to the Village pursuant to the liquidated damage provision enumerated herein. All deliveries must be made on Monday - Friday, excluding Village holidays, between the hours of 7:00 a.m. and 3:30 p.m. Contractor is expected to ship in full truckload quantities within said sixty (60) day period unless prior approval has been granted by the Village in advance for circumstances beyond the control of the contractor.
- 7) **Delivery** - Bid price shall include delivery as indicated herein.
- 8) **Default** - The Village may, subject to the provisions specified herein, by written notice of default to the contractor, terminate the whole or any part of this contract in any one of the following circumstances:

If the contractor fails to make delivery or to perform the services within the time specified herein or any extension hereof.

In the event the board terminates this contract in whole or in part as provided above, the Village may procure, upon such terms and in such manner as the Village may deem appropriate, supplies or services similar to those terminated, and the contractor shall be liable to the Village for any excess costs for such similar supplies for services; PROVIDED that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

- 9) **Alternate Materials and Equipment** - Where specifications read "or approved equal", contractor shall direct a written description to the Public Works Director for approval, as set forth herein below. Generally, where specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that specification or equal, or item that will perform a comparable function and be equal thereto to fill the needs of the Village, unless "No Substitutes" is specified. When offering alternatives, they must be identified by brand name and catalog number; in addition, the manufacturer's literature shall be included with the bid. However, bidders will be required to furnish samples upon request and without charge to the Village.
- 10) **Bidder's Access to Procurement Information** - All procurement information concerning this bid shall be a public record to the extent provided in the Illinois Freedom of Information Act and Public Act #85-1295 and shall be available to all bidders as provided by such acts.
- 11) **Acceptance** - Contracted work will be considered accepted when final payment is made.
- 12) **Payment** -
- a) For services of merchandise ordered by purchase order, payment will be made to a vendor provided and service or merchandise has been properly tendered to and accepted by the Village. Payment by check to a vendor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.
 - b) For construction, partial payouts will be made each month as the work progresses, provided the work has been properly completed and accepted by the Village. Payment by check to a contractor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.

13) Reorders - Reorders for the same item(s) shall be furnished at the base contract price or shall be furnished pursuant to a schedule of prices attached hereto by the contractor. Reordering shall be within the sole discretion of the Village.

14) Guarantees and Warranties -

- a) All material, workmanship, services, and purchased commodities will be guaranteed from defects for a period of at least one (1) year, or for the period specified in the bid documents, based on the date of completion. Upon notice of defect, bidder shall make necessary repairs, immediately, at no extra charge to the Village. Said time shall be based on date of completion. Upon written notice of defect, contractor shall make all necessary repairs, immediately, at no extra charge to the Village.
- b) All warranties for materials or equipment must be received with title before payment for same is recommended.

15) Changes/Additional Services/Deletions - Any requests for changes or modifications to this contract must be submitted in writing and approved by the Village Manager or his/her designee, prior to such changes or modifications being made. Any additional service desired from the contractor under this contract will be requested in writing and the additional charges for these services will be in accordance with the rate submitted on the proposal page and will be agreed to with the contractor prior to additional work commencing. In the event that charges for additional services cannot be agreed upon, bids will be requested. The Village reserves the right to negotiate additional services based upon the contractor's price and performance, within all legal constraints.

16) Change Order Authorization - Pursuant to Public Act 85-1295 (Ill.Rev.Stat.ch.38, paragraph 33E-1 et seq.), no change order may be made in this contract which would authorize or necessitate an increase or decrease in either the cost of the contract by \$10,000.00 or more, or the time of completion by 30 days or more unless one of the following certifications is made by either the Village Board or its designee that:

- a) Circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed; or
- b) The circumstances said to necessitate the Change were not within the contemplation of the contract as signed; or
- c) The change is in the best interest of the Village;

VILLAGE OF BENSENVILLE BID COMPLIANCE CERTIFICATION

I, Alex M Schuster, having been first duly sworn, depose and state that:
(Owner/authorized company representative)

ASE Illini-Scapes Inc ("Contractor"), having submitted a proposal for:
(Name of Company)

2024 Turf Chemical Maintenance to the Village of Bensenville hereby certifies that Contractor:

1. is operating in compliance with the federal Civil Rights Act, 42 USC §2000e, and the Illinois Human Rights Act, 775 ILCS 5/2-105(A).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the Illinois Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that all employee driver
(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol-testing program pursuant to the aforementioned rules.

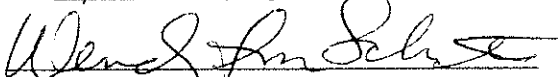
4. is in full compliance with the Drug Free Workplace Act, 30 ILCS 580/1 et. seq.
5. is in full compliance with the Criminal Code of 2012, 720 ILCS 5/33-1 et. seq.
6. is in full compliance with the Public Construction Act, 30 ILCS 557/1 (applicable if the contract is in excess of \$75,000.00).

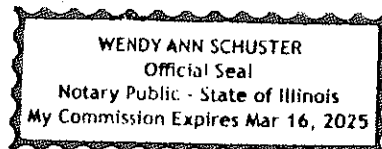
By: 
(Officer or Owner of Company stated above)

Title: President

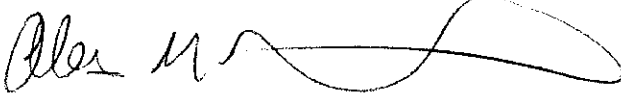
SUBSCRIBED AND SWORN to before me

This 4 day of November, 2023.


NOTARY PUBLIC



BIDDER INFORMATION SHEET

NAME (PRINT)	Alex M Schuster
SIGNATURE	
COMPANY NAME (PRINT)	ASE Illini-Scapes Inc
ADDRESS	PO Box 1093 Oswego IL 60543
TELEPHONE	815-355-3422
FACSIMILE	815-531-0052
EMAIL	info@illini-scapes.com

Please Return to:

*Corey Williamsen
Deputy Village Clerk
Village of Bensenville
12 S Center St.
Bensenville, IL 60106*

The bid must be in a **sealed opaque** envelope **plainly marked**: "2024 TURF CHEMICAL MAINTENANCE"

The bids must be received by **9:00 AM, Wednesday, November 8, 2023**, and thereafter immediately publically opened and read in the Village Hall Board Room.

It shall be the responsibility of the bidder to deliver its bid to the designated person at the appointed place, prior to the announced time for the opening of the bids. Bids submitted unsealed, unsigned, via fax or e-mail transmission, or received subsequent to the aforementioned date and time, will be disqualified and returned to the bidder.

2024 PRICE BID FORM

Map #	Location	Approx. Acreage	Cost Per Location
1	York Rd. Eastside from Irving Park Rd. North to Gateway Rd.	0.59	\$ 118
2	York Rd. Eastside from Irving Park Rd. South to Roosevelt Rd.	0.91	\$ 182
3	Huffman Park & Adjacent Right-of-Way (ROW)	3.41	\$ 682
4	Well House at 161 N. Church Rd.	0.13	\$ 26
5	Former Police Station at 100 N. Church Rd.	0.84	\$ 168
6	Veteran's Park Detention Basin on N. Church Rd	1.1	\$ 220
7	Main St. ROW Southside from Church Rd. East to York Rd	1.25	\$ 250
8	Empty Lot NW Corner of Main St. & Center St.	0.68	\$ 136
9	Railroad Ave. Northside from Center St. East to York Rd	0.26	\$ 52
11	Empty Lot at 216 W. Green St.	0.27	\$ 54
12	Village Hall and Adjacent ROW's	0.72	\$ 144
13	York Rd. Westside South of Forestview Rd. along creek	1.25	\$ 250
14	Empty Lot at Red Oak St. & Marion St.	0.25	\$ 50
15	Waste Water Plant at 711 E. Jefferson St.	3.22	\$ 644
16	Public Works, Edge Ice Arena & ROW's at 717-735 E. Jefferson St.	1.04	\$ 208
17	Redmond Complex	21.29	\$ 4258
18	Redmond Ct. Drainage Basin	0.67	\$ 134
20	Route 83 Medians from Thorndale Ave. South to I-290.	3.5	\$ 700
21	Police Station at 345 E. Green St.	1.83	\$ 366
	Cost Per Application		\$ 8642
	Total for Year 2024 (Application x 3)		\$ 25926

BIDDER REFERENCES FORM

Provide three (3) references for current or former clients with requirements/scope of work similar to those included in this Bid. References of local government or related agencies is preferred. The VILLAGE reserves the right to contact any references listed.

Reference #1:

Client/Municipality Name:	City of Joliet
Address:	150 W Jefferson St Joliet IL 60432
Contact Person:	Jim Teiber
Telephone	815-724-4046
Fax	
Email Address:	jteiber@joliet.gov

Reference #2:

Client/Municipality Name:	Village of Bensenville
Address:	
Contact Person:	
Telephone	
Fax	
Email Address:	

Reference #3

Client/Municipality Name:	Sybert Group
Address:	PO Box 793 Oswego IL 60543
Contact Person:	Andy Sybert
Telephone	815-955-1446
Fax	
Email Address:	andy@sybertgroup.com

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Chapter 30, Section 580/1 of the Illinois Compiled Statutes (30 ILCS 580/1) et. seq. entitled "Drug Free Workplace Act", the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(a) Publishing a statement:

(1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's of contractor's workplace.

(2) Specifying the actions that will be taken against employees for violations of such prohibition.

(3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

(A) abide by the terms of the statement; and

(B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

(1) the dangers of drug abuse in the workplace;

(2) the grantee's or contractor's policy of maintaining drug free workplace;

(3) any available drug counseling, rehabilitation, and employee assistance program; and

(4) the penalties that may be imposed upon employees for drug violations.

(c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting agency within 10 days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.


(e) Imposing a sanction on, or requiring the satisfactory participation in a drug assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 (30 ILCS 580/5) of the Act.

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION (continued.)


(f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the contractor to the penalties provided in Section 6 (30 ILCS 580/6) of the Act.


Contractor

ATTEST:


DATE: Nov 4, 2023

SEXUAL HARASSMENT CERTIFICATE

ASE Illini-Scapes Inc hereinafter referred to as "Contractor" having submitted a bid/proposal for **2024 TURF CHEMICAL MAINTENANCE** to the Village of Bensenville, DuPage County, Illinois, hereby certifies that said Contractor has a written sexual harassment policy in place in full compliance with 775

ILCS 5/2-105(A)(4) including the following information:


1. An acknowledgment of the illegality of sexual harassment.
2. The definition of sexual harassment under State law.
3. A description of sexual harassment, utilizing examples.
4. The contractor's internal complaint process including penalties.
5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission.
6. Directions on how to contact the Department of the Commission.
7. An acknowledgment of protection of a complaint against retaliation as provided in Section 6-101 of the Human Rights Act.

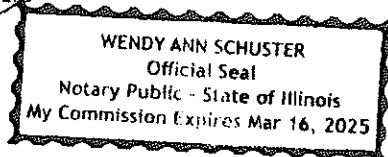
Each contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

By: 

Authorized Agent of Contractor

Subscribed and sworn to
before me this 4 day
of November, 2023


NOTARY PUBLIC



CONTRACTOR'S ILLINOIS DEPARTMENT OF REVENUE-TAX COMPLIANCE

ASE Illini-Scapes Inc, having submitted a bid/proposal for **TURF CHEMICAL MAINTENANCE** to the Village of Bensenville, hereby certifies that said contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- 1) It is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- 2) It has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: _____

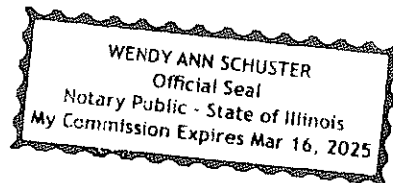
Authorized Agent of Contractor

SUBSCRIBED AND SWORN to before

Me this 4 day November, 2023

Wendy Ann Schuster

NOTARY PUBLIC



CERTIFICATE OF COMPLIANCE – CRIMINAL CODE OF 2012

720 ILCS 5/33-1 et. Seq.

I, ASE Illini-Scapes Inc, the contractor under a certain contract dated:

 with the Village of Bensenville for 2024 Turf Chemical Maintenance hereby certifies that said contractor is not barred from bidding on the aforesaid contract as a result of a violation of any applicable provision of the Criminal Code of 2012.

Contractor:

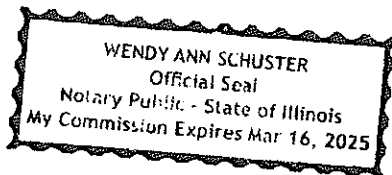
By: 

Title: President

SUBSCRIBED AND SWORN to before

me this 4 day of November, 2023


NOTARY PUBLIC



CONTRACT

1. THIS AGREEMENT, made and concluded this 12th day of December, 202~~4~~³ between the Village of Bensenville acting by and through its Village President and Village Board, known as the party of the first part and ASE-Mini-Scapes his/their executors, administrators, successors or assigns, known as the party of the second part.
2. WITNESSETH: that for and in consideration of the payments and agreements mentioned in the proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the engineer under it.
3. And it is also understood and agreed that the notice to bidders, instructions to bidders, specifications, special provisions, proposal and contract bond hereto attached are all essential documents of this contract and are a part hereof.
4. And it is also understood and agreed that employers shall not discriminate against employees or applicants for employment on basis of race, color, religion, sex or national origin.

IN WITNESS WHEREOF the said parties have executed these presents on the date above mentioned.

Village of Bensenville

By: 

Village President

Manager

ATTEST:


Municipal Clerk

(If Corporation)

Corporate
Name ASE Illini-Scapes Inc

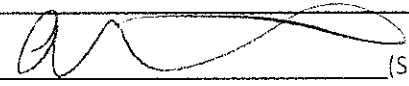
(Corporate Seal)

Address PO Box 1093 Oswego IL 60543

ATTEST:



Corporate Secretary

By  (Seal)

President

(If an Individual)

Business
Name _____

Address _____

By _____ (Seal)

Bidder

(If a Co-partnership)

Firm
Name _____

Address _____

By _____ (Seal)

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENT, that we _____

as Principal, and _____

a corporation organized and existing under the laws of the State of Illinois, as Surety, are held and firmly bound unto the Village of Bensenville, State of Illinois, in the penal sum of dollars (\$_____), lawful money of the United States, well and truly to be paid unto said Village of Bensenville for the payment of which we bind ourselves, our heirs, executors, administrators, successor, and assigns, jointly, severally, and firmly by these present.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that whereas, the said Principal has entered into a written contract with the Village of Bensenville acting through the Village President and Village Board of said Village of Bensenville for the **TURF CHEMICAL MAINTENANCE** in the Village of Bensenville which contract is hereby referred to and made a part hereof, as if written herein at length, in and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, material, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, sub-contractor, or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted and shall hold the Village of Bensenville and the said Village President and Village Board harmless on account of any such damages, and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements, of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN WITNESS WHEREOF, we have duly executed the foregoing obligation this _____ day of _____ A.D. 2024.

Corporate
Name _____

By: _____

ATTEST: _____
Secretary

Surety: _____
(Seal)

By: _____
Attorney in Fact (Seal)

By: _____
Attorney in Fact (Seal)

Countersigned
By: _____
Agent for Surety

Address of Surety

State of _____)
) SS
County of _____)

I, _____ a Notary Public in and for said county, in the State aforesaid, do hereby certify that _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument as the Principal therein, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal, this _____ day of _____, A.D. 2024.

Seal _____ Notary Public
_____ Address

State of _____)
) SS
County of _____)

I, _____ a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____, who is personally known to me to be the person who signed the above and foregoing instrument as the Attorney in Fact for , thereto, as his Principal, and his own name as Attorney in Fact, as the free and voluntary act of his said Principal for the uses and purposes therein set forth, and that he executed the said instrument under the authority given him by said Principal.

Given under my hand and Notarial Seal, this _____ day of _____, A.D. 2024.

_____ Notary Public

_____ Address

Approved this _____ day of _____, A.D.2024.

ATTEST: _____ Village President and Village Board

Municipal Clerk
Municipal Seal

Village President

Bid Bond



AIA Document A310™ – 2010

CONTRACTOR:

(Name, legal status and address)

ASE ILLINI-SCAPES INC.
1514 N Waverly Place
Joliet, IL 60435

Bid Bond No. GR29453

SURETY:

(Name, legal status and principal place of business)

Granite Re, Inc.
14001 Quailbrook Drive
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Village of Bensenville
12 S Center St
Bensenville, IL 60106

BOND AMOUNT: Five Percent of the Bid Amount (5.00% of Bid Amount)

PROJECT:

(Name, location or address, and Project number, if any)

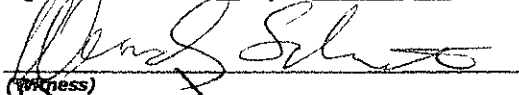
2024 Turf Chemical Treatment

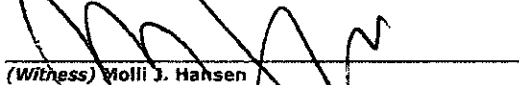
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd day of November, 2023


(Witness)


(Witness) Mollie J. Hansen

ASE ILLINI-SCAPES INC.

(Principal)

(Title)

Granite Re, Inc.

(Surety)

(Title) Connie Smith, Attorney-in-Fact

(Seal)

(Seal)

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

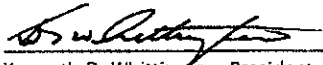
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

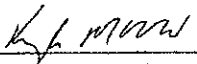
MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)





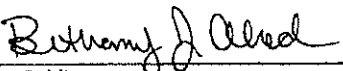
Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620





Bethany J. Alred
Notary Public

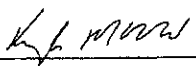
GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
3rd day of NOV, 2023.





Kyle P. McDonald, Assistant Secretary



For Chemical Emergency, Spill, Leak, Fire, Exposure, or Accident,
Call CHEMTREC Day or Night: 1-800-424-9300.
For Medical Emergencies Only, Call 1-877-325-1840.

1. CHEMICAL PRODUCT AND COMPANY IDENTIFICATION

Product Name: Escalade²
Synonyms: Herbicide Mixture of 2,4-D, Fluroxypyr and Dicamba
EPA Reg. No.: 228-442

Company Name: Nufarm Americas Inc.
1333 Burr Ridge Parkway, Suite 125A
Burr Ridge, IL 60527

Date of Issue: July 15, 2005
Sections Revised: 1, 2 and 9

Supersedes: June 17, 2005

2. HAZARDS IDENTIFICATION

Emergency Overview:

Appearance and Odor: Amber colored liquid with an amine odor.

Warning Statements: Keep out of reach of children. WARNING. Avoid contact on skin, eyes or clothing. Causes substantial but temporary eye injury. Harmful if swallowed or absorbed through skin. Do not get in eyes, on skin or on clothing.

Potential Health Effects:

Likely Routes of Exposure: Inhalation, eye and skin contact

Eye Contact: Causes substantial but temporary eye damage. Vapors and mist may cause irritation.

Skin Contact: Moderately irritating. Overexposure by skin absorption may cause symptoms similar to those for ingestion.

Ingestion: Harmful if swallowed. May cause headache, dizziness, nausea, vomiting, gastrointestinal irritation, weakness and central nervous system depression.

Inhalation: Low inhalation toxicity.

Medical Conditions Aggravated by Exposure: Inhalation of product may aggravate existing chronic respiratory problems such as asthma, emphysema or bronchitis. Skin contact may aggravate existing skin disease.

See Section 11: TOXICOLOGICAL INFORMATION for more information

Potential Environmental Effects:

This product is toxic to fish. Drift or runoff from treated areas may be hazardous to aquatic organisms and non-target plants.

See Section 12: ECOLOGICAL INFORMATION for more information

3. COMPOSITION / INFORMATION ON INGREDIENTS

COMPONENT	CAS NO.	% BY WEIGHT
Dimethylamine Salt of 2,4-Dichlorophenoxyacetic Acid	2008-39-1	39.53
1-Methylheptyl Ester of Fluroxypyr	81406-37-3	5.90
Dicamba (3,6-Dichloro-o-Anisic Acid)	1918-00-9	4.10
Other Ingredients Including:		50.47
Aromatic Solvent	64742-94-5	
(Contains Naphthalene)	91-20-3	

4. FIRST AID MEASURES

If in Eyes: Hold eye open and rinse slowly and gently with water for 15 to 20 minutes. Remove contact lenses, if present, after the first 5 minutes, then continue rinsing eye. Call a poison control center or doctor for treatment advice.

If Swallowed: Call a poison control center or doctor immediately for treatment advice. Have person sip a glass of water if able to swallow. Do not induce vomiting unless told to do so by the poison control center or doctor. Do not give anything by mouth to an unconscious person.

If on Skin: Take off contaminated clothing. Rinse skin immediately with plenty of water for 15 to 20 minutes. Call a poison control center or doctor for treatment advice.

If Inhaled: Move person to fresh air. If person is not breathing, call 911 or an ambulance, then give artificial respiration, preferably by mouth-to-mouth, if possible. Call a poison control center or doctor for further treatment advice.

5. FIRE FIGHTING MEASURES

Flash Point: >230°F (>110°C) Setaflash

Autoignition Temperature: Not determined

Flammability Limits: Not determined

Extinguishing Media: Recommended for large fires: foam or water spray. Recommended for small fires: dry chemical or carbon dioxide.

Special Fire Fighting Procedures: Firefighters should wear NIOSH/MSHA approved self-contained breathing apparatus and full fire-fighting turn out gear. Dike area to prevent runoff and contamination of water sources. Dispose of fire control water later.

Unusual Fire and Explosion Hazards: If water is used to fight fire, contain runoff, using dikes to prevent contamination of water supplies. Dispose of fire control water later.

Hazardous Decomposition Materials (Under Fire Conditions): May produce gases such as hydrogen chloride, nitrogen oxides, and carbon oxides.

National Fire Protection Association (NFPA) Hazard Rating:

Rating for this product: Health: 2 Flammability: 1 Reactivity: 1

Hazards Scale: 0 = Minimal 1 = Slight 2 = Moderate 3 = Serious 4 = Severe

6. ACCIDENTAL RELEASE MEASURES

Personal Precautions: Wear appropriate protective gear for the situation. See Personal Protection information in Section 8.

Environmental Precautions: Prevent material from entering public sewer systems or any waterways. Do not flush to drain. Large spills to soil or similar surfaces may necessitate removal of topsoil. The affected area should be removed and placed in an appropriate container for disposal.

Methods for Containment: Dike spill using absorbent or impervious materials such as earth, sand or clay. Collect and contain contaminated absorbent and dike material for disposal.

Methods for Clean-Up and Disposal: Pump any free liquid into an appropriate closed container. Collect washings for disposal. Decontaminate tools and equipment following cleanup. See Section 13: DISPOSAL CONSIDERATIONS for more information.

Other Information: Large spills may be reportable to the National Response Center (800-424-8802) and to state and/or local agencies.

7. HANDLING AND STORAGE

Handling:

Avoid contact with skin, eyes or clothing. Do not get in eyes, on skin or on clothing. Users should wash hands, face, and arms with soap and water before eating, smoking, chewing gum, using tobacco or using the toilet. Remove clothing immediately if pesticide gets inside. Then wash thoroughly and put on clean clothing. Remove Personal Protective Equipment (PPE) immediately after handling this product. Wash

the outside of gloves before removing. As soon as possible, wash thoroughly and change into clean clothing.

If the container is over one gallon and less than five gallons, then persons engaged in open pouring of the product must also wear coveralls or a chemical-resistant apron. If the container is five gallons or more in capacity, do not open pour product from the container. A mechanical system (such as a probe and pump or spigot) must be used for transferring the contents of the container. If the contents of a non-refillable pesticide container are emptied, the probe must be rinsed before removal.

Storage:

Always use original container to store pesticides in a secured warehouse or storage building. Protect from freezing. Store at temperatures above 25°F. If allowed to freeze, remix before using. This does not alter the product. Containers should be opened in well-ventilated areas. Keep container tightly sealed when not in use. Do not stack cardboard cases more than two pallets high. Do not store near open containers of fertilizer, seed or other pesticides. Do not contaminate water, food or feed by storage or disposal.

8. EXPOSURE CONTROLS / PERSONAL PROTECTION**Engineering Controls:**

Where engineering controls are indicated by specific use conditions or a potential for excessive exposure, use local exhaust ventilation at the point of generation.

Personal Protective Equipment:

Eye/Face Protection: To avoid contact with eyes, wear face shield, goggles or safety glasses with front, brow and temple protection. An emergency eyewash should be readily accessible to the work area.

Skin Protection: To avoid contact with skin, wear long pants, long-sleeved shirt, socks, shoes and chemical-resistant gloves. When open pouring the product, also wear coveralls or a chemical-resistant apron. An emergency shower should be readily accessible to the work area.

Respiratory Protection: Not normally required. If vapors or mists exceed acceptable levels, wear NIOSH approved air-purifying respirator with cartridges/canisters approved for use against pesticides.

General Hygiene Considerations: Personal hygiene is an important work practice exposure control measure and the following general measures should be taken when working with or handling this material: 1) Do not store, use and/or consume foods, beverages, tobacco products, or cosmetics in areas where this material is stored. 2) Wash hands and face carefully before eating, drinking, using tobacco, applying cosmetics or using the toilet.

Exposure Guidelines:

Component	OSHA		ACGIH		Unit
	TWA	STEL	TWA	STEL	
DMA Salt of 2,4-D	10*	NE	10*	NE	mg/m ³
Fluroxypyr	NE	NE	NE	NE	
Dicamba	NE	NE	NE	NE	
Naphthalene	10	NE	10 (Skin)	15 (Skin)	ppm

*Based on adopted limit for 2,4-D

NE = Not Established

9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance and Odor: Amber colored liquid with an amine odor.

Boiling Point: Not determined

Solubility in Water: Soluble

Density: 9.74 pounds/gallon

Specific Gravity: 1.169

Evaporation Rate: Not determined

Vapor Density: Not determined

Freezing Point: 25°F (4°C)

Vapor Pressure: Not determined

MATERIAL SAFETY DATA SHEET

Escalade²

pH: 5.9 (1% solution)

Viscosity: 51.6 cps @ 25°C

Note: Physical data are typical values, but may vary from sample to sample. A typical value should not be construed as a guaranteed analysis or as a specification.

10. STABILITY AND REACTIVITY

Chemical Stability: This material is stable under normal handling and storage conditions.

Conditions to Avoid: Excessive heat. Do not store near heat or flame.

Incompatible Materials: Strong oxidizing agents: bases and acids.

Hazardous Decomposition Products: Under fire conditions, may produce gases such as hydrogen chloride, nitrogen oxides, and carbon oxides.

Hazardous Reactions: Hazardous polymerization will not occur.

11. TOXICOLOGICAL INFORMATION

Toxicological Data:

Data from laboratory studies conducted on a similar, but not identical, formulation:

Oral: Rat LD₅₀: 1, 750 mg/kg (female); FIFRA Category III

Dermal: Rats LD₅₀: >2,000 and <5,000 mg/g; FIFRA Category III

Inhalation: Rat 4-hr LC₅₀: >2.07 mg/L; FIFRA Category IV

Eye Irritation: Rabbits (3): Moderately irritating; FIFRA Category II

Skin Irritation: Rabbits (3): Moderately irritating; FIFRA Category III

Skin Sensitization: Not a contact sensitizer in guinea pigs following repeated skin exposure.

Subchronic (Target Organ) Effects: Repeated overexposure may cause effects to liver, kidneys, blood chemistry, testes and gross motor function. Rare cases of peripheral nerve damage have been reported, but extensive animal studies have failed to substantiate these observations, even at high doses for prolonged periods.

Carcinogenicity / Chronic Health Effects: The International Agency for Research on Cancer (IARC) lists exposure to chlorophenoxy herbicides as a class 2B carcinogen, the category for limited evidence for carcinogenicity in humans. However, more current 2,4-D lifetime feeding studies in rats and mice did not show carcinogenic potential. The U.S. EPA has given 2,4-D and dicamba a Class D classification (not classifiable as to human carcinogenicity). Fluroxypyr did not cause cancer in laboratory animals. The hydrocarbon component may contain naphthalene, which is listed by IARC as a class 2B and the U.S. National Toxicology Program as reasonably anticipated to be a human carcinogen.

Reproductive Toxicity: No impairment of reproductive function attributable to 2,4-D have been noted in laboratory animal studies. In animal studies, fluroxypyr has been shown not to interfere with reproduction. Dicamba did not interfere with fertility in reproduction studies in laboratory animals.

Developmental Toxicity: Studies in laboratory animals with 2,4-D have shown decreased fetal body weights and delayed development in the offspring at doses toxic to mother animals. Fluroxypyr did not cause birth defects in animals; other effects were seen in the fetus only at doses which caused toxic effects in the mother. Animal tests with dicamba have not demonstrated developmental effects.

Genotoxicity: There have been some positive and some negative studies, but the weight of evidence is that 2,4-D is not mutagenic. Animal tests with fluroxypyr and dicamba did not demonstrate mutagenic effects.

Assessment Carcinogenicity:

This product contains substances that are considered to be probable or suspected human carcinogens as follows:

Component	Regulatory Agency Listing As Carcinogen			
	ACGIH	IARC	NTP	OSHA
Chlorophenoxy Herbicides	No	2B	No	No
Naphthalene	No	2B	Yes*	No

*Reasonably anticipated to be a human carcinogen

See Section 2: HAZARDOUS IDENTIFICATION for more information.

12. ECOLOGICAL INFORMATION**Ecotoxicity:****Data on 2,4-D Dimethylamine Salt**

96-hour LC ₅₀ Bluegill:	524 mg/l	Bobwhite Quail Oral LD ₅₀ :	500 mg/kg
96-hour LC ₅₀ Rainbow Trout:	250 mg/l	Mallard Duck 8 day Dietary LC ₅₀ :	>5,620 ppm
48 hour EC ₅₀ Daphnia:	184 mg/l		

***Data on Fluroxypyr 1-Methylheptyl Ester:**

Acute LC ₅₀ Blue Gill: above water solubility	Bobwhite Quail Acute Oral LD ₅₀ :	>2,000 mg/kg
Acute LC ₅₀ Rainbow Trout: above water solubility	Mallard Duck Acute Oral LC ₅₀ :	>2,000 mg/kg
Acute Immobilization EC 50 Daphnia Magna: >499 µg/L		

*Fluroxypyr 1-Methylheptyl Ester is highly insoluble in water.

Data on Dicamba

96-hour LC ₅₀ Bluegill:	135 mg/l	Bobwhite Quail 8 day Dietary LC ₅₀ :	>10,000 ppm
96-hour LC ₅₀ Rainbow Trout:	135 mg/l	Mallard Duck 8 day Dietary LC ₅₀ :	>10,000 ppm
48 hour EC ₅₀ Daphnia:	110 mg/l		

Environmental Fate:

In laboratory and field studies, 2,4-D DMA salt rapidly dissociated to parent acid in the environment. The typical half-life of the resultant 2,4-D acid ranged from a few days to a few weeks. Fluroxypyr has a hydrolysis half-life of 12.8 to 16.5 hours. Under aerobic and anaerobic soil conditions the half-life for Fluroxypyr is 7 days. Dicamba has low bioaccumulation potential, is not persistent in soil, is highly mobile in soil and degrades rapidly.

13. DISPOSAL CONSIDERATIONS**Waste Disposal Method:**

Pesticide wastes are toxic. If container is damaged or if pesticide has leaked, contain all spillage. Absorb and clean up all spilled material with granules or sand. Place in a closed, labeled container for proper disposal. Improper disposal of excess pesticide, spray mixtures, or rinsate is a violation of Federal law and may contaminate groundwater. If these wastes cannot be disposed of by use according to label instructions, contact your State Pesticide or Environmental Control Agency, or the Hazardous Waste representative at the nearest EPA Regional Office for guidance.

Container Handling and Disposal:

Plastic Bottles and Non-Returnable Plastic Drums: Triple rinse (or equivalent). Then offer for recycling or reconditioning, or puncture and dispose of in a sanitary landfill, or by other procedures approved by State and local authorities. Plastic containers are also disposable by incineration, or if allowed by state and local authorities, by burning. If burned, stay out of smoke.

Returnable/Refillable Containers: Close all openings and replace all caps. Contact Nufarm Customer Service at 1-800-345-3330, to arrange for return of the empty refillable container.

14. TRANSPORTATION INFORMATION

Follow the precautions indicated in Section 7: HANDLING AND STORAGE of this MSDS.

For Department of Transportation (DOT) regulatory information, if required, consult transportation regulations, product-shipping papers or call Nufarm's DOT Manager at 708-755-2104, Monday through Friday, 8:00 AM to 5:00 PM Central Time.

15. REGULATORY INFORMATION**U.S. Federal Regulations:**

TSCA Inventory: This product is exempted from TSCA because it is solely for FIFRA regulated use.

SARA Hazard Notification/Reporting:

Hazard Categories Under Criteria of SARA Title III Rules (40 CFR Part 370):

Immediate, Delayed

Section 313 Toxic Chemical(s):

Acetic Acid, (2,4-Dichlorophenoxy)- (CAS No. 94-75-7), 32.83% equivalent by weight in product

Dicamba (CAS No. 1918-00-9), 4.10% by weight in product

Naphthalene (CAS No. 91-20-3), 0.77% by weight in product

Reportable Quantity (RQ) under U.S. CERCLA:

Acetic Acid, (2,4-Dichlorophenoxy)- (CAS No. 94-75-7) 100 pounds

Dicamba (CAS No. 1918-00-9) 1,000 pounds

Naphthalene (CAS No. 91-20-3) 100 pounds

RCRA Waste Code:

Acetic Acid, (2,4-Dichlorophenoxy)- (CAS No. 94-75-7) U240

Naphthalene (CAS No. 91-20-3) U165

State Information:

Other state regulations may apply. Check individual state requirements.

California Proposition 65: WARNING. This product contains chemicals known to the State of California to cause cancer or birth defects or other reproductive harm.

16. OTHER INFORMATION

This Material Safety Data Sheet (MSDS) serves different purposes than and DOES NOT REPLACE OR MODIFY THE EPA-ACCEPTED PRODUCT LABELING (attached to and accompanying the product container). This MSDS provides important health, safety and environmental information for employers, employees, emergency responders and others handling large quantities of the product in activities generally other than product use, while the labeling provides that information specifically for product use in the ordinary course.

Use, storage and disposal of pesticide products are regulated by the EPA under the authority of the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) through the product labeling, and all necessary and appropriate precautionary, use, storage, and disposal information is set forth on that labeling. It is a violation of federal law to use a pesticide product in any manner not prescribed on the EPA-accepted label.

Although the information and recommendations set forth herein (hereinafter "Information") are presented in good faith and believed to be correct as of the date hereof, Nufarm Americas Inc. makes no representations as to the completeness or accuracy thereof. Information is supplied upon the condition that the persons receiving same will make their own determination as to its suitability for their purposes prior to use. In no event will Nufarm Americas Inc. be responsible for damages of any nature whatsoever resulting from the use or of reliance upon Information. NO REPRESENTATIONS OR WARRANTIES, EITHER EXPRESS OR IMPLIED, OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OF ANY OTHER NATURE ARE MADE HEREUNDER WITH RESPECT TO INFORMATION OR THE PRODUCT TO WHICH INFORMATION REFERS.

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1. PRODUCT AND COMPANY IDENTIFICATION

Product Code: 544-2310
Product Name: Award Turf Fertilizer 18-0-3 25% PCSCU 1% Fe
Company Name: Eau Claire Coop Oil Company
P.O. Box 837
Eau Claire, WI 54702
Emergency Contact: Chemtrec (800)424-9300
Information: Product Related (715)876-6422
Part Number: 544-2310pp

2. HAZARDS IDENTIFICATION

Serious Eye Damage/Eye Irritation, Category 2A

Acute Toxicity: Inhalation, Category 4

Acute Toxicity: Oral, Category 4

Skin Corrosion/Irritation, Category 2



GHS Signal Word:

Warning

GHS Hazard Phrases:

Causes serious eye irritation.
Harmful if inhaled.
Harmful if swallowed.
Causes skin irritation.

GHS Precaution Phrases:

Wash hands thoroughly after handling.
Wear protective gloves/protective clothing/eye protection/face protection.
Use only outdoors or in a well-ventilated area.
Avoid breathing dust/fume/gas/mist/vapours/spray.
Do not eat, drink or smoke when using this product.
Take off contaminated clothing and wash it before reuse.
Keep out of reach of children.

GHS Response Phrases:

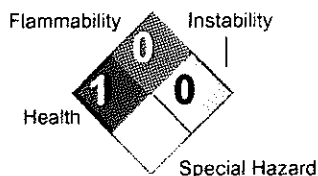
IF IN EYES: Rinse cautiously with water for 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
If eye irritation persists, get medical advice/attention.
IF INHALED: Remove victim to fresh air and keep at rest in a position comfortable for breathing.
Call a POISON CENTER or doctor/physician if you feel unwell.
IF SWALLOWED: Call a POISON CENTER or doctor/physician if you feel unwell.
Rinse mouth.
IF ON SKIN: Wash with plenty of soap and water. If skin irritation persists, get medical advice/attention.

GHS Storage and Disposal Phrases:

Dispose of contents/container in accordance with local/regional/national/international regulations.

Fe

Hazard Rating System:



**Potential Health Effects
(Acute and Chronic):**

Acute: May cause respiratory tract irritation.
Chronic: Not expected to be a chronic hazard.

Inhalation:

May be harmful if inhaled. Inhalation of dust may cause respiratory tract irritation.

Skin Contact:

May cause skin irritation. May be harmful if absorbed through the skin.

Eye Contact:

Dust may cause mechanical irritation. May cause eye irritation.

Ingestion:

May cause gastrointestinal irritation with nausea, vomiting and diarrhea. May be harmful if swallowed.

3. COMPOSITION/INFORMATION ON INGREDIENTS

CAS #	Hazardous Components (Chemical Name)	Concentration
NA	Other Non-Hazardous Ingredients	2.0 -85.0 %
57-13-6	Urea	11.0 -92.0 %
7447-40-7	Potassium chloride	4.0 -70.0 %
16389-88-1	Dolomitic limestone	2.0 -85.0 %
1309-37-1	Iron oxide	1.0 -7.0 %

4. FIRST AID MEASURES

Emergency and First Aid

Procedures:

Remove from exposure and move to fresh air immediately. If not breathing, give artificial respiration. Get medical aid.

In Case of Inhalation:

In Case of Skin Contact:

Flush skin with plenty of water for at least 15 minutes while removing contaminated clothing and shoes. Get medical aid if irritation develops and persists. Wash clothing before reuse.

In Case of Eye Contact:

Flush eyes with plenty of water for at least 15 minutes, occasionally lifting the upper and lower eyelids. Get medical aid if irritation develops and persists.

In Case of Ingestion:

If swallowed, do not induce vomiting unless directed to do so by medical personnel. Never give anything by mouth to an unconscious person. For further assistance, contact your local Poison Control Center 1-800-222-1222.

Note to Physician:

Treat symptomatically and supportively.

5. FIRE FIGHTING MEASURES

Flash Pt:

No data.

Explosive Limits:

LEL: No data.

UEL: No data.

Autoignition Pt:

No data.

Suitable Extinguishing Media: Substance is noncombustible; use agent most appropriate to extinguish surrounding fire. Use water spray, dry chemical, carbon dioxide, or appropriate foam.

Fire Fighting Instructions:

As in any fire, wear a self-contained breathing apparatus in pressure-demand, MSHA/NIOSH (approved or equivalent), and full protective gear. During a fire, irritating and highly toxic gases may be generated by thermal decomposition or combustion. Use extinguishing media appropriate to surrounding fire conditions. Substance is noncombustible. Decomposes at high temperatures, resulting in toxic and corrosive products. Water runoff can cause environmental damage. Dike and collect water used to fight fire.

Flammable Properties and

No data available.



Award Turf Fertilizer 18-0-3 25% PCSCU 1%

Revision: 11/19/2014

Fe

Hazards:

6. ACCIDENTAL RELEASE MEASURES

Steps To Be Taken In Case Material Is Released Or Spilled: Use proper personal protective equipment as indicated in Section 8.
Spills/Leaks: Vacuum or sweep up material and place into a suitable disposal container.
Clean up spills immediately, observing precautions in the Protective Equipment section.
Avoid generating dusty conditions. Provide ventilation.

7. HANDLING AND STORAGE

Precautions To Be Taken in Handling: Wash hands thoroughly after handling. Minimize dust generation and accumulation.
Avoid contact with eyes, skin, and clothing. Keep container tightly closed. Avoid ingestion and inhalation. Use with adequate ventilation. Wash clothing before reuse.
Avoid breathing dust, mist, or vapor.

Precautions To Be Taken in Storing: Keep container closed when not in use. Store in a cool, dry, well-ventilated area away from incompatible substances, inaccessible to children and domestic animals.

8. EXPOSURE CONTROLS/PERSONAL PROTECTION

CAS #	Partial Chemical Name	OSHA TWA	ACGIH TWA	Other Limits
NA	Other Non-Hazardous Ingredients	No data.	No data.	No data.
57-13-6	Urea	PEL: PNOR 15 Total 5 Resp. mg/m3	TLV: PNOS 10 Inhalable 3 Resp. mg/m3	No data.
7447-40-7	Potassium chloride	PEL: PNOR 15 Total 5 Resp. mg/m3	TLV: PNOS 10 Inhalable 3 Resp. mg/m3	No data.
16389-88-1	Dolomitic limestone	PEL: 15 Total 5 Respirable mg/m3	TLV: 10 total 5 Respirable mg/m3	No data.
1309-37-1	Iron oxide	PEL: 10 mg/m3	TLV: 5 mg/m3	No data.

Respiratory Equipment (Specify Type): A respiratory protection program that meets OSHA's 29 CFR 1910.134.

Eye Protection: Safety glasses with side-shields conforming to ANSI Z-87.

Protective Gloves: Wear appropriate protective gloves to prevent skin exposure.

Other Protective Clothing: Wear appropriate protective clothing to prevent skin exposure.

Engineering Controls (Ventilation etc.): Facilities storing or utilizing this material should be equipped with an eyewash facility and a safety shower. Use adequate ventilation to keep airborne concentrations low.

9. PHYSICAL AND CHEMICAL PROPERTIES

Physical States: [] Gas [] Liquid [X] Solid

Appearance and Odor: Various Colors.

Melting Point: No data.

Boiling Point: No data.

Autoignition Pt: No data.

Flash Pt: No data.

Explosive Limits: LEL: No data. UEL: No data.

Specific Gravity (Water = 1): No data.



Award Turf Fertilizer 18-0-3 25% PCSCU 1% Fe

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Vapor Pressure (vs. Air or mm Hg): No data.
Vapor Density (vs. Air = 1): No data.
Evaporation Rate: No data.
Solubility in Water: No data.
Percent Volatile: No data.

10. STABILITY AND REACTIVITY

Stability: Unstable [] Stable [X]
Conditions To Avoid - dust generation, Incompatible materials.
Instability:
Incompatibility - Materials To Avoid: Strong bases, Strong oxidizing agents, DICHROMATES, liquid chlorine, nitrates, permanganates, chromyl chloride.
Hazardous Decomposition Or Byproducts: oxides of phosphorus, nitrogen oxides (NOx) and ammonia (NH3). oxides of sulfur, Oxides of potassium, Carbon monoxide, oxides of nitrogen, Carbon dioxide.
Possibility of Hazardous Reactions: Will occur [] Will not occur [X]
Conditions To Avoid - No data available.
Hazardous Reactions:

11. TOXICOLOGICAL INFORMATION

Toxicological Information: No data available.
Carcinogenicity/Other Information: OSHA: No component of this product present at levels greater than or equal to 0.1% is identified as a carcinogen or potential carcinogen by OSHA. Additional studies are needed to determine whether the cell transforming activity of quartz is related to its carcinogenic potential.

CAS #	Hazardous Components (Chemical Name)	NTP	IARC	ACGIH	OSHA
NA	Other Non-Hazardous Ingredients	n.a.	n.a.	n.a.	n.a.
57-13-6	Urea	n.a.	n.a.	n.a.	n.a.
7447-40-7	Potassium chloride	n.a.	n.a.	n.a.	n.a.
16389-88-1	Dolomitic limestone	n.a.	n.a.	n.a.	n.a.
1309-37-1	Iron oxide	n.a.	3	A4	n.a.

