Call to Order

Roll Call

Public Comment (3 Minutes per person with a 30 minute meeting limitation)

Approval of Minutes:

August 18, 2016 Infrastructure & Environment Committee Minutes

ACTION ITEMS

1. Consideration of an Ordinance Authorizing the Designation of Certain Property as Surplus and Authorizing the Disposition of Same

   Per State law, the Village declares property surplus once it is no longer needed or is past its useful life. This agenda item presents a number of vehicles and equipment that is no longer usable. The vehicles are intended to be sold at auction per our normal practice. The plotter shall be disposed of per state law. Staff recommends approval of this surplus declaration.

INFORMATIONAL ITEMS

1. Discussion Item Regarding Review of Updated Concept Designs for a New Electronic Message Center and Landscaped Gateway at the Corner of York and Green Streets

   The Village intends to provide a landscaped gateway and a new Electronic Message at the Corner of York and Green. The Village hired Christy Webber Landscapes to develop some concept drawings and alternatives for the Village to consider.

Adjournment
DESCRIPTION:
August 18, 2016 Infrastructure & Environment Committee Minutes.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

COMMITTEE ACTION:                     DATE:

BACKGROUND:

KEY ISSUES:

ALTERNATIVES:

RECOMMENDATION:

BUDGET IMPACT:

ACTION REQUIRED:

ATTACHMENTS:

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MINUTES OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE
August 16, 2016

CALL TO ORDER: Chairman DeSimone called the meeting to order at 6:53 p.m.

PRESENT: Upon roll call by Deputy Village Clerk, Corey Williamsen, the following Board Members were present:

Chairman DeSimone, Carmona, Jaworska, Majeski, O'Connell, Wesseler

Absent: President Soto

Village Clerk, Ilsa Rivera-Trujillo, was also present.

A quorum was present.

Staff Present: E. Summers, J. Caracci, F. Kosman, M. Martella, A. Thakkar, S. Viger, C. Williamsen

Public Comment: There was no public comment.

Approval of Minutes: The June 21, 2016 Infrastructure and Environment Committee Meeting minutes were presented.

Motion: Trustee Jaworska made a motion to approve the minutes as presented. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

HD Supply: Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing the Approval of a Purchase Order to HD Supply Waterworks for Sensus Water Meters Annual Maintenance in the Amount of $17,650.00.

There were no questions from the Committee.
Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

**Corrective Asphalt Materials:**

Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing a Contract with Corrective Asphalt Materials, LLC for Pavement Preventative Maintenance Program in the amount of $41,012.85.

There were no questions from the Committee.

Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

**BA Lighting:**

Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing the Execution of a Contract to BA Lighting, LLC for the 2016 Residential Street Light Program in an Amount Not-to-Exceed $200,000.

There were no questions from the Committee.

Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

**Superior Road Striping:**

Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing the Execution of a Contract with Superior Road Striping, Inc. of Melrose Park, IL for the 2016 Pavement Striping Services in the Not-to-Exceed Amount of $20,000.00.

There were no questions from the Committee.
Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

Engineering Enterprise: Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing a Resident Engineering Services Agreement for with Engineering Enterprises Inc. for the George St Culvert Replacement (CDBG) Project in the Not-to-Exceed Amount of $19,830.

There were no questions from the Committee.

Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

Temperature Equipment: Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing Approval of a Contract to Temperature Equipment Corporation for the Purchase of Six HVAC Units for the Edge II and Village Hall in the Not to Exceed Amount of $33,825.

There were no questions from the Committee.

Motion: Trustee Majeski made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

Chicagoland Paving: Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing the Execution of a Construction Contract for the Municipal Parking Lot Improvements Behind 224 W. Green Street (La Huerta) with Chicagoland Paving Contractors, Inc., of Lake Zurich, IL in the amount of $117,422.25.
Trustee Carmona asked if there was going to be a limit on parking in the lot. Mr. Summers stated there would be a four-hour parking limit at the lot, as is the standard practice within the Village.