12. ECOLOGICAL INFORMATION

General Ecological Information: Environmental: No information available.
Physical: No information available.

13. DISPOSAL CONSIDERATIONS

Waste Disposal Method: Chemical waste generators must determine whether a discarded chemical is classified as a hazardous waste. US EPA guidelines for the classification determination are listed in 40 CFR Parts 261. Additionally, waste generators must consult state and local hazardous waste regulations to ensure complete and accurate classification.

RCRA P-Series: None listed.
RCRA U-Series: None listed.



Award Turf Fertilizer 18-0-3 25% PCSCU 1% Fe

Revision: 11/19/2014

14. TRANSPORT INFORMATION

GHS Classification: Serious Eye Damage/Eye Irritation, Category 2A - Warning! Causes serious eye irritation
Acute Toxicity: Inhalation, Category 4 - Warning! Harmful if inhaled
Acute Toxicity: Oral, Category 4 - Warning! Harmful if swallowed
Skin Corrosion/Irritation, Category 2 - Warning! Causes skin irritation

LAND TRANSPORT (US DOT):

DOT Proper Shipping Name: Not Regulated.

DOT Hazard Class:

UN/NA Number:

LAND TRANSPORT (Canadian TDG):

TDG Shipping Name: Not Regulated.

15. REGULATORY INFORMATION

CAS #	Hazardous Components (Chemical Name)	Other US EPA or State Lists
NA	Other Non-Hazardous Ingredients	CAA HAP,ODC: No; CWA NPDES: No; TSCA: No; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
57-13-6	Urea	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory, 8A CAIR; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
7447-40-7	Potassium chloride	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
16389-88-1	Dolomitic limestone	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
1309-37-1	Iron oxide	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory; CA PROP.65: No; CA TAC, Title 8: Title 8; WI Air: Yes

16. OTHER INFORMATION

Revision Date: 11/19/2014

Additional Information About No data available.

This Product:

Company Policy or

Disclaimer:

This Safety Data Sheet (SDS) is to be used as a reference to address the safe handling of the product. All statements, technical information and recommendations contained herein are to the best of our knowledge, reliable and accurate. This SDS is not intended to make any representation as to how the product will perform when used as intended. Nothing in this SDS is intended to be a representation or warranty by the manufacturer with regard to accuracy, safety, usefulness, technical information, materials, techniques, or practices. This product is sold "AS IS" and nothing in this SDS should be deemed to be a representation or warranty of any injury, loss, or damage of any kind sustained by, or arise from, the use of this product.



Award Turf Fertilizer with 0.38% Barricade herbicide 19-0-6 25% PCSCU

Revision: 08/25/2021
Supersedes Revision: 11/06/2014

12. ECOLOGICAL INFORMATION

General Ecological Information:

This product has low solubility in water. At the limits of solubility, this product is not toxic to fish. However, at concentrations above the level of water solubility, it may be toxic to fish. Do not apply directly to water, to areas where surface water is present or to intertidal areas below the mean high water mark. Drift and runoff from treated areas may be hazardous to aquatic organisms in adjacent sites. Do not contaminate water when disposing of equipment wash waters.

13. DISPOSAL CONSIDERATIONS

Waste Disposal Method:

Chemical waste generators must determine whether a discarded chemical is classified as a hazardous waste. US EPA guidelines for the classification determination are listed in 40 CFR Parts 261. Additionally, waste generators must consult state and local hazardous waste regulations to ensure complete and accurate classification.

RCRA P-Series: None listed.

RCRA U-Series: None listed.

Offer surplus and non-recyclable solutions to a licensed disposal company. Contact a licensed professional waste disposal service to dispose of this material. Dissolve or mix the material with a combustible solvent and burn in a chemical incinerator equipped with an afterburner and scrubber.

Contaminated packaging.

Dispose of as unused product.

14. TRANSPORT INFORMATION

GHS Classification:

Serious Eye Damage/Eye Irritation, Category 2A - Warning! Causes serious eye irritation

Acute Toxicity: Inhalation, Category 4 - Warning! Harmful if inhaled

Acute Toxicity: Oral, Category 4 - Warning! Harmful if swallowed

Skin Corrosion/Irritation, Category 2 - Warning! Causes skin irritation

LAND TRANSPORT (US DOT):

DOT Proper Shipping Name:

DOT Hazard Class:

UN/NA Number:

LAND TRANSPORT (Canadian TDG):

TDG Shipping Name: No information available.

15. REGULATORY INFORMATION

CAS #	Hazardous Components (Chemical Name)	Other US EPA or State Lists
57-13-6	Urea	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory, 8A CAIR; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
NA	Other Non-Hazardous Ingredients	CAA HAP,ODC: No; CWA NPDES: No; TSCA: No; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
7447-40-7	Potassium chloride	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
29091-21-2	Prodiamine	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No
16389-88-1	Dolomitic limestone	CAA HAP,ODC: No; CWA NPDES: No; TSCA: Inventory; CA PROP.65: No; CA TAC, Title 8: No; WI Air: No



Award Turf Fertilizer with 0.38% Barricade herbicide 19-0-6 25% PCSCU

Revision: 08/25/2021
Supersedes Revision: 11/06/2014

Regulatory Information:

This chemical is a pesticide product registered by the Environmental Protection Agency and is subject to certain labeling requirements under federal pesticide law. These requirements differ from the classification criteria and hazard information required for safety data sheets, and for workplace labels of non-pesticide chemicals. Following is the hazard information as required on the pesticide label:

CAUTION: Harmful if absorbed through skin. Harmful if inhaled. Causes moderate eye irritation. Avoid contact with skin, eyes, or clothing. Avoid breathing dust. [Wear protective eyewear.] Wash thoroughly with soap and water after handling and before eating, drinking, chewing gum or using tobacco. Wear long-sleeved shirt and long pants, shoes plus socks, and chemical-resistant waterproof gloves. Remove and wash contaminated clothing before reuse. Prolonged or frequently repeated skin contact may cause allergic reactions in some individuals.

16. OTHER INFORMATION

Revision Date: 08/25/2021

Additional Information About No data available.

This Product:

Company Policy or

Disclaimer:

This Safety Data Sheet (SDS) is to be used as a reference to address the safe handling of the product. All statements, technical information and recommendations contained herein are to the best of our knowledge, reliable and accurate. This SDS is not intended to make any representation as to how the product will perform when used as intended. Nothing in this SDS is intended to be a representation or warranty by the manufacturer with regard to accuracy, safety, usefulness, technical information, materials, techniques, or practices. This product is sold "AS IS" and nothing in this SDS should be deemed to be a representation or warranty of any injury, loss, or damage of any kind sustained by, or arise from, the use of this product.



Award Turf Fertilizer with 0.38% Barricade herbicide 19-0-6 25% PCSCU

Revision: 08/25/2021
Supersedes Revision: 11/06/2014

Hazards:

6. ACCIDENTAL RELEASE MEASURES

- Environmental Precautions:** Prevent further leakage or spillage if safe to do so.
Do not let product enter drains or waterways. Pick up and arrange disposal without creating dust. Sweep up and shovel. Keep in suitable, closed containers for disposal. Avoid generating dusty conditions. Provide ventilation.
- Steps To Be Taken In Case Material Is Released Or Spilled:** Use proper personal protective equipment as indicated in Section 8.
Spills/Leaks: Vacuum or sweep up material and place into a suitable disposal container. Clean up spills immediately, observing precautions in the Protective Equipment section. Avoid generating dusty conditions. Avoid breathing dust. Ensure adequate ventilation. Evacuate personnel to safe areas. Do not let this chemical enter the environment.

7. HANDLING AND STORAGE

- Precautions To Be Taken in Handling:** Minimize dust generation and accumulation. Avoid breathing dust, mist, or vapor. Avoid contact with eyes, skin, and clothing. Keep container tightly closed. Avoid ingestion and inhalation. Use with adequate ventilation. Wash clothing before reuse. Wash hands thoroughly after handling.
- Precautions To Be Taken in Storing:** Store in a tightly closed container. Store in a cool, dry, well-ventilated area away from incompatible substances, inaccessible to children and domestic animals.

8. EXPOSURE CONTROLS/PERSONAL PROTECTION

CAS #	Partial Chemical Name	OSHA TWA	ACGIH TWA	Other Limits
57-13-6	Urea	PEL: PNOR 15 Total 5 Resp. mg/m3	TLV: PNOS 10 Inhalable 3 Resp. mg/m3	No data.
NA	Other Non-Hazardous Ingredients	No data.	No data.	No data.
7447-40-7	Potassium chloride	PEL: PNOR 15 Total 5 Resp. mg/m3	TLV: PNOS 10 Inhalable 3 Resp. mg/m3	No data.
29091-21-2	Prodiamine	No data.	No data.	SYNGENTA 10 mg/m3 TWA
16389-88-1	Dolomitic limestone	PEL: 15 Total 5 Respirable mg/m3	TLV: 10 total 5 Respirable mg/m3	No data.

- Respiratory Equipment (Specify Type):** A respiratory protection program that meets OSHA's 29 CFR 1910.134. Use a NIOSH/MSHA approved respirator if exposure limits are exceeded or if irritation or other symptoms are experienced.
- Eye Protection:** Wear appropriate protective eyeglasses or chemical safety goggles as described by OSHA's eye and face protection regulations in 29 CFR 1910.133
- Protective Gloves:** Wear appropriate protective gloves to prevent skin exposure. Use proper glove removal technique (without touching glove's outer surface) to avoid skin contact with this product. Dispose of contaminated gloves after use in accordance with applicable laws and good laboratory practices. Wash and dry hands.
- Other Protective Clothing:** Wear appropriate protective clothing to prevent skin exposure.
- Engineering Controls (Ventilation etc.):** Facilities storing or utilizing this material should be equipped with an eyewash facility and a safety shower. Use adequate ventilation to keep airborne concentrations low.
- Work/Hygienic/Maintenance Practices:** Handle in accordance with good industrial hygiene and safety practice. Wash hands before breaks and at the end of workday.



**Award Turf Fertilizer with 0.38% Barricade
herbicide 19-0-6 25% PCSCU**

Revision: 08/25/2021
Supersedes Revision: 11/06/2014

9. PHYSICAL AND CHEMICAL PROPERTIES

Physical States: ☐ Gas ☐ Liquid ☒ Solid
Appearance and Odor: Various Colors.
Melting Point: No data.
Boiling Point: No data.
Autoignition Pt: No data.
Flash Pt: No data. Method Used: Estimate
Explosive Limits: LEL: No data. UEL: No data.
Specific Gravity (Water = 1): No data.
Vapor Pressure (vs. Air or mm Hg): No data.
Vapor Density (vs. Air = 1): No data.
Evaporation Rate: No data.
Solubility in Water: No data.
Percent Volatile: No data.

10. STABILITY AND REACTIVITY

Stability: Unstable ☐ Stable ☒
Conditions To Avoid - Instability: Incompatible materials, dust generation.
Incompatibility - Materials To Avoid: Strong acids, Strong bases, Strong oxidizing agents, Sodium hypochlorite, Calcium hypochlorite, Hydrogen flouride, Sodium nitrate, Nitrosyl Perchlorate, DICHROMATES, Liquid chlorine, Nitrates, Permanganates, Chromyl chloride, No significant incompatibilities identified with common materials and contaminants.
Hazardous Decomposition Or Byproducts: Oxides of phosphorus, Nitrogen oxides (NOx) and ammonia (NH3), Carbon monoxide, Oxides of nitrogen, Carbon dioxide, Oxides of sulfur, Oxides of potassium, Hydrogen cyanide, Hydrogen chloride.
Possibility of Hazardous Reactions: Will occur ☐ Will not occur ☒
Conditions To Avoid - Hazardous Reactions: No data available.

11. TOXICOLOGICAL INFORMATION

Toxicological Information: No data available.
Carcinogenicity/Other Information: OSHA: No component of this product present at levels greater than or equal to 0.1% is identified as a carcinogen or potential carcinogen by OSHA. Additional studies are needed to determine whether the cell transforming activity of quartz is related to its carcinogenic potential.

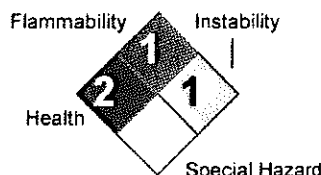
CAS #	Hazardous Components (Chemical Name)	NTP	IARC	ACGIH	OSHA
57-13-6	Urea	n.a.	n.a.	n.a.	n.a.
NA	Other Non-Hazardous Ingredients	n.a.	n.a.	n.a.	n.a.
7447-40-7	Potassium chloride	n.a.	n.a.	n.a.	n.a.
29091-21-2	Prodiamine	n.a.	n.a.	n.a.	n.a.
16389-88-1	Dolomitic limestone	n.a.	n.a.	n.a.	n.a.



Award Turf Fertilizer with 0.38% Barricade herbicide 19-0-6 25% PCSCU

Revision: 08/25/2021
Supersedes Revision: 11/06/2014

Hazard Rating System:



Potential Health Effects (Acute and Chronic):

May cause respiratory tract irritation.
Not expected to be a chronic hazard.

Inhalation:

May be harmful if inhaled. Inhalation of dust may cause respiratory tract irritation.

Skin Contact:

May cause skin irritation. May be harmful if absorbed through the skin.

Eye Contact:

May cause eye irritation. Dust may cause mechanical irritation.

Ingestion:

May cause gastrointestinal irritation with nausea, vomiting and diarrhea. May be harmful if swallowed.

3. COMPOSITION/INFORMATION ON INGREDIENTS

CAS #	Hazardous Components (Chemical Name)	Concentration
57-13-6	Urea	11.0 -92.0 %
NA	Other Non-Hazardous Ingredients	2.0 -85.0 %
7447-40-7	Potassium chloride	4.0 -70.0 %
29091-21-2	Prodiamine	0.38 %
16389-88-1	Dolomitic limestone	2.0 -85.0 %

4. FIRST AID MEASURES

Emergency and First Aid Procedures:

In Case of Inhalation:

Remove from exposure and move to fresh air immediately. If not breathing, give artificial respiration. Get medical aid if cough or other symptoms appear.

In Case of Skin Contact:

Flush skin with plenty of water for at least 15 minutes while removing contaminated clothing and shoes. Wash clothing before reuse. Get medical aid if irritation develops and persists. Wash off with soap and plenty of water.

In Case of Eye Contact:

Flush eyes with plenty of water for at least 15 minutes, occasionally lifting the upper and lower eyelids. Get medical aid if irritation develops and persists.

In Case of Ingestion:

If swallowed, do not induce vomiting unless directed to do so by medical personnel. Never give anything by mouth to an unconscious person. For further assistance, contact your local Poison Control Center 1-800-222-1222.

Note to Physician:

Treat symptomatically and supportively.

5. FIRE FIGHTING MEASURES

Flash Pt:

No data. Method Used: Estimate

Explosive Limits:

LEL: No data.

UEL: No data.

Autoignition Pt:

No data.

Suitable Extinguishing Media: Substance is noncombustible; use agent most appropriate to extinguish surrounding fire. Use water spray, dry chemical, carbon dioxide, or appropriate foam.

Fire Fighting Instructions:

As in any fire, wear a self-contained breathing apparatus in pressure-demand, MSHA/NIOSH (approved or equivalent), and full protective gear. During a fire, irritating and highly toxic gases may be generated by thermal decomposition or combustion. Containers may explode in the heat of a fire. Use extinguishing media appropriate to surrounding fire conditions. Substance is noncombustible. Decomposes at high temperatures, resulting in toxic and corrosive products. Water runoff can cause environmental damage. Dike and collect water used to fight fire.

Flammable Properties and

No data available.



**Award Turf Fertilizer with 0.38% Barricade
herbicide 19-0-6 25% PCSCU**

Revision: 08/25/2021

Supersedes Revision: 11/06/2014

1. PRODUCT AND COMPANY IDENTIFICATION

Product Code: 544-4210
Product Name: Award Turf Fertilizer with 0.38% Barricade herbicide 19-0-6 25% PCSCU
Reference #: 100-1339-57131
Company Name: Eau Claire Coop Oil Company
P.O. Box 837
Eau Claire, WI 54702
Emergency Contact: Chemtrec (800)424-9300
Information: Product Related (715)876-6422
Part Number: 544-4215

2. HAZARDS IDENTIFICATION

Serious Eye Damage/Eye Irritation, Category 2A

Acute Toxicity: Inhalation, Category 4

Acute Toxicity: Oral, Category 4

Skin Corrosion/Irritation, Category 2



GHS Signal Word:

Warning

GHS Hazard Phrases:

Causes serious eye irritation.
Harmful if inhaled.
Harmful if swallowed.
Causes skin irritation.

GHS Precaution Phrases:

Wash hands thoroughly after handling.
Wear protective gloves/protective clothing/eye protection/face protection.
Use only outdoors or in a well-ventilated area.
Avoid breathing dust/fume/gas/mist/vapours/spray.
Do not eat, drink or smoke when using this product.
Take off contaminated clothing and wash it before reuse.
Keep out of reach of children.

GHS Response Phrases:

IF IN EYES: Rinse cautiously with water for 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
If eye irritation persists, get medical advice/attention.
IF INHALED: Remove victim to fresh air and keep at rest in a position comfortable for breathing.
Call a POISON CENTER/doctor/physician if you feel unwell.
IF SWALLOWED: Call a POISON CENTER or doctor/physician if you feel unwell.
Rinse mouth.
IF ON SKIN: Wash with plenty of soap and water.
If skin irritation persists, get medical advice/attention.

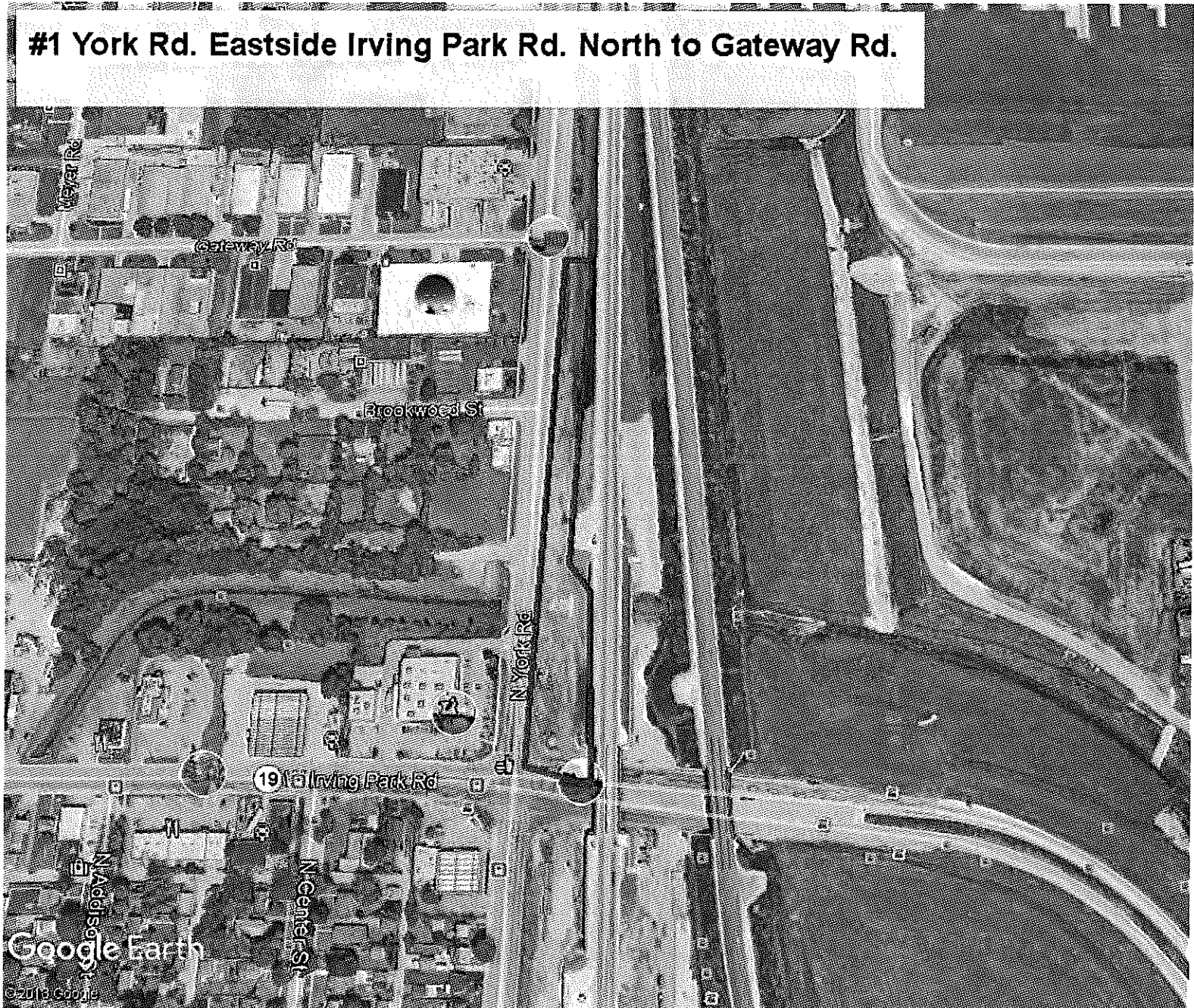
**GHS Storage and Disposal
Phrases:**

Dispose of contents/container in accordance with local/regional/national/international regulations.

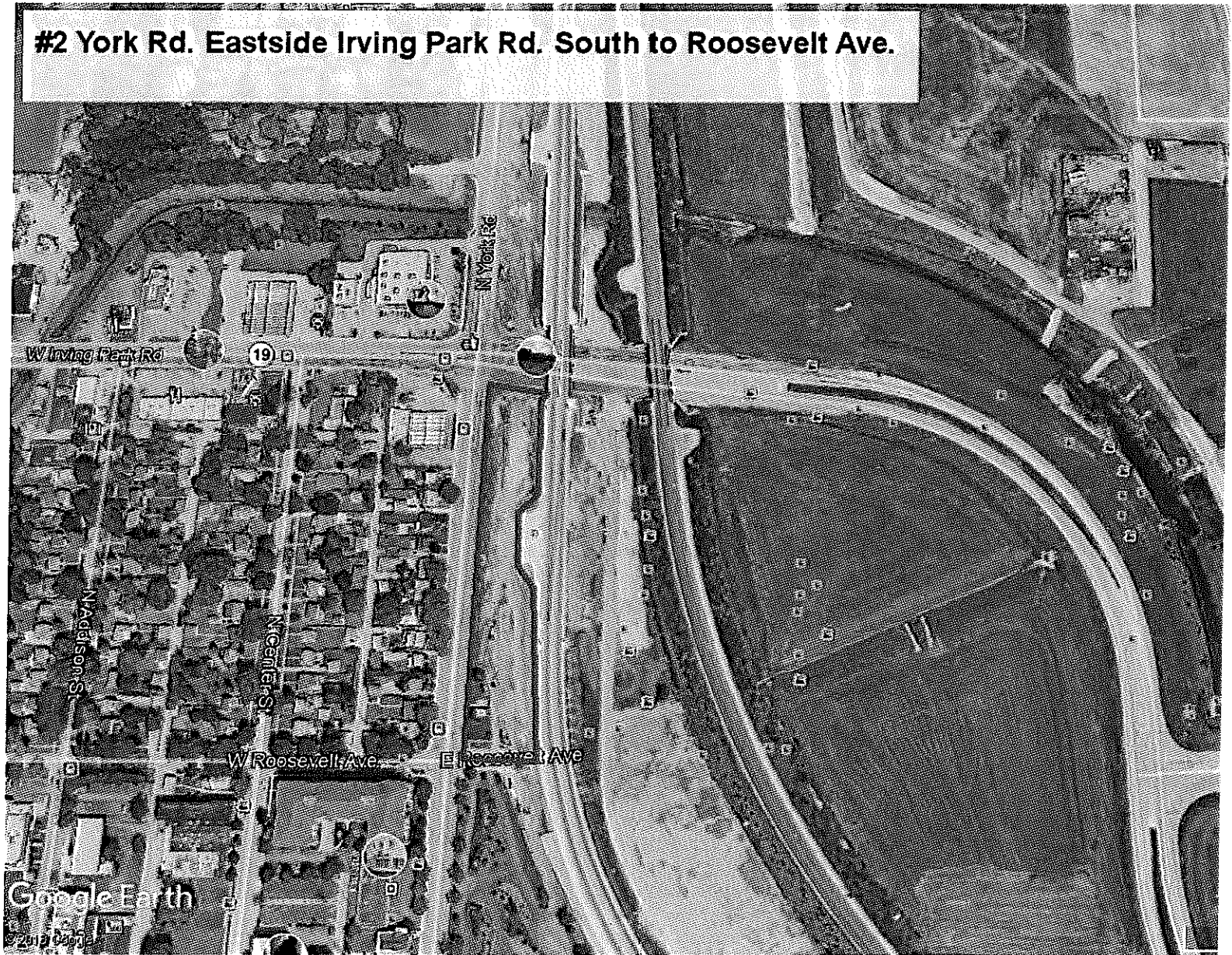
MAPS (below)

(see bid sheet form for exact names & acreage of locations)

#1 York Rd. Eastside Irving Park Rd. North to Gateway Rd.



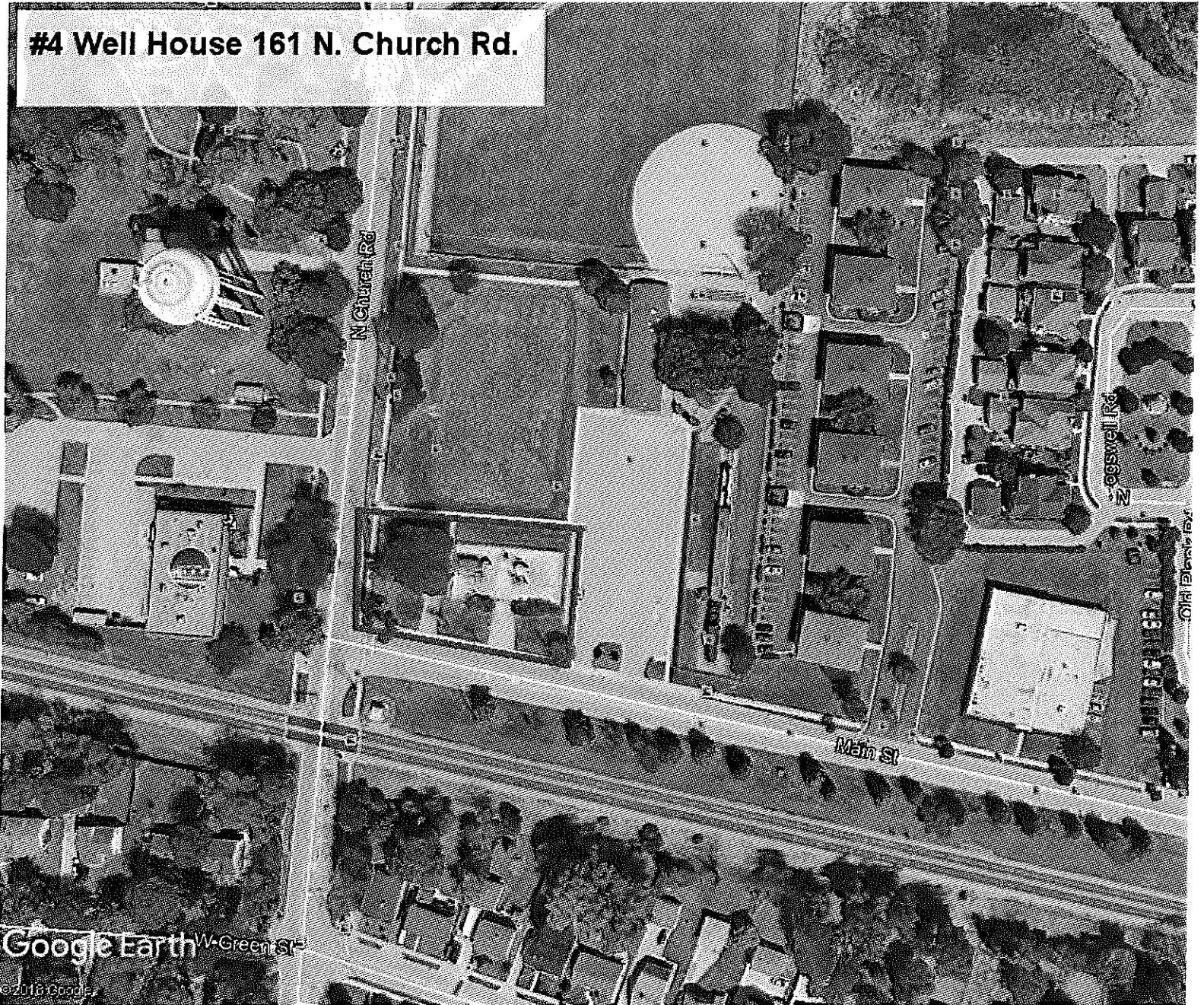
#2 York Rd. Eastside Irving Park Rd. South to Roosevelt Ave.



#3 Huffman Park & adjacent ROW



#4 Well House 161 N. Church Rd.



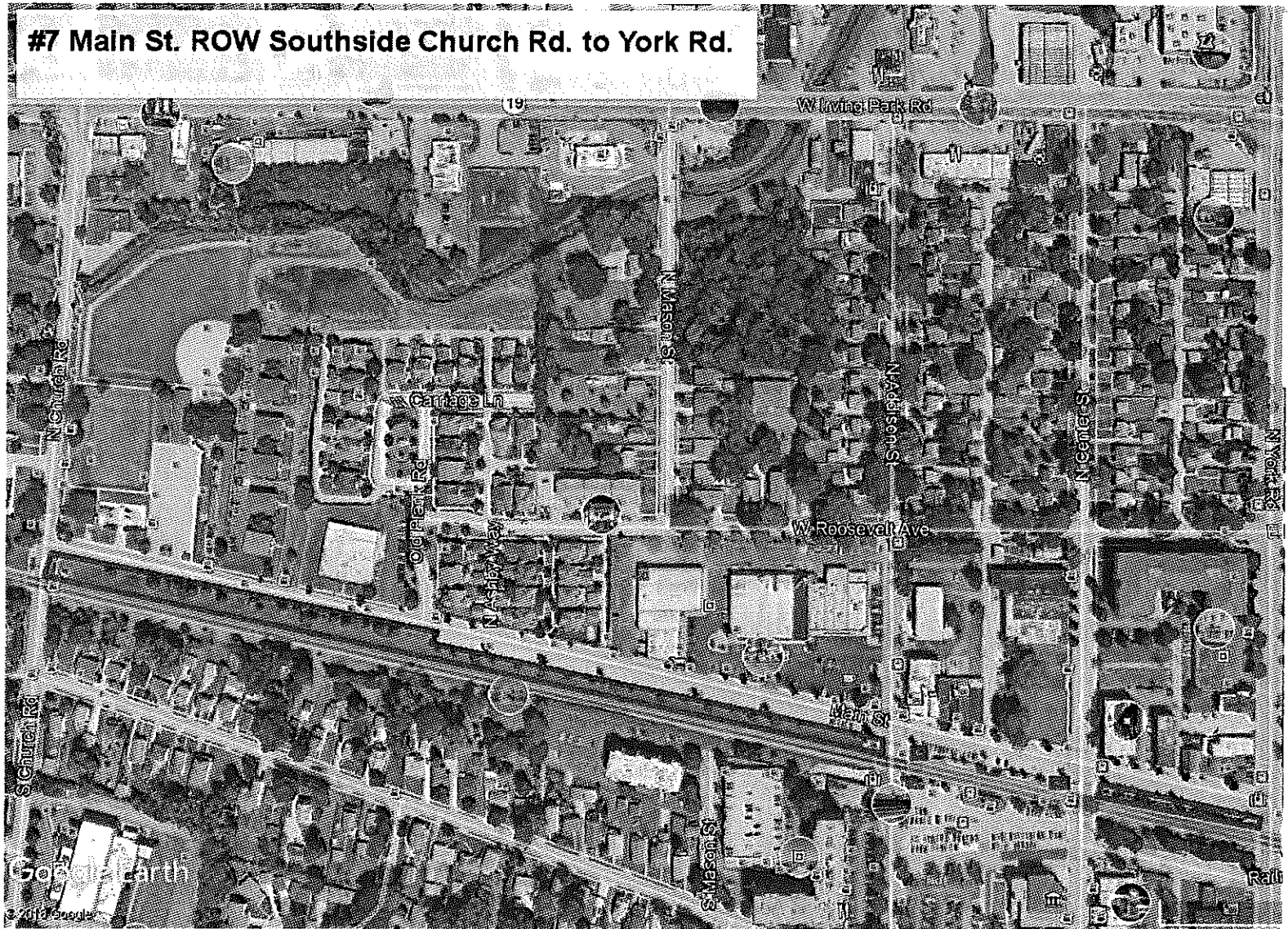
#5 Former Police Station 100 N. Church Rd.



#6 Veterans Park Detention Basin on N. Church Rd.



#7 Main St. ROW Southside Church Rd. to York Rd.



#8 Empty Lot NW Corner of Main St. & Center St.



#9 Railroad Ave. Northside Center St. to York Rd.



#10 302 W. Green St. (Teen Center)



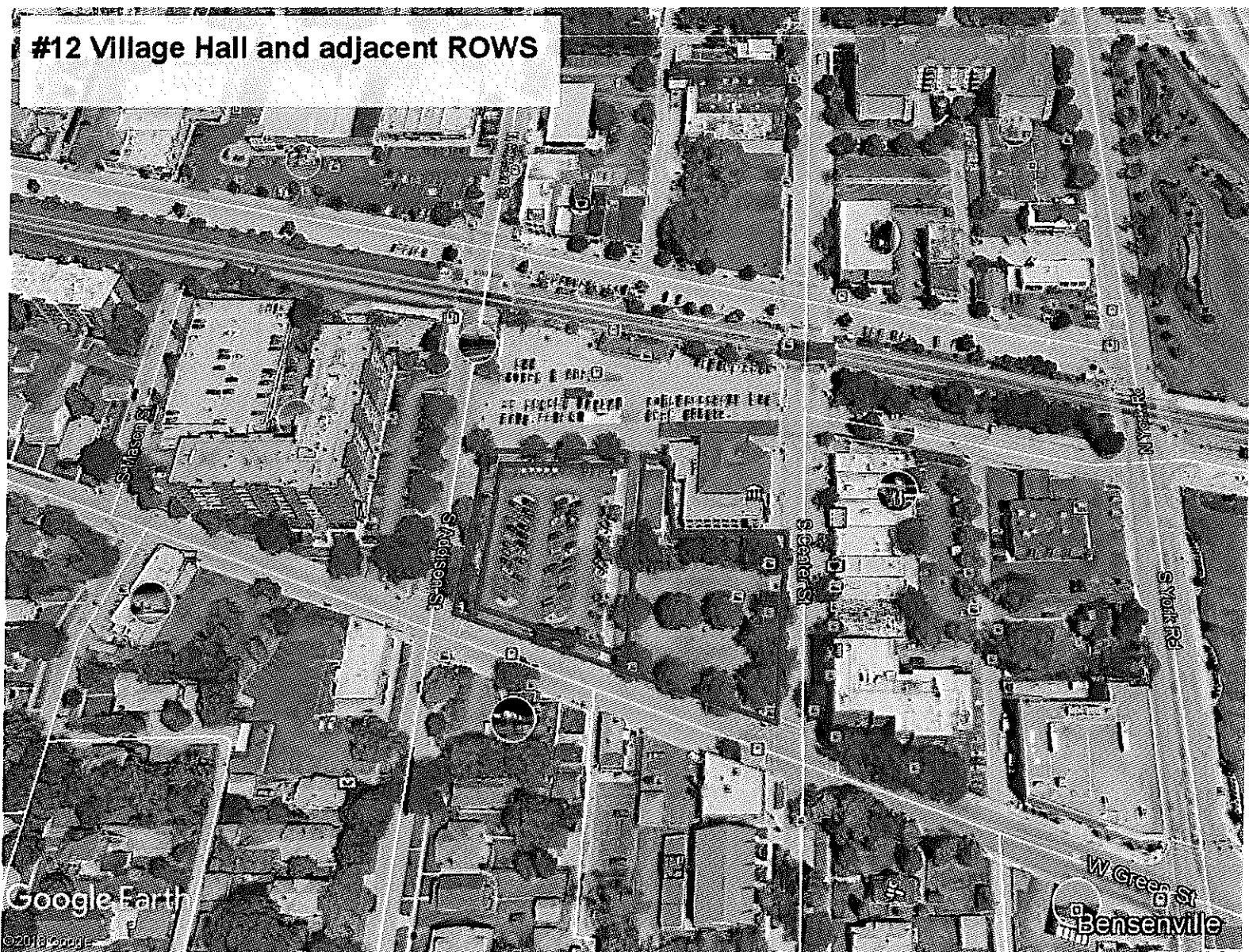
#11 216 W. Green St. Empty Lot



Google Earth

© 2018 Google

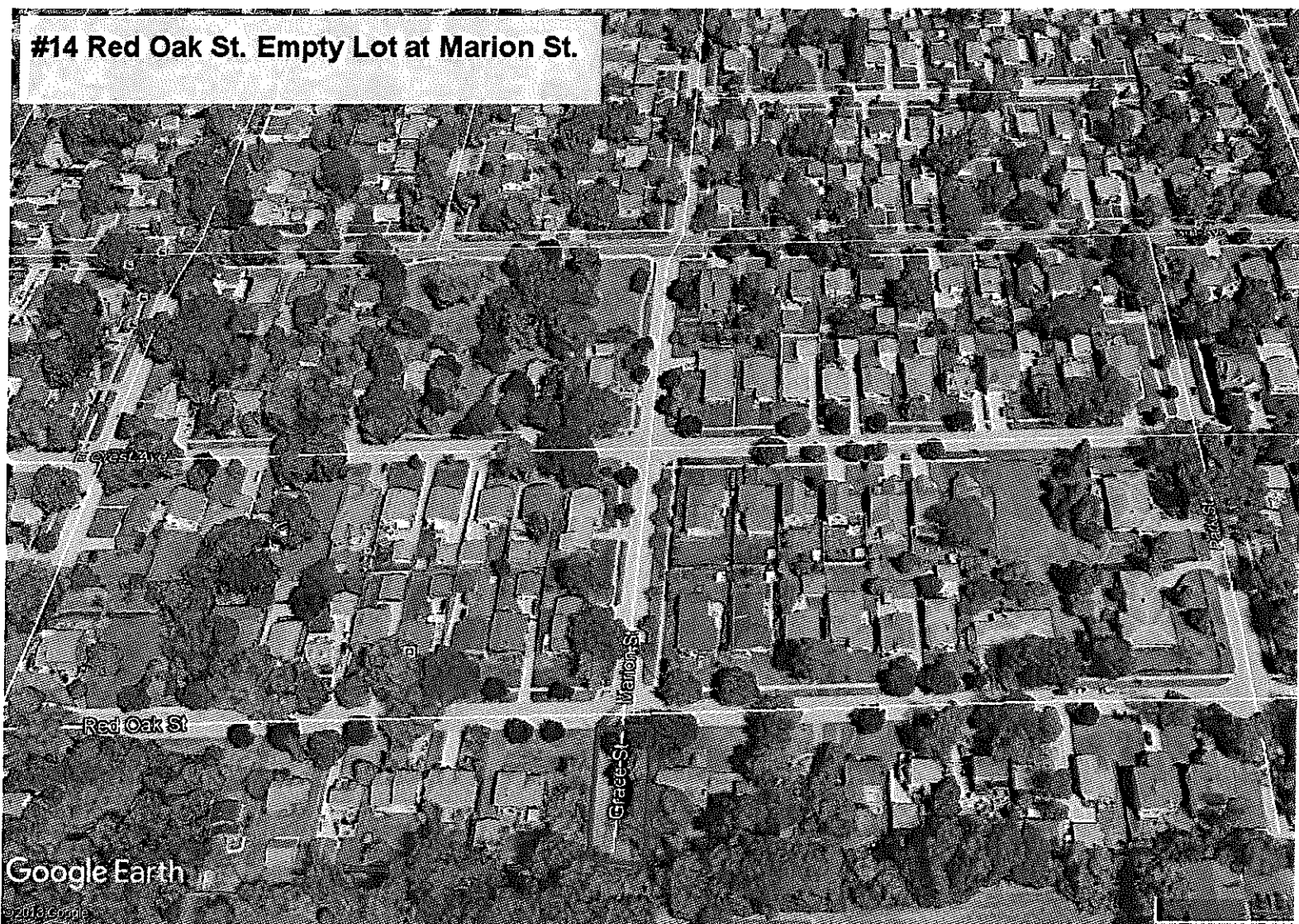
#12 Village Hall and adjacent ROWS



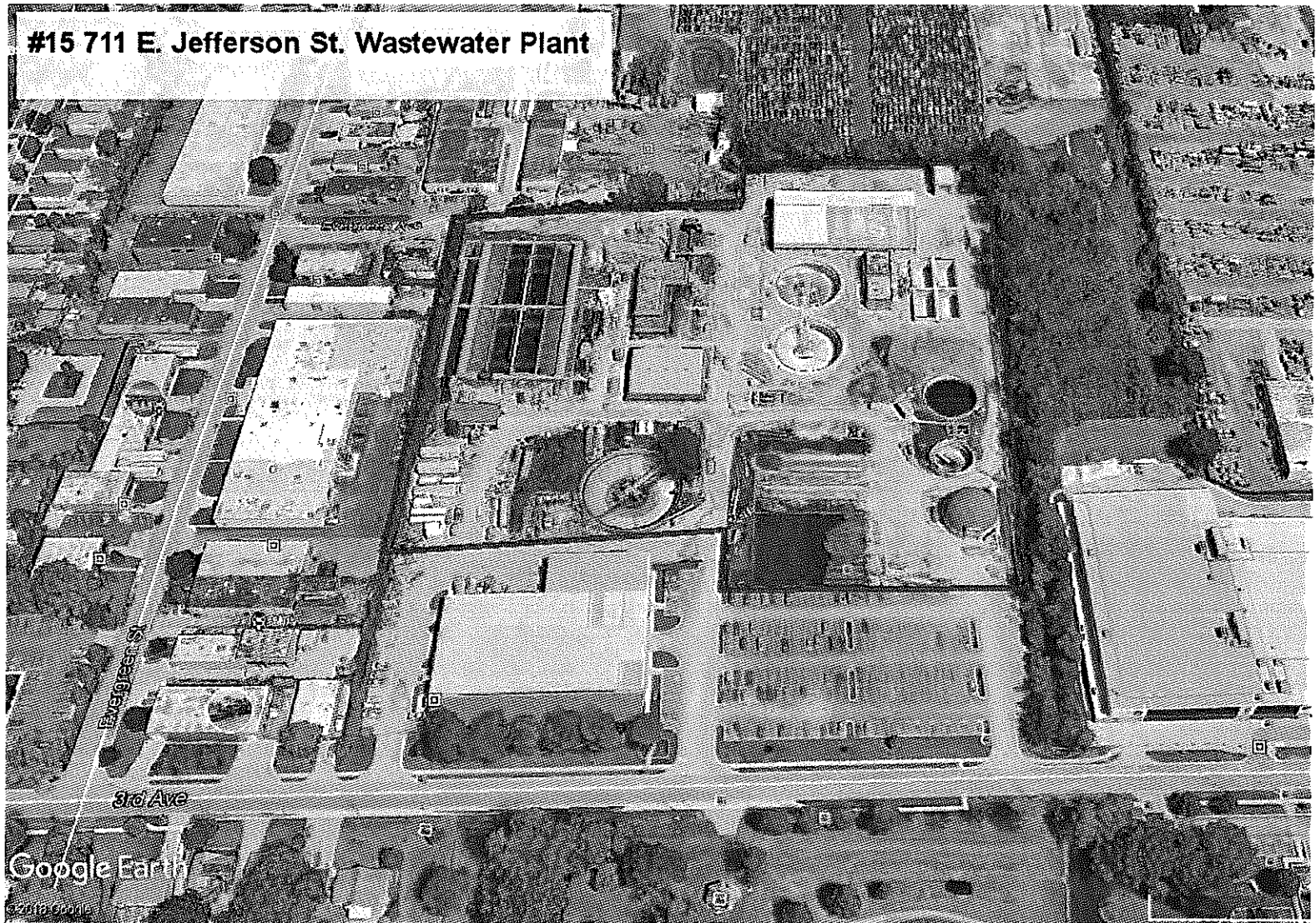
#13 York Rd. Westside South of Forestview Rd. along creek



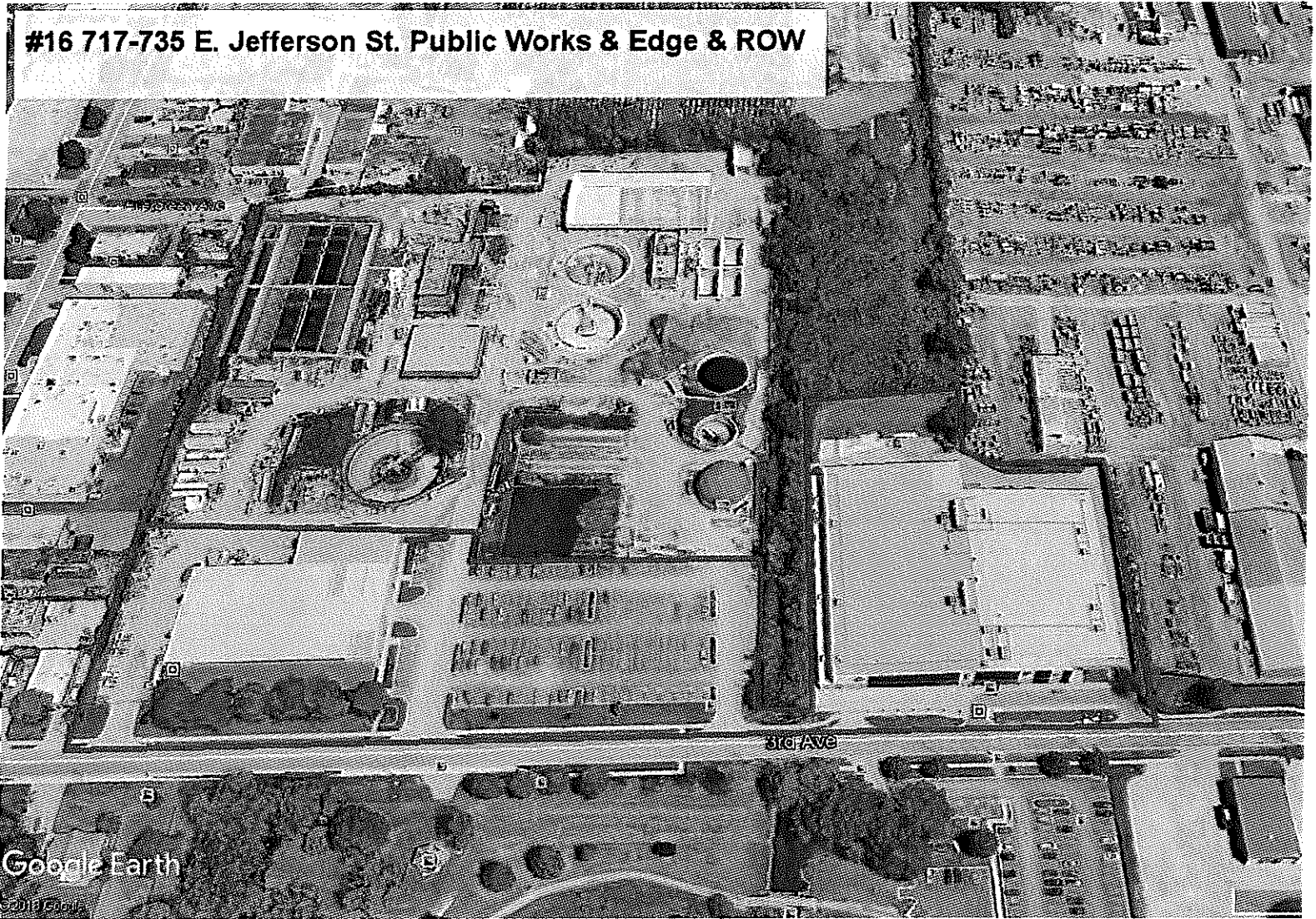
#14 Red Oak St. Empty Lot at Marion St.



#15 711 E. Jefferson St. Wastewater Plant



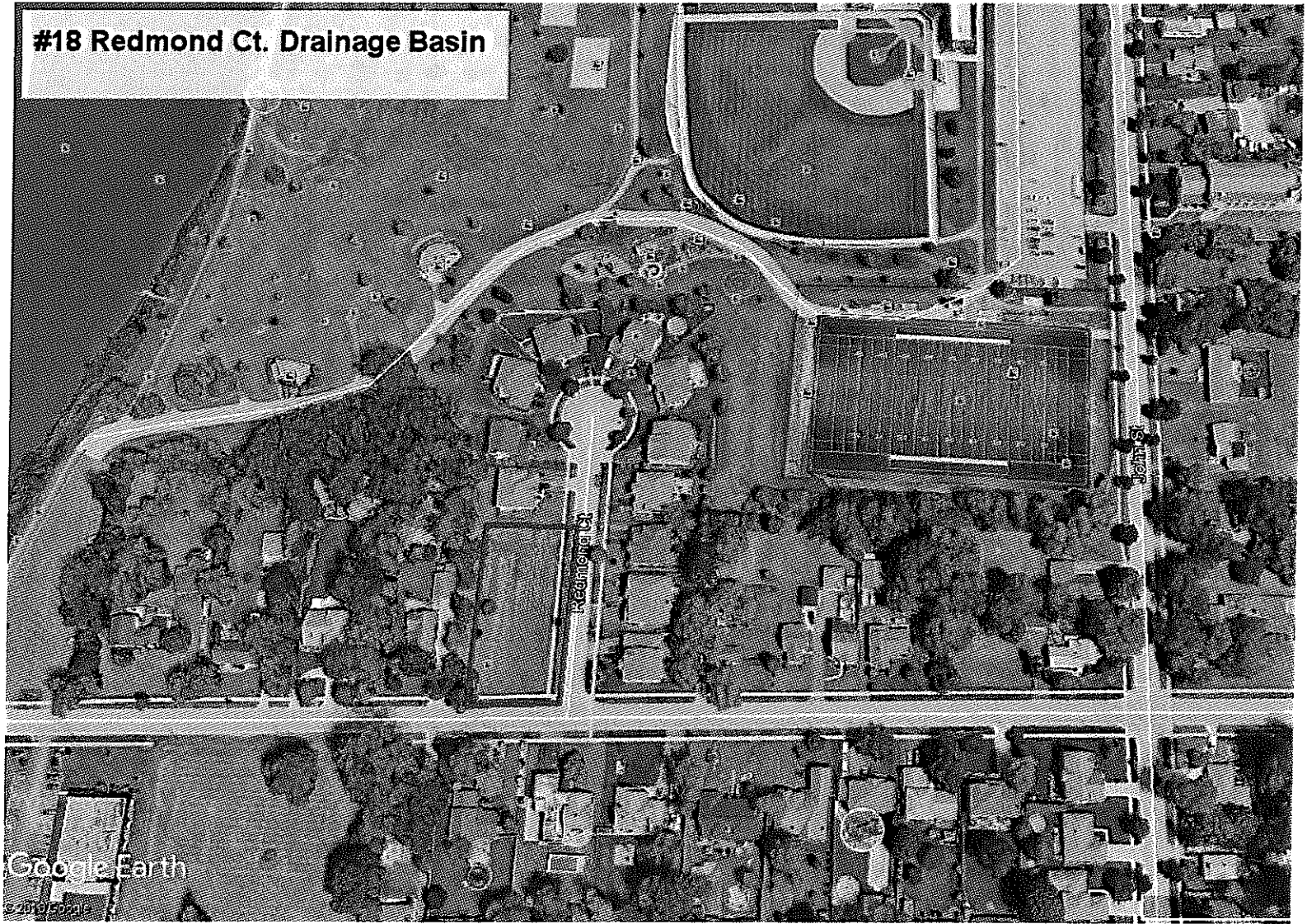
#16 717-735 E. Jefferson St. Public Works & Edge & ROW



#17 Redmond Complex



#18 Redmond Ct. Drainage Basin



#20 Rt. 83 Medlans Irving Park Rd. South to Frontage Rd. 2

Google Earth

Google Earth-Rodeck-Ln.

83

#20 Rt. 83 Medians Irving Park Rd. South to Frontage Rd.



#20 Rt. 83 Medlans Thorndale Ave. South to Irving Park Rd. 2



#20 Rt. 83 Medians Thorndale Ave. South to Irving Park Rd.



#21 345 E. Green St. Police Station



TYPE:Resolution**SUBMITTED BY:**Lisa Lucht**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing a Two (2) Year Contract with Teklab Inc. for the Wastewater Sampling and Analysis Services in the Not-to-Exceed Amount of \$144,900

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

<i>X</i>	<i>Financially Sound Village</i>	<i>X</i>	<i>Enrich the lives of Residents</i>
<i>X</i>	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
<i>X</i>	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Illinois Environmental Protection Agency (IEPA) requires the Village to conduct a series of tests and analysis in order to satisfy significant portions of the National Pollutant Discharge Elimination System (NPDES) and sludge permits. To discharge into Addison Creek, IEPA requires close monitoring of the effluent (treated wastewater) that is released from the wastewater treatment plant. The ultimate goal is to limit discharged pollutants in the effluent as much as possible. Such complex operation requires diligent testing, monitoring and analysis for pollutants & chemicals (such as chlorine residuals, dissolved oxygen, phosphorus, nitrogen, chloride etc.) Various industries within the Village's wastewater service area manufacture goods and discharge wastewater containing pollutants. The Village's Industrial Pretreatment Program requires sampling at permitted industries discharging wastewater. The wastewater from these facilities can be contaminated with manufacturing by-products or wash water which may impact the operation of the wastewater treatment plant. It is crucial to monitor, limit and test for any and all pollutants entering our environmental system and this is where state certified laboratories play an important, legally required role.

KEY ISSUES:

In November 2025, The Village advertised for Wastewater Sampling and Analysis Services. Three (3) bids were received from certified laboratories with the annual cost for services as follows:

Lab Name	Annual Cost	Total 2-Year Contract
Teklab, Inc.	\$72,450.00	\$144,900.00
Metiri Group - Suburban Laboratories	\$72,578.00	\$145,156.00
Pace Analytical Services	\$99,845.50	\$199,691.00

Teklab is a familiar vendor for the Village and we look forward to renewing our working relationship with them.

ALTERNATIVES:

Discretion of the Village Board.

RECOMMENDATION:

Staff recommends the Approval of the Resolution

BUDGET IMPACT:

Funds are available in the following accounts for CY2026:

51050570-543510 - \$25,000

51050577-543510 - \$54,150

ACTION REQUIRED:

Approval of a Resolution Authorizing a Two (2) Year Contract with Teklab Inc. for the Wastewater Sampling and Analysis Services in the not-to-exceed amount of \$144,900.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
RES - 2026-2027 Wastewater Sampling and Analysis Services Teklab Inc	12/9/2025	Resolution Letter
PROPOSAL - Teklab Inc.	12/10/2025	Backup Material
PROPOSAL - Metiri Group Suburban Labs Attachment A	12/8/2025	Backup Material
PROPOSAL - Pace Analytical Attachment A	12/8/2025	Backup Material
Bid Advertisement	12/8/2025	Backup Material

RESOLUTION NO.

**RESOLUTION AUTHORIZING A TWO (2) YEAR CONTRACT WITH
TEKLAB, INC. FOR THE 2026-2027 WASTEWATER SAMPLING AND
ANALYSIS SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$144,900**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the VILLAGE is responsible for providing the necessary wastewater treatment to its residents, and

WHEREAS the VILLAGE is required to conduct series of wastewater tests and analysis per IEPA requirements, and

WHEREAS the VILLAGE put a competitive bid out in 2025 for sampling and analysis services, and

WHEREAS the VILLAGE received three bids from state certified laboratories, and

WHEREAS Teklab, Inc. was the lowest bidder selected, and

WHEREAS Teklab, Inc. has previous experience working with the VILLAGE, and

WHEREAS the contract is for the years 2026 and 2027, and

WHEREAS the contract allows up to two (2) one-year extensions.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2026 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes and approves the attached Resolution Authorizing a Two (2) Year Contract with Teklab, Inc. for the 2026-2027 Wastewater Sampling and Analysis Services in the not-to-exceed amount of \$144,900.

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



November 17, 2025

Village of Bensenville
Public Works Department
Attn: Lisa Lucht
717 E. Jefferson Street
Bensenville, IL 60106

RE: 2026-2027 Wastewater Sampling & Analysis Services

Teklab, Inc.
1319 Butterfield Rd, #524
Downers Grove, IL 60515
(630) 324-6855
Eric Footen
ericfooten@teklabinc.com

Teklab, Inc. is pleased to submit our proposal for the Village's 2026–2027 Wastewater Sampling and Analysis Services. As a full-service environmental laboratory with more than 43 years of experience, our organization brings the technical capability, NELAP accreditation, and proven record of performance necessary to fully support the Village's wastewater monitoring program. We appreciate the opportunity to compete for this contract once again—having successfully completed this very project during the 2018 and 2019 contract period, with extensions in 2020 and 2021.

Our laboratory is a Veteran-Owned Small Business accredited under TNI/NELAP for drinking water, wastewater, sludge, soil, and air analysis. A copy of our NELAP certificate is enclosed. All analytical work is performed in accordance with 40 CFR 136, EPA methods, SW-846, Standard Methods, and our validated SOPs. To meet required MDLs for local-limit metals, Teklab will utilize ICP-MS instrumentation. Four ICP-MS units, maintained under rigorous QA/QC protocols, allow us to consistently meet low-level detection limits across wastewater matrices.

We have extensive experience with municipal wastewater programs and currently support hundreds of treatment plants, sanitary districts, and municipalities throughout Illinois, Missouri, Kansas, and Iowa. Our team previously completed this contract for the Village in 2018 through 2021. Since 2021, we have also managed sampling and analysis for the Bloomington–Normal Water Reclamation District's treatment plant and industries.



In addition, our staff performs NPDES, local limits, and sludge monitoring programs for municipalities across the region, giving us deep familiarity with pretreatment requirements, compliance reporting, and the logistical needs of public utilities.

Our experienced field and laboratory staff will manage all required sampling, chain-of-custody documentation, preservation, transportation, and analytical testing. We utilize ISCO composite samplers for all automatic composite collection to ensure reliable, representative samples consistent with industry standards. SOPs for sampling collection and preservation for FOG, total cyanide, buffered hexavalent chromium, mercury Method 1664, and volatile organic sampling are enclosed as requested. A detailed list of methods, reporting limits, and MDLs is provided in the Attachment A Bid Tables.

Our standard turnaround time is 5 to 7 business days from the sampling event to the delivery of results. With a dual-shift laboratory schedule, robust staffing, and a fully integrated LIMS system, we consistently meet reporting timelines even during high-volume periods.

A full fee proposal, including all pricing, methods, MDLs, reporting limits and rush percentage information, is enclosed. Three references from current municipal clients and a bid security check have also been provided.

We would be honored to continue supporting the Village's wastewater monitoring needs. Our strong QA/QC program, reliable turnaround performance, and extensive municipal experience ensure a smooth, efficient, and compliant program. We appreciate your consideration and look forward to the opportunity to work with you.

Sincerely,

Eric Footen
Teklab, Inc.
Account Executive



BENSENVILLE
GATEWAY TO OPPORTUNITY

2026-2027 Wastewater Sampling & Analysis Services

Invitation for Bids (IFB)

Village of Bensenville
Public Works Department
717 E Jefferson Street
Bensenville, Illinois 60106

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INVITATION TO BID:

2026-2027 Wastewater Sampling & Analysis Services

November 13, 2025

The Village of Bensenville seeks bids to furnish and deliver 2026-2027 Wastewater Sampling & Analysis Services. Bids shall be delivered to:

*Village of Bensenville
Public Works Department
Attn: Lisa Lucht
717 E. Jefferson Street
Bensenville, IL 60106*

The Village of Bensenville will accept Sealed Bids until **9:00 am local time on Thursday December 4, 2025** and thereafter immediately publicly open and read in the Village Hall Board Room. The Bid must be in a sealed opaque envelope marked *2026-2027 Wastewater Sampling & Analysis Services* the forms can be found at www.bensenville.il.us under "Business." The packet can also be picked up at the Public Works Department, 717 E Jefferson Street, Bensenville, IL 60106. Detailed information may be obtained by contacting Lisa Lucht at 630-350-3435 or via email at LLucht@bensenville.il.us.

All Bids require a Bid Bond or Certified or Cashier's Check made payable to the Village of Bensenville for not less than five percent (5%) of the Base Bid amount.

The Village Board reserves the right to reject any bids or portions thereof.

Nancy Quinn
Village Clerk

REQUIREMENTS

Required of ALL bidders:

- ☒ 5% Base Bid Bond Deposit (bid bond or certified bank check attached)
- ☒ Bid Compliance Certification
- ☒ Contractor Information Sheet
- ☒ Complete Price Bid Form
- ☒ Contractor Reference Form
- ☒ Contractors Drug-Free Workplace Certification
- ☒ Sexual Harassment Certificate
- ☒ Contractors Illinois Department of Revenue Tax Compliance)
- ☒ Certificate of Compliance – Criminal Code of 2012

Required of Awarded Contractor(s)

- ☐ Performance Bond on AIA A132 Form
- ☐ Signed Contract
- ☐ Certificate of Insurance
- ☐ W9 Form



(Contractor Signature) / *I understand the list of Requirements for Bidders and for Awarded Contractor*

2026/2027 - WASTEWATER SAMPLING COST SUMMARY – BID FORM (See Attachment A)

TERMS & CONDITIONS

1. CONDITIONS

Bidders are advised to become familiar with all conditions, instructions and specifications governing their proposal. Once the award has been made, failure to have read all the conditions, instructions and specifications of their contract shall not be cause to alter the original contract or to request additional compensation.

2. BID SECURITY

- 2.1 Each Bid must be accompanied by Bid security made payable to the Village in an amount of five percent (5%) of the Bidder's Total Base Bid price and in the form of a certified or bank check or a Bid Bond.
- 2.2 Bid Bonds shall be duly executed by the Bidder as principal and having as surety thereon a surety company approved by the OWNER, having the minimum equivalent of a Best and Co. 5A Rating.

3. ADJUSTMENTS TO THE CONTRACT

Prospective Bidders are forewarned that the Village of Bensenville reserves the right to adjust the quantities of work to be accomplished, either up or down, dependent on the current budget or until budgeted funds are depleted without prejudice to the Contract. Payment will be based on measured quantities and accepted unit prices.

4. MULTI-YEAR CONTRACT/TERM/TERMINATION

- 4.1 This is a two (2) Year Contract
- 4.2 The term of the contract shall be from January 1, 2026, to December 31, 2027.
- 4.3 The Village may terminate the contract for any reason with thirty (30) day written notice.

5. PRE-WORK MEETING

Upon execution of the contract with the successful Bidder, the Contractor will schedule a meeting with the Village. In attendance shall be the CONTRACTOR'S Project Manager that will be working on this job. The purpose of the pre-work meeting is to review the scope of work. In addition, the Village will review, with the CONTRACTOR, the required equipment and chemicals used, personnel requirements, procedures, and other activities related to execution of the Contract.

6. DAMAGES TO PROPERTY

- ~~6.1 The CONTRACTOR shall be responsible for any damage to properties caused by the acts of their work in the course of performance of this contract and shall replace or restore to its original condition any such damaged property at no cost to the occupant or owner or the Village. The Village shall be held harmless for all liability under the Scope of Work of this contract.~~
- ~~6.2 The Contractor is not authorized to drive equipment on to private property without proper written authority from the property owner.~~
- ~~6.3 It is recommended that, for the Contractor's protection, if any damage exists before work begins (including sidewalk, driveway cracks) that the Director of Public Works or appointed~~

~~representative be notified of such, prior to work beginning. Visual records (pictures) shall be taken by the contractor of any preexisting damage before work begins.~~

7. TIME OF COMPLETION, PENALTY, AND LIQUIDATED DAMAGES

- 7.1 The CONTRACTOR understands that all contract times are of the essence. Penalties will be imposed for non-completion of the set dates.
- 7.2 Should the CONTRACTOR fail to complete the work within the time specified in the Contract or within such extended time as may have been allowed, the CONTRACTOR shall be liable to the OWNER in the amount of Two Hundred Fifty dollars (\$250.00), as liquidated damages, for each day of overrun in the contract time or such extended time as may have been allowed. The daily charge shall be made for every day shown on the calendar beyond the specified completion date.
- 7.3 ~~Any penalty or liquidated damages owed the Village may be deducted from any payments to the CONTRACTOR. If the deduction does not satisfy the full extent of the CONTRACTOR'S penalty obligation, then the CONTRACTOR shall pay the difference to the OWNER. The parties further agree that the liquidated damages represent the minimum damage the Village will sustain for each calendar day of the delay in completion of the work.~~

8. CONTRACT EXTENSION

Upon mutual agreement, this contract may be extended for two (2) one (1) year contract extensions.

9. PRICING

Bid pricing for goods and services are valid through December 31, 2025.

The Village Board reserves the right to reject any and all bids or portions thereof.

INTRODUCTION

The Village of Bensenville (Village) is seeking a qualified laboratory to be contracted for Village sampling and analyses programs associated with its NPDES South STP Permit IL0021849 (issued February 17, 2022) and IEPA Land Application of Sewage Sludge 2025-SC-72508; specifically:

- The analyses of sewage (wastewater) treatment plant (STP) influent, effluent, and sludge for the 2026 and 2027 calendar year samples;
- Semi-annual analyses of STP influent, effluent, and sludge at prescribed detection limits for use in local limits analyses; and
- Sampling and analyses of industrial wastewater discharge for the pretreatment and surcharge programs for data obtained in the 2026 and 2027 calendar years. Please note that this industrial pretreatment program performs all of the samplings for the program on an unannounced random schedule as set by the Pretreatment Coordinator.

The qualified laboratory will need to be able to provide documentation of accreditation and to devote the necessary resources to complete this project with the highest level of service for the Village to be able to meet all State and Federal regulations promptly.

SCOPE OF SERVICES – Wastewater and Industrial Effluent Testing

Sampling and Analyses Requirements: All sample containers, preservatives, holding times, analyses, method detection limit determinations, and quality assurance/quality control requirements shall be in accordance with 40 CFR 136 for any parameters performed for National Pollutant Discharge Elimination System (NPDES) Water Quality Compliance Testing. The Land Application Permit requires testing to be completed by methods identified in the latest edition of Standard Methods for the Examination of Water and Wastewater. USEPA also recognizes SW-846 for the analyses of Solid Waste samples. There is no industry regulated by the Village at present whose waste is required to be analyzed by unique methods identified in a USEPA issued Effluent Guideline.

Qualifications: Where applicable, the laboratory shall have met the most current DMR QA Study for wastewater analyses. The qualified laboratory (and/or any sub-contract laboratory) shall be identified in the RFP submittal and shall also be NELAP OR NELAC accredited or supply an equivalent accreditation. In addition, the qualified laboratory (and/or its sub-contract laboratory) must provide demonstrated competence to perform the specified 40 CFR 136 test methods required under the Village's NPDES permit.

The qualified firm (and its sub-contract laboratory) shall submit a summary of each method that it will use by parameter, the reporting limits, and the method detection at or below the required detection limits established by USEPA and the IEPA for constituents to be tested pursuant to the NPDES Permit. Other lab strategies or test methods will be identified that will allow the laboratory the ability to meet lower detection requirements of the Village for those pollutants used in local limit evaluations (semi-annual analyses).

Logistics: The laboratory will work with the Wastewater Supervisor to coordinate plant samples. The laboratory will work with the Pretreatment Coordinator for the industrial samples and any semi-annual or annual plant analyses identified in Special Condition 11 C1 and C2 with the pretreatment program in the NPDES STP permit.

The laboratory will provide the appropriate sampling container(s) unpreserved and/or preserved, as needed. Additionally, the laboratory:

- Will supply additional bottles for final effluent low-level mercury analyses as needed for the 1631 test procedure quality control,
- Will supply specially prepped sampling bottles to the Wastewater Supervisor so that samples taken for annual organic analyses are not contaminated,

- Will supply extra bottles for volatile organic sampling to eliminate issues with sample bubbles,
- Will take Oil & Grease samples at industry facilities using multiple bottles to obtain one liter of the sample, and
- Will supply split sample bottles if an industry has requested a split each time a sample is taken. The number of industries requesting split samples may change based upon request.

The Pretreatment Coordinator will supply:

- Diagrams of the location of the industrial sampling locations.
- Copies of Industrial permits;
- A list of locations that have requested split samples.

SCHEDULING

STP PROGRAM REQUIREMENTS: All samples will be collected by STP personnel using STP composite samplers or grabs as appropriate.

WEEKLY STP SAMPLE EVENTS: Influent and an effluent wastewater will be composited for a 24-hour period and the samples will be picked up two (2) days each week normally on Tuesday, and Thursday. Thus, there will be (2) two sets of samples per week referred to as weekly samples. Sample pick-up days may be altered when Calendar Quarters 2 and 4 sampling is performed. The STP staff will coordinate this modification.

MONTHLY STP SAMPLE EVENTS: Once a month additional analyses will be added to the weekly influent and effluent samples. These samples will be referred to as the monthly samples that will be coordinated with the STP staff. The laboratory will confirm which sample will be the monthly sample at the beginning of each month.

SEMI-ANNUAL STP SAMPLE EVENTS: Semi-annual sampling will occur in calendar quarters 2 and 4 (April and October). Semi-annual STP wastewater analyses will be sampled with the treatment time-lagged, i.e. the influent composite starting on day one and the effluent sample starting on day two. The days of the sample pairs will be varied from in April and October to show variation in the influent and effluent during different days of the week. Prescribed MDLs will be required for some analyses so that they can be more effectively used in local limit evaluations. Required and prescribed wastewater MDLs are included in the attached Test Parameters List file under the tab WW MDL.

The Semi-annual sampling also includes sludge analyses that will be taken the same day as the effluent sample. The metal analyses shall be performed by EPA-approved solid methods using an ICP technique. Additional chemical parameters will be added to the semi-annual sludge analyses for the land application permit. Seven bacteriological samples (fecal coliforms) are also required each quarter. They will be sampled the same day as the samples for chemical analyses.

ANNUAL STP SAMPLES: Annual samples (organic priority pollutants) will be coordinated with the first set of semi-annual samples taken during April. The sampling locations will include influent, effluent, and sludge STP samples. EPA methods 608, 624, and 625 are required for the wastewater analyses. The laboratory will provide an EPA solids method that it will use for the sludge analyses.

SEMI-ANNUAL SLUDGE SAMPLES: Sludge samples will also be taken during the first and third calendar quarters for chemical analyses for the land application permit. Seven (7) bacteriological samples (fecal coliforms) are also required each quarter.

EXCESS FLOW STP (INTERMITTENT): Excess flow effluent wastewater and/or emergency sewer overflow are intermittent (anticipate 6 per year). Pick-ups are required on the day(s) after an event occurs, dependent on hold time. STP Staff will coordinate for pick-up if an excess flow event occurs.

STP SAMPLING SUMMARY:

Type	Location	Dates	Notes
Weekly STP NPDES	Influent / Effluent	Tuesday / Thursday	
Monthly STP NPDES	Influent / Effluent	Once per month	
Semi-Annual STP	Influent / Effluent	April / October	Time-lagged with low MDLs for Local Limits Influent Day 1 Effluent Day 2
Semi-Annual Sludge	Sludge	April / October	To be taken to coordinate with sludge sample
Annual Organic Priority Pollutants	Influent / Effluent / Sludge	April	
Excess Flow	Excess flow discharge	Intermittent	When conditions require

INDUSTRIAL PRETREATMENT PROGRAM REQUIREMENTS: The laboratory will work with the Pretreatment Coordinator to establish a quarterly sampling schedule for the permitted industries. The frequency of sampling is based upon the industry's Wastewater Discharge Permit with the Village. Permitted industries are subject to the Federally Approved Pretreatment Program and/or are permitted as a condition of the Village's Surcharge Program. Each week will have 3-4 industries sampled. At the end of the quarter, there may be one or two weeks with minimal sampling. Sampling will not normally be scheduled during holiday weeks.

Laboratory staff will collect all industrial wastewater samples and transport them for analysis.

The Pretreatment Coordinator will establish sampling schedules based on enforcement needs and meetings as well as the approximate time grab samples should be collected to obtain the most representative discharge samples. Most industries are sampled over a three-day period (sampling event), some are sampled one day per month with three total samples taken per quarter. Additional industries may be added to the program during the contract period. The Pretreatment Coordinator will coordinate with the laboratory if industries are added to the Pretreatment Program.

There are currently 19 industries that are permitted by Bensenville's Pretreatment Program:

- 2 Categorical Industrial Users
 - Wastewater samples are analyzed for conventional and metal pollutants. These industries are sampled once per quarter for a three-day sampling event.
- 10 Surcharge Industrial Users
- 8 industries are sampled once per quarter for a three-day sampling event
 - 1 industry is sampled monthly for a three-day sampling event (3 events per quarter)
 - 1 industry is sampled twice monthly for a three-day sampling event (6 events per quarter)
 - Most surcharge industries are sampled with a composite sampler. Industries may require composite samples to be taken as grabs based on batch discharges or minimal discharge at the facility.
- 7 Zero Process Discharge Industrial Users
 - One industry discharges enough domestic wastewater to obtain a sample and will be sampled once per quarter for a three-day sampling event. Analysis will include conventional and metal pollutants.
 - The remaining 6 industries will not likely discharge enough wastewater to obtain a sample. A composite sampler is installed at those monitoring locations for a one-day sampling event. One industry is sampled quarterly and 5 industries are sampled semi-annually.

COMPLIANCE SAMPLING: Additional sampling based on industry compliance may be scheduled by the Pretreatment Coordinator. This sampling may include one-time sampling, or weekly sampling at an industry.

Currently, one industry is sampled randomly twice per week (grab samples) based on compliance. This sampling is currently included in the Bid Pricing, however it is not guaranteed for the duration of the contract if the industry comes into compliance.

TESTING (ANALYSES) STP Weekly, Monthly, Semi-Annual, Annual, and Intermittent Analyses: Sampling requirements are detailed in the Bid Tables (see Attachment A). Multiple tables are included.

The qualified firm shall provide and set up automatic samplers and collect the samples for the Village's Industrial Pretreatment Program (CIU, Zero Discharge, and Surcharge industries). The automatic samplers will be set with a 15-minute sampling interval. The Chain of Custody (COC) will define that the compositor will be iced during the 24-hour period. Any samplers that are placed above ground shall be locked. The use of low flow sampling techniques shall be noted on the COC.

Bid tables included (see Attachment A) of this document include additional information:

- At minimum 240 per year composite commercial / industrial wastewater discharges are sampled. These samples will be analyzed for COD, BOD, TSS, and NH3.
- At minimum 132 per year of the above composite commercial / industrial wastewater discharges are analyzed for Phosphorus.
- At minimum there are 36 samples in the above composites that are analyzed for Metals. The parameters are specific for each industry.
- At minimum there are 156 grab samples each taken for pH and Oil & Grease (HEM) (method 1664.A)
- Compliance sampling: Most IU do not have regular violations. In the past year, 31 violations occurred at Industry locations, many of which required resample of Grab collection only. The number of samples as well as the analyses vary by industry and compliance requirements.

SPECIAL CONSIDERATIONS:

STP Weekly Effluent CBOD and TSS – Notification: Samples are collected and picked up twice per week for CBOD and TSS analysis. The laboratory staff will contact STP staff immediately by telephone or email if an effluent wastewater sample CBOD exceeds 20 mg/L or a TSS analysis exceeds 24 mg/L.

Industrial Sampling pH – Notification: Laboratory staff will notify the Pretreatment Coordinator immediately of any industrial samples that exhibit a pH that is outside the acceptable range of 5.0-10.0 pH units. The laboratory sampling staff will have confirmed the violation using pH paper carried in the vehicle to eliminate pH probe / meter issues prior to notification. Laboratory sampling staff will take a picture of the pH paper comparison for documentation purposes.

Resample for Industrial Violations: If a violation occurs at an industrial sampling location, a resample of the parameter violated will be required within 30 days. All re-sampling will be coordinated by the Pretreatment Coordinator. Generally, only the parameters that are exceeded are resampled if the violation occurs on Day 3 of the sampling event. If a Fats, Oil, and Grease violation occurs, pH will also be resampled.

Sampling of New Industrial Users: The Pretreatment Program may add additional industries as needed during the laboratory contract. Sampling may be coordinated with the laboratory before a permit is established at the industry, or to confirm that discharge is acceptable. These sampling events are infrequent and will be added and scheduled with the laboratory at a convenient time. Prices for such sampling will be in accordance with these contract documents.

Unexpected Zero Discharge: Surcharge industries with changes in production, or low production frequency may experience a No Flow / Zero Discharge event for grab samples on the day of sampling.

Quality Control Exceptions: The Laboratory should immediately contact the Wastewater Supervisor if weekly or monthly analyses do not meet QA/QC requirements. STP quarterly, semi-annual, annual and Industrial QA/QC exceptions should be addressed with the Pretreatment Coordinator. A determination will be made if reanalysis or resampling is required.

REPORTING:

CHAIN OF CUSTODY (COC): The laboratory will supply customized chain of custody forms for each type of sampling to standardize the STP and Industrial Waste Monitoring Programs.

The Laboratory COC will include a Field Sampling sheet for the industrial compositor operation that includes notes that identify composite sampler start and stop times, sampling interval, samples collected, description of flow level, and appearance of samples. This field sheet should also identify how many sample bottles were necessary for the collection of a combined 1 L Fats, Oil, and Grease sample. The field sheet will document the pH analyses and confirmation if there is a pH violation.

Analyses Results: The qualified firm must have the capability to submit results to the Village in electronic format acceptable to the Village (Excel preferred, with PDF). The qualified firm must be able to submit results to the Village in a timely manner (i.e., ten business days) following sample collection for STP weekly and monthly analyses and for any industrial surcharge firm. Quarterly STP analyses, semi-annual STP analyses and industrial analyses with metals analyses are required to be reported in 15 business days. Annual organic priority pollutant analyses are required to be reported within 20 business days. In the event that the timeframe cannot be met, the laboratory will immediately notify the Village and determine an acceptable alternate schedule. If an acceptable alternate schedule cannot be met, the Village reserves the right to remove the samples and their analyses from the laboratory.

- Emails transmitting results will identify if STP or industrial samples exceed NPDES limits (STP effluent) or permitted discharge limits (industrial samples).
- Sample results shall meet the requirements of 40 CFR 136 and Environmental Compliance 35 IAC Part 186 or the laboratory will notify the Village prior to analyses.
- Results shall be reported in wet weight unless otherwise indicated. (dry = Dry Weight is required for most sludge metal analyses)
- Semi-annual STP local limits analyses will include both reporting and method detection limits. All results between the two limits will be calculated and reported.
- Semi-annual and annual STP analyses results will also be provided to the Pretreatment Contractor in an Excel format.
- STP effluent samples that exceed NPDES daily limits shall be flagged on the report and notified to the Wastewater Supervisor.
- Industrial samples that exceed surcharge or local limits shall be flagged on the report.
- Invoices for STP samples shall be separated as reported out as weekly, monthly, quarterly, semi-annual, or annual event.
- Invoices for industrial samples will be separated by industrial location with days and sampling parameters specified.

OTHER CONDITIONS:

Sample Transport: The qualified firm must be able to provide sample transport service and chain of custody documentation for all samples, including travel blanks and spike samples to and from the Village. The qualified firm must be able to transport and preserve samples according to EPA methods specified for each analysis in 40 CFR 136. The firm must be able to provide sample transport service during the workweek and emergencies (storm season, industrial user excursions, STP process upsets, etc.). Samples are required to be cooled per EPA requirements during transit.

Sample Matrix Schedule and Containers: The qualified firm must demonstrate to the Village that it has a reliable sample matrix schedule system for the scheduling of sample pickup, delivery, and holding times for analysis. The qualified laboratory's sample matrix schedule system shall assist the Village in its sampling requirements. The sample matrix schedule shall also help the qualified firm to provide Village, in a timely manner, the correct number and type of sample containers, coolers, and ice chest for the analyses. The laboratory shall provide a standard hold time for all samples with completed analyses of 30 days.

Rush Analyses: The qualified firm must be able to provide detail services for rush analyses. The qualified firm must provide a fixed percent cost increase based on the rush service request. Please add this percentage to the summary on Attachment A.

Emergency Availability: The qualified firm must be able to provide services for the Village during an emergency event such as heavy rains, industrial discharge violations, WWTP process upsets. The qualified firm must be able to provide a list of contact numbers for a 24-hour emergency event. The emergency contact list shall have the person's latest home phone number and cellular number. The Village also requests that the qualified firm be able to provide sample transport services for an emergency event.

Quality Control and Quality Assurance: The qualified firm must demonstrate Quality Control (QC) and Quality Assurance (QA) of all laboratory analyses. Lab shall remain solely responsible for the quality of its Laboratory Testing Services and shall render such services in accordance with generally accepted analytical and environmental laboratory practice, EPA guidance documents for the Quality Control and Assurance of laboratory handling of samples and methodological care in analyzing such samples, and professionally recognized standards relating to the furnishing of laboratory services.

Field sampling reviews – lab reviews:

Upon Village request, the Pretreatment Contractor will conduct sampling compliance reviews of sampling techniques used at industry sampling locations. The Village and Pretreatment Contractor may conduct a site tour of the laboratory annually. Random samples will be requested to have data logs pulled at the time of the site tour.


Submission Requirements:

The Laboratory Firm selected for this service will be required to comply with the Village's insurance requirements and complete the attached Certificate of Insurance form upon award of contract.

The Laboratory Firm wishing to be considered for this project shall submit the following:

- A detailed description of the qualifications of the Laboratory(s), including all sub-contracts to address all of the program elements.
- A description of previous experience related to this type of project.
- Provide an ELAP, NELAP or NELAC Certification and other certifications applicable to the scope of work.
- Provide methods and limits as required in the Test Parameters, List Tab WW MDLs and Sludge Method.
- An outline of the specific services to be performed and the means by which the services will be performed.
- Define any special procedures used to meet optimum local limit parameter MDLs.
- Compositor set-up standard operating procedure.
- Sampling and preservation procedures for FOG, total cyanide, hexavalent chromium (if buffered for preservation), mercury method 1664 and volatile organics.
- Provide a turnaround time for sample analyses and laboratory results if different than required.
- A time schedule for completion of the services outlined (exclusive of Village review time-frames).
- Complete fee proposal based on the testing requirements in attached file Test Parameters List, tables labeled Influent and Effluent, Condition 11, Sludge and IPP samples. Add rush percentage to Summary tab.
- Provide three references from current clients.

CONTRACTOR INFORMATION

NAME (PRINT)	Eric Footen
SIGNATURE	
COMPANY NAME (PRINT)	Teklab, Inc.
ADDRESS	1319 Butterfield Rd, Suite 524 Downers Grove, IL 60515
TELEPHONE	(630) 324-6855
FACSIMILE	(618) 344-1005
EMAIL	ericfooten@teklabinc.com
NORMAL HOURS OF OPERATION	Monday - Friday, 8am - 5pm
LIST ANY SURCHARGES/FEES FOR LAB SERVICES OUTSIDE OF NORMAL HOURS	Secured 24/7 drop location in Downers Grove Analyst on weekend: \$250 (Excluding BOD)

Please Return to:

*Village of Bensenville
Public Works Department
Attn: Lisa Lucht
717 E. Jefferson Street
Bensenville, IL 60106*

The Bid must be in a **sealed opaque** envelope **marked**: "2026-2027 WASTEWATER SAMPLING AND ANALYSIS SERVICES"

The Bids must be received by **9:00 AM, Thursday, December 4, 2025**, and thereafter immediately publicly opened and read in the Village Hall Board Room.

It shall be the responsibility of the bidder to deliver its bid to the designated person at the appointed place, prior to the announced time for the opening of the bids. Bids submitted unsealed, unsigned, via fax or e-mail transmission, or received subsequent to the aforementioned date and time, will be disqualified and returned to the bidder.

CONTRACTOR REFERENCES FORM

Provide three (3) references for current or former clients with requirements/scope of work similar to those included in this Bid. References of local government or related agencies is preferred. The VILLAGE reserves the right to contact any references listed.

Reference #1:

Client/Municipality Name:	Bloomington-Normal Water Reclamation District
Address:	2015 W Oakland Ave Bloomington, IL 61701
Contact Person:	Joy Hall
Telephone	(309) 827-4396
Fax	
Email Address:	jdhall@bnwrdil.gov

Reference #2:

Client/Municipality Name:	KRMA - Kankakee River Metropolitan Agency
Address:	1600 W Brookmont Blvd Kankakee, IL 60901
Contact Person:	Ryan McGinnis
Telephone	(815) 933-0444
Fax	
Email Address:	rpmcginnis@citykankakee-il.gov

Reference #3

Client/Municipality Name:	City of Joliet
Address:	1021 McKinley Ave Joliet, IL 60436
Contact Person:	Monica Zupan
Telephone	(815) 724-3675
Fax	
Email Address:	mzupan@joliet.gov

ATTACHMENT A
VILLAGE OF BENSENVILLE - STP & PRETREATMENT PROGRAM SAMPLING
ANNUAL COST SUMMARY

Use named sheet tabs at bottom to enter unit costs for each sampling event type. Cost Summary will auto populate based on other information added. All tables must be completed, printed, and submitted with your Final Bid.				
Sample Type	Unit Cost Per Event	No. Events Per Year	Total Cost	
STP NPDES INFLUENT AND EFFLUENT				
NPDES Weekly Influent & Effluent	\$ 64.00	92	\$	5,888.00
NPDES Monthly Influent & Effluent	\$ 308.50	12	\$	3,702.00
Excess Flow (Intermittent)	\$ 64.00	6	\$	384.00
STP Semi-Annual & Annual: Calendar Year 2nd & 4th Quarters				
Non-Organics (CY QTR 2 & 4)	\$ 1,632.50	2	\$	3,265.00
Organic Priority Pollutants (CY QTR 2)	\$ 1,170.00	1	\$	1,170.00
STP Sludge Semi-Annually				
Sludge Land Application	\$ 580.00	2	\$	1,160.00
Industrial Pretreatment Program				
CIU	\$ 907.50	8	\$	7,260.00
Zero Discharge CIU	\$ 664.50	10	\$	6,645.00
Surcharge	\$ 601.50	40	\$	24,060.00
Additional Surcharge	\$ 436.50	28	\$	12,222.00
Weekly Compliance (Grab Only)	\$ 181.00	14	\$	2,534.00
Zero Discharge Confirmation	\$ 80.00	52	\$	4,160.00
TOTAL ANNUAL COST \$				72,450.00
2026-2027 CONTRACT COST \$				144,900.00
Lab Name	Teklab, Inc.			
LABORATORY, PLEASE PROVIDE AS PART OF PROPOSAL:				
Lab Rush Service Fee	%	100		

VILLAGE OF BENSENVILLE
STP WASTEWATER MDL & REPORTING LIMITS

Required MDL listed for Local Limits parameters are used for the recalculation of Local Limits. Paired samples of these parameters are taken (Influent Day 1, Effluent Day 2) to calculate removal efficiency.

REQUIRED MDLS DO NOT APPLY FOR INDUSTRIAL SAMPLING LOCATIONS, but all wastewater samples must meet 40 CFR 136 procedures.

Local Limits Parameter	Pollutant	Required MDL (mg/l)	Minimum Reporting Limit (mg/l)	Lab MDL (mg/l)	Lab Reporting Limit (mg/l)	Method
	Antimony		0.07	0.0068	0.05	200.7
x	Arsenic	0.001		0.00008	0.0002	200.8
x	Barium	0.001		0.00014	0.0002	200.8
	Beryllium		0.005	0.0002	0.0005	200.7
x	Cadmium	0.0001		0.00003	0.0002	200.8
	Chromium (VI)		0.01	0.0004	0.005	3500-Cr B
x	Chromium, Total	0.001		0.00014	0.0003	200.8
x	Copper	0.001		0.000155	0.0002	200.8
	Cyanide, Amenable		0.005	0.00147	0.005	335.4
	Cyanide, Total		0.005	0.00147	0.005	335.4
	Fluoride		0.1	0.004	0.05	300
	Iron, Dissolved		0.5	0.02	0.04	200.7
	Iron, Total		0.5	0.02	0.04	200.7
x	Lead	0.001		0.00012	0.0002	200.8
x	Manganese	0.001		0.00015	0.0004	200.8
	Mercury, Low Level		0.000001	0.0000004	0.0000008	1631
	Mercury		0.0002	0.000055	0.0002	245.1
x	Molybdenum	0.001		0.00012	0.0003	200.8
x	Nickel	0.001		0.000086	0.0002	200.8
	Oil - hexane soluble		5.0	1.4	5	1664
	Phenols		0.005	0.00285	0.005	420.4
x	Selenium	0.002		0.00012	0.0002	200.8
x	Silver	0.0001		0.000076	0.0002	200.8
	Thallium		0.3	0.0111	0.05	200.7
x	Zinc	0.003		0.00118	0.003	200.8
Lab Name		Teklab, Inc.				

**VILLAGE OF BENSENVILLE
SLUDGE METHOD**

Pollutant	Lab Reporting Limit	Method
Antimony	5 / 0.04	6010 / 6020
Arsenic	2.5	6010
Ammonia Nitrogen	10	4500-NH3 G
Barium	0.50	6010
Beryllium	0.05	6010
Cadmium	0.2 / 0.02	6010 / 6020
Chromium	0.5	6010
Chromium (VI)	0.05	7196
Copper	0.5	6010
Cyanide, Total	0.25	9012
Iron, Total	5	6010
Lead	1.5	6010
Manganese	0.45	6010
Mercury	0.01	7471
Molybdenum	1	6010
Nickel	0.5	6010
Phenols	2.5	9065
Phosphorus	10	6010
Potassium	10	6010
Selenium	4 / 0.1	6010 / 6020
Silver	0.5 / 0.04	6010 / 6020
Thallium	5	6010
Zinc	3	6010
Fecal Coliform (MPN)	1	9222
pH	1	9045
Percent Moisture	0.1	D2974
Percent Total Solids	0.1	2540 G
Percent Volatile Solids	0.1	2540 G
Lab Name	Teklab, Inc.	

VILLAGE OF BENSENVILLE Influent & Effluent STP

NPDES WEEKLY SAMPLING (TWO DAYS PER WEEK)				
Pollutant	Cost per WW Sample	Daily Influent Samples	Daily Effluent Samples	Total Cost
CBOD	\$ 22.00	0	1	\$ 22.00
BOD	\$ 22.00	1	0	\$ 22.00
TSS	\$ 10.00	1	1	\$ 20.00
COST PER EACH INFLUENT & EFFLUENT SAMPLING EVENT				\$ 64.00

NPDES MONTHLY SAMPLING				
Pollutant	Cost per WW Sample	Monthly Influent Samples	Monthly Effluent Samples	Total Cost
CBOD	\$ 22.00	0	1	\$ 22.00
BOD	\$ 22.00	1	1	\$ 44.00
TSS	\$ 10.00	1	1	\$ 20.00
Total Phosphorous (as P)	\$ 20.00	1	1	\$ 40.00
Dissolved Phosphorous	\$ 25.00	0	1	\$ 25.00
Chloride	\$ 16.50	0	1	\$ 16.50
Total Nitrogen	\$ 42.00	1	1	\$ 84.00
Nitrate/Nitrite	\$ 20.00	0	1	\$ 20.00
TKN	\$ 22.00	0	1	\$ 22.00
Alkalinity	\$ 15.00	0	1	\$ 15.00
COST PER EACH NPDES MONTHLY SAMPLING EVENT				\$ 308.50

INTERMITTENT EXCESS FLOW SAMPLING				
Pollutant	Cost per WW Sample	Influent	Outfall 003	Total Cost
BOD	\$ 22.00	1	1	\$ 44.00
TSS	\$ 10.00	1	1	\$ 20.00
COST PER EACH EXCESS FLOW SAMPLING EVENT (INTERMITTENT)				\$ 64.00

Lab Name	Teklab, Inc.
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VILLAGE OF BENSENVILLE - NPDES PERMIT SPECIAL CONDITION 11 SAMPLING plus Land Application

Months of April and October (Quarters 2 and 4)								
Required MDL listed for Local Limits parameters are used for the recalculation of Local Limits. Paired samples of these parameters are taken (Influent Day 1, Effluent Day 2) to calculate removal efficiency.								
REQUIRED MDLS DO NOT APPLY FOR INDUSTRIAL SAMPLING LOCATIONS, but all wastewater samples must meet 40 CFR 136 procedures.								
Quarter 2 and 4	Influent	Effluent	No. WW Samples	Cost per Wastewater Sample	Total Cost Wastewater Samples	No. Sludge Samples	Cost per Sludge Sample	Total Cost Sludge Samples
Semi-Annual Local Limit Pollutants								
Arsenic	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Barium	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Cadmium	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Chromium (Total)	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Copper	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Lead	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Manganese	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Molybdenum	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Nickel	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Selenium	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Silver	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Zinc	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Ammonia	1	1	2	\$ 18.00	\$ 36.00	1	\$ 20.00	\$ 20.00
BOD	1	1	2	\$ 22.00	\$ 44.00	0	-	-
COD	1	1	2	\$ 18.00	\$ 36.00	0	-	-
Phosphorus	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Sulfate	1	1	2	\$ 16.00	\$ 32.00	1	\$ 16.50	\$ 16.50
TSS	1	1	2	\$ 10.00	\$ 20.00	0	-	-
Additional Semi-Annual Pollutants SC 11								
Antimony	1	1	2	\$ 7.00	\$ 14.00	1	\$ 18.00	\$ 18.00
Beryllium	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Chromium (Hexavalent)	1	1	2	\$ 30.00	\$ 60.00	0	-	-
Cyanide (Available or Amenable)	1	1	2	\$ 35.00	\$ 70.00	0	-	-
Cyanide (Total)	1	1	2	\$ 35.00	\$ 70.00	1	\$ 35.00	\$ 35.00
Fluoride	1	1	2	\$ 16.00	\$ 32.00	0	-	-
Iron (Total)	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Iron (Dissolved)	1	1	2	\$ 25.00	\$ 50.00	0	-	-
Mercury (CVAA)	1	0	1	\$ 20.00	\$ 20.00	1	\$ 20.00	\$ 20.00
Mercury (Low Level)	0	1	1	\$ 60.00	\$ 60.00	0	-	-
Oil (Hexane Soluble)	1	1	2	\$ 38.00	\$ 76.00	0	-	-
Phenols	1	1	2	\$ 20.00	\$ 40.00	1	\$ 20.00	\$ 20.00
Thallium	1	1	2	\$ 7.00	\$ 14.00	1	\$ 8.00	\$ 8.00
Additional Semi-Annual Land Application Pollutants						No. Sludge Samples	Cost per Sludge Sample	Total Cost Sludge Samples
Ammonia Nitrogen						1	\$ 20.00	\$ 20.00
TKN						1	\$ 25.00	\$ 25.00
Phosphorus						1	\$ 8.00	\$ 8.00
Potassium						1	\$ 8.00	\$ 8.00
pH (pH units)						1	\$ 10.00	\$ 10.00
Fecal Coliform (MPN)						7	\$ 40.00	\$ 280.00
%TS						7	\$ 10.00	\$ 70.00
%VS						7	\$ 10.00	\$ 70.00
Other Costs per sampling event (please specify)								
NON-ORGANICS TOTAL COST PER SAMPLING EVENT (SEMI-ANNUAL)								\$ 1,632.50

VILLAGE OF BENSENVILLE - NPDES PERMIT SPECIAL CONDITION 11 SAMPLING plus Land Application

Quarter 2	Influent	Effluent	No. WW Samples	Cost per WW Sample	Total Cost for WW Samples	No. Sludge Samples	Cost per Sludge Sample	Total Cost for Sludge Samples
Annual Organic Priority Pollutants - See Tab "110 Priority Pollutants"								
608 (USEPA Method)	1	1	2	\$ 135.00	\$ 270.00			
624 (USEPA Method)	1	1	2	\$ 85.00	\$ 170.00			
625 (USEPA Method)	1	1	2	\$ 170.00	\$ 340.00			
Volatiles						1	\$ 85.00	\$ 85.00
Acid Extractable						1	\$ 85.00	\$ 85.00
Base Neutral Extractable						1	\$ 85.00	\$ 85.00
Pesticide PCBs						1	\$ 135.00	\$ 135.00
Other Costs per sampling event (please specify)								
ORGANIC PRIORITY POLLUTANTS TOTAL COST PER SAMPLING EVENT (ANNUAL)								\$ 1,170.00
Lab Name			Teklab, Inc.					

VILLAGE OF BENSENVILLE - LAND APPLICATION PERMIT

Quarters 1 & 3			
Pollutant	No. Sludge Samples	Cost per Sludge Sample	Total Cost for Sludge Samples
Arsenic	1	\$ 8.00	\$ 8.00
Cadmium	1	\$ 8.00	\$ 8.00
Chromium	1	\$ 8.00	\$ 8.00
Copper	1	\$ 8.00	\$ 8.00
Lead	1	\$ 8.00	\$ 8.00
Manganese	1	\$ 8.00	\$ 8.00
Mercury	1	\$ 20.00	\$ 20.00
Nickel	1	\$ 8.00	\$ 8.00
Selenium	1	\$ 8.00	\$ 8.00
Zinc	1	\$ 8.00	\$ 8.00
Ammonia Nitrogen	1	\$ 20.00	\$ 20.00
TKN	1	\$ 22.00	\$ 22.00
Phosphorus	1	\$ 8.00	\$ 8.00
Potassium	1	\$ 8.00	\$ 8.00
Fecal Coliform (MPN)	7	\$ 40.00	\$ 280.00
pH	1	\$ 10.00	\$ 10.00
Percent Total Solids	7	\$ 10.00	\$ 70.00
Percent Volatile Solids	7	\$ 10.00	\$ 70.00
COST PER EACH SLUDGE LAND APPLICATION SAMPLING EVENT			
(SEMI-ANNUAL) \$			580.00
Lab Name		Teklab, Inc.	

Village of Bensenville**Influent, Effluent and Sludge**

One hundred and ten (110) organic priority pollutants identified in 40 CFR 122 Appendix D, Table II as amended

Table II - Organic Toxic Pollutants in Each of Four Fractions in Analysis by Gas Chromatography/Mass Spectroscopy (GS/MS)

Volatiles

1V acrolein
2V acrylonitrile
3V benzene
5V bromoform
6V carbon tetrachloride
7V chlorobenzene
8V chlorodibromomethane
9V chloroethane
10V 2-chloroethylvinyl ether
11V chloroform
12V dichlorobromomethane
14V 1,1-dichloroethane
15V 1,2-dichloroethane
16V 1,1-dichloroethylene
17V 1,2-dichloropropane
18V 1,3-dichloropropylene
19V ethylbenzene
20V methyl bromide
21V methyl chloride
22V methylene chloride
23V 1,1,2,2-tetrachloroethane
24V tetrachloroethylene
25V toluene
26V 1,2-trans-dichloroethylene
27V 1,1,1-trichloroethane
28V 1,1,2-trichloroethane
29V trichloroethylene
31V vinyl chloride

Acid Compounds

1A 2-chlorophenol
2A 2,4-dichlorophenol
3A 2,4-dimethylphenol
4A 4,6-dinitro-o-cresol
5A 2,4-dinitrophenol
6A 2-nitrophenol
7A 4-nitrophenol
8A p-chloro-m-cresol
9A pentachlorophenol
10A phenol
11A 2,4,6-trichlorophenol

Base/Neutral

1B acenaphthene
2B acenaphthylene
3B anthracene
4B benzidine
5B benzo(a)anthracene
6B benzo(a)pyrene
7B 3,4-benzofluoranthene
8B benzo(ghi)perylene
9B benzo(k)fluoranthene
10B bis(2-chloroethoxy)methane
11B bis(2-chloroethyl)ether
12B bis(2-chloroisopropyl)ether
13B bis (2-ethylhexyl)phthalate
14B 4-bromophenyl phenyl ether
15B butylbenzyl phthalate
16B 2-chloronaphthalene
17B 4-chlorophenyl phenyl ether
18B chrysene
19B dibenzo(a,h)anthracene
20B 1,2-dichlorobenzene
21B 1,3-dichlorobenzene
22B 1,4-dichlorobenzene
23B 3,3'-dichlorobenzidine
24B diethyl phthalate
25B dimethyl phthalate
26B di-n-butyl phthalate
27B 2,4-dinitrotoluene
28B 2,6-dinitrotoluene
29B di-n-octyl phthalate
30B 1,2-diphenylhydrazine (as azobenzene)
31B fluoranthene
32B fluorene
33B hexachlorobenzene
34B hexachlorobutadiene
35B hexachlorocyclopentadiene
36B hexachloroethane
37B indeno(1,2,3-cd)pyrene
38B isophorone
39B naphthalene
40B nitrobenzene
41B N-nitrosodimethylamine
42B N-nitrosodi-n-propylamine
43B N-nitrosodiphenylamine
44B phenanthrene
45B pyrene
46B 1,2,4-trichlorobenzene

Pesticides

1P aldrin
2P alpha-BHC
3P beta-BHC
4P gamma-BHC
5P delta-BHC
6P chlordane
7P 4,4'-DDT
8P 4,4'-DDE
9P 4,4'-DDD
10P dieldrin
11P alpha-endosulfan
12P beta-endosulfan
13P endosulfan sulfate
14P endrin
15P endrin aldehyde
16P heptachlor
17P heptachlor epoxide
18P PCB-1242
19P PCB-1254
20P PCB-1221
21P PCB-1232
22P PCB-1248
23P PCB-1260
24P PCB-1016
25P toxaphene

VILLAGE OF BENSENVILLE - PRETREATMENT PROGRAM INDUSTRY SAMPLING			
Lab Name:		Teklab, Inc.	
CIU SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	\$ 18.00	\$ 54.00
BOD	3	\$ 22.00	\$ 66.00
Cadmium	3	\$ 7.00	\$ 21.00
Chromium (Total)	3	\$ 7.00	\$ 21.00
Chromium (Hexavalent)	3	\$ 30.00	\$ 90.00
COD	3	\$ 18.00	\$ 54.00
Copper	3	\$ 7.00	\$ 21.00
Cyanide	3	\$ 30.00	\$ 90.00
FOG	3	\$ 38.00	\$ 114.00
Lead	3	\$ 7.00	\$ 21.00
Nickel	3	\$ 7.00	\$ 21.00
pH	3	\$ 10.00	\$ 30.00
Silver	3	\$ 7.00	\$ 21.00
TSS	3	\$ 10.00	\$ 30.00
Zinc	3	\$ 7.00	\$ 21.00
SAMPLING COST			\$ 675.00
OTHER COSTS PER SAMPLING EVENT	Quantity	Unit Cost	Total Cost
Automatic Sampling Charge			\$ 232.50
Sample Disposal Fee			
Other (please specify)			
Other (please specify)			
OTHER COSTS PER SAMPLING EVENT			\$ 232.50
COST PER EACH CIU SAMPLING EVENT			\$ 907.50

VILLAGE OF BENSENVILLE - PRETREATMENT PROGRAM INDUSTRY SAMPLING			
Lab Name:		Teklab, Inc.	
ZERO DISCHARGE CIU SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	\$ 18.00	\$ 54.00
BOD	3	\$ 22.00	\$ 66.00
COD	3	\$ 18.00	\$ 54.00
Copper	3	\$ 7.00	\$ 21.00
FOG	3	\$ 38.00	\$ 114.00
Lead	3	\$ 7.00	\$ 21.00
pH	3	\$ 10.00	\$ 30.00
Phosphorous	3	\$ 7.00	\$ 21.00
TSS	3	\$ 10.00	\$ 30.00
Zinc	3	\$ 7.00	\$ 21.00
SAMPLING COST			\$ 432.00
OTHER COSTS PER SAMPLING EVENT	Quantity	Unit Cost	Total Cost
Automatic Sampling Charge			\$ 232.50
Sample Disposal Fee			
Other (please specify)			
Other (please specify)			
OTHER COSTS PER SAMPLING EVENT			\$ 232.50
COST PER EACH ZERO DISCHARGE CIU SAMPLING EVENT			\$ 664.50

VILLAGE OF BENSENVILLE - PRETREATMENT PROGRAM INDUSTRY SAMPLING			
Lab Name:		Teklab, Inc.	
SURCHARGE SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	\$ 18.00	\$ 54.00
BOD	3	\$ 22.00	\$ 66.00
COD	3	\$ 18.00	\$ 54.00
FOG	3	\$ 38.00	\$ 114.00
pH	3	\$ 10.00	\$ 30.00
Phosphorous	3	\$ 7.00	\$ 21.00
TSS	3	\$ 10.00	\$ 30.00
SAMPLING COST			\$ 369.00
OTHER COSTS PER SAMPLING EVENT	Quantity	Unit Cost	Total Cost
Automatic Sampling Charge			\$ 232.50
Sample Disposal Fee			
Other (please specify)			
Other (please specify)			
OTHER COSTS PER SAMPLING EVENT			\$ 232.50
COST PER EACH SURCHARGE SAMPLING EVENT			\$ 601.50

VILLAGE OF BENSENVILLE - PRETREATMENT PROGRAM INDUSTRY SAMPLING			
Lab Name:		Teklab, Inc.	
ADDITIONAL SURCHARGE SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	\$ 18.00	\$ 54.00
BOD	3	\$ 22.00	\$ 66.00
COD	3	\$ 18.00	\$ 54.00
TSS	3	\$ 10.00	\$ 30.00
SAMPLING COST			\$ 204.00
OTHER COSTS PER SAMPLING EVENT	Quantity	Unit Cost	Total Cost
Automatic Sampling Charge			\$ 232.50
Sample Disposal Fee			
Other (please specify)			
Other (please specify)			
OTHER COSTS PER SAMPLING EVENT			\$ 232.50
COST PER EACH ADDITIONAL SURCHARGE SAMPLING EVENT			\$ 436.50

VILLAGE OF BENSENVILLE - PRETREATMENT PROGRAM INDUSTRY SAMPLING			
Lab Name:		Teklab, Inc.	
WEEKLY COMPLIANCE SAMPLING (GRAB ONLY)			
Pollutant	No. Samples	Unit Cost	Total Cost
FOG	2	\$ 38.00	\$ 76.00
pH	2	\$ 10.00	\$ 20.00
SAMPLING COST			\$ 96.00
OTHER COSTS PER SAMPLING EVENT	Quantity	Unit Cost	Total Cost
Grab Only Sampling Charge			\$ 85.00
Sample Disposal Fee			
Other (please specify)			
Other (please specify)			
OTHER COSTS PER SAMPLING EVENT			\$ 85.00
COST PER EACH WEEKLY COMPLIANCE SAMPLING EVENT (GRAB ONLY)			\$ 181.00

VILLAGE OF BENSENVILLE - PRETREATMENT PROGRAM INDUSTRY SAMPLING	
Lab Name:	Teklab, Inc.
ZERO DISCHARGE CONFIRMATION SAMPLING EVENT	
COSTS PER SAMPLING EVENT	Cost
Automatic Sampling Charge - 1 day	\$ 80.00
Other (please specify)	
Other (please specify)	
COST PER EACH ZERO DISCHARGE CONFIRMATION SAMPLING EVENT \$ 80.00	

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

The following conditions apply to all purchases/services and become a definite part of each invitation to Bid. Failure to comply may disqualify your Bid.

ELIGIBILITY TO BID

Non-Discrimination in Employment - Contractor, in performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sex or national origin, or otherwise commit an unfair employment practice. The Contractor, his sub-contractors, or labor organizations furnishing skilled or unskilled workers, craft union skilled labor, or anyone who may perform any labor or service, shall commit within the State of Illinois, under this contract, any unfair employment practices as defined in the act of the 72nd General Assembly entitled "Fair Employment Practices Act". Contractor is referred to Ill. Rev. Stat. 1961) ch. 48, paragraph 851 et seq. The contractor in all contracts entered into with suppliers of materials or services, and subcontractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

- 1) Prevailing Wages- The Contractor shall pay not less than the prevailing rate of wages as found by the Department of Labor or determined by the court to all laborers, workers and mechanics performing work under this contract. Contractor must adhere at all times to Federal Wage Determination #1189-11, Rev.Stat.Section 39 S-2 (Modification #3). It is the Contractors responsibility to determine the applicability of Prevailing Wage rates on this project.
- 2) Removal or Suspension of Contractors - The Village of Bensenville may remove or suspend any Contractor from the Contractor's list for a specified period not to exceed two (2) years. The Vendor will be given notice of such removal or suspension if:
 - a) Services performed do not comply with specifications of contract with the vendor;
 - b) Work is not done within the contract's specified in the contract;
 - c) An offer is not kept firm for the length of time specified in the contract;
 - d) Contractor fails to provide performance bond when required by invitation to Bid;
 - e) Contractor is found guilty of collusion;
 - f) Bankruptcy or other evidence of insolvency is found;
 - g) An employee currently serves as a Board member or employee of Bensenville and is financially involved in proposed work.

3) Compliance to Law -

The Contractor shall at all times observe and comply with all laws, ordinances, regulations and codes of federal, state, county, and village governments and/or any other local governing agencies which may in any manner affect the preparation of Bid or the performance of this contract.

- a) All merchandise or commodities must conform to all standards and regulations as set forth under the Occupation Safety Health Administration (O.S.H.A.)

CONDITIONS FOR BIDDING

- 1) Bid Definitions -
 - a) Bidding documents include the advertisement of invitation to Bid, terms and conditions, scope of work / specifications, the Bid price form and the proposed contract documents including addenda issued prior to receipt of Bids.
 - b) Addenda are written or graphic instruments issued prior to the execution of the contract that modify or interpret the Bidding documents, including drawings and specifications, by

additions, deletions, clarifications, or corrections. Addenda will become part of the contract documents when the contract is executed.

- 2) Bid Price Form - Shall be submitted on the Bid Price Form provided, completed properly and signed in ink. Bid form shall be submitted in a sealed envelope plainly marked "2026-2027 Wastewater Sampling & Analysis Services."
- 3) Late Bids - Formal Bids received after specified Bid opening time will not be considered and will be returned unopened.
- 4) Withdrawal of Bids - A written request for withdrawal is required and must be received before Bid opening. After Bid opening, Bids become a legal document and an integral part of the Bid and shall not be withdrawn. Such requests are to be directed to the attention of the Deputy Village Clerk, telephone number (630) 350-3404.
- 5) Examination of Bidding Documents - Each Contractor shall carefully examine all contract documents and all addenda thereto and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a Bid. Should a Contractor find discrepancies or ambiguities in, or omissions from documents, or should he/she be in doubt as to their meaning, he/she shall at once, and in any event not later than ten (10) days prior to Bid due date, notify the Village Clerk who will, if necessary, send written addenda to all Contractors. The Village will not be responsible for any oral instructions. All inquiries shall be directed to the Village Clerk. After the Bids are received, no allowance will be made for oversight by the Contractor.
- 6) Mistake in Bid and Bid Changes - No Bid may be modified after submittal. However, if an error is made in extending a total price, the unit price will govern. The Contractor must initial erasures on the Bid form.
- 7) Bid Binding - Unless otherwise specified, all Bids shall be binding for Ninety (90) days following the Bid opening date.
- 8) Changes in Contract Documents - Changes or corrections may be made by the Village in contract documents after they have been issued by the Village to all Contractors of record. Such addendum or addenda shall take precedence over that portion of the documents concerned, and shall become part of the contract documents. Except in unusual cases, addenda will be issued to each of the Contractors at least four (4) days prior to date established for receipt of Bids.
- 9) Response to Invitations - Contractors who are unable to Bid or do not desire will provide a letter of explanation and return the Bid form. Contractors who fail to respond on two (2) successive Bids will be removed from the qualified Contractor's list.
- 10) Bid Attachments - Contractors shall attach to the Bid form any descriptive material necessary to fully describe the merchandise he/she proposes to furnish.
- 11) Contractor's Competence - The Village may require proof of facilities or equipment, insurance coverage and financial resources to perform the work. If required, the Contractor shall submit to the Village a properly executed Contractor's Qualification statement, AIA Document A305. The Village reserves the right to require specific references of communities or companies that have purchased like materials.
- 12) Bid Opening - At the precise time set for Bid opening, Bids will legally be made public. Contractors or their representatives are encouraged to attend the Bid opening.
- 13) Bid Award - The Contractor acknowledges the right of the Village to reject any or all Bids and to waive informality or irregularity in any Bid received and to award each item to different Contractors or all items to a single Contractor (to accept, split, and or reject part(s) of any of all Bids). In addition, the Contractor recognizes the right of the Village to reject a Bid if the Contractor failed

to furnish any required Bid security or to submit the data required by the Bidding documents, or if the Bid is in any way incomplete or irregular.

AWARD OR REJECTION OF BIDS

- 1) Award or Rejection - Contracts are awarded to the lowest, most responsible Contractor. In determining the responsibility of a Contractor, the following are taken into consideration:
 - a) The character, integrity, reputation, judgment, experience and efficiency of the Contractor;
 - b) The current, uncompleted work in which a contractor is involved, which might hinder or prevent prompt delivery of the Merchandise;
 - c) The financial resources of the Contractor;
 - d) Cash discounts offered;
 - e) Quality, utility, suitability of work or material: the quality of the commodity to be furnished, as well as the price therefore, is to be taken into consideration, and a Bid which is low in point of price may be rejected if the material to be furnished is not the best;
 - f) Direct, indirect and incidental costs to the Village;
- 2) Notice of Award - A delivered executed contract shall be the binding contract.

CONTRACT PROVISION

- ~~1) Material, Equipment, and Workmanship: Unless otherwise specified, the materials and equipment incorporated in the Goods will be new and of good quality. All workmanship will be of good quality and free from defects. CONTRACTOR shall, if required to furnish satisfactory evidence as to the source, kind and quality of the materials and equipment incorporated in the GOODS.~~
- ~~2) Equipment and Shop Drawings - When the contract requires detailed shop drawings and layouts, Contractor shall submit them to the Village Manager, or his/her designee, for his/her approval. Drawings shall show the characteristics of equipment and operation details.~~
- 3) Village Supervision - The Village Manager, or his/her designee, shall have full authority over the contracted work. He/she will interpret specifications in the event of a dispute. He/she may order minor changes in a specification if it becomes obvious to do so. Major changes will be treated as "additions".
- 4) Village Insurance Requirement - Contractors shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONTRACTOR, his agents, representatives, employees, or subcontractors.

A) Minimum Scope of Insurance Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85) with the Village of Bensenville named as additional insured; and
- (2) Owners and Contractors Protective Liability (OCP) policy (if required) with the Village of Bensenville as insured; and
- (3) Insurance Service Office Business Auto Liability coverage form number CA 0001 (ED. 10/90 or newer), Symbol 01 "Any Auto."
- (4) Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

B) Minimum Limits of Insurance Contractor shall maintain limits no less than:

- (1) Commercial General Liability \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.

- (2) Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Worker's Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$1,000,000 per accident.

C) Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Village of Bensenville. At the option of the Village of Bensenville, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village of Bensenville, its officials, agents, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration, and defense expenses.

D) Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The Village of Bensenville, its officials, agents, employees, and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village of Bensenville, its officials, agents, employees, and volunteers.
- (b) The Contractor's insurance coverage shall be primary as respects the Village of Bensenville, its officials, agents, employees, and volunteers. Any insurance maintained by the Village of Bensenville, its officials, agents, employees, and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village of Bensenville, its officials, agents, employees, and volunteers.
- (d) The Contractor's insurance shall contain a Severability of Interests/Cross Liability clause, language stating that Contractor's insurance shall apply separately to each insured against who claim is made, or suit is brought, except with respect to the limits of the insurer's liability.

(2) Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Village of Bensenville, its officials, agents, employees, and volunteers for losses arising from work performed by Contractor for the municipality.

(3) All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the Village of Bensenville.

E) Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A-, VII, and licensed to do business in the State of Illinois

F) Verification of Coverage

Contractor shall furnish the Village of Bensenville with certificates of insurance naming the Village of Bensenville, its officials, agents, employees, and volunteers as additional insured's, and with original endorsements affecting coverage require by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Village of Bensenville and are to be received and approved by the Village of Bensenville before any work commences. The attached Additional Insured Endorsement (Exhibit A) shall be provided

to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village of Bensenville reserves the right to request full-certified copies of the insurance policies and endorsements.

G) ~~Subcontractors~~

~~Contractor shall include all subcontractors as insured's under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.~~

H) Assumption of Liability

The Contractor assumes liability for all injury to or death of any person or persons including employees of the Contractor, any sub-contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this agreement

I) Indemnity/Hold Harmless Provision

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Village of Bensenville, its officials, agents, and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Village of Bensenville, its officials, agents, and employees, arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village of Bensenville, its agents, or employees, the Contractor shall, at its own expense, appear, defend, and pay all charges of attorney and all costs and other expenses arising therefore or incurred in connections therewith, and if any judgment shall be rendered against the Village of Bensenville, its officials, agents, and employees, in any such action, the Contractor shall at its own expense, satisfy and discharge the same. Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Bensenville, its officials, agents, and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor by virtue of this contract as shall be considered necessary in the judgment of the Village of Bensenville, may be retained by the Village of Bensenville to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village of Bensenville.

5) F.O.B. - All prices must be quoted F.O.B. Bensenville Illinois. Shipments shall become the property of the Village after delivery and acceptance.

- a) CONTRACTOR shall assume all risk of loss or damage to the Goods prior to acceptance of delivery by OWNER at the point of delivery; and shall purchase and maintain insurance on the Goods during the process of fabrication and while in transit to insure against the perils of fire and extended coverage including "all risk" insurance for physical loss and damage including theft, vandalism and malicious, mischief, collapse, water damage and such other perils, as CONTRACTOR deems appropriate.

~~6) Delivery Schedule~~ Bid items must be delivered within sixty (60) days from the date of execution of the contract unless a specific delivery date is stated on the Bid. The Village may cancel contract without obligation if Delivery requirements are not met. If said contract is not canceled by the Village, liquidated damages may be due and owing to the Village pursuant to the liquidated damage provision enumerated herein. All deliveries must be made on Monday-Friday, excluding Village holidays, between the hours of 7:00 a.m. and 3:30 p.m. Contractor is expected to ship in full truckload quantities within said sixty (60) day period unless prior approval has been granted by the Village in advance for circumstances beyond the control of the contractor.

- 7) **Delivery** - Bid price shall include delivery as indicated herein.
- 8) **Default** - The Village may, subject to the provisions specified herein, by written notice of default to the contractor, terminate the whole or any part of this contract in any one of the following circumstances:

If the contractor fails to make delivery or to perform the services within the time specified herein or any extension hereof.

In the event the board terminates this contract in whole or in part as provided above, the Village may procure, upon such terms and in such manner as the Village may deem appropriate, supplies or services similar to those terminated, and the contractor shall be liable to the Village for any excess costs for such similar supplies for services; PROVIDED that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

- 9) **Alternate Materials and Equipment** ~~Where specifications read "or approved equal", contractor shall direct a written description to the Public Works Director for approval, as set forth herein below. Generally, where specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that specification or equal, or item that will perform a comparable function and be equal thereto to fill the needs of the Village, unless "No Substitutes" is specified. When offering alternatives, they must be identified by brand name and catalog number; in addition, the manufacturer's literature shall be included with the Bid. However, Contractors will be required to furnish samples upon request and without charge to the Village.~~

- 10) **Contractor's Access to Procurement Information** - All procurement information concerning this Bid shall be a public record to the extent provided in the Illinois Freedom of Information Act and Public Act #85-1295 and shall be available to all Contractors as provided by such acts.

- 11) **Acceptance** - Contracted work will be considered accepted when final payment is made.

12) **Payment -**

- a) For services of merchandise ordered by purchase order, payment will be made to a vendor provided and service or merchandise has been properly tendered to and accepted by the Village. Payment by check to a vendor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.
- b) For construction, partial payouts will be made each month as the work progresses, provided the work has been properly completed and accepted by the Village. Payment by check to a contractor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.

- 13) **Reorders** ~~Reorders for the same item(s) shall be furnished at the base contract price or shall be furnished pursuant to a schedule of prices attached hereto by the contractor. Reordering shall be within the sole discretion of the Village.~~

14) **Guarantees and Warranties -**

- a) All material, workmanship, services, and purchased commodities will be guaranteed from defects for a period of at least one (1) year, or for the period specified in the Bid documents, based on the date of completion. Upon notice of defect, Contractor shall make necessary repairs, immediately, at no extra charge to the Village. Said time shall be based on date of completion. Upon written notice of defect, contractor shall make all necessary repairs, immediately, at no extra charge to the Village.

- b) All warranties for materials or equipment must be received with title before payment for same is recommended.

15) Changes/Additional Services/Deletions - Any requests for changes or modifications to this contract must be submitted in writing and approved by the Village Manager or his/her designee, prior to such changes or modifications being made. Any additional service desired from the contractor under this contract will be requested in writing and the additional charges for these services will be in accordance with the rate submitted on the Bid page and will be agreed to with the contractor prior to additional work commencing. In the event that charges for additional services cannot be agreed upon, Bids will be requested. The Village reserves the right to negotiate additional services based upon the contractor's price and performance, within all legal constraints.

16) Change Order Authorization - Pursuant to Public Act 85-1295 (Ill.Rev.Stat.ch.38, paragraph 33E-1 et seq.), no change order may be made in this contract which would authorize or necessitate an increase or decrease in either the cost of the contract by \$10,000.00 or more, or the time of completion by 30 days or more unless one of the following certifications is made by either the Village Board or its designee that:

- a) Circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed; or
- b) The circumstances said to necessitate the Change were not within the contemplation of the contract as signed; or
- c) The change is in the best interest of the Village;

VILLAGE OF BENSENVILLE BID COMPLIANCE CERTIFICATION

I, John Riley, having been first duly sworn, depose and state that:
(Owner/authorized company representative)

Teklab, Inc. ("Contractor"), having submitted a Bid for:
(Name of Company)

Testing Services to the Village of Bensenville hereby certifies that Contractor:

1. is operating in compliance with the federal Civil Rights Act, 42 USC §2000e, and the Illinois Human Rights Act, 775 ILCS 5/2-105(A).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the Illinois Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that all employee drivers
(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol-testing program pursuant to the aforementioned rules.

4. is in full compliance with the Drug Free Workplace Act, 30 ILCS 580/1 et. seq.
5. is in full compliance with the Criminal Code of 2012, 720 ILCS 5/33-1 et. seq.
6. is in full compliance with the Public Construction Act, 30 ILCS 557/1 (applicable if the contract is in excess of \$75,000.00).

By: John Riley
(Officer or Owner of Company stated above)
Title: CEO

SUBSCRIBED AND SWORN to before me

This 14 day of November, 2025.

Scott Reeves
NOTARY PUBLIC

OFFICIAL SEAL
SCOTT REEVES
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 04/18/2027

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Chapter 30, Section 580/1 of the Illinois Compiled Statutes (30 ILCS 580/1) et. seq. entitled "Drug Free Workplace Act", the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's of contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:


- (1) the dangers of drug abuse in the workplace;
 - (2) the grantee's or contractor's policy of maintaining drug free workplace;
 - (3) any available drug counseling, rehabilitation, and employee assistance program; and
 - (4) the penalties that may be imposed upon employees for drug violations.
- (c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting agency within 10 days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on or requiring the satisfactory participation in a drug assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 (30 ILCS 580/5) of the Act.

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION (continued.)

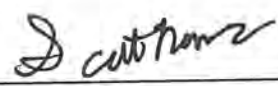
(f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the contractor to the penalties provided in Section 6 (30 ILCS 580/6) of the Act.


Contractor

ATTEST:


DATE: 11/14, 2025.



SEXUAL HARASSMENT CERTIFICATE

Teklab, Inc. hereinafter referred to as "Contractor" having submitted a Bid/Bid for **2026-2027 Wastewater Sampling & Analysis Services** to the Village of Bensenville, DuPage County, Illinois, hereby certifies that said Contractor has a written sexual harassment policy in place in full compliance with 775

ILCS 5/2-105(A)(4) including the following information:

1. An acknowledgment of the illegality of sexual harassment.
2. The definition of sexual harassment under State law.
3. A description of sexual harassment, utilizing examples.
4. The contractor's internal complaint process including penalties.
5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission.
6. Directions on how to contact the Department of the Commission.
7. An acknowledgment of protection of a complaint against retaliation as provided in Section 6-101 of the Human Rights Act.

Each contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

By: _____

Authorized Agent of Contractor

Subscribed and sworn to
before me this 14 day
of November, 2025.

S. Atkins

NOTARY PUBLIC

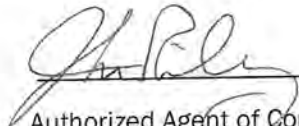


CONTRACTOR'S ILLINOIS DEPARTMENT OF REVENUE-TAX COMPLIANCE

John Pitya w/ Teklab, Inc., having submitted a Bid/Bid for **Wastewater Sampling & Analysis Services** to the Village of Bensenville, hereby certifies that said contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:


- 1) It is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- 2) It has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By:

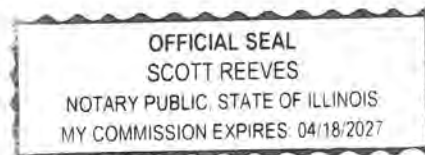

Authorized Agent of Contractor

SUBSCRIBED AND SWORN to before

Me this 14 day November, 2025.



NOTARY PUBLIC



CERTIFICATE OF COMPLIANCE – CRIMINAL CODE OF 2012

720 ILCS 5/33-1 et. Seq.

I, John Riley (Teklab, Inc.), the contractor under a certain contract dated:
11/14/25 with the Village of Bensenville for Wastewater testing hereby
certifies that said contractor is not barred from Bidding on the aforesaid contract as a result of a
violation of any applicable provision of the Criminal Code of 2012.

Contractor: Teklab, Inc.

By: 

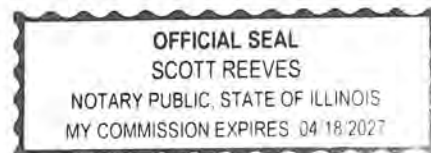
Title: CEO

SUBSCRIBED AND SWORN to before

me this 14th day of November, 2025.



NOTARY PUBLIC



CONTRACT

1. THIS AGREEMENT, made and concluded this ____ day of _____, 2025 between the Village of Bensenville acting by and through its Village President and Village Board, known as the party of the first part and _____ his/their executors, administrators, successors or assigns, known as the party of the second part.
2. WITNESSETH: that for and in consideration of the payments and agreements mentioned in the Bid hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the engineer under it.
3. And it is also understood and agreed that the notice to Contractors, instructions to Contractors, specifications, special provisions, Bid and contract bond hereto attached are all essential documents of this contract and are a part hereof.
4. And it is also understood and agreed that employers shall not discriminate against employees or applicants for employment on basis of race, color, religion, sex or national origin.

IN WITNESS WHEREOF the said parties have executed these presents on the date above mentioned.

Village of Bensenville

By: _____
Village President

ATTEST:

Municipal Clerk

(If Corporation)

Corporate
Name_____

(Corporate Seal)

Address _____

ATTEST:

By _____(Seal)
President

Corporate Secretary

(If an Individual)

Business
Name_____

Address_____

By _____(Seal)
Contractor

(If a Co-partnership)

Firm
Name_____

Address_____

By _____(Seal)

CONTRACT BOND

KNOW ALL MEN BY THESE PRESENT, that we_____

as Principal, and_____

a corporation organized and existing under the laws of the State of Illinois, as Surety, are held and firmly bound unto the Village of Bensenville, State of Illinois, in the penal sum of dollars (\$_____), lawful money of the United States, well and truly to be paid unto said Village of Bensenville for the payment of which we bind ourselves, our heirs, executors, administrators, successor, and assigns, jointly, severally, and firmly by these present.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that whereas, the said Principal has entered into a written contract with the Village of Bensenville acting through the Village President and Village Board of said Village of Bensenville for the **2026-2026 Wastewater Sampling & Analysis Services** in the Village of Bensenville which contract is hereby referred to and made a part hereof, as if written herein at length, in and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, material, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, sub-contractor, or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted and shall hold the Village of Bensenville and the said Village President and Village Board harmless on account of any such damages, and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements, of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN WITNESS WHEREOF, we have duly executed the foregoing obligation this
_____ day of _____ A.D. 2025.

Corporate

Name _____

By: _____

ATTEST: _____

Secretary

Surety: _____

(Seal)

By: _____

Attorney in Fact

(Seal)

By: _____

Attorney in Fact

(Seal)

Countersigned

By: _____

Agent for Surety

Address of Surety

State of _____)
) SS
County of _____)

I, _____ a Notary Public in and for said county, in the State aforesaid, do hereby certify that _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument as the Principal therein, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal, this _____ day of _____, A.D. 2025.

Seal _____ Notary Public
_____ Address

State of _____)
) SS
County of _____)

I, _____ a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____, who is personally known to me to be the person who signed the above and foregoing instrument as the Attorney in Fact for , thereto, as his Principal, and his own name as Attorney in Fact, as the free and voluntary act of his said Principal for the uses and purposes therein set forth, and that he executed the said instrument under the authority given him by said Principal.

Given under my hand and Notarial Seal, this _____ day of _____, A.D. 2025.

_____ Notary Public
_____ Address

Approved this _____ day of _____, A.D.2025.

ATTEST: Village President and Village Board

Municipal Clerk Village President

Municipal Seal



STATE OF ILLINOIS
ENVIRONMENTAL PROTECTION AGENCY
NELAP - RECOGNIZED



ENVIRONMENTAL LABORATORY ACCREDITATION

is hereby granted to

Teklab, Incorporated
5445 Horseshoe Lake Rd.
Collinsville, IL 62234

NELAP ACCREDITED

Accreditation Number #100226



According to the Illinois Administrative Code, Title 35, Subtitle A, Chapter II, Part 186, ACCREDITATION OF LABORATORIES FOR DRINKING WATER, WASTEWATER AND HAZARDOUS WASTES ANALYSIS, the State of Illinois formally recognizes that this laboratory is technically competent to perform the environmental analyses listed on the scope of accreditation detailed below.

The laboratory agrees to perform all analyses listed on this scope of accreditation according to the Part 186 requirements and acknowledges that continued accreditation is dependent on successful ongoing compliance with the applicable requirements of Part 186. Please contact the Illinois EPA Environmental Laboratory Accreditation Program (IL ELAP) to verify the laboratory's scope of accreditation and accreditation status. Accreditation by the State of Illinois is not an endorsement or a guarantee of validity of the data generated by the laboratory.

Primary Accrediting Authority: Illinois

Millie Rose
Supervisor
Environmental Laboratory Accreditation Program

Certificate No: 1002262025-35
Expiration Date: 1/31/2026
Issued On: 10/17/2025

State of Illinois
Environmental Protection Agency

Awards the Certificate of Approval to:

Teklab, Incorporated
5445 Horseshoe Lake Rd.
Collinsville, IL 62234

The Illinois Environmental Laboratory Accreditation Program encourages all clients and data users to verify the most current scope of accreditation for Teklab, Incorporated.

Certificate No.: 1002262025-35

Primary AB

Field of Testing /Matrix: CWA (Non Potable Water)

Method EPA 120.1

Conductivity IL

Method EPA 1631E

Mercury IL

Method EPA 1664B

Oil & Grease IL

Total Petroleum Hydrocarbons (TPH) IL

Method EPA 1664B (SGT-HEM)

Oil & Grease IL

Method EPA 1666A

m+p-xylene IL

Method EPA 1666A Rev: A

4-Methyl-2-pentanone (MIBK) IL

Cyclohexane IL

Di-isopropylether (DIPE) (Isopropyl Ether) IL

Ethyl acetate IL

Furfural IL

Isobutyraldehyde IL

Isopropyl acetate IL

Isopropyl alcohol (2-Propanol, Isopropanol) IL

Methyl formate IL

n-Amyl acetate IL

n-Amyl alcohol IL

n-Butyl alcohol (1-Butanol, n-Butanol) IL

n-Butyl-acetate IL

n-Heptane IL

n-Hexane IL

o-Xylene IL

tert-Butyl alcohol IL

Tetrahydrofuran (THF) IL

Method EPA 1671A Rev: A

2-Methoxyethanol (Methyl cellosolve) IL

Acetonitrile IL

Diethylamine IL

Dimethyl sulfoxide IL

Dimethylamine IL

Ethanol IL

Field of Testing /Matrix: CWA (Non Potable Water)

Methanol	IL
n-Propanol (1-Propanol)	IL
Triethylamine	IL

Method EPA 180.1 Rev: 2

Turbidity	IL
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Method EPA 200.7 Rev: 4.4

Aluminum	IL
Antimony	IL
Arsenic	IL
Barium	IL
Beryllium	IL
Boron	IL
Cadmium	IL
Calcium	IL
Chromium	IL
Cobalt	IL
Copper	IL
Iron	IL
Lead	IL
Magnesium	IL
Manganese	IL
Molybdenum	IL
Nickel	IL
Phosphorus	IL
Potassium	IL
Selenium	IL
Silver	IL
Sodium	IL
Thallium	IL
Tin	IL
Titanium	IL
Vanadium	IL
Zinc	IL

Method EPA 200.8 Rev: 5.4

Aluminum	IL
Antimony	IL
Arsenic	IL
Barium	IL
Beryllium	IL
Boron	IL
Cadmium	IL
Chromium	IL
Cobalt	IL
Copper	IL
Iron	IL
Lead	IL
Manganese	IL
Molybdenum	IL
Nickel	IL
Potassium	IL

Field of Testing /Matrix: CWA (Non Potable Water)

Selenium	IL
Silver	IL
Sodium	IL
Thallium	IL
Tin	IL
Titanium	IL
Vanadium	IL
Zinc	IL
Method EPA 245.1 Rev: 3	
Mercury	IL
Method EPA 300.0 Rev: 2.1	
Bromide	IL
Chloride	IL
Fluoride	IL
Nitrate	IL
Nitrate as N	IL
Nitrate plus Nitrite as N	IL
Nitrate-nitrite	IL
Nitrite	IL
Nitrite as N	IL
Orthophosphate as P	IL
Sulfate	IL
Method EPA 335.4 Rev: 1	
Cyanide	IL
Method EPA 350.1 Rev: 2	
Ammonia as N	IL
Method EPA 351.2 Rev: 2	
Total Kjeldahl Nitrogen (TKN)	IL
Method EPA 353.2 Rev: 2	
Nitrate	IL
Nitrate-nitrite	IL
Nitrite as N	IL
Method EPA 365.4	
Phosphorus, total	IL
Method EPA 410.4 Rev: 2	
Chemical oxygen demand	IL
Method EPA 420.1	
Total phenolics	IL
Method EPA 420.4 Rev: 1	
Total phenolics	IL
Method EPA 608.3 GC-ECD	
4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL

Field of Testing /Matrix: CWA (Non Potable Water)

Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
beta-BHC (beta-Hexachlorocyclohexane)	IL
Chlordane (tech.)(N.O.S.)	IL
delta-BHC	IL
Dieldrin	IL
Endosulfan I	IL
Endosulfan II	IL
Endosulfan sulfate	IL
Endrin	IL
Endrin aldehyde	IL
gamma-BHC (Lindane, gamma-Hexachlorocyclohexane)	IL
Heptachlor	IL
Heptachlor epoxide	IL
Methoxychlor	IL
Toxaphene (Chlorinated camphene)	IL

Method EPA 615

2,4,5-T	IL
2,4-D	IL
Dicamba	IL
Silvex (2,4,5-TP)	IL

Method EPA 624.1

1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloro-1,2,2-trifluoroethane (Freon 113)	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,2,4-Trimethylbenzene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3-Butadiene	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
2-Butanone (Methyl ethyl ketone, MEK)	IL
2-Chloroethyl vinyl ether	IL
2-Nitropropane	IL
4-Methyl-2-pentanone (MIBK)	IL
Acetone	IL
Acetonitrile	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Allyl chloride (3-Chloropropene)	IL
Benzene	IL
Bromodichloromethane	IL
Bromoform	IL

Field of Testing /Matrix: CWA (Non Potable Water)

Carbon disulfide	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
Chloroprene (2-Chloro-1,3-butadiene)	IL
cis-1,2-Dichloroethylene	IL
cis-1,3-Dichloropropene	IL
cis-1,4-Dichloro-2-butene	IL
Cyclohexanone	IL
Dichlorodifluoromethane (Freon-12)	IL
Di-isopropylether (DIPE) (Isopropyl Ether)	IL
Ethyl acetate	IL
Ethyl methacrylate	IL
Ethylbenzene	IL
Ethyl-t-butylether (ETBE) (2-Ethoxy-2-methylpropane)	IL
Iodomethane (Methyl iodide)	IL
Methacrylonitrile	IL
Methyl acetate	IL
Methyl acrylate	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl methacrylate	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
m-Xylene	IL
Naphthalene	IL
n-Heptane	IL
n-Hexane	IL
o-Xylene	IL
Pentachloroethane	IL
Propionitrile (Ethyl cyanide)	IL
p-Xylene	IL
Styrene	IL
T-amylmethylether (TAME)	IL
tert-Butyl alcohol	IL
Tetrachloroethylene (Perchloroethylene)	IL
Tetrahydrofuran (THF)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL
trans-1,4-Dichloro-2-butene	IL
Trichloroethene (Trichloroethylene)	IL
Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 625.1

1,2,4-Trichlorobenzene	IL
2,2'-Oxybis(1-chloropropane), bis(2-Chloro-1-methylethyl)ether	IL

Field of Testing /Matrix: CWA (Non Potable Water)

2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL
2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL
2,6-Dinitrotoluene (2,6-DNT)	IL
2-Chloronaphthalene	IL
2-Chlorophenol	IL
2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL
2-Methylnaphthalene	IL
2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Chlorophenyl phenylether	IL
4-Nitrophenol	IL
Acenaphthene	IL
Acenaphthylene	IL
Acetophenone	IL
Anthracene	IL
Benzidine	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
bis(2-Ethylhexyl)adipate (di(2-ethylhexyl)adipate)	IL
Butyl benzyl phthalate	IL
Carbazole	IL
Chrysene	IL
Dibenz(a,h) anthracene	IL
Diethyl phthalate	IL
Dimethyl phthalate	IL
Di-n-butyl phthalate	IL
Di-n-octyl phthalate	IL
Fluoranthene	IL
Fluorene	IL
Hexachlorobenzene	IL
Hexachlorobutadiene	IL
Hexachlorocyclopentadiene	IL
Hexachloroethane	IL
Indeno(1,2,3-cd) pyrene	IL
Isophorone	IL
Naphthalene	IL
Nitrobenzene	IL
n-Nitrosodimethylamine	IL
n-Nitroso-di-n-butylamine	IL
n-Nitrosodi-n-propylamine	IL

Field of Testing /Matrix: CWA (Non Potable Water)

n-Nitrosodiphenylamine	IL
Pentachlorophenol	IL
Phenanthrene	IL
Phenol	IL
Pyrene	IL
Pyridine	IL
Method OIA 1677-09	
Available Cyanide	IL
Method SM 2120 B-2011	
Color	IL
Method SM 2130 B-2011	
Turbidity	IL
Method SM 2130 B-2020 Rev: 24th ED	
Turbidity	IL
Method SM 2310 B-2011	
Acidity, as CaCO ₃	IL
Method SM 2310 B-2020 Rev: 24th ED	
Acidity, as CaCO ₃	IL
Method SM 2320 B-2011	
Alkalinity as CaCO ₃	IL
Method SM 2320 B-2021 Rev: 24th ED	
Alkalinity as CaCO ₃	IL
Method SM 2340 B-2011	
Hardness	IL
Method SM 2340 B-2021 Rev: 24th ED	
Hardness	IL
Method SM 2510 B-2011	
Conductivity	IL
Method SM 2510 B-2021 Rev: 24th ED	
Conductivity	IL
Method SM 2540 B-2015	
Residue-total	IL
Method SM 2540 B-2020 Rev: 24th ED	
Residue-total	IL
Method SM 2540 C-2011	
Residue-filterable (TDS)	IL
Method SM 2540 C-2015	
Residue-filterable (TDS)	IL
Method SM 2540 C-2020 Rev: 24th ED	
Residue-filterable (TDS)	IL
Method SM 2540 D-2015	
Residue-nonfilterable (TSS)	IL
Method SM 2540 D-2020 Rev: 24th ED	
Residue-nonfilterable (TSS)	IL
Method SM 2540 E-2011	
Residue-volatile	IL

Field of Testing /Matrix: CWA (Non Potable Water)

Method SM 2540 E-2015	IL
Residue-volatile	
Method SM 2540 E-2020 Rev: 24th ED	IL
Residue-volatile	
Method SM 2540 F-2011	IL
Residue-settleable	
Method SM 2540 F-2015	IL
Residue-settleable	
Method SM 2540 F-2020 Rev: 24th ED	IL
Residue-settleable	
Method SM 3500-Cr B-2011	IL
Chromium VI	
Method SM 3500-Cr B-2020 Rev: 24th ED	IL
Chromium VI	
Method SM 4500-Cl G-2011	IL
Total residual chlorine	
Method SM 4500-H+ B-1996	IL
pH	
Method SM 4500-H+ B-2011	IL
pH	
Method SM 4500-NH3 G-2011	IL
Ammonia	
Method SM 4500-NH3 G-2021 Rev: 24th ED	IL
Ammonia	
Method SM 4500-NO2- B-2021 Rev: 24th ED	IL
Nitrite	
Method SM 4500-NO2 ⁻ B-2011	IL
Nitrite	
Method SM 4500-NO3- F-2019 Rev: 24th ED	IL
Nitrate as N	
Nitrate plus Nitrite as N	IL
Method SM 4500-NO3 ⁻ F-2011	IL
Nitrate plus Nitrite as N	
Method SM 4500-NO3 ⁻ F-2016	IL
Nitrate	
Nitrate plus Nitrite as N	IL
Method SM 4500-O G-2001	IL
Oxygen, dissolved	
Method SM 4500-O H-2016	IL
Oxygen, dissolved	
Method SM 4500-O H-2021 Rev: 24th ED	IL
Oxygen, dissolved	
Method SM 4500-P E-2011	IL
Total Phosphate	
Method SM 4500-P E-2021 Rev: 24th ED	

Field of Testing /Matrix: CWA (Non Potable Water)

Phosphorus	IL
Method SM 4500-S2- D-2021 Rev: 24th ED	
Sulfide	IL
Method SM 4500-S2⁻ D-2011	
Sulfide	IL
Method SM 5210 B-2011	
Biochemical oxygen demand	IL
Carbonaceous BOD, CBOD	IL
Method SM 5210 B-2016	
Biochemical oxygen demand	IL
Carbonaceous BOD, CBOD	IL
Method SM 5220 D-2011	
Chemical oxygen demand	IL
Method SM 5310 C-2011	
Total organic carbon	IL
Method SM 5540 C-2011	
Surfactants - MBAS	IL
Method SM 5540 C-2021 Rev: 24th ED	
Surfactants - MBAS	IL

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

Method EPA 160.4	
Residue-volatile	IL
Method EPA 200.8 Rev: 5.4	
Cadmium	IL
Method EPA 245.1 Rev: 3	
Mercury	IL
Method EPA 300.0 Rev: 2.1	
Bromide	IL
Chloride	IL
Fluoride	IL
Nitrate	IL
Nitrate as N	IL
Nitrate plus Nitrite as N	IL
Nitrate-nitrite	IL
Nitrite	IL
Nitrite as N	IL
Orthophosphate as P	IL
Sulfate	IL
Method EPA 351.2 Rev: 2	
Total Kjeldahl Nitrogen (TKN)	IL
Method EPA 353.2 Rev: 2	
Nitrate	IL
Nitrate-nitrite	IL
Nitrite as N	IL
Method EPA 365.4	
Phosphorus, total	IL
Method EPA 420.1	
Total phenolics	IL
Method EPA 608.3 GC-ECD	
4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
beta-BHC (beta-Hexachlorocyclohexane)	IL
Chlordane (tech.)(N.O.S.)	IL
delta-BHC	IL
Dieldrin	IL
Endosulfan I	IL
Endosulfan II	IL
Endosulfan sulfate	IL

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

Endrin	IL
Endrin aldehyde	IL
gamma-BHC (Lindane, gamma-Hexachlorocyclohexane)	IL
Heptachlor	IL
Heptachlor epoxide	IL
Methoxychlor	IL
Toxaphene (Chlorinated camphene)	IL

Method EPA 624.1

1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
2-Chloroethyl vinyl ether	IL
Acetonitrile	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Benzene	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
cis-1,3-Dichloropropene	IL
Ethylbenzene	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
Tetrachloroethylene (Perchloroethylene)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL
Trichloroethene (Trichloroethylene)	IL
Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 625.1

1,2,4-Trichlorobenzene	IL
2,2'-Oxybis(1-chloropropane), bis(2-Chloro-1-methylethyl)ether	IL
2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL
2,6-Dinitrotoluene (2,6-DNT)	IL
2-Chloronaphthalene	IL
2-Chlorophenol	IL
2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL
2-Methylnaphthalene	IL
2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Nitrophenol	IL
Acenaphthene	IL
Acenaphthylene	IL
Acetophenone	IL
Anthracene	IL
Benzidine	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
bis(2-Ethylhexyl)adipate (di(2-ethylhexyl)adipate)	IL
Butyl benzyl phthalate	IL
Carbazole	IL
Chrysene	IL
Dibenz(a,h) anthracene	IL
Diethyl phthalate	IL
Dimethyl phthalate	IL
Di-n-butyl phthalate	IL
Di-n-octyl phthalate	IL
Fluoranthene	IL
Fluorene	IL
Hexachlorobenzene	IL
Hexachlorobutadiene	IL
Hexachlorocyclopentadiene	IL
Hexachloroethane	IL
Indeno(1,2,3-cd) pyrene	IL
Isophorone	IL
Naphthalene	IL
Nitrobenzene	IL
n-Nitrosodimethylamine	IL
n-Nitroso-di-n-butylamine	IL
n-Nitrosodi-n-propylamine	IL
n-Nitrosodiphenylamine	IL
Pentachlorophenol	IL
Phenanthrene	IL
Phenol	IL

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

Pyrene	IL
Pyridine	IL
Method SM 2540 E-2020 Rev: 24th ED	
Residue-volatile	IL
Method SM 2540 F-1997	
Residue-settleable	IL
Method SM 2540 F-2020 Rev: 24th ED	
Residue-settleable	IL
Method SM 4500-H+ B-2011	
pH	IL
Method SM 4500-NO ₂ ⁻ B-2011	
Nitrite	IL
Method SM 4500-NO ₃ ⁻ F-2000	
Nitrate plus Nitrite as N	IL
Method SM 4500-P E-1999	
Total Phosphate	IL

Field of Testing /Matrix: RCRA (Non Potable Water)**Method EPA 1010A**

Ignitability

IL

Method EPA 1020B

Ignitability

IL

Method EPA 1311 Rev: 0

Toxicity Characteristic Leaching Procedure (TCLP)

IL

Method EPA 1312 Rev: 0

Synthetic Precipitation Leaching Procedure (SPLP)

IL

Method EPA 6010B Rev: 2

Aluminum

IL

Antimony

IL

Arsenic

IL

Barium

IL

Beryllium

IL

Boron

IL

Cadmium

IL

Calcium

IL

Chromium

IL

Cobalt

IL

Copper

IL

Iron

IL

Lead

IL

Lithium

IL

Magnesium

IL

Manganese

IL

Molybdenum

IL

Nickel

IL

Phosphorus

IL

Potassium

IL

Selenium

IL

Silver

IL

Sodium

IL

Strontium

IL

Thallium

IL

Tin

IL

Titanium

IL

Vanadium

IL

Zinc

IL

Method EPA 6020A Rev: 1

Aluminum

IL

Antimony

IL

Arsenic

IL

Barium

IL

Beryllium

IL

Boron

IL

Calcium

IL

Chromium

IL

Cobalt

IL

Copper

IL

Field of Testing /Matrix: RCRA (Non Potable Water)

Iron	IL
Lead	IL
Magnesium	IL
Manganese	IL
Molybdenum	IL
Nickel	IL
Potassium	IL
Selenium	IL
Silver	IL
Sodium	IL
Thallium	IL
Vanadium	IL
Zinc	IL
Method EPA 7196A Rev: 1	
Chromium VI	IL
Method EPA 7470A Rev: 1	
Mercury	IL
Method EPA 8015B Rev: 2	
Diesel range organics (DRO)	IL
Ethanol	IL
Ethylene glycol	IL
Isobutyl alcohol (2-Methyl-1-propanol)	IL
Isopropyl alcohol (2-Propanol, Isopropanol)	IL
Methanol	IL
n-Butyl alcohol (1-Butanol, n-Butanol)	IL
n-Propanol (1-Propanol)	IL
tert-Butyl alcohol	IL
Method EPA 8081B Rev: 2	
4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Alachlor	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
alpha-Chlordane, cis-Chlordane	IL
beta-BHC (beta-Hexachlorocyclohexane)	IL
Chlordane (tech.)(N.O.S.)	IL
delta-BHC	IL
Dieldrin	IL
Endosulfan I	IL
Endosulfan II	IL
Endosulfan sulfate	IL
Endrin	IL
Endrin aldehyde	IL
Endrin ketone	IL
gamma-BHC (Lindane, gamma-Hexachlorocyclohexane)	IL
gamma-Chlordane	IL
Heptachlor	IL
Heptachlor epoxide	IL
Methoxychlor	IL

Field of Testing /Matrix: RCRA (Non Potable Water)

Toxaphene (Chlorinated camphene)	IL
Method EPA 8082A	
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
Method EPA 8082A Rev: IV	
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
Method EPA 8151A	
2,4,5-T	IL
2,4-D	IL
2,4-DB	IL
3,5-Dichlorobenzoic acid	IL
4-Nitrophenol	IL
Acifluorfen	IL
Bentazon	IL
Chloramben	IL
Dalapon	IL
DCPA di acid degradate	IL
Dicamba	IL
Dichloroprop (Dichloroprop)	IL
Dinoseb (2-sec-butyl-4,6-dinitrophenol, DNBP)	IL
MCPA	IL
MCPP	IL
Pentachlorophenol	IL
Picloram	IL
Silvex (2,4,5-TP)	IL
Method EPA 8260B	
1,1,1,2-Tetrachloroethane	IL
1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloro-1,2,2-trifluoroethane (Freon 113)	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,1-Dichloropropene	IL
1,2,3-Trichlorobenzene	IL
1,2,3-Trichloropropane	IL
1,2,4-Trichlorobenzene	IL
1,2,4-Trimethylbenzene	IL
1,2-Dibromo-3-chloropropane (DBCP)	IL

Field of Testing /Matrix: RCRA (Non Potable Water)

1,2-Dibromoethane (EDB, Ethylene dibromide)	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3,5-Trimethylbenzene	IL
1,3-Dichlorobenzene	IL
1,3-Dichloropropane	IL
1,4-Dichlorobenzene	IL
1-Chlorobutane	IL
2,2-Dichloropropane	IL
2-Butanone (Methyl ethyl ketone, MEK)	IL
2-Chloroethyl vinyl ether	IL
2-Chlorotoluene	IL
2-Hexanone	IL
2-Nitropropane	IL
4-Chlorotoluene	IL
4-Isopropyltoluene (p-Cymene,p-Isopropyltoluene)	IL
4-Methyl-2-pentanone (MIBK)	IL
Acetone	IL
Acetonitrile	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Allyl chloride (3-Chloropropene)	IL
Benzene	IL
Bromobenzene	IL
Bromochloromethane	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon disulfide	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
Chloroprene (2-Chloro-1,3-butadiene)	IL
cis-1,2-Dichloroethylene	IL
cis-1,3-Dichloropropene	IL
cis-1,4-Dichloro-2-butene	IL
Dibromomethane (Methylene bromide)	IL
Dichlorodifluoromethane (Freon-12)	IL
Diethyl ether	IL
Di-isopropylether (DIPE) (Isopropyl Ether)	IL
Ethyl acetate	IL
Ethyl methacrylate	IL
Ethylbenzene	IL
Hexachlorobutadiene	IL
Hexachloroethane	IL
Iodomethane (Methyl iodide)	IL
Isopropylbenzene	IL
m+p-xylene	IL
Methacrylonitrile	IL

Field of Testing /Matrix: RCRA (Non Potable Water)

Methyl acrylate	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl methacrylate	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
m-Xylene	IL
Naphthalene	IL
n-Butylbenzene	IL
Nitrobenzene	IL
n-Propylbenzene	IL
o-Xylene	IL
Pentachloroethane	IL
Propionitrile (Ethyl cyanide)	IL
p-Xylene	IL
sec-Butylbenzene	IL
Styrene	IL
tert-Butyl alcohol	IL
tert-Butylbenzene	IL
Tetrachloroethylene (Perchloroethylene)	IL
Tetrahydrofuran (THF)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL
trans-1,4-Dichloro-2-butene	IL
Trichloroethene (Trichloroethylene)	IL
Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl acetate	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 8270C Rev: 3

1,2,4-Trichlorobenzene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Diphenylhydrazine	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
1,4-Dioxane (1,4- Diethyleneoxide)	IL
1,4-Naphthoquinone	IL
1-Naphthylamine	IL
2,2'-Oxybis(1-chloropropane), bis(2-Chloro-1-methylethyl)ether	IL
2,4,5-Trichlorophenol	IL
2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL
2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL
2,6-Dinitrotoluene (2,6-DNT)	IL
2-Chloronaphthalene	IL
2-Chlorophenol	IL
2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL

Field of Testing /Matrix: RCRA (Non Potable Water)

2-Methylaniline (o-Toluidine)	IL
2-Methylnaphthalene	IL
2-Methylphenol (o-Cresol)	IL
2-Nitroaniline	IL
2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
3,3'-Dimethylbenzidine	IL
3-Methylcholanthrene	IL
3-Methylphenol (m-Cresol)	IL
3-Nitroaniline	IL
4-Aminobiphenyl	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Chloroaniline	IL
4-Chlorophenyl phenylether	IL
4-Dimethyl aminoazobenzene	IL
4-Methylphenol (p-Cresol)	IL
4-Nitroaniline	IL
4-Nitrophenol	IL
5-Nitro-o-toluidine	IL
7,12-Dimethylbenz(a) anthracene	IL
Acenaphthene	IL
Acenaphthylene	IL
Acetophenone	IL
Aniline	IL
Anthracene	IL
Benzidine	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
Benzoic acid	IL
Benzyl alcohol	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
Butyl benzyl phthalate	IL
Carbazole	IL
Chlorobenzilate	IL
Chrysene	IL
Diallate	IL
Dibenz(a,h) anthracene	IL
Dibenzofuran	IL
Diethyl phthalate	IL
Dimethoate	IL
Dimethyl phthalate	IL
Di-n-butyl phthalate	IL
Di-n-octyl phthalate	IL
Diphenylamine	IL
Ethyl methanesulfonate	IL

Field of Testing /Matrix: RCRA (Non Potable Water)

Famphur	IL
Fluoranthene	IL
Fluorene	IL
Hexachlorobenzene	IL
Hexachlorobutadiene	IL
Hexachlorocyclopentadiene	IL
Hexachloroethane	IL
Hexachloropropene	IL
Indeno(1,2,3-cd) pyrene	IL
Isodrin	IL
Isophorone	IL
Isosafrole	IL
Methyl methanesulfonate	IL
Naphthalene	IL
Nitrobenzene	IL
n-Nitrosodiethylamine	IL
n-Nitrosodimethylamine	IL
n-Nitroso-di-n-butylamine	IL
n-Nitrosodi-n-propylamine	IL
n-Nitrosodiphenylamine	IL
n-Nitrosomethylethylamine	IL
n-Nitrosopiperidine	IL
n-Nitrosopyrrolidine	IL
o,o,o-Triethyl phosphorothioate	IL
Parathion	IL
Pentachlorobenzene	IL
Pentachloronitrobenzene	IL
Pentachlorophenol	IL
Phenanthrene	IL
Phenol	IL
Pronamide (Kerb)	IL
Pyrene	IL
Pyridine	IL
Safrole	IL

Method EPA 8270C Mod LVI

Acetochlor	IL
Alachlor	IL
Atrazine	IL
Butylate	IL
Cyanazine	IL
EPTC (Eptam, s-ethyl-dipropyl thio carbamate)	IL
Metolachlor	IL
Metribuzin	IL
Pendimethalin (Penoxalin)	IL
Simazine	IL
Trifluralin (Treflan)	IL

Method EPA 8270C SIM

Acenaphthene	IL
Acenaphthylene	IL
Anthracene	IL

Field of Testing /Matrix: RCRA (Non Potable Water)

Benzo(a)anthracene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
Chrysene	IL
Dibenz(a,h) anthracene	IL
Fluoranthene	IL
Fluorene	IL
Indeno(1,2,3-cd) pyrene	IL
Naphthalene	IL
Phenanthrene	IL
Pyrene	IL
Method EPA 9012A Rev: 1	
Cyanide	IL
Method EPA 9014 Rev: 0	
Cyanide	IL
Method EPA 9020B Rev: 2	
Total organic halides (TOX)	IL
Method EPA 9023 Rev: 0	
Extractable organics halides (EOX)	IL
Method EPA 9040B Rev: 2	
pH	IL
Method EPA 9050A Rev: 1	
Conductivity	IL
Method EPA 9056A	
Bromide	IL
Chloride	IL
Fluoride	IL
Nitrate	IL
Nitrate as N	IL
Nitrate plus Nitrite as N	IL
Nitrite	IL
Nitrite as N	IL
Orthophosphate as P	IL
Sulfate	IL
Method EPA 9060A	
Total organic carbon	IL
Method EPA 9065 Rev: 0	
Total phenolics	IL
Method EPA 9066 Rev: 0	
Total phenolics	IL
Method EPA 9095A	
Paint Filter Test	IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)

Method EPA 1020B

Ignitability IL

Method EPA 1311 Rev: 0

Toxicity Characteristic Leaching Procedure (TCLP) IL

Method EPA 1312 Rev: 0

Synthetic Precipitation Leaching Procedure (SPLP) IL

Method EPA 6010B Rev: 2

Aluminum IL

Antimony IL

Arsenic IL

Barium IL

Beryllium IL

Boron IL

Cadmium IL

Calcium IL

Chromium IL

Cobalt IL

Copper IL

Iron IL

Lead IL

Lithium IL

Magnesium IL

Manganese IL

Molybdenum IL

Nickel IL

Phosphorus IL

Potassium IL

Selenium IL

Silver IL

Sodium IL

Strontium IL

Thallium IL

Tin IL

Titanium IL

Vanadium IL

Zinc IL

Method EPA 6020A Rev: 1

Aluminum IL

Antimony IL

Arsenic IL

Barium IL

Beryllium IL

Boron IL

Cadmium IL

Chromium IL

Cobalt IL

Copper IL

Iron IL

Lead IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)

Magnesium	IL
Manganese	IL
Molybdenum	IL
Nickel	IL
Potassium	IL
Selenium	IL
Silver	IL
Sodium	IL
Thallium	IL
Vanadium	IL
Zinc	IL
Method EPA 7196A Rev: 1	
Chromium VI	IL
Method EPA 7471B	
Mercury	IL
Method EPA 8015B Rev: 2	
Diesel range organics (DRO)	IL
Ethanol	IL
Ethylene glycol	IL
Isobutyl alcohol (2-Methyl-1-propanol)	IL
Isopropyl alcohol (2-Propanol, Isopropanol)	IL
Methanol	IL
n-Butyl alcohol (1-Butanol, n-Butanol)	IL
n-Propanol (1-Propanol)	IL
tert-Butyl alcohol	IL
Method EPA 8081B Rev: 2	
4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Alachlor	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
alpha-Chlordane, cis-Chlordane	IL
beta-BHC (beta-Hexachlorocyclohexane)	IL
Chlordane (tech.)(N.O.S.)	IL
delta-BHC	IL
Dieldrin	IL
Endosulfan I	IL
Endosulfan II	IL
Endosulfan sulfate	IL
Endrin	IL
Endrin aldehyde	IL
Endrin ketone	IL
gamma-BHC (Lindane, gamma-Hexachlorocyclohexane)	IL
gamma-Chlordane	IL
Heptachlor	IL
Heptachlor epoxide	IL
Methoxychlor	IL
Toxaphene (Chlorinated camphene)	IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)**Method EPA 8082A**

Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL

Method EPA 8082A Rev: IV

Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL

Method EPA 8151A

2,4,5-T	IL
2,4-D	IL
2,4-DB	IL
3,5-Dichlorobenzoic acid	IL
4-Nitrophenol	IL
Acifluorfen	IL
Bentazon	IL
Chloramben	IL
Dalapon	IL
DCPA di acid degradate	IL
Dicamba	IL
Dichloroprop (Dichloroprop)	IL
Dinoseb (2-sec-butyl-4,6-dinitrophenol, DNBP)	IL
MCPA	IL
MCPP	IL
Pentachlorophenol	IL
Picloram	IL
Silvex (2,4,5-TP)	IL

Method EPA 8260B

1,1,1,2-Tetrachloroethane	IL
1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloro-1,2,2-trifluoroethane (Freon 113)	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,1-Dichloropropene	IL
1,2,3-Trichlorobenzene	IL
1,2,3-Trichloropropane	IL
1,2,4-Trichlorobenzene	IL
1,2,4-Trimethylbenzene	IL
1,2-Dibromo-3-chloropropane (DBCP)	IL
1,2-Dibromoethane (EDB, Ethylene dibromide)	IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)

1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3,5-Trimethylbenzene	IL
1,3-Dichlorobenzene	IL
1,3-Dichloropropane	IL
1,4-Dichlorobenzene	IL
1-Chlorobutane	IL
2,2-Dichloropropane	IL
2-Butanone (Methyl ethyl ketone, MEK)	IL
2-Chloroethyl vinyl ether	IL
2-Chlorotoluene	IL
2-Hexanone	IL
2-Nitropropane	IL
4-Chlorotoluene	IL
4-Isopropyltoluene (p-Cymene,p-Isopropyltoluene)	IL
4-Methyl-2-pentanone (MIBK)	IL
Acetone	IL
Acetonitrile	IL
Acrolein (Propenal)	IL
Allyl chloride (3-Chloropropene)	IL
Benzene	IL
Bromobenzene	IL
Bromochloromethane	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon disulfide	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
Chloroprene (2-Chloro-1,3-butadiene)	IL
cis-1,2-Dichloroethylene	IL
cis-1,3-Dichloropropene	IL
cis-1,4-Dichloro-2-butene	IL
Dibromomethane (Methylene bromide)	IL
Dichlorodifluoromethane (Freon-12)	IL
Diethyl ether	IL
Di-isopropylether (DIPE) (Isopropyl Ether)	IL
Ethyl acetate	IL
Ethyl methacrylate	IL
Ethylbenzene	IL
Hexachlorobutadiene	IL
Hexachloroethane	IL
Iodomethane (Methyl iodide)	IL
Isopropylbenzene	IL
m+p-xylene	IL
Methacrylonitrile	IL
Methyl acrylate	IL
Methyl bromide (Bromomethane)	IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)

Methyl chloride (Chloromethane)	IL
Methyl methacrylate	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
m-Xylene	IL
Naphthalene	IL
n-Butylbenzene	IL
Nitrobenzene	IL
n-Propylbenzene	IL
o-Xylene	IL
Pentachloroethane	IL
Propionitrile (Ethyl cyanide)	IL
p-Xylene	IL
sec-Butylbenzene	IL
Styrene	IL
tert-Butyl alcohol	IL
tert-Butylbenzene	IL
Tetrachloroethylene (Perchloroethylene)	IL
Tetrahydrofuran (THF)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL
trans-1,4-Dichloro-2-butene	IL
Trichloroethene (Trichloroethylene)	IL
Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl acetate	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 8270C Rev: 3

1,2,4-Trichlorobenzene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Diphenylhydrazine	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
1,4-Dioxane (1,4-Diethyleneoxide)	IL
2,2'-Oxybis(1-chloropropane), bis(2-Chloro-1-methylethyl)ether	IL
2,4,5-Trichlorophenol	IL
2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL
2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL
2,6-Dinitrotoluene (2,6-DNT)	IL
2-Chloronaphthalene	IL
2-Chlorophenol	IL
2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL
2-Methylaniline (o-Toluidine)	IL
2-Methylnaphthalene	IL
2-Methylphenol (o-Cresol)	IL
2-Nitroaniline	IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)

2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
3-Methylphenol (m-Cresol)	IL
3-Nitroaniline	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Chloroaniline	IL
4-Chlorophenyl phenylether	IL
4-Methylphenol (p-Cresol)	IL
4-Nitroaniline	IL
4-Nitrophenol	IL
Acenaphthene	IL
Acenaphthylene	IL
Aniline	IL
Anthracene	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
Benzoic acid	IL
Benzyl alcohol	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
Butyl benzyl phthalate	IL
Carbazole	IL
Chrysene	IL
Dibenz(a,h) anthracene	IL
Dibenzofuran	IL
Diethyl phthalate	IL
Dimethyl phthalate	IL
Di-n-butyl phthalate	IL
Di-n-octyl phthalate	IL
Fluoranthene	IL
Fluorene	IL
Hexachlorobenzene	IL
Hexachlorobutadiene	IL
Hexachlorocyclopentadiene	IL
Hexachloroethane	IL
Indeno(1,2,3-cd) pyrene	IL
Isophorone	IL
Naphthalene	IL
Nitrobenzene	IL
n-Nitrosodiethylamine	IL
n-Nitrosodimethylamine	IL
n-Nitrosodi-n-propylamine	IL
n-Nitrosodiphenylamine	IL
n-Nitrosomethylethylamine	IL
Pentachlorobenzene	IL
Pentachlorophenol	IL

Field of Testing /Matrix: RCRA (Solid & Hazardous Material)

Phenanthrene	IL
Phenol	IL
Pyrene	IL
Pyridine	IL
Method EPA 8270C Mod LVI	
Acetochlor	IL
Alachlor	IL
Atrazine	IL
Butylate	IL
Cyanazine	IL
EPTC (Eptam, s-ethyl-dipropyl thio carbamate)	IL
Metolachlor	IL
Metribuzin	IL
Pendimethalin (Penoxalin)	IL
Simazine	IL
Trifluralin (Treflan)	IL
Method EPA 9012A Rev: 1	
Cyanide	IL
Method EPA 9014 Rev: 0	
Cyanide	IL
Method EPA 9020B Rev: 2	
Total organic halides (TOX)	IL
Method EPA 9023 Rev: 0	
Extractable organics halides (EOX)	IL
Method EPA 9034 Rev: 0	
Sulfide	IL
Method EPA 9045C Rev: 3	
pH	IL
Method EPA 9056A	
Bromide	IL
Chloride	IL
Fluoride	IL
Nitrate	IL
Nitrate as N	IL
Nitrate plus Nitrite as N	IL
Nitrite	IL
Nitrite as N	IL
Orthophosphate as P	IL
Sulfate	IL
Method EPA 9060A	
Total organic carbon	IL
Method EPA 9065 Rev: 0	
Total phenolics	IL

Field of Testing /Matrix: SDWA (Potable Water)**Method EPA 180.1 Rev: 2**

Turbidity IL

Method EPA 200.7 Rev: 4.4

Aluminum IL
Barium IL
Beryllium IL
Boron IL
Cadmium IL
Calcium IL
Chromium IL
Copper IL
Iron IL
Magnesium IL
Manganese IL
Molybdenum IL
Nickel IL
Phosphorus IL
Potassium IL
Silver IL
Sodium IL
Vanadium IL
Zinc IL

Method EPA 200.8 Rev: 5.4

Antimony IL
Arsenic IL
Barium IL
Beryllium IL
Cadmium IL
Chromium IL
Copper IL
Lead IL
Manganese IL
Molybdenum IL
Nickel IL
Selenium IL
Silver IL
Thallium IL
Zinc IL

Method EPA 245.1 Rev: 3

Mercury IL

Method EPA 300.0 Rev: 2.1

Bromide IL
Chloride IL
Fluoride IL
Nitrate IL
Nitrate as N IL
Nitrate plus Nitrite as N IL
Nitrate-nitrite IL
Nitrite IL

Field of Testing /Matrix: SDWA (Potable Water)

Nitrite as N	IL
Orthophosphate as P	IL
Sulfate	IL
Method EPA 335.4 Rev: 1	
Cyanide	IL
Method EPA 353.2 Rev: 2	
Nitrate	IL
Nitrate-nitrite	IL
Method SM 2130 B Rev: 20th ED	
Turbidity	IL
Method SM 2320 B Rev: 23rd ED	
Alkalinity as CaCO ₃	IL
Method SM 2510 B Rev: 21st ED	
Conductivity	IL
Method SM 2510 B Rev: 22nd ED	
Conductivity	IL
Method SM 2540 C Rev: 23rd ED	
Total dissolved solids	IL
Method SM 4500-NO₂⁻ B Rev: 23rd ED	
Nitrite	IL
Method SM 4500-P E Rev: 23rd ED	
Orthophosphate as P	IL
Method SM 4500-SiO₂ D Rev: 23rd ED	
Silica as SiO ₂	IL
Method SM 5310 C Rev: 21st ED	
Dissolved organic carbon (DOC)	IL
Total organic carbon	IL

End of Scope of Accreditation

**TEKLAB SAMPLING PLAN
FOR
OUTFALL/WASTEWATER MONITORING**

1. Preparation

The Teklab staff will schedule sampling activities. The project manager will be notified of the number of samples and analysis required, along with sampling dates. Sampling equipment and supplies (Table 1) will be assembled and prepared.

**TABLE 1
CHECKLIST OF EQUIPMENT AND SUPPLIES
FOR OUT FALL/WASTEWATER SAMPLING**

- ☐ Keys required for sampling (gate, door, and sampler locks)
- ☐ Teflon strainer /Stainless Steel strainer
- ☐ Pump tubing
- ☐ pH, conductivity and temperature meters (if required)
- ☐ Inline disposable filters(if required)
- ☐ Disposable latex/nitrile gloves
- ☐ Kimwipes and Paper towels
- ☐ Watch and calculator
- ☐ Sharpie and ink pens
- ☐ Plastic trash bags
- ☐ Coolers and ice
- ☐ Sample Containers (with preservatives)
- ☐ Field data sheets and chain of custody forms
- ☐ Safety glasses, shoes and hard hat
- ☐ Tool kit and first aid kit
- ☐ Battery Pack
- ☐ Auto Sampler
- ☐ 2.5 gallon plastic container

2. SAMPLE CONTAINERS, PRESERVATION AND HOLDING TIMES

The following section states requirements on sample volumes, sample containers, sample preservation and holding times. Samples will be collected and preserved according to Table 2 (as specified in the "Federal Register, 40 CFR Part 136, Table II"). Containers will be pre-grouped for each sample set at each sampling point. Attached labels will indicate analytical requirements and preservatives. The sampling crew will review the site safety plan and sampling plan.

Total and prolonged preservation of samples is practically impossible. Preservation can only slow the changes that continue after the sample is removed from its source. Therefore, as a general rule it is best to analyze the sample as soon as possible after collection. This is especially true when the parameter is expected to be in the low $\mu\text{g/l}$ range. Table 2 lists recommended preservation and holding times, as well as, volumes need for analysis. Upon Client request, sample preservation will be checked in the field. If preservation is needed, the sample will then be preserved according to Table 2. The chain of custody will be marked as preserved in the field while onsite.

Note: Teklab does not reuse sample containers at this time. If sample containers are to be reused this section must be updated to include cleaning procedures for the containers.

TABLE 2
SAMPLE VOLUME REQUIREMENTS, PRESERVATION
AND MAXIMUM HOLDING TIMES

<u>PARAMETER</u>	<u>VOL(ML)</u>	<u>CONTAINER</u>	<u>PRESERVATIVE</u>	<u>HOLDING TIME</u>
PHYSICAL PROPERTIES				
Color	50	P, G	COOL, *≤6°C	48 Hours
Conductance	100	P, G	COOL, *≤6°C	28 Days
Hardness	100	P, G	HNO ₃ , or H ₂ SO ₄ pH<2	6 Months
Odor	200	G only	COOL, *≤6°C	24 Hours
PH	25	P, G	None Req.	Analyze within 15 minutes.
Residue				
TDS	100	P, G	Cool, *≤6°C	7 Days
TSS	100	P, G	Cool, *≤6°C	7 Days
TS	100	P, G	Cool, *≤6°C	7 Days
TVS	100	P, G	Cool, *≤6°C	7 Days
Settleable Matter	1000	P, G	Cool, *≤6°C	48 Hours
Temperature	1000	P, G	None Req.	Analyze within 15 minutes.
Turbidity	100	P, G	Cool, *≤6°C	48 Hours
METALS				
Dissolved	250	P, G	Filter on site HNO ₃ , pH<2	6 Months
Suspended	250	Filter on site		6 Months
Total	250	P, G	HNO ₃ , pH<2	6 Months
Chromium (+6)	250	P, G	Cool, *≤6°C, pH = 9.3–9.7	24 Hours
Mercury				
Dissolved	250	P, G	Filter HNO ₃ , pH<2	28 Days

TABLE 2 (CON'T)

<u>PARAMETER</u>	<u>VOL(ML)</u>	<u>CONTAINER</u>	<u>PRESERVATIVE</u>	<u>HOLDING TIME</u>
Total	250	P, G	HNO ₃ , pH<2	28 Days
INORGANIC				
Acidity	100	P, G	Cool, *≤6°C	14 Days
Alkalinity	100	P, G	Cool, *≤6°C	14 Days
Boron	25	P only	Cool, *≤6°C HNO ₃ , pH<2	6 Months
Bromide	100	P, G	None Req.	28 Days
Chloride	50	P, G	None Req.	28 Days
Chlorine	200	P, G	None Req.	Analyze within 15 minutes
Cyanide	500	P, G	Cool, *≤6°C NaOH, pH>12 0.6 g ascorbic acid if Cl ₂ present	14 Days
Fluoride	500	P, G	None Req.	28 Days
Iodide	250	P, G	Cool, *≤6°C	24 Hours
Nitrogen Ammonia	500	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Kjeldahl, Total	500	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Nitrate & Nitrite	250	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Nitrate	250	P, G	Cool, *≤6°C	48 Hours
Nitrite	250	P, G	Cool, *≤6°C	48 Hours
Dissolved Oxygen	300	G btl & top	None Req.	Analyze within 15 mins.
Phosphorus Ortho, Dissolved	100	P, G	Filter within 15 minutes Cool, *≤6°C	48 Hours

TABLE 2 (CON'T)

<u>PARAMETER</u>	<u>VOL(ML)</u>	<u>CONTAINER</u>	<u>PRESERVATIVE</u>	<u>HOLDING TIME</u>
Hydrolyzable	100	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Total	100	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Total,	100	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	24 Hours
Dissolved Silica	100	P only	Filter on site Cool, *≤6°C	28 Days
Sulfate	500	P, G	Cool, *≤6°C	28 Days
Sulfide	500	P, G	Cool, *≤6°C 2 ml zinc acetate plus NaOH, pH>9	7 Days
Sulfite	100	P, G	None Req.	Analyze within 15 minutes.
ORGANIC				
BOD	500	P, G	Cool, *≤6°C	48 Hours
COD	50	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Oil & Grease	1000	G only	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Organic Carbon	250	P, G	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
Phenolics	1000	G only	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
MBAS	500	P, G	Cool, *≤6°C	48 Hours
NTA	100	P, G	Cool, *≤6°C	24 Hours
TOX	250	G only	Cool, *≤6°C H ₂ SO ₄ , pH<2	28 Days
VOA	40 (2)	G vials	Cool, *≤6°C	14 Days
Semi-Volatiles	1000	G Teflon	Cool, *≤6°C	14 Days

See SW-846 for more information

***Note:**

≤6°C = above freezing to ≤6°C

3. On site activity

- a. A field data sheet will be used to record information for each sampling point.
- b. Sample collection –
 1. Determine length of hose to be used to attach to the strainer and the auto sampler. Add an additional 2-4 feet to the length of hose to allow for proper setup.
 2. Strainer requires 1.5 inches to enter sampling port, the hose used is 3/8 ID and should not be pinched or crimped when set in place. Hose should be as straight as possible to avoid any sample remaining in tubing between cycles.
 3. Consult with client as to how often a sample is to be collected, and the volume of that sample. If water is being discharged 24 hours a day, the sample should be ran for the full 24 hours. See specifications on the permit as to the analysis that will be collected as a composite or a gram sample.
 4. Follow auto sampler guide lines for programming of the auto sampler.
- c. Sampling - A new pair of disposable gloves will be worn by personnel when sampling begins. Sample containers will be filled in the order described in Table 3. Grab sample may need to be pumped through auto sampler if discharge point is below grade (Teklab employees will not enter confined space). Grab samples for Oil & Grease that are taken below grade must be taken with a telescoping sampling pole. If flow is such that a 1 Liter container cannot be used to collect samples, multiple smaller containers will be used to obtain 1 liter of sample. Samples for Low Level Mercury analysis (Method 1631) should always be taken using clean hands/dirty hands methodology directly from the source by hand. (Refer to Appendix A of this SOP for Low Level Mercury Sampling Instructions). In situations where a grab sample is impossible to obtain by hand from the source, pre-cleaned tubing may be used to pull a sample with an auto sampler. A pre-cleaned sampling pole may also be used with a pre-cleaned polyethylene sleeve covering the sample collection portion of the sampling pole. Please refer to SOP 1085 for Cyanide collection. The sampling devices will be operated to minimize aeration of the sample. Composite samples will always be mixed thoroughly to form homogeneous samples prior to collection. Water to be tested for dissolved parameters will be passed through a 0.45- micron membrane filter before it is placed in the sample container. Preservation of sample will be according to Table 2.

TABLE 3
ORDER FOR FILLING SAMPLE CONTAINERS
IN COMPLIANCE WITH APPENDIX IX MONITORING

-
1. Volatile organics
 2. Semi-volatile organics
 3. Organochlorine pesticides
 4. Chlorinated herbicides
 5. Dioxins and furans
 6. Total Metals
 7. Dissolved Metals
 8. Phenols
 9. Nitrate
 10. Sulfide
 11. Misc. remaining parameters
-

d. Post-Sampling and Decontamination - Equipment to be decontaminated prior to sampling each sampling point includes 2.5gallon container, hose and any miscellaneous equipment which may or will come in contact with the samples. Teklab will dedicate hose where appropriate, other wise new hose will be used each time.

4. Quality Control and Quality Assurance

- a. Chain of Custody: A chain of custody record will be completed at the time of sampling. Samples will be considered under custody of an individual if: 1) they are in his or her possession, 2) they are in view after being in possession, or 3) they are sealed or locked to prevent tampering. When sample custody is transferred, individuals relinquishing and receiving will sign, date, and note the time on the form. The original form will accompany samples to the laboratory.
- b. QA/QC samples:
 1. A trip blank will accompany each sampling crew, when specified by the appropriate permit or requested by the client. It will consist of two 40 ml, Teflon-septum, vials filled with organic-free water. The trip blank will be stored, transported and shipped with the empty and filled sample vials for volatile organics. Laboratory analysis for volatile organics in the trip blank will verify if any contaminants were potentially introduced into environmental samples prior to analysis.
 2. An Equipment blank shall be analyzed, when specified by the appropriate permit or requested by the client. In such a case, each sampling crew will submit a sample of the distilled water used for equipment decontamination. Equipment blanks consisting of distilled water run through the decontaminated sampling equipment will be analyzed for metals and organics.

5. References

- a. Refer to the Teklab Quality Assurance/Quality Control Manual for specific information on Analytical Methodology and internal QA/QC procedures. See also, the applicable Teklab SOP's.

Cora L. Fickinger

02/21/2018

Approving Authority

Effective Date

Hexavalent Chromium Preservation

Samples for Hexavalent Chromium (Cr6+) analysis must be preserved within 24 hours of collection in order to extend the hold time from 24 hours to 28 days. Samples are filtered using 0.45 micron filter paper and preserved using a buffer solution to a pH between 9.3 – 9.7. The sample pH is checked using a handheld pH probe which must be calibrated each day (calibration instructions are in the box). Up to six samples can be filtered and preserved at one time.

1. Gather each sample requiring Cr6+, one empty 250mL HDPE container per sample, and one blank label per sample. Write the corresponding ClientID and SampleID on each blank label and affix it to a 250mL container.
2. Ensure that the filtration manifold is clean and all stopcocks are closed. Unscrew the top of the filter cup and place one 0.45 micron filter paper in the cup before screwing the top back on. Place an empty and labelled 250mL container inside the filter column with the tubing inserted into the container. Repeat for each sample.
3. Invert each sample one to two times to ensure that it is properly homogenized. Pour 200mL of sample into the corresponding filter cup. Some sample may begin to filter through due to gravity.
4. Once all samples have been poured into the filter cups, turn on the pump. As long as the stopcocks are still closed, samples should not begin filtering.
5. Open the stopcock for each sample. Samples will begin to quickly filter through the column into the 250mL container.
6. After all 200mL of the sample has filtered, close the corresponding stopcock.
7. Once all samples have been filtered and all stopcocks are closed, turn off the pump.
8. Remove the filtered sample containers from the filter column. Keep filter column on hand and keep track of which column corresponds to which sample in case any sample requires re-filtering later.
9. Using the micropipette, add 2mL of buffer solution to each filtered sample. Cap and swirl each sample to ensure it is well mixed.

Note: 1mL of buffer solution is required for each 100mL of filtered sample. If you filtered less than 200mL of sample, then adjust the volume of buffer used accordingly.
10. Using the pH probe, check the pH of each filtered/buffered sample. Rinse probe with DI water between samples.
11. If the pH reads between 9.3 – 9.7, then the preservation process is complete for that sample, proceed to step 13. If the pH is not within the appropriate range, proceed to the next step.

12. If sample is below 9.3, add 5N NaOH until the pH is within the acceptable range. Method recommends using 0.6mL of 5N NaOH per 100mL of sample, but dropwise addition while monitoring pH may be required to prevent going over.
13. Once all samples are within the acceptable pH range, write a comment on each corresponding chain of custody: "Cr6+ samples filtered/preserved (reagent lot #s). [initials/date]". Submit both the preserved fraction and the original unpreserved fraction to the lab for analysis.
14. Remove any used filter paper from the filter cups and rinse all equipment with DI water.

TEKLAB INC
STANDARD OPERATING PROCEDURE
Cyanide Sampling Procedure

SCOPE

This procedure is applicable for the collection and preservation of aqueous samples to be analyzed for cyanide. The procedure is an attempt to treat known interferences prior to the analysis of cyanide. Holding time and preservation for cyanide will vary based on the interferences known to be present and the treatments performed. This procedure is applicable to wastewaters that are regulated by 40 CFR 136 and may be used for other samples upon client request or when interference is known to be present.

SUMMARY

Samples are collected in the appropriate containers and treated for known interference in the field during sample collection or in some instances in the lab prior to analysis.

SAFETY

Eye protection and gloves must be worn when running this analysis. Some chemicals associated with this analysis have the potential to be highly toxic or hazardous. Consult the appropriate SDS for more detailed safety information; especially review the SDS on the following chemicals: Lead Carbonate and Sodium Hydroxide.

EQUIPMENT & SUPPLIES

1. 60mL disposable syringe with Luer-Lock tip
2. 5 µm syringe filters
3. Lab-prepared HDPE bottles
4. Class A graduated cylinders as needed
5. 0.25g scoop
6. Transfer pipettes
7. Disposable plastic cups

REAGENTS & STANDARDS(Quality Manual Chapter 23)

1. *Acetate Buffer*: Dissolve 410g of sodium acetate tri-hydrate ($\text{NaC}_2\text{H}_3\text{O}_2 \cdot 3\text{H}_2\text{O}$) in 500mL of water. Add glacial acetic acid to yield pH of 4.5, approximately 500mL.
2. *Lead acetate Test Strips*: Purchase from vendor.
3. *5mL DPD packets*: Purchase from vendor.
4. *Formaldehyde Test Strips*: Purchase from vendor.
5. *Sodium Hydroxide Solution (1M)*: Dissolve 40g NaOH to 1L with reagent water.
6. *Lead Carbonate (PbCO_3)*: Purchase from vendor.
7. *Ascorbic Acid*: Purchase from vendor.
8. *pH Test strips*: Purchase from vendor.
9. *General laboratory deionized water (DI water)*: Refer to section 26.5 of the Quality Assurance Manual for further description.

The reagents listed above have an expiration period of 12 months unless noted above. The above listed reagents and standards are stored on the bench unless noted above. Standards and reagents purchased from vendors expire one year from the day they are opened unless the vendor expiration date precedes that date.

PROCEDURE

Project Management

1. Obtain CN sample information checklist.
2. Fill in checklist with any and all available information (call client if necessary).
3. Attach CN sample information checklist to bottle order.

Sampling

1. Review PM portion of the CN sample information checklist for known interference and maximum dilutions allowed.
2. Collect approximately 500mL of sample in a 1L Silgan bottle. If bench method is requested, collect as close to 1L of sample as possible to still leave room for interference removal.
3. Test the sample for **sulfide** interference:
 - a. Moisten a lead acetate test strip with acetate buffer and place a drop of sample on the moistened strip. Brown/black coloration of the test strip indicates the presence of sulfide. Record "Yes" for coloration and proceed to step 2i; "No" for no color change and proceed to step 4.
 - i. If no field dilution is allowed according to the sample information checklist, proceed to step 2ii. If a dilution can be performed, document the volume of sample used, total volume when diluted, and Field Dilution Factor. Retest sample after dilution for sulfide interference. If test strip shows no color change, proceed to step 4. If test strip shows coloration, treat for sulfide interference according to step 3ii.
 - ii. Add a small amount of powdered lead carbonate to the sample and invert to mix. Lead carbonate precipitates black lead sulfide and should be added in small increments until no more lead sulfide forms. Test supernatant liquid for sulfide interference to confirm sulfide is no longer present. Document treatment and result on sample information checklist. Immediately filter sample using a syringe and 5µm syringe filter. Continue to step 4.
4. Test the sample for **aldehyde** interference:
 - a. Place a drop of sample on the formaldehyde test strip. Compare coloration of test strip with guide printed on test strip bottle. Record "Yes" for presence and "No" for absence and proceed to step 5.
5. Test the sample for **oxidant** interference:
 - a. Pour ~5mL of sample into a plastic cup.
 - b. Add one 5mL DPD packet and mix vigorously. A pink color indicates presence of oxidants. Record "Yes" for presence and proceed to step 5i; record "No" for absence and proceed to step 6.
 - i. To treat for oxidant interference, add a few crystals of ascorbic acid to sample and invert to dissolve reagent and mix thoroughly. Retest sample again following procedure in step 5a. If needed, continue adding ascorbic acid in small increments (mixing well after each addition) until DPD test indicates absence of oxidants. Document treatment on sample information checklist and proceed to step 6.
6. If sample is known to contain sulfite or aldehyde interference, do not add NaOH preservative and check "No" in the Sample Preserved section of the sample information checklist. Notify the lab upon sample arrival so that any necessary accommodations can be made during sample prep and analysis. Otherwise, preserve sample to pH > 12 and check "Yes" in the Sample Preserved section.
7. Bring sample to the lab on ice.

UNCONTROLLED DOCUMENT

SOP: 1085
Revision: C
Date: 1/21/2025
Page: 3 of 3

Login

1. Is sample accompanied by CN sample information checklist?
 - a. Yes, proceed with login process.
 - b. No, notify lab that interference checks are required and proceed with login process.

Lab

1. See SOP 2097 for interference checks to be performed in lab when not previously performed in the field.

DATA ANALYSIS & CALCULATIONS

Field dilution factor = Total Volume when diluted/Sample Volume used for dilution

REFERENCES/ METHOD DEVIATIONS

ASTM D7365-09

TABLES & DIAGRAMS

N/A

SAMPLE HANDLING

See 1000 Series SOP Appendix B

POLLUTION PREVENTION

See 1000 Series SOP Appendix D

WASTE MANAGEMENT

See 1000 Series SOP Appendix D

SIGNATURE



Approving Authority

1/21/2025

Date (Approval/Effective)

The use of this SOP is governed by the TEKLAB Quality Assurance Manual and associated SOPs including but not limited to 1030, 1031, 1250, 1280, 1290, and 1310. Implementation of this SOP must always comply with the requirements of the Quality Assurance Manual and the applicable Section 1000 SOPs. For any necessary sub-sampling refer to SOP 1150.

Sampling Instructions for Low Level Mercury Analysis (Method 1631)

Please read very carefully prior to sample collection.

- 1) If sampling equipment other than the sample bottles is required, follow these instructions:
 - a) Use the instructions for gloves in step three below.
 - b) Clean any equipment with detergent and mild acid, rinse well with tap water, and then rinse well with distilled or deionized water.
 - c) Collect an equipment blank by dipping the equipment into a bottle of deionized water obtained from the lab. Alternately, pour deionized water over the equipment and collect in the equipment blank bottle provided by the lab.
 - d) Store clean equipment in a sealed clear polyethylene bag until use.
 - e) Prior to sampling, send the equipment blank to the lab for analysis, to verify that the equipment will not contaminate the samples.
- 2) If you are collecting by this method to meet requirements for your NPDES permit under Special Condition 9, the sample is required to be collected as a *grab* sample. Collect samples upwind if possible.
- 3) This method is very sensitive and detects mercury (Hg) at *ppt* (parts per trillion) levels. Talc free gloves must be worn when collecting the sample(s). In the clean hands/dirty hands sampling technique of EPA-1669 one person handles all equipment and the other person handles the sample bottles. If one person must do the sampling, wear multiple layers of gloves so that dirty gloves can be easily removed to expose clean gloves when handling the bottles. The bottles you are given have been pre-certified by Teklab to ensure there is no contamination from the containers prior to sample collection.
- 4) If you are collecting one sample, you will receive a total of 3 containers in a polyethylene bag. One container of *deionized water*, one empty container to transfer the deionized water into for a *field blank*, and one container for the actual sample. If you are collecting more than one sample, only one field blank container is required per 10 samples, per *sample site*.
- 5) Prepare the field blank sample first by opening the empty sample container and filling it with the deionized (DI) water, provided by Teklab, Inc. **Do not overfill**, as contamination is possible. Close the lid immediately and return to polyethylene bag. Discard the jar that had contained the deionized water, **do not re-use**.
- 6) Fill sample containers for each sampling site and close the lids immediately. Label samples and return to the polyethylene bag. Submit the sample(s) to Teklab **within 48 hours of collection**. Samples will only be accepted Monday through Friday.
- 7) Please indicate the analysis and method number **Hg 1631** on the chain of custody submitted with the sample(s). This will ensure the analysis meets the required minimum detection limits.

Glossary

Deionized Water: Water that has had its mineral ions removed. This is a physical process that uses special resins that bind to and filter out mineral salts from water (such as sodium, calcium and iron for example).

Field Blank: A sample bottle of clean matrix, usually deionized water, that accompanies a sample or group of samples from one sample site back to the lab. The field blank is analyzed at the lab to determine if the sample or samples were contaminated with the target analyte during the sampling process.

Grab: A sample taken by one filling of a sample bottle, from one sampling point, at one moment in time.

PPT: Parts-per notation is often used in the measure of dilutions or concentrations in chemistry. In this case, part-per-trillion is equivalent to 1/20 of a drop of water added to a two-meter-deep Olympic-sized swimming pool. 1 PPT in water = 1 ng/L of water.

Sample Site: The location of one sampling point.

Preservation for Wastewater Samples by Method 624 Volatile Organic Compounds

Sampling kits for EPA 624.1 analysis will include two HCl-preserved vials, one sodium-thiosulfate-preserved vial, and one unpreserved vial. All vials will be collected as grab samples and filled completely to eliminate headspace.

Upon receipt at the laboratory, the unpreserved vial will be tested for the presence of chlorine. If chlorine is detected, analysis will be performed using the sodium-thiosulfate-preserved vial. If no chlorine is present, analysis will proceed from the HCl-preserved vial(s). The chlorine check will be conducted using DPD Total Chlorine Reagent Pillows, and the results—along with the date and time of the measurement—will be documented in the sample receiving checklist.

ATTACHMENT A
VILLAGE OF BENSENVILLE - STP & PRETREATMENT PROGRAM SAMPLING
ANNUAL COST SUMMARY

Use named sheet tabs at bottom to enter unit costs for each sampling event type.
 Cost Summary will auto populate based on other information added. All tables must be completed, printed, and submitted with your Final Bid.

Sample Type	Unit Cost Per Event	No. Events Per Year	Total Cost
STP NPDES INFLUENT AND EFFLUENT			
NPDES Weekly Influent & Effluent	\$ 60.00	92	\$ 5,520.00
NPDES Monthly Influent & Effluent	\$ 325.00	12	\$ 3,900.00
Excess Flow (Intermittent)	\$ 60.00	6	\$ 360.00
STP Semi-Annual & Annual: Calendar Year 2nd & 4th Quarters			
Non-Organics (CY QTR 2 & 4)	\$ 1,157.00	2	\$ 2,314.00
Organic Priority Pollutants (CY QTR 2)	\$ 1,110.00	1	\$ 1,110.00
STP Sludge Semi-Annually			
Sludge Land Application	\$ 576.00	2	\$ 1,152.00
Industrial Pretreatment Program			
CIU	\$ 830.00	8	\$ 6,640.00
Zero Discharge CIU	\$ 641.00	10	\$ 6,410.00
Surcharge	\$ 629.00	40	\$ 25,160.00
Additional Surcharge	\$ 434.00	28	\$ 12,152.00
Weekly Compliance (Grab Only)	\$ 190.00	14	\$ 2,660.00
Zero Discharge Confirmation	\$ 100.00	52	\$ 5,200.00
TOTAL ANNUAL COST			\$ 72,578.00
2026-2027 CONTRACT COST			\$ 145,156.00
Lab Name			
Metiri Group - Suburban Laboratories			
LABORATORY, PLEASE PROVIDE AS PART OF PROPOSAL:			
Lab Rush Service Fee		%	100

ATTACHMENT A
VILLAGE OF BENSENVILLE - STP & PRETREATMENT PROGRAM SAMPLING
ANNUAL COST SUMMARY

Use named sheet tabs at bottom to enter unit costs for each sampling event type. Cost Summary will auto populate based on other information added. All tables must be completed, printed, and submitted with your Final Bid.				
Sample Type	Unit Cost Per Event	No. Events Per Year	Total Cost	
STP NPDES INFLUENT AND EFFLUENT				
NPDES Weekly Influent & Effluent	\$ 74.25	92	\$	6,831.00
NPDES Monthly Influent & Effluent	\$ 270.00	12	\$	3,240.00
Excess Flow (Intermittent)	\$ 78.00	6	\$	468.00
STP Semi-Annual & Annual: Calendar Year 2nd & 4th Quarters				
Non-Organics (CY QTR 2 & 4)	\$ 1,765.20	2	\$	3,530.40
Organic Priority Pollutants (CY QTR 2)	\$ 1,086.00	1	\$	1,086.00
STP Sludge Semi-Annually				
Sludge Land Application	\$ 540.00	2	\$	1,080.00
Industrial Pretreatment Program				
CIU	\$ 1,219.95	8	\$	9,759.60
Zero Discharge CIU	\$ 894.15	10	\$	8,941.50
Surcharge	\$ 824.85	40	\$	32,994.00
Additional Surcharge	\$ 651.00	28	\$	18,228.00
Weekly Compliance (Grab Only)	\$ 316.50	14	\$	4,431.00
Zero Discharge Confirmation	\$ 178.00	52	\$	9,256.00
TOTAL ANNUAL COST \$				99,845.50
2026-2027 CONTRACT COST \$				199,691.00
Lab Name				
Pace Analytical Services LLC				
LABORATORY, PLEASE PROVIDE AS PART OF PROPOSAL:				
Lab Rush Service Fee				50

NOTICE
REQUEST FOR BIDS
2026-2027 Wastewater Sampling & Analysis Services
November 13, 2025
The Village of Bensenville seeks bids to furnish and deliver 2026-2027 Wastewater Sampling & Analysis Services. Bids shall be delivered to:
Village of Bensenville
Public Works Department
Attn: Lisa Lucht
717 E. Jefferson Street
Bensenville, IL 60106
The Village of Bensenville will accept Sealed Bids until 9:00 am local time on Thursday December 4, 2025 and thereafter immediately publicly open and read in the Village Hall Board Room. The Bid must be in a sealed opaque envelope marked 2026-2027 Wastewater Sampling & Analysis Services the forms can be found at www.bensenville.il.us under "Business." The packet can also be picked up at the Public Works Department, 717 E Jefferson Street, Bensenville, IL 60106. Detailed information may be obtained by contacting Lisa Lucht at 630-350-3435 or via email at LLucht@bensenville.il.us.
All Bids require a Bid Bond or Certified or Cashier's Check made payable to the Village of Bensenville for not less than five percent (5%) of the Base Bid amount.
The Village Board reserves the right to reject any bids or portions thereof.
Nancy Quinn
Village Clerk
Published in Daily Herald Nov. 13, 2025 (311992)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

DuPage County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville, DuPage County, State of Illinois, and has been in general circulation daily throughout DuPage County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **DuPage County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 11/13/2025 in said **DuPage County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY


Designee of the Publisher of the Daily Herald

Control # 311992 *DUPAGE*



TYPE:Resolution**SUBMITTED BY:**Brad Hargett**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of Amendment No. 8 to the Engineering Services Agreement with HR Green for Plan Review Services Associated with the Elgin-O'Hare Western Access Project in the Additional Not to Exceed Amount of \$75,000 for a Revised Contract Total of \$873,000

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>		<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
X	<i>Safe and Beautiful Village</i>	X	<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Elgin-O'Hare Western Access (EOWA) Project will be a game changer for the Village of Bensenville. The EOWA will include the eastern leg of the mainline tollway as well as both the northern and southern ring roads.

The Tollway is actively designing the multiple parts (contracts) that make up the whole of the Project. Each contract requires at least three reviews from the Village (30%, 60%, 95%). The Tollway is hiring their own engineering firms to perform this task on behalf of the Tollway. The Village must take these reviews seriously in order to protect our interests in the project. From infrastructure to aesthetics, it is important that the Village participate in every aspect of the project.

The Villages of Roselle, Itasca, and Wood Dale have secured the services of HR Green to assist in their review, coordination, and outreach for the Project. HR Green has the personnel on staff that were intimately involved in the Phase I design when it was under the control of IDOT. They have strategic connections within the Tollway project team that can be beneficial to Villages and their individual and collective interests. Staff feels that HR Green can utilize their technical expertise, experience, leverage, and connections to provide a benefit to the Village of Bensenville as well.

KEY ISSUES:

HR Green was initially selected to perform this work in October 2013. The history of our contract and amendments is as follows:

Original Contract R-112-2013 \$23,000
 Amendment #1 R-11-2014 \$125,000
 Amendment #2 R-111-2015 \$150,000
 Amendment #3 R-9-2017 \$150,000
 Amendment #4 R-116-2018 \$100,000
 Amendment #5 R-99-2021 \$100,000
 Amendment #6 R-55-2023 \$75,000
Amendment #7 R-35-2024 \$75,000

Total \$798,000

Now that the Tollway has finalized their agreement with the Railroad, they are pushing forward with multiple contracts to try to get back on track and are shooting for a 2025 project completion. In the upcoming year, there are four (4) potential IGAs and twenty (20) anticipated plan reviews to perform. The complexity of the reviews is

great as it will be vital to take drainage, utilities and aesthetics into account. With this magnitude of involvement, the Village seeks the assistance of consulting engineering firms.

HR Green submitted a proposal for services for Amendment #7 in the amount of \$75,000. Staff has reviewed the proposal and recommends its approval. Payments will be made for actual time spent on the reviews and in meetings. Staff will closely monitor time spent on the project to keep the budget on track and in line.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends approval of a Resolution Authorizing the Execution of Amendment No. 8 to the Engineering Services Agreement with HR Green for Plan Review Services Associated with the Elgin-O'Hare Western Access Project in the Additional Not to Exceed Amount of \$75,000 for a Revised Contract Total of \$873,000.

BUDGET IMPACT:

\$75,000 in additional expenditures for a total contract of 873,000.

In FY-2025, a total of \$75,000 is budgeted for this amendment in Capital Improvements Fund account #31080810-536513-13105.

ACTION REQUIRED:

Approval of a Resolution Authorizing the Execution of Amendment No. 8 to the Engineering Services Agreement with HR Green for Plan Review Services Associated with the Elgin-O'Hare Western Access Project in the Additional Not to Exceed Amount of \$75,000 for a Revised Contract Total of \$873,000.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
Resolution	12/9/2025	Resolution Letter
MAP - EOWA	12/9/2025	Backup Material
Presentation - EOWA 2023 Status	4/11/2023	Backup Material
Proposal	12/9/2025	Backup Material

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 8
TO THE ENGINEERING SERVICES AGREEMENT WITH HR GREEN FOR
PLAN REVIEW SERVICES ASSOCIATED WITH THE ELGIN-O'HARE
WESTERN ACCESS PROJECT IN THE ADDITIONAL NOT TO EXCEED
AMOUNT OF \$75,000 FOR A REVISED CONTRACT TOTAL OF \$873,000**

WHEREAS the Illinois State Toll Highway Authority (ISTHA) is moving forward with the design and construction of the Elgin O'Hare Western Access (EOWA) Project, and

WHEREAS the EOWA Project will have a significant portion through the Village limits of Bensenville, and

WHEREAS it is in the best interest of the Village to participate in the design of the Project by performing the necessary reviews of submittals in a timely manner, and

WHEREAS the Village anticipates up to twenty-four submittals through the 2024 calendar year, and

WHEREAS HR Green, Inc. has been performing plan reviews, meeting coordination, and public outreach since 2013, and

WHEREAS staff feels HR Green, Inc. is the Most Qualified Firm to assist the Village in similar aspects, and

WHEREAS staff has requested a proposal from HR Green to perform review through the end of 2026, and

WHEREAS HR Green, Inc. provided a proposal in the amount of \$75,000 based on the anticipated fourteen (14) submittals.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the attached Resolution authorizing amendment No. 8 to the engineering review services for EOWA Project in an additional amount not-to-exceed of \$75,000, for a revised contract total of \$873,000 with HR Green Inc. of McHenry, IL.

SECTION THREE: The Village Manger is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law

SECTION FIVE: This resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn
Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



ELGIN O'HARE WESTERN ACCESS

Village of Bensenville Meeting

March 23, 2023

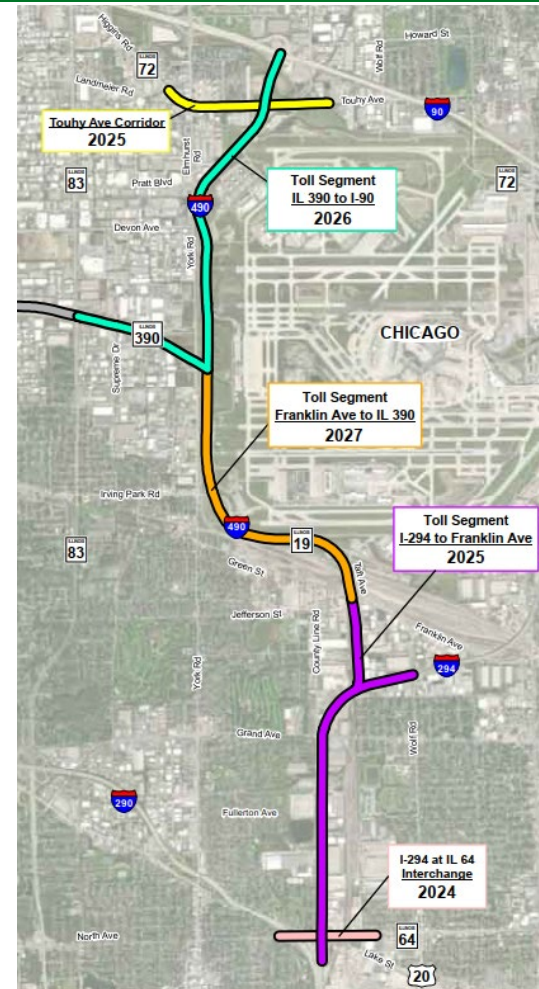
AGENDA

- ❑ I-490 implementation status
- ❑ Western Access Interchange (IL 390/I-490)
 - ✓ Ongoing construction
 - ✓ Design status
- ❑ I-490 from Western Access Interchange to I-294
 - ✓ Ongoing construction
 - ✓ Design status
- ❑ Franklin Ave/Green St
 - ✓ Utility relocations
- ❑ Agreements and Next steps



Elgin O'Hare Western Access: I-490 Implementation

- ❑ Major construction activity
 - ✓ 15 construction contracts underway
- ❑ \$500M in EOWA investment in 2023
- ❑ Extensive agency coordination with Chicago Department of Aviation, FAA, and CPR and UPRR



Bridges over Touhy Ave Reservoir



Earthwork & Retaining Walls



Utility Relocations

Western Access Interchange Ramps West of York Rd



*Runway Lighting
Bridges over
Proposed I-490*



I-294 at I-490 Interchange



I-294 Widening

Key Map





WESTERN ACCESS INTERCHANGE

Western Access Interchange – Ongoing Construction thru 2023

❑ Western Access Interchange Construction – west of York Road

- ✓ Contract 4714 – Village name on parapet over South Thorndale Ave; black fencing on structure
- ✓ Reminder closure at South Thorndale Ave for beam placement – March 31 and 3-6, if needed

❑ Thomas Drive Reconstruction

- ✓ Construction start May 2023
- ✓ ROE/TE required from property owners
- ✓ Black fencing/M-site gate





Looking North



Looking West



Western Access
Interchange – Ongoing
Construction

Looking South from O'Hare Airport



Looking South from York Rd



Western Access Interchange – Ongoing Construction Aesthetics



Western Access Interchange – Design Status

□ York Road Reconstruction (N19)

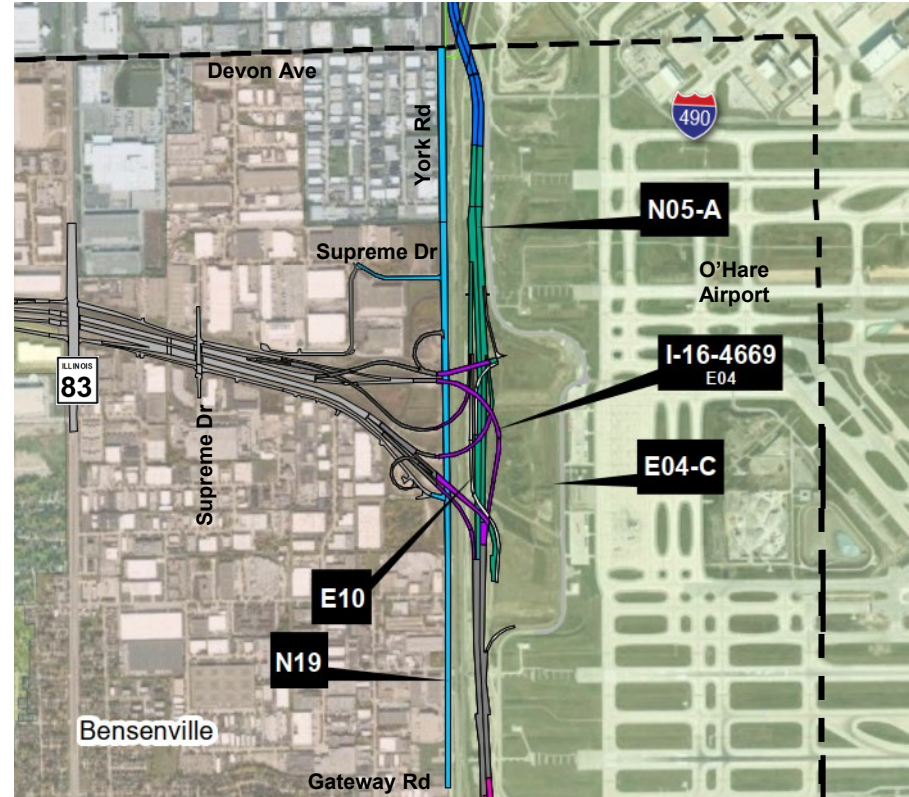
- ✓ 60% design – Spring 2023
- ✓ Supreme Drive reconstruction – **Village advise on bike/ped upgrade**
- ✓ DuPage County participation in implementation
- ✓ **Village input on shared use path from South Thorndale Ave to Gateway Rd and ROW considerations**
- ✓ Construction 2026

□ Western Access Interchange Ramp Bridges (4669)

- ✓ Revised 100% plans (limited review) – Summer 2023
- ✓ Construction anticipated 2024
- ✓ Village naming on north and south bridge parapets
- ✓ Aesthetic treatment on all bridges

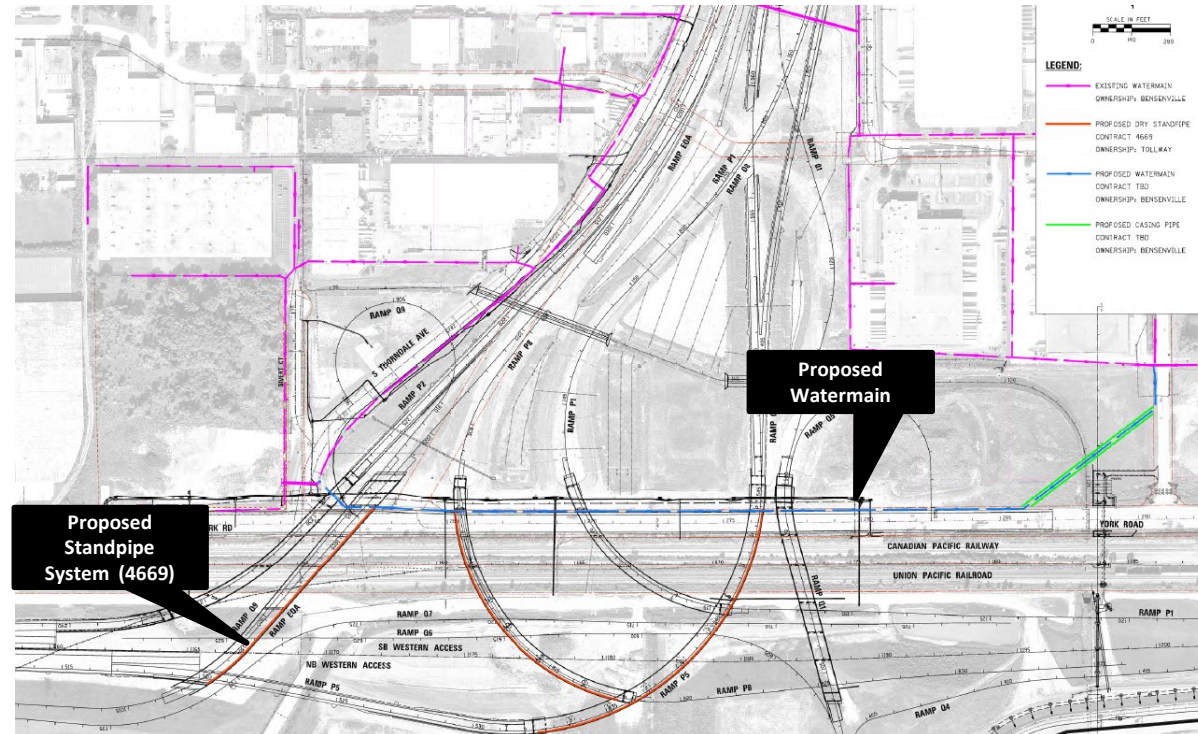
□ Future improvements (2025-26)


- ✓ Western Landside Reserve Area Earthwork (E04-C)
- ✓ I-490 mainline (N05-A) and O'Hare Airport Ramps (E10)



Watermain for Fire Suppression

- ❑ Village owned watermain
- ❑ Located on DuPage and Tollway ROW (via permit)
- ❑ Documented as part of 4669 IGA executed Nov 2021
- ❑ Working to be included as part of 4669
- ❑ Final design to be coordinated with Village – Summer 2023
- ❑ Coordination with Bensenville Fire Protection District on operation of Dry Standpipe System



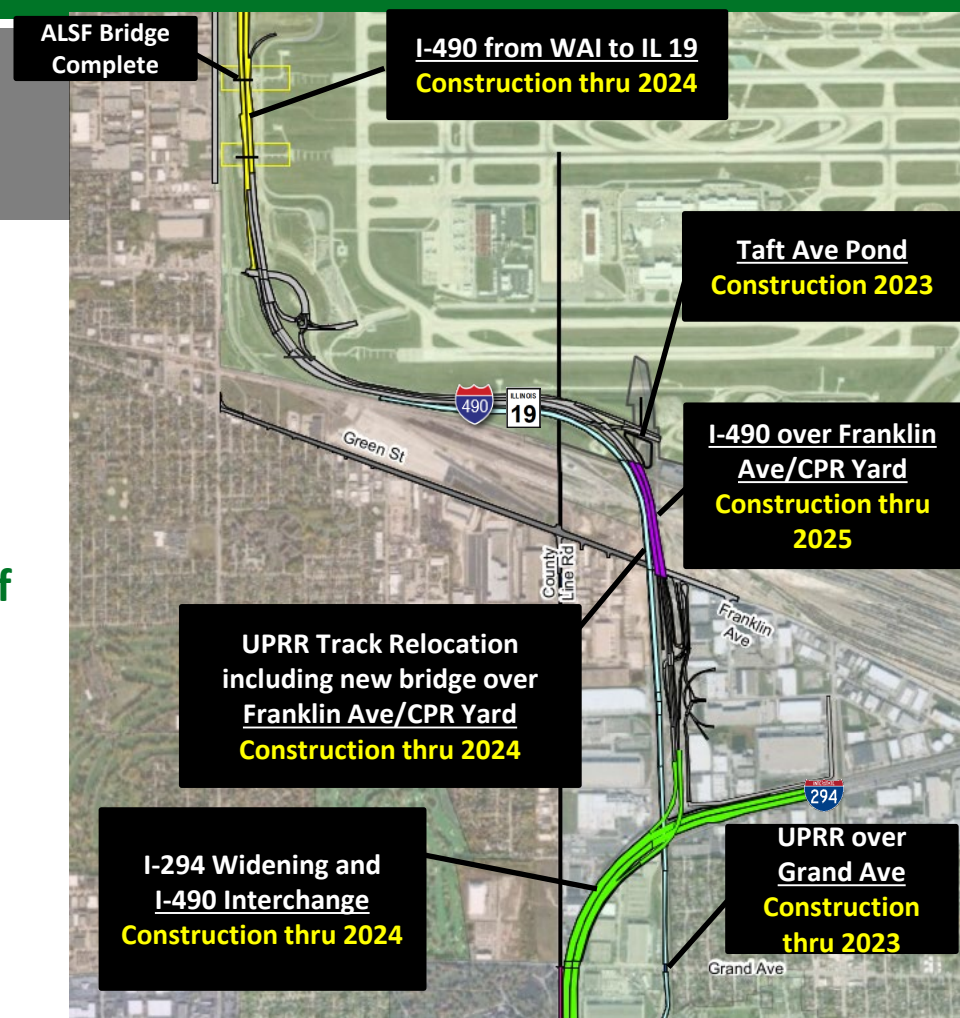
An aerial photograph of a multi-lane highway with traffic. The highway has several lanes in both directions, separated by a concrete median. There are green grassy areas on either side of the highway. The text "I-490 from Western Access Interchange to I-294" is overlaid in white on a dark horizontal band across the center of the image.

I-490 from Western Access Interchange to I-294

I-490 from WAI to I-294 – Ongoing Construction

- ❑ **Advance I-490 mainline work**
 - ✓ Relocated airport infrastructure (ALSF lighting)
 - ✓ Bridges over Franklin Ave/CP Yard
 - Fire suppression on bridges (BFPD)
 - Village naming on parapet
- ❑ **UPRR track relocation from IL 19 to south of Grand Ave**
 - ✓ New bridge over Franklin Ave/CP Yard
- ❑ **I-294 widening and interchange construction**

Detours required at Franklin Ave and Grand Ave



I-490/I-294 Interchange Construction



UPRR Bridge over Franklin Ave Looking East



Franklin Ave at Future I-490 Looking West



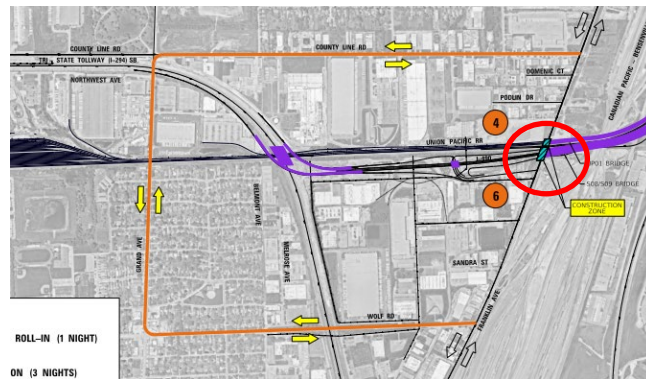
Required Detour for Franklin Ave Bridge Construction and UPRR at Grand Ave

- ❑ **Detour via Wolf Rd and County Line Rd**
- ❑ **I-294 over Grand Ave – details coming**
 - ✓ Week of 3/27 – night closures
 - ✓ Same detour as previous beam erection over Grand Ave
- ❑ **UPRR at Grand Ave**
 - ✓ Fall 2023 – 3-night closures
- ❑ **UPRR/I-490 over Franklin Ave**
 - ✓ Late 2023/early 2024: various night closures
- ❑ **MOT for UPRR South Abutment being coordinated with Nicor**
 - ✓ More info/advance notice to be provided
- ❑ **Local access maintained**
- ❑ **Detour plans were provided for Village review and approval**
- ❑ **IDOT approval received**



I-294 over Grand Ave

UPRR over Grand Ave



UPRR and I-490 over Franklin Ave

I-490 from WAI to I-294 – Design Status

NTP

2023 Franklin Ave/Green St Reconstruction (4742)

- ✓ Pending authorization to advertise
- ✓ Work to be complete before IL 19 construction

2024 I-490 from I-294 to Franklin Ave (4743)

- ✓ Franklin Ave interchange access
- ✓ 100% design – Summer 2023

2024 Watermain for fire suppression (S06-D)

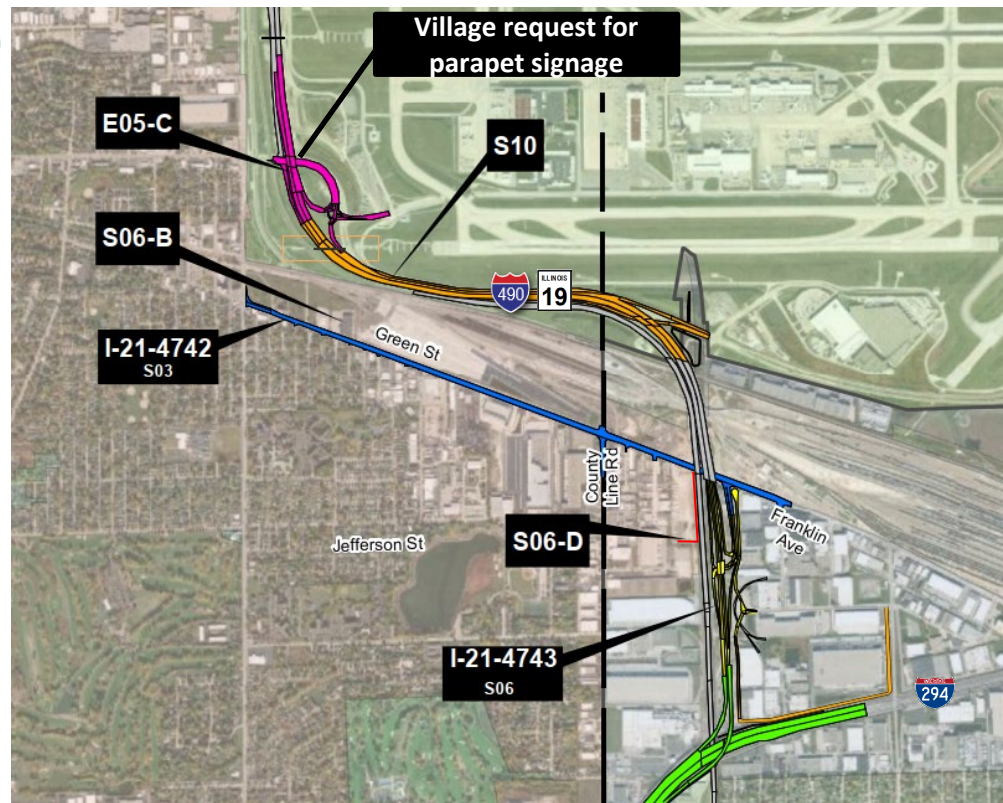
- ✓ 95% plan review – March 2023

2025/6 I-490 from IL 19 to CP Yard (E05-C and S10)

- ✓ 30% design
- ✓ Coordination with CDA, FAA, IDOT


2025 Franklin/Green Landscaping (S06-B)

- ✓ Design to be initiated Fall 2023



I-490/Franklin Ave Interchange – Looking North

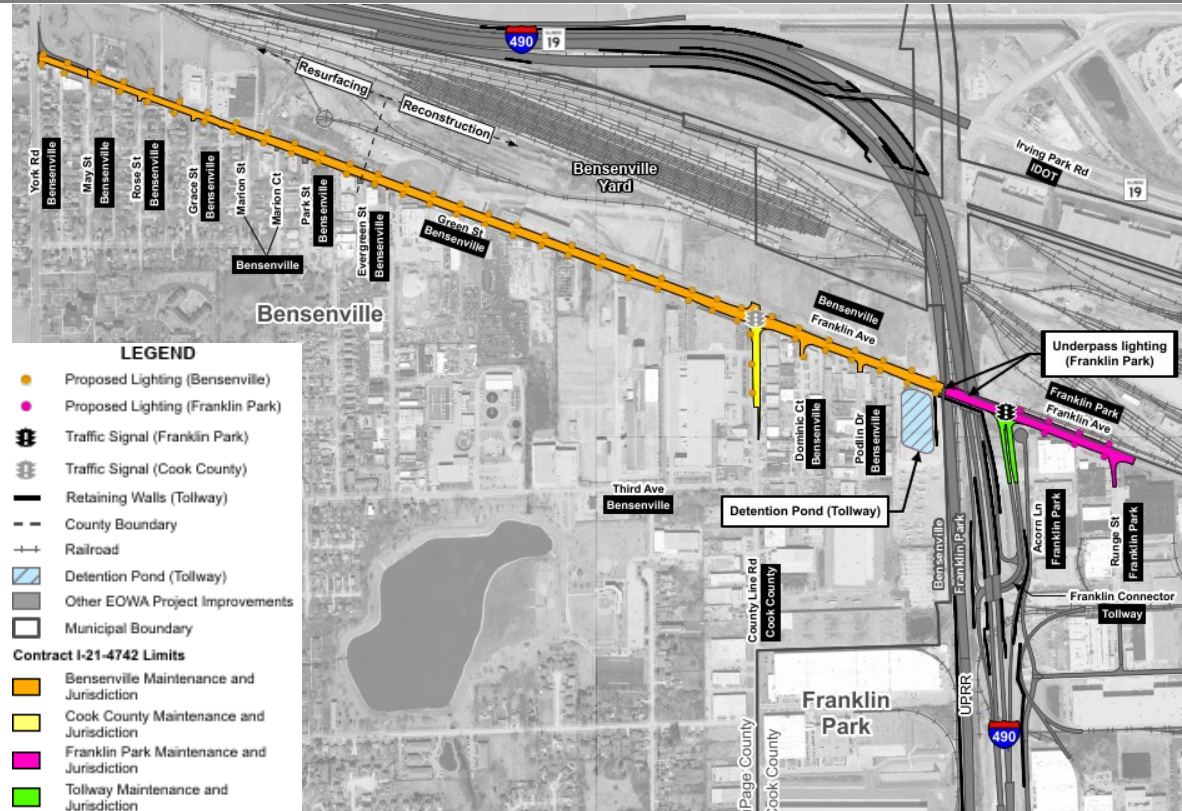


An aerial photograph of a multi-lane highway with traffic. The road is divided into several lanes by white and yellow lines. Several cars are visible, including a white sedan in the center lane and a white pickup truck in the right lane. The highway is bordered by green grass on both sides. A semi-transparent dark band is overlaid across the middle of the image, containing the text "Franklin Avenue/Green Street".

Franklin Avenue/Green Street

Contract S03 - Green St/Franklin Ave from Grace St to Runge St

- ❑ **CCDOTH Construction 2023-2025**
- ❑ **IGA between CCDOTH, Tollway, VOFP and VOB executed Sept 2022**
 - ✓ Requested upgrades: Shared Use Path (local match), EVP, LED illuminated signage, black lighting and pedestrian lighting
- ❑ **Coordination with CPR**
 - ✓ PE transfer at County Line Rd intersection under Village review
- ❑ ***Subsequent landscaping contract***



Utility Coordination Status – Franklin Ave/Green St


- ❑ Significant investment to enhance Franklin Ave/Green St corridor
- ❑ Undergrounding utilities from York Road to UPRR
- ❑ Point of contact from Village?
- ❑ Coordination meeting early April



Utility Coordination Status – Franklin Ave/Green St



- ❑ **ComEd Civil Construction, Grace to UPRR**
 - ✓ ComEd Civil Construction- May 2023 through late Summer 2023
 - ✓ ComEd Electrical- Summer 2023 through Fall 2023
 - ✓ Conditional permit issued – critical that Village provides direction to keep job on schedule
- ❑ **Telecom relocation into ComEd installed joint duct package**
 - ✓ Summer 2023 through Winter 2023-2024
- ❑ **Nicor distribution**
 - ✓ Fall 2023-Winter 2023-2024
- ❑ **Nicor transmission**
 - ✓ April 2024 through summer 2024.
- ❑ **ComEd Franklin Green, York to Grace**
 - ✓ Schedule TBD



AGREEMENTS AND NEXT STEPS

Agreements and Next Steps

- ❑ **Tollway/VOB land conveyance IGA – *Target Spring 2023***
 - ✓ Supreme Dr, Thomas Dr, Sivert Ct property for Village's maintenance/jurisdiction
- ❑ **Tollway, Franklin Park, Bensenville IGA for I-490 over Franklin Ave and Watermain – *Target Summer 2023***
 - ✓ Parapet signage
 - ✓ VOB watermain; located on VOFP property
 - ✓ Tollway to provide draft Spring 2023
- ❑ **C&M Agreement (UPRR/VOB) to provide rights for Franklin Ave to cross UPRR ROW at bridge (pending UPRR) – *Target Summer 2023***
- ❑ **Tollway/Bensenville IGA (4714, 4724, N19) – *Target Fall 2023***
 - ✓ Requested black fencing upgrades at WAI
 - ✓ Bike/ped along Supreme Dr
 - ✓ Tollway to send draft Summer 2023

Upcoming Local
Advisory Committee
Meeting
April 2023



THANK YOU



Elgin O'Hare Western Access

LEGEND

- Project Improvements
- ▨ Permanent Easement*
- Parcels to be Conveyed from the ILLINOIS TOLLWAY to the VILLAGE

Conveyance Labels (Parcel IDs are representative)

EO-1B-12-077.EX1

Fee simple conveyance

EO-1B-12-077.EX1

Fee simple conveyance with permanent easement retained

*Parcels that include hatching and a bold label indicate that in addition to the fee simple conveyance from the Illinois Tollway to the City, the Illinois Tollway will also retain a Permanent Easement for Illinois Route 390 bridges over the City roadway.

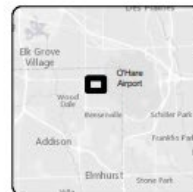
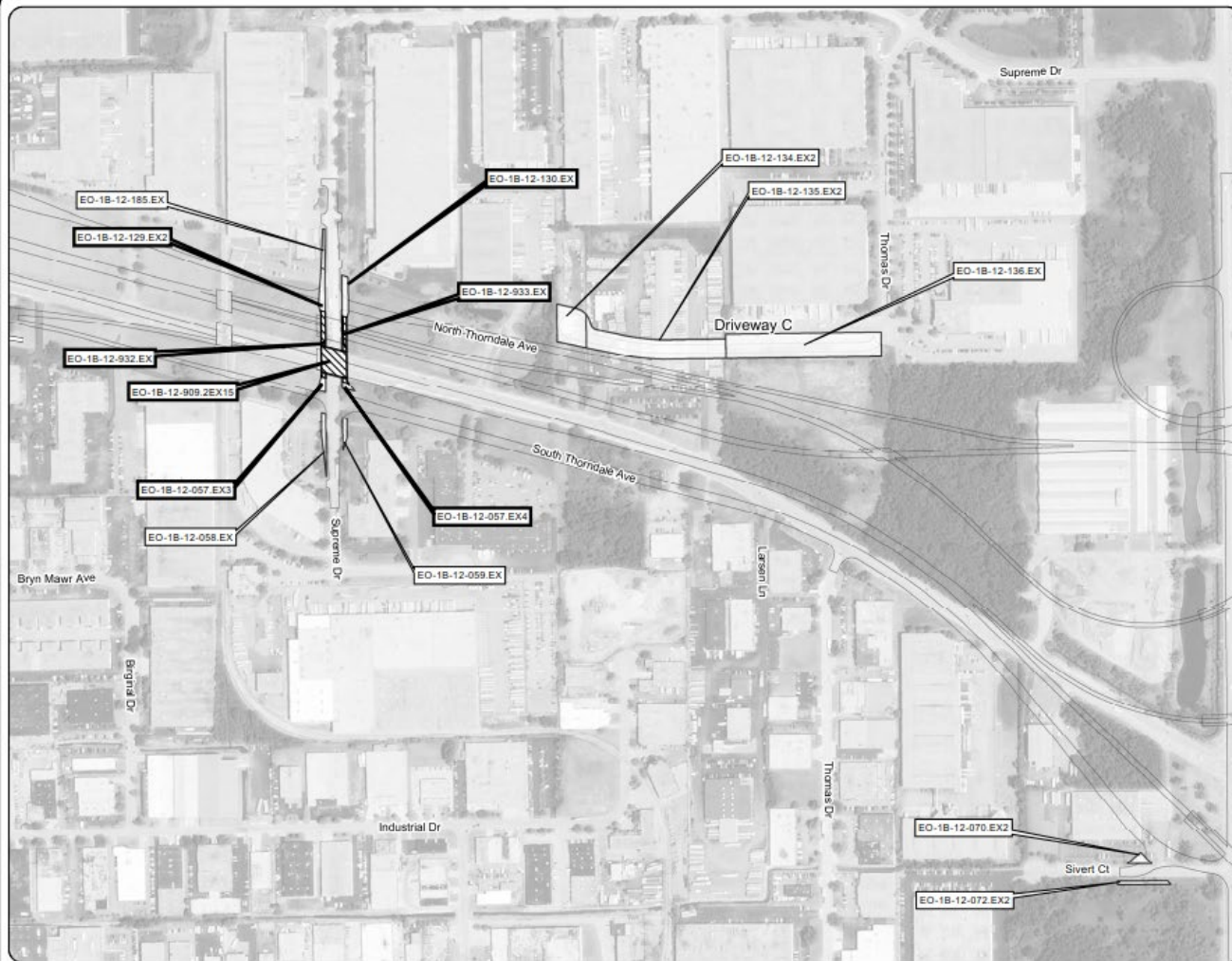


Exhibit B

Elgin O'Hare Western Access
Land Conveyance from
Illinois Tollway to
Bensenville





Simple Scope Short Form Agreement

Project: Elgin O'Hare Western Bypass
Plan Review Services

Project No: 88130313.08
Date: 12/08/2025

Client: Village of Bensenville
Contact: Mr. Joe Caracci
Title: Director of Public Works
Address: 12 S. Center Street
City/State/Zip: Bensenville, IL 60106
Phone/Email: 630-350-3420 / jcaracci@bensenville.il.us

The CLIENT agrees to employ HR Green, Inc. (COMPANY) to perform the following services:

This agreement follows the same format as the original agreement for similar services during Fiscal Year 2014 approved by the Village of Bensenville on March 11, 2014; which through mutual agreement of the CLIENT and COMPANY, was extended through October 31, 2015.

A second agreement for similar services for the period from November 1, 2015 through December 31, 2016 was approved on October 27, 2015.

A third agreement for similar services for the period from January 1, 2017 through December 31, 2017 was approved on January 25, 2017, and through mutual agreement of the CLIENT and COMPANY, was extended into 2018.

A fourth agreement for similar services for the period from November 1, 2018 through December 31, 2019 was approved on September 25, 2018, and through mutual agreement of the CLIENT and COMPANY, was extended into 2020 and also through 2021.

A fifth agreement for similar services for the period from January 1, 2022 through December 31, 2022 was approved on October 26, 2021, and through mutual agreement of the CLIENT and COMPANY, was extended into 2023.

A sixth agreement for similar service from May 1, 2023 through December 31, 2023 was approved on April 25, 2023, and through mutual agreement of the CLIENT and COMPANY, was extended into 2024.

A seventh agreement for similar service from March 2024 thru December 31, 2024 was approved on February 17, 2024, and through mutual agreement of the CLIENT and COMPANY, was extended into 2025.

This agreement is for the services noted below, which are estimated to be required during the period from January 1, 2026 through December 31, 2026. Said services are based upon project information provided by the Illinois Tollway and such project schedules are subject to change and all submittal dates are estimated.

Scope of Services:

Task A: Village Internal Meetings

- *COW Meetings and Meeting Preparation*
- *Public Works/Utility Coordination*
- *HR Green Team – Project Management and Coordination*

Task B: External – Governmental/Regulatory Agency Meetings

- *Tollway with Jacobs – Periodic Design Coordination Meetings*

Task C: External – Businesses and Stakeholders

Task D: IGA and Plan Reviews

Scope of plan review and evaluation for each of the following project plan and specification submittals to include and be limited to:

- *Review of project improvements affecting local roadways, drainage plans/calculations, aesthetic improvements, and Village utilities within Village of Bensenville corporate boundaries.*
- *Plat preparation services.*
- *Submittal of plan review comments to Tollway.*

Item 1 IGA for:

*Contracts 4714 and 4724 for fencing upgrades, watermain lining and bike/ped accommodations, Village naming on NB I-490 bridge over Irving Park Road and bridge over South Thorndale Avenue
(2026, 1st Quarter submittal)*

Item 2 IGA for

*4727 Concrete Specialties watermain connection easement, maintenance of watermain under UPRR / I-490 bridge, Village naming on NB I-490 bridge over Green Street
(2026, 2nd Quarter submittal)*

Item 3 IGA for:

*Project 4657D Franklin Avenue and Green Street final cost concurrences
(2026, 1st Quarter submittal)*

- Item 4 IGA for:
Contract N19B, York Road easements and construction and maintenance
responsibility for sign truss accommodations
(2026, 2nd Quarter submittal)*
- Item 5 IGA for:
Green Street Landscape Enhancement Contract,
(2026, 4th Quarter submittal)*
- Item 6 Contract N 19B York Road Sign Truss Easement and Utility Relocation
(2026, 1st Quarter submittal)*
- Item 7 N 19B York Road Watermain Lining, Multiuse path, and Supreme Drive
Reconstruction – 95% design plans
(2026, 1st Quarter submittal)*
- Item 8 N 19B York Road Watermain Lining, Multiuse path, and Supreme Drive
Reconstruction – 100% design plans
(2026, 2nd Quarter submittal)*
- Item 9 N 19B York Road Watermain Lining, Multiuse path, and Supreme Drive
Reconstruction – advertised set design plans
(2026, 2nd Quarter submittal)*
- Item 10 Project N19B - York Road easement and right of way plats, legals and title
commitments prefinal documents for 11 parcels (2026, 1st Quarter submittal)*
- Item 11 Project N19B - York Road easement and right of way plats and legals final
documents for 11 parcels (2026, 2nd Quarter submittal)*
- Item 12 ComEd Utility Relocation along Franklin Avenue and Green Street from Grace Street
to County Line Road – private property owner undergrounding coordination
(2026, 2nd Quarter submittal)*
- Item 13 Project S06B – Green Street from York Road to Grace Street Landscaping and
Fencing North Side 60% design plans
(2026, 4th Quarter submittal)*
- Item 14 Project S06-D Water Main Installation at Franklin Avenue MP 0.4 to MP 0.6
100% design plans
(2026 3rd Quarter submittal)*

Task E: Project Management and Construction Monitoring

Scope of work to include shop drawing reviews and field change coordination calls during construction, for each of the following projects:

*Item 1 Contract 4669 Illinois 390 / I-490 Interchange Shop Drawing Reviews
(2026, 1st thru 3rd Quarter submittals)*

*Item 2 Contract 4657D Green Street and Franklin Avenue Reconstruction Shop Drawings
Reviews and Field coordination
(2026, 1st thru 3rd Quarter submittals)*

The CLIENT agrees to pay COMPANY for the above scope of services:

Per current Rate Schedule, with an estimated fee of:

Task A: Village Internal Meetings

Item #3:	\$1,182.00
Item #4:	\$1,794.00
Item #7:	\$2,448.00
TOTAL:	\$5,424.00

Task B: External – Governmental/Regulatory Agency Meetings

Item #2:	\$3,129.00
TOTAL:	\$3,129.00

Task C: External – Businesses/Stakeholders

Item #1:	\$ 816.00
TOTAL:	\$ 816.00

Task D: Plan Reviews

Item #1:	\$1,124.00
Item #2:	\$1,224.00
Item #3:	\$2,448.00
Item #4:	\$1,632.00
Item #5:	\$1,632.00
Item #6:	\$1,632.00
Item #7:	\$3,152.00
Item #8:	\$2,364.00
Item #9:	\$1,576.00
Item #10:	\$29,150.00
Item #11:	\$11,715.00
Item #12:	\$1,576.00
Item #13:	\$1,576.00
Item #14:	\$2,364.00
<u>TOTAL:</u>	<u>\$63,265.00</u>

Task E: Project Management and Construction Monitoring

Item #1:	\$1,182.00
<u>Item #2:</u>	<u>\$1,182.00</u>
<u>TOTAL:</u>	<u>\$2,364.00</u>

Twelve (12) Month (Jan 2026 thru Dec 2026) Totals: \$75,000.00

These tasks will be handled as a time and material contract and all personnel will be billed at a 2.8 multiplier of actual hourly salary rates paid during the contract term.

When 80% of the fee has been expended for the requested services, the COMPANY shall identify potential future tasks or additional work and submit them to the CLIENT who shall make the determination of whether to authorize the future tasks or additional work.

- ☒ Reimbursable Expenses Included
☐ Subconsultant Services Included
☐ Prepayment Required for Work to Commence
-

Copy To:

- ☒ Accounting
☒ Mr. Scott Marquardt
☒ Mr. Tim Hartnett

TERMS AND CONDITIONS

Services provided by COMPANY under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. COMPANY's services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against COMPANY because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this project to carry out the intent of this provision.

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

If litigation arises for purposes of collecting fees or expenses due under this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY.

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from of its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's expressed written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the modification or reuse of these materials.

The CLIENT agrees that the General Contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's Agreement with the General Contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY's consultants shall be indemnified and shall be made additional insureds on the General Contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises.

The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of COMPANY and COMPANY's officers, directors, partners, employees, shareholders, owners and subconsultants to the CLIENT for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of COMPANY and its officers, directors, partners, employees, shareholders, owners and subconsultants to all those named shall not exceed \$ 10,000. It is intended

that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 15 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorney's fees.

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

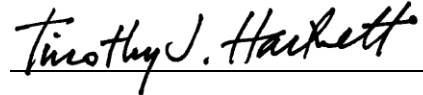
This agreement is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the agreement. Work will not begin until COMPANY receives a signed agreement. The effective date of the agreement shall be the last date entered below.

VILLAGE OF BENSENVILLE

HR GREEN, INC.

1391 Corporate Drive, Suite 203
McHenry, IL 60050
815-385-1778

President/
Principal –
Municipal
Services:



Printed/
Typed Name: Frank DeSimone

Printed/
Typed Name: Timothy J. Hartnett

Title: Village President

Date: December 8, 2025

Date: December 16, 2025



HR GREEN, INC.
Billing Rate Schedule
Effective January 1, 2026

Professional Services

Billing Rate Range

Principal	\$265 - \$385
Senior Professional	\$265 - \$385
Professional	\$180 - \$265
Junior Professional	\$110 - \$185
Senior Technician	\$145 - \$190
Technician	\$90 - \$155
Senior Field Personnel	\$170 - \$230
Field Personnel	\$105 - \$185
Junior Field Personnel	\$95 - \$130
Senior Administrative	\$130 - \$170
Administrative	\$75 - \$130
Operators/Interns	\$75 - \$150

Reimbursable Expenses

1. All materials and supplies used in the performance of work on this project will be billed at cost plus 10%.
2. Auto mileage will be reimbursed per the standard mileage reimbursement rate established by the Internal Revenue Service. Survey and construction vehicle mileage will be charged on the basis of \$0.90 per mile or \$85.00 per day.
3. Charges for sub-consultants will be billed at their invoice cost plus 15%.
4. All other direct expenses will be invoiced at cost plus 10%.

SCHEDULE A

HR Green, Inc. - EOWA Project WORK PERIOD: January 1, 2026 thru December 31, 2026, or as extended			HRG Staff Members	Estimated Hours Per Task / Meeting	Estimated Meetings / Occurrences Per Month	Number of Months / Occurrences in Contract Period	Estimated Hours	Staff Member Bill Rate	Estimated Work Task Contract Amount
A.	Village Internal Meetings								
	1	Staff Meeting	Scott Marquardt	0	1	12	0	\$204	\$0.00
			Sean Murphy	0	1	1	0	\$190	\$0.00
	2	Board Meetings	By Village Staff				0		\$0.00
							0		\$0.00
	3	COW Meetings Agenda Item Recommendations	Scott Marquardt	1	1/4	12	3	\$204	\$612.00
			Ron Krall	0	1/4	12	0	\$227	\$0.00
			Sean Murphy and Admin	1	1/4	12	3	\$190	\$570.00
	4	PW/Utility Coordination	Scott Marquardt	1	1/2	12	6	\$204	\$1,224.00
			Sean Murphy	1	1/4	12	3	\$190	\$570.00
	5	Police/Fire/Emergency Maintenance	By Village Staff				0		\$0.00
	6	Community Development and Village Engineer Coordination	By Village Staff				0		\$0.00
	7	HR Green Team - Project Management and Coordination	Scott Marquardt	1	1	12	12	\$204	\$2,448.00
			Sean Murphy	1	0	12	0	\$190	\$0.00
		Task A Subtotals:					27		\$5,424.00
B.	External - Governmental/Regulatory Agency Meetings								
	1	Local Advisory Committee (as per Tollway Schedule)	By Village Staff				0		\$0.00
							0		\$0.00
	2	Tollway with CH2MHill - Periodic Design Coordination Meeting	Scott Marquardt	1	1	12	12	\$204	\$2,448.00
			Ron Krall	1	1/4	12	3	\$227	\$681.00
	3	Adjacent Communities / Agencies Coordination Meeting					0		\$0.00
		Wood Dale, Elk Grove Village, Franklin Park	By Village Staff				0		\$0.00
							0		\$0.00
		DuPage County	By Village Staff				0		\$0.00
		Task B Subtotals:					15		\$3,129.00
C.	External - Residential/Business/Stakeholders								
	1	Business Stakeholders - Green Street business owner utility relocation coordination	Scott Marquardt	1	1/3	12	4	\$204	\$816.00
							0		\$0.00
	2	HOA, Chamber of Commerce, Schools, Public Open Houses, Citizen Subdivision Stakeholders							\$0.00
			By Village Staff				0		\$0.00
							0		\$0.00
		Public Open House	By Village Staff				0		\$0.00
							0		\$0.00
	3	Citizen Request / Comment Responses	By Village Staff				0		\$0.00
							0		\$0.00
		Other Public Outreach TBD					0		\$0.00

		Task C Subtotals:						4		\$816.00
D.	Plan Reviews									
		Contract Name	Projected Submittal Date							
	1	Intergovernmental Agreement - Tollway / Bensenville 4714 and 4724 fencing upgrades, watermain lining and bike/ped accommodations, Village naming on I-490 bridges	2026 1st quarter	Scott Marquardt and various	6			6	\$204	\$1,224.00
	2	Intergovernmental Agreement - Tollway/Bensenville for watermain connection easement and I-490 parapet signage and VOB watermain on VOFP property (4727)	2026 2nd quarter	Scott Marquardt and various	6			6	\$204	\$1,224.00
	3	Intergovernment Agreement - Project 4657D Franklin Avenue and Green Street final cost concurrences	2026 1st quarter	Scott Marquardt and various	12			12	\$204	\$2,448.00
	4	Intergovernmental Agreement - Tollway / Bensenville (Contracts N19B) York Road sign truss easement and construction and maintenance responsibility	2026 2nd quarter	Scott Marquardt and various	8			8	\$204	\$1,632.00
	5	Intergovernmental Agreement for Green Street Landscape Enhancement Contract	2026 4th quarter	Scott Marquardt and various	8			8	\$204	\$1,632.00
	6	Contract N 19B York Road Sign Truss Easement and Utility Relocation	2026 1st quarter	Various	8			8	\$204	\$1,632.00
	7	N 19B York Road Watermain Lining, Multiuse Path, and Supreme Drive Reconstruction - 95% design plans	2026 1st quarter	Various	16			16	\$197	\$3,152.00
	8	N 19B York Road Watermain Lining, Multiuse Path, and Supreme Drive Reconstruction - 100% design plans	2026 2nd quarter	Various	12			12	\$197	\$2,364.00
	9	N 19B York Road Watermain Lining, Multiuse Path, and Supreme Drive Reconstruction - advertised set design plans	2026 2nd quarter	Various	8			8	\$197	\$1,576.00
	10	Project N19B - York Road Reconstruction easement and right of way plats and legals and title commitments - prefinal documents for 11 parcels	2026 1st quarter	Various	10	\$750.00	11	110	\$190	\$29,150.00
	11	Project N19B - York Road Reconstruction easement and right of way plats and legals - final documents for 11 parcels	2026 2nd quarter	Various	5		11	55	\$213	\$11,715.00
	12	ComEd Utility Relocation along Franklin Avenue and Green Street from Grace Street to County Line Road - private property owner undergrounding coordination	2026 2nd quarter	Various	2		4	8	\$197	\$1,576.00
	13	Project S06B - Green Street from York Road to Grace Street Landscaping and Fencing North Side 60% design plans	2026 4th quarter	Various	8			8	\$197	\$1,576.00
	14	Project S06-D Water Main Installation (Concrete Specialties) at Franklin Avenue MP 0.6 to MP 0.6 100% design plans	2026 3rd quarter	Various	12			12	\$197	\$2,364.00
		Task D Subtotals:						277		\$63,265.00

E	Project Management and Construction Monitoring								
NOTE: This work task will vary considerably during subsequent annual contracts due to variables such as winter shutdowns, scheduling of Village infrastructure construction, and as construction contracts are completed and other contracts are initiated.									
1	Green Street / Franklin Avenue Widening and Reconstruction from Grace Street to Runge Street (Contract S03, 4657D)								
	1	Periodic visits to job site to review progress and observe general conformance with plans of work being performed. Review submittals and shop drawings for Village owned infrastructure.	Sean Murphy/others	1	0	6	6	\$197	\$1,182.00
2	Illinois 390 / I-490 Interchange (Contract 4669)								
	1	Periodic visits to job site to review progress and observe general conformance with plans of work being performed. Review submittals and shop drawings for Village owned infrastructure.	Sean Murphy/others	1	0	6	6	\$197	\$1,182.00
		Task E Subtotals:					12		\$2,364.00
		Thirteen (13) Month Totals					335		\$74,998.00

TYPE:Resolution**SUBMITTED BY:**Amanda Segreti**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of a One Year Contract Extension for Biosolids Hauling with Stewart Spreading in the Not-to-Exceed Amount of \$190,080

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>		<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Village owns and operates a 4.7 million Gallon per Day (MGD) Wastewater Treatment Facility. Proper disposal of biosolids (byproduct of the process) is a major operational component. The Village has two options: land application or landfill disposal. Land application is an environmentally conscious option that hauls the biosolids and applies it to local farm fields as fertilizer. Due to its positive environmental impact and cost saving nature versus landfill disposal, it is a preferred option for biosolids removal.

KEY ISSUES:

The Village generates approximately 6,000 cubic yards of biosolids that needs to be hauled throughout each year. The Village and Stewart Spreading extended for year 2025. Staff is looking to enact an additional mutually agreed upon extension for biosolids hauling for 2026 at **\$31.68** per cubic yard. This represents a CPI increase of 3.12729% from 2025.

ALTERNATIVES:

Discretion of the Village Board.

RECOMMENDATION:

Staff recommends approval of Resolution Authorizing the Execution of a One Year Contract Extension for Biosolids Hauling with Stewart Spreading in the Not-to-Exceed Amount of \$190,080.

BUDGET IMPACT:

Funds (\$192,000) are allocated in 51050570-549990 in 2026 budget year.

This is based on approximately 6000 cubic yards of sludge.

ACTION REQUIRED:

Approval of a Resolution Authorizing the Execution of a One Year Contract Extension for Biosolids Hauling with Stewart Spreading in the Not-to-Exceed Amount of \$190,080.

ATTACHMENTS:Description

Upload
Date

Type

RES - Biosolids Hauling Contract Extension with Stewart Spreading - 2026	12/5/2025	Resolution Letter
AGREEMENT - Biosolids Hauling Stewart Spreading One Year Extension 2026 Partially Signed	12/5/2025	Backup Material
PROPOSAL - Biosolids Stewart Spreading	12/9/2025	Backup Material

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A ONE YEAR CONTRACT
EXTENSION FOR BIOSOLIDS HAULING WITH STEWART SPREADING IN
THE NOT-TO-EXCEED AMOUNT OF \$190,080**

WHEREAS, the VILLAGE OF BENSENVILLE (hereinafter “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS, the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS, the Village of Bensenville (the “Village”) is responsible for providing the necessary wastewater treatment to its residents, and

WHEREAS, the Village owns a wastewater treatment facility (“Facility”) located at 711 E Jefferson Street, Bensenville, Illinois, and

WHEREAS, biosolids hauling is a required process that takes the biosolids byproduct from the treatment process and removes it from the site, and

WHEREAS, land application is the most environmentally and economical process available, and

WHEREAS, the Village entered into a two-year contract with Stewart Spreading in 2020 (R-7-2020), and

WHEREAS, the contract includes potential for two (2) one (1) year extensions, both exhausted in 2022 and 2023, and

WHEREAS, the staff conducted study on the current outlook for land application services and it does not look favorable, and

WHEREAS, the staff feels that mutually agreed upon Extension with Stewart Spreading is the best possible option, under the current market conditions, and

WHEREAS, the cost for hauling is \$31.68 per cubic yard, and the Village generates approximately 6,000 cubic yards of biosolids, and

WHEREAS, the recommended value of the contract is \$190,080.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2026 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes and approves the attached Resolution Authorizing the Execution of a One Year Contract Extension for Biosolids Hauling with Stewart Spreading in the not-to-exceed amount of \$190,080.

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____

**ONE-YEAR CONTRACT FOR:
2026 BIOSOLIDS HAULING
VILLAGE OF BENSENVILLE, ILLINOIS**

THIS AGREEMENT is made on December 16, 2025, between the Village of Bensenville, Illinois (hereinafter "OWNER"), whose principal address, for the purposes of any notice required herein, is: Director of Public Works, 717 E. Jefferson Street, Bensenville, Illinois 60106, and Stewart Spreading (hereinafter "CONTRACTOR"), whose principal address, for the purposes of any notice required herein are: 3870 N Route 71, Sheridan, Illinois 60551

OWNER and CONTRACTOR acknowledge and mutually agree as follows:

1. OWNER and CONTRACTOR entered a 2 (two) Year Contract beginning 2020-2021 for Biosolids Hauling and Land Application for the Village of Bensenville, Illinois. Upon mutual agreement, the contract was extended for two (2) one (1) year extensions. The Contract was extended in 2024 for one (1) year. An additional one (1) year Biosolids Hauling and Land Application Contract for 2025 is being enacted by the Village of Bensenville, Illinois.
2. OWNER and CONTRACTOR hereby enact the Contract beginning January 1, 2026, through and including December 31, 2026.
3. Contract includes an Estimated Quantity of 6000 cubic yards at a NOT to exceed price of \$31.68 per cubic yard hauled.
4. The contract may be extended beyond 2026 with a CPI adjustment from October 2024 through September 2025. The actual CPI would be determined at the time of the extension and will be based on the Chicago-Naperville-Elgin, IL-INWI rates published on the following web page based on the previous 12 months, November through October.
https://data.bls.gov/timeseries/CUURS23ASA0?amp%253bdata_tool=XGtable&output_view=data&include_graphs=true
5. FORCE MAJEURE: Stewart Spreading is excused from performance of its obligations under this agreement to the extent caused by acts or omissions that are beyond its control, including but not limited to Government law, policy or ordinance changes, amendment/change in prevailing wage act, orders or judgments of any Federal, State or local administrative agency or governmental body, change in permit conditions or requirements, embargoes, blockages, delays, or refusals to grant required permits or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war. In the event of the existence of any force majeure circumstances, if the force majeure circumstances extend for six months, Village of Bensenville WWTP may, at its option may terminate this agreement without penalty and without being deemed in default or in breach thereof.
6. The OWNER hereby informs the CONTRACTOR that it may terminate the contract with a 60-day written notice.
7. Any and all other provisions of the Agreement (or subsequent Amendments) not otherwise amended herein shall remain applicable, governing and in full force and effect throughout the Extended Term of the Agreement.

Both parties indicate their approval of this Extension of Agreement by their signatures below.

Steward Spreading, Inc. By:


Authorized Signature

Greg Halmagyi
Printed Name

Business Development Manager
Title

December 5, 2025
Date

Village of Bensenville By:

Authorized Signature

Printed Name

Title

Date



December 3, 2025

Village of Bensenville WWTP
711 E Jefferson St.
Bensenville, IL 60106
Attention: Amanda Segreti

RE: 2026 CPI Adjustment

Dear Amanda,

The 2026 contract rates adjusted by the published Consumer Price Index of 3.12729% is as follows.

- \$31.68 per cubic yard of biosolids loaded, hauled and land applied

Consumer Price Index for All Urban Consumers (CPI-U)

Series Id: CUURS23ASAO


Not Seasonally Adjusted

Series Title: All items in Chicago-Naperville-Elgin, IL-IN-WI, all urban consumers, not seasonally adjusted

Area: Chicago-Naperville-Elgin, IL-IN-WI

Item: All items

Base Period: 1982-84=100

Download:  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	286.022	287.394	289.069	290.918	292.123	292.106	293.943	294.608	295.979	295.239	294.542	294.757
2025	298.213	298.457	299.831	299.983	301.650	302.442	301.871	303.636	304.472			

<https://data.bls.gov/pdq/SurveyOutputServlet>

Please let us know if you have any questions or if we can be of any assistance.

Best Regards,

Greg Halmagyi
Business Development Manager

TYPE:Resolution**SUBMITTED BY:**Vincent Smith**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of a Payment to Vian Construction for an Emergency Sewer Repair at York Road and Jefferson Street in the Amount of \$28,000.00

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>	X	<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
X	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Village of Bensenville owns and operates approximately sixty-two (62) miles of sanitary sewer conveyance system and seventeen (17) sanitary lift stations that are integral to the collection system. The Village is responsible for repairing pipe segments when structural issues are identified.

KEY ISSUES:

During an emergency call out for a sewer backup, the Village's Wastewater staff responded to resolve the issue by jetting the sewer segment at the intersection of York Road and Jefferson Street. Village staff identified that the sewer had collapsed and that routine maintenance would not be sufficient, as the segment of the sewer pipe required replacement.

Village staff contacted five contractors to request proposals for the emergency repair. Two of the five contractors furnished proposals to the Village, and three did not due to scheduling issues and the Village's request for a timely repair. This information is in the table below:

Company	Bid Amount
Vian Construction	\$18,750.00
Franzen Plumbing	\$28,995.00
Acqua Contractors Corp.	No Response
John Neri Construction	No Response
AMP Plumbing	No Response

Vian Construction was awarded the work based on being the lowest original proposal of \$18,750.00 and their ability to respond to the work in a timely manner to reinstate sewer service to the structures connected to the Village's sewer main. There was an increase in cost due to a requirement of reconfiguring the pipe segments once the pipes were exposed, and there was a need to change the scope of work to create more efficiency in the pipe segments, along with the repair of a 12" reinforced concrete pipe that was exposed during excavation. The additional work had a financial impact of \$9,250.00 on the Village, bringing the total cost to \$28,000.00.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommends the approval of a Resolution authorizing the execution of a payment to Vian Construction for an emergency sewer repair at York Road and Jefferson in the amount of \$28,000.00 from account 51050560-

549990.

BUDGET IMPACT:

Approval of a Resolution authorizing the execution of a payment to Vian Construction, has a \$28,000.00 financial impact on the Village.

ACTION REQUIRED:

Approval of a Resolution authorizing the execution of a payment to Vian Construction in the amount of \$28,000.00

Invoice is on the warrant in the amount of \$28,000.00 subject to board approval.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
RES - Vian Construction Emergency Sewer Repair at York Road and Jefferson Street	12/8/2025	Cover Memo
Vian York and Jefferson Sewer Repair Invoice	12/10/2025	Backup Material
Vian York and Jefferson Sewer Repair Estimate	12/10/2025	Backup Material
Franzen York and Jefferson Sewer Repair Estimate	12/8/2025	Cover Memo

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A PAYMENT TO VIAN
CONSTRUCTION FOR AN EMERGENCY SEWER REPAIR AT YORK ROAD
AND JEFFERSON STREET IN THE AMOUNT OF \$28,000.00**

WHEREAS the Village of Bensenville owns and operates approximately sixty-two (62) miles of sanitary sewer conveyance system; and

WHEREAS the Village owns and operates eighteen (17) sanitary lift stations that are part of the sanitary conveyance system; and

WHEREAS the Village is responsible for repairing pipe segments when structural issues are identified.

WHEREAS the Village's staff identified that the sewer had collapsed at the intersection of York Road and Jefferson Street

WHEREAS Village staff contacted five contractors to request proposals for the emergency repair.

WHEREAS Vian Construction was awarded the work based on the original proposal of \$18,750.00 and their ability to respond to the work in a timely manner

WHEREAS additional work had a financial impact of \$9,250.00 on the Village, bringing the total cost to \$28,000.00.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes the execution of a of a Payment to Vian Construction for an Emergency Sewer Repair at York Road and Jefferson Street in the Amount of \$28,000.00.

SECTION THREE: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION FIVE: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, this 16th day of December 2025.

APPROVED:

Frank DeSimone
Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



Invoice

Invoice #: 2521

Invoice date: 9/14/2025

From: Vian Construction

Martin J Schliep III
(630)327-6114
Marty@vianconstruction.net
1041 Martha St. Elk Grove Village, IL 60007

To: Bensenville public works

Vince Smith (630)878-
VSmith@bensenville.il.us
717 E. Jefferson St. Bensenville, IL 60106

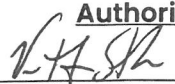
**Job Location: Jefferson St. & York
Rd. Bensenville IL**

EMERGENCY SANITARY SEWER REPAIR	QTY	AMOUNT, USD
REMOVE AND REPLACE 8" clay sewer pipe that has collapsed with new SDR-26 PVC from manhole to manhole. This quote includes all safety equipment, labor, machinery & traffic control. The village is responsible for all dirt dump, stone and materials.	1	\$18,750
Extras: time loss due to unknown 24" pipe and the wait to figure out if it was abandoned and the removal and replacement of a 12" RCP storm sewer that was collapsed across our trench.	1	\$9,250
		Total: \$28,000

Vian Construction:

Martin J Schliep III 9/14/2025.

Authorized Signature & Date:

 12/4/25
51050560 549990



Estimate

Estimate no.: 1115

Estimate date: 3/20/2025

From: Vian Construction

Martin J Schliep III
(630)327-6114
Marty@vianconstruction.net
1041 Martha St. Elk Grove Village, IL 60007

To: Bensenville public works

Jason Tyson
(630)878-0257
Jtyson@bensenville.il.us
717 E. Jefferson St. Bensenville, IL 60106

Payment instruction

Contact: Elisa Schliep
Cell #: (630)361-3644
Email: Elisa@VianConstruction.net

Job Location: 185 South York Rd

DESCRIPTION.	Sanitary Sewer Repair at 185 South York Rd.	QTY	AMOUNT, USD
Remove the existing and install a new 15"x6" tee (12' depth) in the center of York Rd. The existing pipe segments' 15" and 6" connections must be with non-shear couplings. Install 24' of 6" (2241) from the tee into the Village's right-of-way, connecting to the existing VCP. The Village will provide a dumpsite for spoils, stone, and cold patches. It will also conduct traffic control by detouring the northbound lanes and merging the southbound lanes into one lane.		1	\$19,250
Bensenville is Responsible for all stone, dirt & final restoration.			

THE FOLLOWING ARE EXCLUDED FROM THE JOB TOTAL

- ANY CONTAMINATED SOIL FOUND WILL BE EXTRA TO THE JOB INCLUDING ANY COSTS INCURRED (SPECIAL SOIL TESTING, TRANSPORTING OF SOIL TO APPROVED SITE & EXTRA TRUCKING & DUMPING FEES)**
- PERMITS & FEES RELATED ARE IP TO THE HOMEOWNER, IF IT IS NEEDED FOR ME TO GET THE PERMIT I WILL BUT ANY FEES ARE ADDITIONAL TO THE CONTRACT PRICE.**

Vian Construction:

Martin J. Schliep III 3/20/2025.

Authorized Signature & Date if approved:



Franzen Plumbing, Inc

ESTIMATE	#2050
SERVICE DATE	Jul 10, 2025
TOTAL	\$28,995.00

The Village of Bensenville
711 E Jefferson St
Bensenville, IL 60106

(630) 350-3486
rkressman@bensenville.il.us

CONTACT US
650 N Edgewood Ave
Wood Dale, IL 60191

(708) 366-3848
franzentplumbinginc@gmail.com

ESTIMATE

Services

Sewer Repair
Call Jason #630-878-0257 upon arrival

Scope of Work:

- Saw cut the street from manhole to manhole to access the damaged section of sewer.
- Excavate down approximately 13 feet to expose the broken sewer line.
- Remove and replace approximately 20 feet of sewer pipe with SDR26 piping.
- Pipe to be installed with proper slope, sleeved into each manhole and sealed to ensure watertight connections.
- Backfill trench with existing spoil material unless otherwise instructed.

Notes:

The Village will provide a designated area for debris and spoils.

The Village will supply the necessary stone for backfill.

The Village is responsible for all street restoration work following the repair.

Terms and Conditions - Contract Terms:

Payment:

A deposit of 50% is required before work begins. The remaining balance is due upon completion of the services outlined in this contract.

Terms & Conditions:

Any work not explicitly listed in this contract will require written approval from the Client before proceeding.

Pricing is based on a quoted amount; a breakdown of hours may be available upon request.

The Client agrees to make full payment for the amount specified in this contract upon project completion.

The Contractor will perform all plumbing work in a professional and high-quality manner, but does not provide warranties for fixtures or materials installed during the project.

The Contractor is not liable for any loss or damage beyond their reasonable control and shall not be held responsible for damages exceeding the total contract price.

The Client is responsible for removing or protecting personal belongings in and around the work area.

Delays may occur due to material availability, fixture shortages, or weather conditions.

If the Client refuses to pay, they will be subject to late fees and/or legal fees incurred by Franzen Plumbing, Inc.

Services subtotal: \$28,995.00

Subtotal	\$28,995.00
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Tax (3% C.c Fee 3%)	\$0.00
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Total	\$28,995.00
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Thank you for choosing Franzen Plumbing, Inc. We look forward to working with you again!
Residential payments are due upon completion of job. All commercial payment terms are net 30.

TYPE:Resolution**SUBMITTED BY:**Amir Almaliki**DEPARTMENT:**Public Works**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of IDOT's Resolution Establishing a Class II or Prohibited Truck Route and Requesting Their Inclusion on IDOT's Official Truck Route Website.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

X	<i>Financially Sound Village</i>	X	<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>	X	<i>Major Business/Corporate Center</i>
	<i>Safe and Beautiful Village</i>	X	<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Bensenville Code of Ordinances has established specific streets within the Village as designated truck routes. As outlined in Chapter 3: Streets and Intersections, Section 5-3-3: Truck Routes, the Code prohibits truck traffic—except for the purpose of picking up or delivering produce, household goods, or merchandise—on all Village streets that are not included on the official list of designated truck routes.

KEY ISSUES:

Recently, the Village has become aware—through observations reported by police officers—that many truck drivers rely on mobile navigation applications which do not display any truck routes within Bensenville. This issue stems from the Illinois Department of Transportation (IDOT)'s Designated Truck Routes website, which has not been updated to reflect the Village's official truck route designations.

To address this, the Engineering Division of the Public Works Department has compiled the Village's officially designated truck routes, as defined in the Code of Ordinances, into a set of clearly marked maps. In addition, staff have completed the required IDOT form (BLR 03210) to submit this information for inclusion on the IDOT website.

As part of this update, three new street segments have been added to the list of designated truck routes to improve access and continuity across the existing network. These newly added segments are:

- Meyer Road – between Gateway Road and Leland Court
- James Street – between Entry Drive and Judson Street
- Church Road – between Arthur Court and Grand Avenue

This Ordinance update is on tonight's agenda under a separate item. Once this Ordinance is approved, the necessary documentation and maps will be formally transmitted to IDOT, with the goal of updating the statewide truck route system. This update is also expected to be reflected in mobile mapping applications commonly used by truck drivers.

ALTERNATIVES:

Discretion of the Village Board

RECOMMENDATION:

Staff recommend approval of the Resolution to Execute IDOT's Resolution Establishing a Class II or

Prohibited Truck Route and Request Their Inclusion on IDOT's Official Truck Route Website.

BUDGET IMPACT:

No Budget Impact.

ACTION REQUIRED:

Approval of a Resolution Authorizing the Execution of IDOT's Resolution Establishing a Class II or Prohibited Truck Route and Requesting Their Inclusion on IDOT's Official Truck Route Website.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
Resolution	12/10/2025	Resolution Letter
Location Map	12/10/2025	Backup Material
IDOT Resolution Form BLR 03210	12/10/2025	Backup Material

RESOLUTION NO.

AUTHORIZING THE EXECUTION OF IDOT'S RESOLUTION ESTABLISHING A CLASS II OR PROHIBITED TRUCK ROUTE AND REQUESTING THEIR INCLUSION ON IDOT'S OFFICIAL TRUCK ROUTE WEBSITE.

WHEREAS the Village of Bensenville has established specific streets within the Village as designated truck routes.

WHEREAS the Village's Code of Ordinances, as outlined in Chapter 3: Streets and Intersections, Section 5-3-3: Truck Routes, the Code prohibits truck traffic—except for the purpose of picking up or delivering produce, household goods, or merchandise—on all Village streets that are not included on the official list of designated truck routes.

WHEREAS most truck drivers utilize mobile applications that rely on the Illinois Department of Transportation (IDOT)'s Designated Truck Routes website for navigation purposes; and

WHEREAS the Illinois Department of Transportation (IDOT)'s Designated Truck Routes website has not been updated to reflect the Village's official truck routes and

WHEREAS; The Village's Engineering department recommends the execution of IDOT's Resolution Establishing Class II or Prohibited Truck Route and transmitting the complete list of designated truck routes to IDOT for inclusion on the Illinois Designated Truck Routes website.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes the Execution of IDOT's Resolution Establishing a Class II or Prohibited Truck Route and Requesting Their Inclusion on IDOT's Official Truck Route Website.

SECTION THREE: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION FIVE: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, this 16th day of December 2025.

APPROVED:

Frank DeSimone
Village President

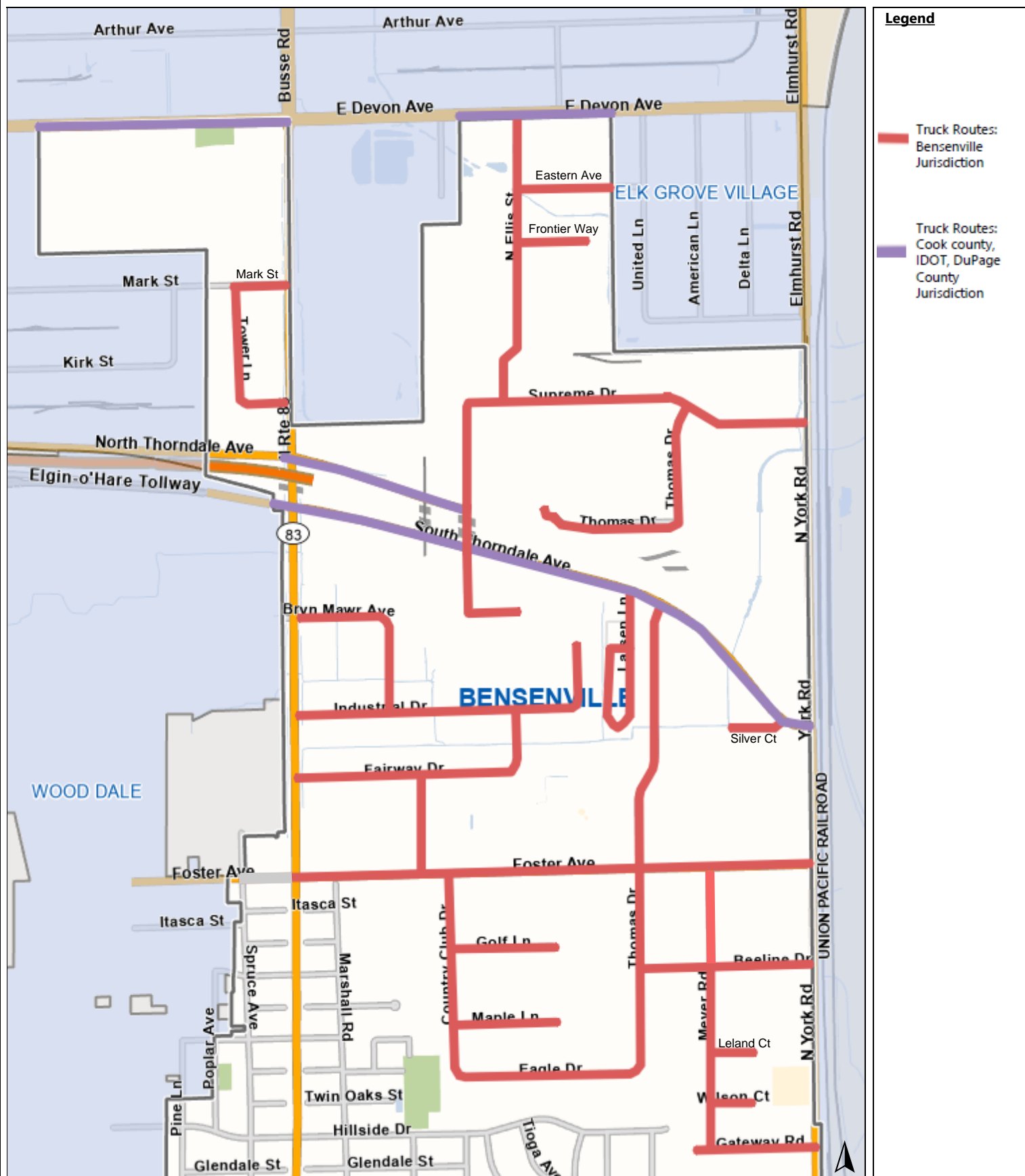
ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



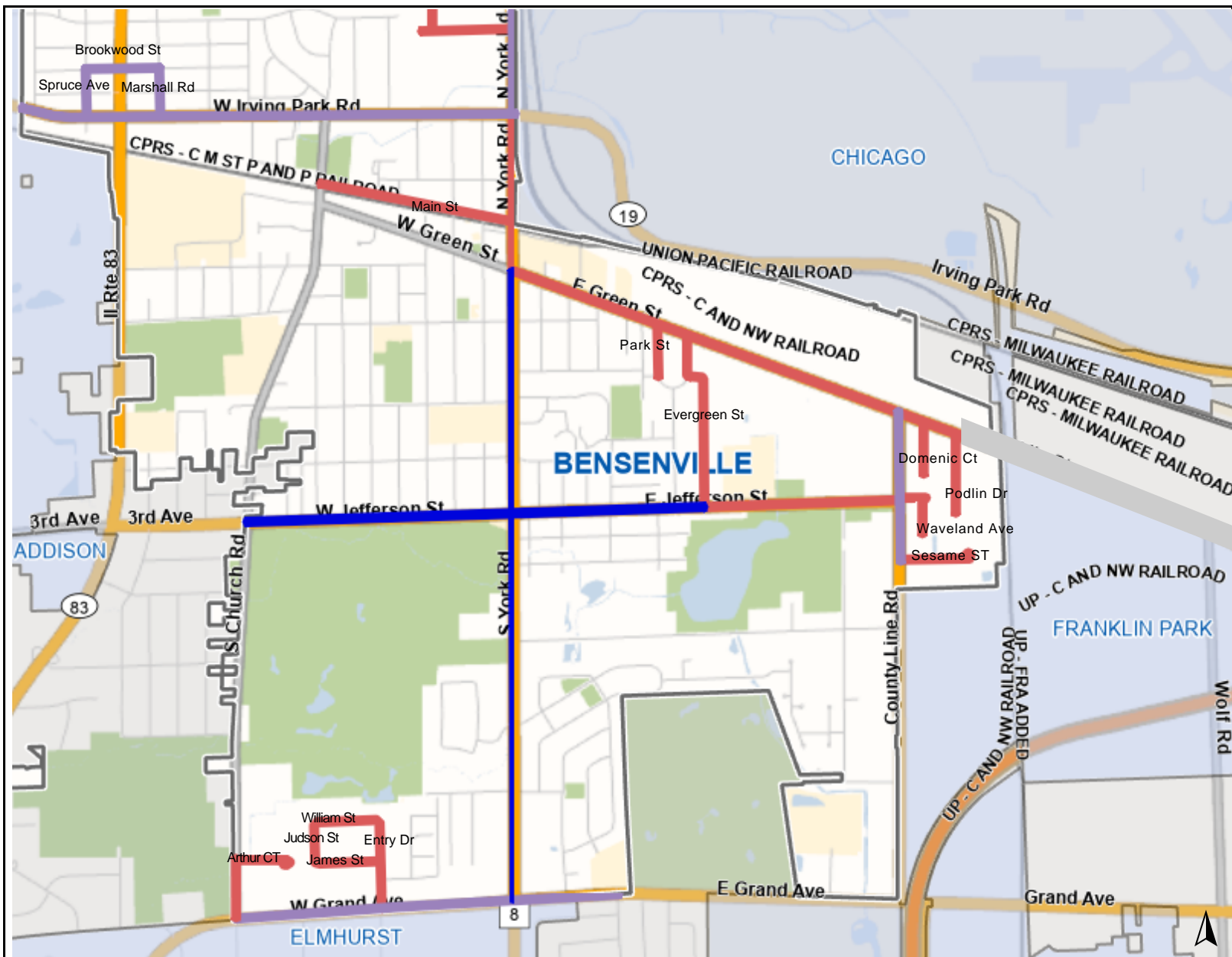
0 1500 3000
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Print Date: 10/10/2025

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

GIS Consortium

Truck Route Map 2

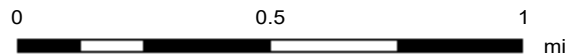


Legend

Truck Routes:
Bensenville
Jurisdiction

Truck Routes:
Cook county,
IDOT, DuPage
County
Jurisdiction

Prohibited Truck
Traffic



Print Date: 10/16/2025

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Resolution Establishing a Class II or Prohibited Truck Route

Resolution Number

WHEREAS, the State of Illinois by its General Assembly has enacted the Illinois Vehicle Code, and

WHEREAS, 625 ILCS 5/1-126.1 provides that local authorities may designate Class II or Prohibited Truck Route highways within their jurisdiction, and its accordance with 625 ILCS 5/15-111(f), weight limitations shall be designated by appropriate signs placed on such highways; and

WHEREAS, Village _____ of Bensenville _____ is desirous of designating
Local Public Agency Type Local Public Agency
 truck routes under their jurisdiction as follows:

NOW THEREFORE, BE IT RESOLVED, that the portion of roadways as listed below will be designated as shown.

Route/Street Name(s)	Beginning Termini	Ending Termini	Length	Designation
- Brookwood St	Marshall Rd	IL Rte 83	0.1 Mi	Class II Truck Route
- Spruce Ave	Brookwood St	W Irving Park Rd	0.1 Mi	Class II Truck Route
- Marshall Rd	Brookwood St	W Irving Park Rd	0.1 Mi	Class II Truck Route
- W Irving Park Rd	Pine Ln	York Rd	1.2 Mi	Class II Truck Route
- Main St	Church Rd	York Rd	0.5 Mi	Class II Truck Route
- York Rd	W Irving Park Rd	Green St	0.7 Mi	Class II Truck Route
- Green St	York Rd	County Line Rd	1.1 Mi	Class II Truck Route
- Park St	Pine Ave	Green St	0.1 Mi	Class II Truck Route
- Evergreen St	Green St	Jefferson St	0.5 Mi	Class II Truck Route
- Jefferson St	Evergreen St	County Line Rd	0.5 Mi	Class II Truck Route
- County Line Rd	Green St	Sesame St	0.4 Mi	Class II Truck Route
- Sesame St	County Line Rd	End	0.2 Mi	Class II Truck Route
- Dominic Ct	Green St	End	0.1 Mi	Class II Truck Route
- Podlin Dr	Green St	End	0.2 Mi	Class II Truck Route
- Waveland Ave	County Line Rd	End	0.1 Mi	Class II Truck Route
- Grand Ave	Crown Rd	Church Rd	1.0 Mi	Class II Truck Route
- Church Rd	Grand Ave	Arthur Ct	0.1 Mi	Class II Truck Route
- Arthur Ct	Church Rd	End	0.1 Mi	Class II Truck Route
- Entry Dr	Grand Ave	William St	0.2 Mi	Class II Truck Route
- William St	Entry Dr	Judson St	0.2 Mi	Class II Truck Route
- Judson St	William St	James St	0.1 Mi	Class II Truck Route
- James St	Judson St	Entry Dr	0.2 Mi	Class II Truck Route
- York	Green st	Grand Ave	1.7 Mi	Prohibited
- Jefferson st	Evergreen st	Church st	1.2 Mi	Prohibited
- Brookwood St	Spruce Ave	IL Rte 83	0.1 IL	Class II Truck Route
- Franklin Ave	County Line Rd	Podlin Dr	0.1 Mi	Class II Truck Route

Add Row

BE IT FURTHER RESOLVED, that Village _____ of Bensenville _____
Local Public Agency Type Local Public Agency

in accordance with 625 ILCS 5/15-116 which requires local public agencies to provide the Department of Transportation with reference contact names and telephone numbers provides contact information as follows:

Name
Joseph Caracci
Bradley Hargett
Brian Dooley

Title
Director of Public Works
Engineering Manager
Deputy Chief of Police

Phone Number
(630) 350-3431
(630) 350-3411
(630) 594-1124

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit three (3) certified originals of this resolution to the district office of the Department of Transportation along with a location map indicating the roadways being classified.

I, Nancy Quinn Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Bensenville in the State aforesaid, and keeper of the records and files thereof,
Local Public Agency

as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Village of Bensenville at a meeting held on 12/16/2025
Local Public Agency Type Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 16 day of 12/2025.
Day Month/Year

(SEAL, if required by the LPA)

Signature & Date

--

Resolution Number

WHEREAS, the State of Illinois by its General Assembly has enacted the Illinois Vehicle Code, and

WHEREAS, 625 ILCS 5/1-126.1 provides that local authorities may designate Class II or Prohibited Truck Route highways within their jurisdiction, and its accordance with 625 ILCS 5/15-111(f), weight limitations shall be designated by appropriate signs placed on such highways; and

WHEREAS, Village _____ of Bensenville _____ is desirous of designating
Local Public Agency Type Local Public Agency
truck routes under their jurisdiction as follows:

NOW THEREFORE, BE IT RESOLVED, that the portion of roadways as listed below will be designated as shown.

Route/Street Name(s)	Beginning Termini	Ending Termini	Length	Designation
- Devon Ave	Central Ave.	Busse Rd.	0.4 Mi	Class II Truck Route
- Devon Ave	Brickvale Dr.	United Ln.	0.4 Mi	Class II Truck Route
- Ellis St	Devon Ave	Supreme Drive	0.6 Mi	Class II Truck Route
- Eastern Ave	Ellis St	End	0.2 Mi	Class II Truck Route
- Frontier Way	Ellis St	End	0.1 Mi	Class II Truck Route
- Supreme Dr	York Rd	End	1.2 Mi	Class II Truck Route
- Mark St	IL RTE 83	Tower Ln	0.1 Mi	Class II Truck Route
- Tower Ln	IL RTE 83	Mark St	0.3 Mi	Class II Truck Route
- Thomas Dr	Supreme Dr	End	0.5 Mi	Class II Truck Route
- Bryn Mawr Ave	IL RTE 83	Birginal Dr	0.2 Mi	Class II Truck Route
- Birginal Dr	Bryn Mawr Ave	Industrial Dr	0.2 Mi	Class II Truck Route
- Industrial Dr	IL RTE 83	End	0.7 Mi	Class II Truck Route
- Fairway Dr	IL RTE 83	Industrial Dr	0.5 Mi	Class II Truck Route
- Larsen Ln	South Thorndale Ave	End	0.4 Mi	Class II Truck Route
- Thomas Dr	South Thorndale Ave	Eagle Dr	0.9 Mi	Class II Truck Route
- South Thorndale Ave	York Rd	IL RTE 83	1.1 Mi	Class II Truck Route
- North Thorndale Ave	Supreme Dr	IL RTE 83	0.3 Mi	Class II Truck Route
- Silver Ct	South Thorndale Ave	End	0.1 Mi	Class II Truck Route
- Country Club Dr	Fairway Dr	Foster Ave	0.2 Mi	Class II Truck Route
- Country Club Dr	Foster Ave	Eagle Dr	0.4 Mi	Class II Truck Route
- Foster Ave	IL RTE 83	York Dr	1.0 Mi	Class II Truck Route
- Golf Ln	Country Club Dr	End	0.2 Mi	Class II Truck Route
- Maple Ln	Country Club Dr	End	0.2 Mi	Class II Truck Route
- Eagle Dr	Country Club Dr	Thomas Dr	0.4 Mi	Class II Truck Route
- Beeline Dr	Thomas Dr	York Rd	0.3 Mi	Class II Truck Route
- Meyer Rd	Foster Ave	Gateway Rd	0.5 Mi	Class II Truck Route
- Leland Ct	Meyer Rd	End	0.1 Mi	Class II Truck Route
- Wilson Ct	Meyer Rd	End	0.1 Mi	Class II Truck Route
- Gateway Rd	York Rd	End	0.2 Mi	Class II Truck Route

Add Row

BE IT FURTHER RESOLVED, that Village _____ of Bensenville _____
Local Public Agency Type Local Public Agency

in accordance with 625 ILCS 5/15-116 which requires local public agencies to provide the Department of Transportation with reference contact names and telephone numbers provides contact information as follows:

Name
Joseph Caracci
Bradley Hargett
Brian Dooley

Title
Director of Public Works
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Deputy Chief of Police

Phone Number
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BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit three (3) certified originals of this resolution to the district office of the Department of Transportation along with a location map indicating the roadways being classified.

I, Nancy Quinn Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Bensenville in the State aforesaid, and keeper of the records and files thereof,
Local Public Agency

as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Village of Bensenville at a meeting held on 12/16/2025
Local Public Agency Type Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 16 day of 12/2025.
Day Month/Year

(SEAL, if required by the LPA)

Signature & Date

--

TYPE:Resolution**SUBMITTED BY:**Sean Flynn**DEPARTMENT:**Recreation**DATE:**December 16, 2025**DESCRIPTION:**

Resolution Authorizing the Execution of the PACE Paratransit Local Share Agreement for Participation in the 2025 Ride DuPage Program and Purchase Order in the Amount of \$50,000

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:**

	<i>Financially Sound Village</i>	X	<i>Enrich the lives of Residents</i>
X	<i>Quality Customer Oriented Services</i>		<i>Major Business/Corporate Center</i>
	<i>Safe and Beautiful Village</i>		<i>Vibrant Major Corridors</i>

COMMITTEE ACTION:

N/A

DATE:

N/A

BACKGROUND:

The Ride DuPage Program is run in partnership with PACE through the Inter Agency Paratransit Coordinating Council (IAPCC) and offers 24-hour / 7-days per week service anywhere within the DuPage County boundary limits. Rider fees are established by Ride DuPage and are \$2 base fee plus \$1 per mile. The Program is only offered to seniors and disabled individuals.

The benefits of Ride DuPage include:

- 24/7/365 service for seniors
- Full range of destinations throughout DuPage County rather than just Bensenville
- Increased reliability
- Efficiencies through government consolidation/partnerships
- Reduced administrative costs to the Village as PACE handles all dispatching and complaints
- Reduced subsidy required by the Village

KEY ISSUES:

In 2025, we had 260 clients registered in the Program. The average monthly cost has been around \$4,000 a month. As ridership changes, so do our monthly invoices. Staff feels comfortable with a \$50,000 budget for this program.

ALTERNATIVES:

Discretion of the Village Board.

RECOMMENDATION:

Staff recommends approval of the Resolution authorizing the execution of the PACE Paratransit Local Share Agreement for Participation in the 2026 Ride DuPage Program and Purchase Order in the amount of \$50,000.

BUDGET IMPACT:

\$50,000 is budgeted in Account No. 11070750-549990 for CY2026

ACTION REQUIRED:

Approval of a Resolution authorizing the execution of the PACE Paratransit Local Share Agreement for

Participation in the 2026 Ride DuPage Program and Purchase Order in the amount of \$50,000.

ATTACHMENTS:

<u>Description</u>	<u>Upload Date</u>	<u>Type</u>
Resolution	12/10/2025	Resolution Letter
Agreement	12/10/2025	Backup Material
VOB Ride DuPage Program Description	12/10/2025	Backup Material
Application - Ride DuPage	12/10/2025	Backup Material

RESOLUTION NO.

AUTHORIZING THE EXECUTION OF THE PACE PARATRANSIT LOCAL SHARE AGREEMENT FOR PARTICIPATION IN THE 2026 RIDE DUPAGE PROGRAM AND PURCHASE ORDER IN THE AMOUNT OF \$50,000

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS the Village is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the Village desires to participate in the Ride DuPage Program as a Sponsor, and

WHEREAS Pace authorizes funding on an annual basis in the form of a Paratransit Service Provider Agreement, and

WHEREAS the Pace agreement stipulates the rules, regulations and operational requirements for the Ride DuPage Program, and

WHEREAS the Intergovernmental Agreement is attached to this Resolution as Exhibit A, and

WHEREAS staff is requesting approval of a Purchase Order in the amount of \$50,000 to for the 2026 Ride DuPage Program.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2026 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes the execution of the PACE Paratransit Local Share Agreement for Participation in the 2026 Ride DuPage Program and Purchase Order in the amount of \$50,000.

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 16, 2025.

APPROVED:

Frank DeSimone, Village President

ATTEST:

Nancy Quinn, Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____



Melinda J. Metzger
Executive Director

December 1, 2025

The Honorable Frank DeSimone
Village President
Village of Bensenville
12 South Center Street
Bensenville, IL 60106

Dear President DeSimone:

Enclosed you will find two original copies of the Paratransit Local Share Agreement with the Village of Bensenville for paratransit service for the period of January 1, 2026, through December 31, 2026.

Please have the two original agreements signed and returned to my attention. Once the agreements are returned, Pace staff will sign and forward a fully executed copy to you.

If you have any questions or concerns, please contact Charles Posejpal, Manager, Contract Administration, Paratransit at 312/341-8033.

Sincerely,

Melinda J. Metzger
Executive Director

MJM/tjt
Enclosure

PARATRANSIT LOCAL SHARE AGREEMENT – RIDE DUPAGE
Village of Bensenville

This Paratransit Local Share Agreement – Ride DuPage (“Agreement”) is between Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois municipal corporation (“Pace”), and the Village of Bensenville, an Illinois municipal corporation (“Sponsor”).

Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 et seq.) to aid and assist public transportation in the six-county northeastern Illinois area.

Article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance.

The Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes and encourages intergovernmental cooperation.

The parties are units of local government within the meaning of article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) and have the power and authority to enter into this Agreement.

In consideration of the foregoing recitals, the mutual promises in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Effective Date.** This Agreement will be in effect beginning on January 1, 2026. If a party signs this Agreement but fails to date its signature, the date that the other party receives the signing party’s signature on this Agreement will be deemed to be the date that the signing party signed this Agreement.
2. **Service Description.** Demand response curb-to-curb paratransit service will be provided for eligible riders as described in Exhibit A (“Service”). The Service and its parameters are subject to change upon approval by Pace and the County of DuPage.
3. **Term and Termination.** This Agreement will remain in effect through December 31, 2026 unless earlier terminated by a party upon: (a) 90 days’ advance written notice to the other party or (b) 30 days’ advance written notice to the other party in the event sufficient funds have not been appropriated to cover the required financial contribution by Pace or Sponsor fails to make payment as required under this Agreement.
4. **Service Provider.** Pace will contract with one or more outside service providers to provide the Service (“contracted outside service provider(s)”). Pace will not be responsible for any failure to provide the Service due to circumstances beyond the reasonable control of Pace and/or Pace’s contracted outside service provider(s). Pace shall make every reasonable effort to have the Service restored as soon as practical. No fees will be charged by any contracted outside service provider for Service not performed.

5. **Local Share Funding.** Sponsor shall participate in the financial support of the Service by reimbursing Pace monthly for the local share incurred by Pace in providing the Service ("Local Share"). The Local Share will equal the total expense of the Service ("Total Expense") less any fare revenue from the Service less any Pace subsidy for the Service ("Pace Contribution") less any grants for the Service and will be calculated as follows (see Exhibit B for Projected Project Budget):

- (a) The Total Expense will equal the sum of the hourly Service expense and the per-trip Service expense. The hourly Service expense will be calculated by multiplying the number of vehicle revenue hours by the hourly rate charged to Pace by Pace's contracted outside provider(s) delivering the Service. The per-trip Service expense will be calculated on a trip-by-trip basis. The operating expense will be the aggregate of rates and/or fees charged to Pace by Pace's contracted outside service provider(s) delivering the Service.
- (b) The Pace Contribution will be limited to 75% of the actual operating deficit for the Service, not to exceed a maximum amount of \$42,758, and a one-time additional subsidy of \$6,414, for a total of \$49,172.
- (c) The Pace Contribution will be calculated monthly on a year-to-date basis.
- (d) Sponsor shall pay Pace within 30 days of receiving the monthly bill for the Local Share. Sponsor shall mail payment to:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Accounts Payable

6. **Reporting.** Pace shall provide Sponsor with electronic access to or, in the event electronic access is unavailable, a copy of the reports shown on Exhibit C. Pace, in its sole discretion, may design additional reports, as needed.

7. **Independent Relationship.** Pace is an independent contractor and not an employee, agent, joint venturer, or partner of Sponsor, and nothing in this Agreement will be construed as creating any other relationship between Pace and Sponsor or between any employee or agent of Pace and Sponsor. Pace employees will at all times remain employees of Pace, and Pace will be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers' compensation.

8. **Insurance.** Pace shall require its contracted outside service provider(s) to obtain and maintain insurance coverage and furnish Pace with evidence of such coverage, including a certificate of insurance. Pace shall provide Sponsor with a copy of the certificate of insurance upon written request by Sponsor.

9. **Indemnification.** Sponsor shall indemnify, defend, and hold harmless Pace, the Regional Transportation Authority, and their respective officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments,

demands, awards, expenses, and costs, including attorneys' fees, resulting from Sponsor's intentional or negligent acts or omissions concerning the performance of any of Sponsor's obligations under this Agreement. Pace shall indemnify, defend, and hold harmless Sponsor and Sponsor's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Pace's intentional or negligent acts or omissions concerning the performance of any of Pace's obligations under this Agreement. No party will be liable for or be required to indemnify another party, entity, or person indemnified under this paragraph 9 for claims based upon the intentional or negligent acts or omissions of third persons. Upon written notice by a party, entity, or person claiming indemnification ("Claimant") to the indemnifying party ("Indemnitor") regarding any claim which Claimant believes to be covered under this paragraph 9, Indemnitor shall appear and defend all suits brought upon that claim and shall pay all costs and expenses related to that claim, but Claimant will have the right, at Claimant's option and expense, to participate in the defense of any suit, without relieving Indemnitor of Indemnitor's obligations under this paragraph 9.

10. **Force Majeure.** A party will not be held liable to another party for damages or be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement if the failure or delay is caused by or results from causes beyond the reasonable control of and without the fault or negligence of the affected party, including war, fire, flood, other acts of God, civil disturbance, a terrorist act, pandemic, epidemic, or a labor strike or lockout. The affected party shall promptly notify the other party of those force majeure circumstances, specifying the cause and the expected duration of the delay, and shall promptly undertake all reasonable steps necessary to cure those force majeure circumstances. If a condition of force majeure continues for more than 30 consecutive days, Pace, in its sole discretion and after written notice to Sponsor, may immediately terminate this Agreement for convenience. Where an event of force majeure occurs after a party's failure or delay in performance, the breaching party will not be released from liability.

11. **Compliance with Laws.** The parties shall comply with all local, state, and federal laws, statutes, ordinances, regulations, and rules applicable to this Agreement, including but not limited to section 2-105(A)(4) of the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)).

12. **Headings.** The headings in this Agreement are for reference and convenience only and will not affect the meaning or interpretation of this Agreement.

13. **Waiver.** Failure of a party to exercise any right or pursue any remedy under this Agreement will not constitute a waiver of that right or remedy.

14. **Binding Effect.** This Agreement will be binding upon the parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.

15. **Entire Agreement.** This Agreement, including the introductory recitals and attached exhibits, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the parties and supersedes any prior written or oral understandings, agreements, or representations between the parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, or interpretations, which are not expressly addressed in this Agreement, will be implied or impressed upon this Agreement.

16. **Conflict.** In the event of a conflict or ambiguity between the terms and conditions of this Agreement and any exhibit to this Agreement, the terms and conditions of this Agreement will control.

17. **Survival.** Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement will be deemed to survive termination or expiration of this Agreement.

18. **Severability.** If any provision of this Agreement or amendment thereto is held invalid or unenforceable by an Illinois court of competent jurisdiction, that provision will be deemed severed therefrom, and the remaining provisions will remain in full force and effect.

19. **Assignment.** No party may assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other party.

20. **Amendment.** No changes, amendments, or modifications to this Agreement will be valid unless they are in writing and signed by the duly authorized signatory of each party.

21. **Notice.** Any notice under this Agreement must be in writing and must be given in the following manner:

- (a) by personal delivery (deemed effective as of the date and time of delivery);
- (b) by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company);
- (c) by registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the third business day following deposit of the notice in the U.S. mail); or
- (d) by facsimile with confirmation of transmission (deemed effective as of the date and time of the transmission, except the effective date and time will be 8:00 a.m. on the next business day after transmission of the notice if transmitted during non-business hours).

Business days are defined as Monday through Friday, excluding federal holidays. Business hours are defined as 8:00 a.m. to 5:00 p.m. Central Time on Monday through Friday, excluding federal holidays. The notice must be addressed as follows or addressed to such other address as either party may specify in writing:

If to Pace:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Executive Director

Facsimile No.: (847) 228-4205

If to Sponsor:

Village of Bensenville
12 South Center Street
Bensenville, IL 60106
Attention: Frank DeSimone

Facsimile No.: (630) 350-3438

22. **Governing Law, Jurisdiction, and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the parties shall submit to the exclusive jurisdiction and venue of the state courts of DuPage County, Illinois for any dispute arising out of or related to this Agreement.

23. **Counterparts.** This Agreement may be executed in counterparts, each of which when so executed and delivered will be deemed to be an original and all of which when taken together will constitute one and the same agreement.

24. **Electronic Signatures.** This Agreement may be executed through the use of electronic signatures. Electronic signatures and signatures scanned and transmitted via email will be deemed original signatures for purposes of this Agreement.

25. **Authorization.** The signatories to this Agreement represent and warrant that they have full authority to sign this Agreement on behalf of the party for whom they sign.

The parties have caused this Agreement to be executed by their respective duly authorized signatory on the dates below.

PACE

By: _____
Signature

Print Name: Melinda J. Metzger

Print Title: Executive Director

Date: _____

SPONSOR

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

Exhibit A
SERVICE DESCRIPTION

TRIP RESERVATION METHOD	<p>Monday through Friday: 6:00 a.m. to 6:00 p.m. Central Time Saturday, Sunday, and Holidays: 8:00 a.m. to 5:00 p.m. Central Time</p> <p>Reservations will be accepted at the Pace call center one to seven days in advance of the day of Service.</p> <p>Trips requested on the same day of the Service may be accommodated if the schedule allows.</p> <p>Subscription service (as defined by Pace) is allowable. Riders are to contact Sponsor to apply for subscription service.</p>
SERVICE AREA	DuPage County and the surrounding areas.
SERVICE HOURS	<p>Seven days a week, 24 hours a day, including holidays.</p> <p>Whenever possible, pick-up times are negotiated to optimize the efficiency of daily routes.</p>
ONE-WAY FARE	<p>\$2.00 to load vehicle and \$1.00 for every mile thereafter.</p> <p>Registered riders are allowed one personal care attendant (PCA) or companion at no additional charge. Additional PCAs or companions are limited to the vehicle capacity and must pay the full applicable fare. This includes children of all ages.</p>
RIDER ELIGIBILITY	The participating sponsors of Ride DuPage or their respective designee(s) determine rider eligibility for their constituents.
RIDER REGISTRATION	The participating sponsors of Ride DuPage shall submit registration forms to the Pace call center through an email box designated by Pace. Pace shall enter registrations within three to five business days after receipt. Pace shall maintain a database of registered riders. Riders must be registered to use the Service.

Exhibit B
PROJECTED PROJECT BUDGET

SPONSOR: **VILLAGE OF BENSENVILLE - RIDE DUPAGE**

REVENUE	\$ 8,879
OPERATING EXPENSE	\$ 65,889
OPERATING DEFICIT	\$ 57,010
PACE SUBSIDY	\$ 42,758
ADDITIONAL ONE-TIME PACE SUBSIDY	\$ 6,414
OPERATING LOCAL SHARE	\$ 7,839
CALL CENTER EXPENSE*	\$ 0
CALL CENTER SUBSIDY*	\$ 0
CALL CENTER LOCAL SHARE	\$ 0
PROJECTED TRIPS	1,457

* Pace subsidizes the call center expense at 100%.

Exhibit C
REPORTS DESCRIPTION

The following is a description of the reports available for the Project:

1. **Detailed Funding Source Report**

This report is a detailed listing of one-way trips delivered for each funding source for a specified period of time. Data provided for each trip will include associated trip data, such as rider name, scheduled pick-up time, actual pick-up time, point of origin address, destination address, funding sources, total cost of the trip, fare for the trip, distance of the trip, and revenue hours (if applicable). The report period is generally monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods as specified by the report user.

2. **Monthly Funding Source Invoice Report**

This report is a summary of trips delivered for each funding source for the purpose of generating an invoice type report which may be used to bill funding sources for transportation provided. The report is generally monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods specified by the report user.

Data provided for each trip will include associated trip data necessary to provide an accounting of the amount owed by each funding source for the specified period, such as the number of one-way trips by fare type, total cost of the trips, total expected fare, liquidated damages deducted, and the total net reimbursement.

3. **Missed Trip Report**

This report produces a list of all trips picked up 61 or more minutes after the scheduled time. Sufficient detail will be provided to identify the trip and to give the report user the necessary information for review.

4. **On-Time Performance Report**

This report (late pickups) produces a list of all trips picked up 31 or more minutes late. Sufficient detail will be provided to identify the trip and to give the report user the necessary information for review.

5. **Ridership by Category Report**

This report is a summary, by funding source, indicating trips by fare type, late trips, missed trips, revenue hours, denials, and miles.

6. **Client Trip List Report**

This report is a detailed listing, alphabetically by rider last name, of all trips provided during the specified period. Data included for each trip is rider name, pick-up address, drop-off address, fare type, and funding source.

NOTE: Pace, in its sole discretion, may design additional reports as needed.

Ride DuPage Transportation Program

The Ride DuPage Transportation Program is a result of coordination between the (former) DuPage County Inter-Agency Paratransit Coordinating Council (IAPCC), the County of DuPage and Pace Suburban Bus to improve transportation services for seniors and persons with disabilities in Bensenville and throughout DuPage County. The Ride DuPage Transportation Program is available to residents of the Village of Bensenville. The Ride DuPage Transportation Program will begin on October 1, 2018 and will replace the Bensenville Dial-a-Ride Program beginning January 1, 2019.

SERVICE INFORMATION

The basic service characteristics of the Ride DuPage Program are as follows:

- Service is available to seniors (65 years and older) and persons with disabilities (with an RTA Reduced Fare Card) who reside within the Bensenville Village limits.
- Ride DuPage participants will be able to travel anywhere a Ride DuPage vehicle is willing to travel if they are able to cover the cost of the trip. This includes all of DuPage County.
- Service will be available 24 hours a day / 7 days a week / 365 days per year.
- Trip requests will be accepted up to 7 days in advance with a minimum of one day in advance to guarantee a trip.
- Subscription trips will be allowed and must be scheduled with the Department of Recreation.
- Cancellations MUST be made a minimum of 2 hours prior to the originally scheduled trip. If a trip is missed or cancelled less 2 hours prior to arrive, this is considered a no show and the rider will be billed \$10.00 for each incident. Three (3) or more incidents within a three (3) month period will result in a suspension from the program.
- Fares must be paid in cash.
- Fares will be \$2.00 flag pull and \$1.00 per mile travelled.
- The first companion will ride free.
- For group reservations (3 or more riders), the rider who makes the reservation will pay the regular rate of \$2.00 flag pull and \$1.00 per mile travelled; the companion rides free; and each additional companion will pay a \$1.50 flat fee. Contact the Department of Public Works for more details.

The Village of Bensenville will monitor the program and track ridership trends and program costs on a continual basis. This may result in re-evaluation of the program and changes to the fare structure that are necessary to keep the program running efficiently. You will be notified in advance of any fare or eligibility changes.

Enclosed you will find an Application Form for the Ride DuPage Program. In order to participate in this program, please complete this form and return it to the Heritage Center (12 S. Center Street, Bensenville, IL 60106). Please allow five (5) business days from the time you send the application form in to participate in the transportation program.

The telephone number for Ride DuPage is 1-800-713-7445 or TTY 1-800-713-7415. Note: This is a Pace Call Center. This number will take reservations for the Ride DuPage Program. Please be sure to indicate which program you are making a reservation (Bensenville Ride DuPage). If you are registered for more than one programs, you will be offered the trip that is most economical for you.

SCHEDULING A RIDE

Reservations can be made Monday – Friday from 6:00am to 6:00pm, Saturday and Sunday 8:00am to 5:00pm. Trips can be reserved up to seven (7) days in advance. Same day reservations are not guaranteed and we encourage at least one-day advance notice. When requesting destination time of arrival (i.e. appointments), allow call taker to recommend a pickup time. Be advised the busiest travel times are between 7:00am and 10:00am and between 3:00pm and 6:00pm. Book rides well in advance to ensure availability whenever possible.

When calling to make a reservation, please have the following information available:

1. Identify yourself as a Bensenville Ride DuPage rider.
2. Have complete and exact addresses of your origin and your destination.
3. Have your desired pickup time for your origin and destination (return trip). If you are using this for a doctor's or other time sensitive appointment, please allow a 15 minute buffer between arrival time and appointment time.
4. Provide any special physical descriptions of pickup areas (i.e. hospital main entrance door, east entrance of the Target, etc.). Please be specific if possible.
5. Name of travel companion / assistant that may be travelling with you.
6. Any special needs required for the trip. Although the dispatcher should have special needs indicated on your account, it is always good to confirm.

Your customer service representative should confirm the following with you:

1. Pick up time
2. Pick up location
3. Drop off location
4. Special instructions for the driver
5. Cost of trip (payment is cash only and exact change is required)

Additional information can be found on our Village website (www.bensenville.gov) by typing in "Ride DuPage" in the search box. If you have any questions or concerns, please do not hesitate to contact the Heritage Center at 630-350-3426.



VILLAGE OF BENSENVILLE

RIDE DUPAGE APPLICATION FORM

LAST NAME: _____ FIRST NAME: _____ M.I. _____

ADDRESS: _____ CITY: BENSENVILLE ZIP: 60106
STREET NUMBER STREET NAME APT. NO.

HOME PHONE: _____ - _____ - _____ CELL PHONE: _____ - _____ - _____
AREA CODE AREA CODE

DATE OF BIRTH: _____ - _____ - _____ GENDER: MALE FEMALE
MONTH DAY YEAR CIRCLE ONE

EMERGENCY CONTACT (Name and Phone No.) _____

DISABLED (under 65 years old) MUST PROVIDE → RTA CARD NO. _____

Do you use any of these mobility aids or equipment? (Check all that apply)

<input type="checkbox"/> Cane	<input type="checkbox"/> Crutches	<input type="checkbox"/> Walker
<input type="checkbox"/> Portable Oxygen	<input type="checkbox"/> Powered Scooter	<input type="checkbox"/> Powered Wheelchair
<input type="checkbox"/> Manual Wheelchair	<input type="checkbox"/> Long White Cane	<input type="checkbox"/> Service Animal
<input type="checkbox"/> Other (please specify)		
<input type="checkbox"/> I require a lift equipped vehicle		

Do you ever need to bring someone with you ("personal care assistant" or "personal attendant")?

<input type="checkbox"/> Yes, always	<input type="checkbox"/> Yes, sometimes	<input type="checkbox"/> No
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*Please sign and date the "Statement of Understanding" on the reverse side of this application

Village of Bensenville

Ride DuPage Transportation Program

STATEMENT OF UNDERSTANDING

I understand that the information contained on the Ride DuPage application form will only be used to determine my eligibility status for subsidizing sponsor and for billing and monitoring purposes.

I have received and understand Ride DuPage User's guide and understand the eligibility criteria. I agree to abide by the program rules and requirements adopted by the Village of Bensenville.

I understand that the cab and bus companies and their drivers are independent contractors and are not employees or agents of the Village of Bensenville.

I understand that the Village of Bensenville exercises no control over the cab and bus companies or their drivers under this program.

I understand the Village of Bensenville makes no representations regarding the quality or competency of the cab and bus companies, their drivers or other employees.

I understand that any complaints regarding the program should be directed first to Pace through their Customer Service Department (1-847-228-4208).

I understand that the Village of Bensenville's Ride DuPage and Ride to Work Programs operate without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes he/she has been affected by any discriminatory practice under Title VI may file a complaint with the Bensenville Village Manager at 12 S. Center Street, Bensenville, IL 60106, 630-766-8200.

Signature of Ride DuPage Participant

Date