Chairman DeSimone suggested a designated permit for overnight parking for the users of the apartments above La Huerta; limited to three spots. There were no objections from the Committee.

Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Majeski seconded the motion.

All were in favor. Motion carried.

Starda Construction:

Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing the Execution of a Construction Contract for the George St Culvert Replacement (CDBG) Project with Acura, Inc. of Bensenville, IL in the amount of $178,539 - CONTINGENT ON FORMAL CDBG GRANT APPROVAL.

There were no questions from the Committee.

Motion: Trustee Wesseler made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Carmona seconded the motion.

All were in favor. Motion carried.

Acura Inc.:

Village Manager, Evan K. Summers, presented to the Committee a Resolution Authorizing the Approval of a Purchase Order to Cartegraph Systems, Inc. for the Annual Maintenance of the Work Management Tracking System in the Not-to-Exceed Amount of $14,764.00.

There were no questions from the Committee.
Motion: Trustee Majeski made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

Esri: Village Manager, Evan K. Summers, presented to the Committee a Resolution to Authorize the Approval of a Purchase Order to Esri for the Annual Licensing User Fee for the Cartegraph Work Management Tracking Software in the Not-to-Exceed Amount of $10,000.00.

There were no questions from the Committee.

Motion: Trustee Majeski made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

Informational Items:

Small Cell Antennas: Mr. Summers stated the Village has received four applications for permit thus far for small cell site installations. Mr. Summers stated the first application was submitted by CCSI (on behalf of Verizon) for a 45’-6” facility located just north of Main Street in our downtown area. Mr. Summers stated three applications have been submitted by Mobilitie. Mr. Summers stated these facilities include two 75’-10” facilities on County Line Road (near Belmont) and on George Street (in front of Yorkbrook Apartments) and one 119’-0” facility on York Road in front of Jewel. Mr. Summers stated Staff is not in favor of these proposed antennas and plans to draft an ordinance with the Village Attorneys to prevent the installation.

There were no questions from the Committee.
Trustee Wesseler asked for an update regarding the removal of donation boxes throughout town. Mr. Summers stated several have been picked up and that Staff is having issues contacting the owners of the remaining boxes. Mr. Summer stated if the owners are not contacted soon, Public Works staff will be removing the boxes that are remaining.

Trustee Wesseler asked if Staff was able to contact the owners of 120 E. Green Street, Director of Community and Economic Development, Scott Viger, stated he has not spoken to the owners within the last eight months and would reach out to the during the week.

Trustee Carmona stated there is a semi-truck that is parking in the Brentwood Commons parking lot overnight. Mr. Summers stated that would be a Police issue and would reach out to Chief Kosman to patrol the area.

**ADJOURNMENT:** Trustee O’Connell made a motion to adjourn the meeting. Chairman DeSimone seconded the motion.

All were in favor. Motion carried.

Chairman DeSimone adjourned the meeting at 7:30 p.m.
DESCRIPTION:
Consideration of an Ordinance Authorizing the Designation of Certain Property as Surplus and Authorizing the Disposition of Same

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

- Financially Sound Village
- Quality Customer Oriented Services
- Safe and Beautiful Village
- Enrich the lives of Residents
- Major Business/Corporate Center
- Vibrant Major Corridors

COMMITTEE ACTION:
I/E
DATE: September 20, 2016

BACKGROUND:
The Village routinely declares equipment, material, and assets surplus if there is no longer a need for them. In an effort to clear out items that are no longer useful to Village business all departments were asked to determine if any equipment should be declared surplus.

Public Works determined nine vehicles to be past their useful life for the Village and one piece of equipment.

KEY ISSUES:
Village staff will evaluate all unused items in Exhibit A and the intent is to auction the items with Obenauf Auctions as is Village practice.

ALTERNATIVES:
Discretion of the Committee

RECOMMENDATION:
Staff recommends selling or environmentally disposing these items after the Village Board declares them as surplus.

BUDGET IMPACT:
Funds are deposited as revenue in the general fund.

ACTION REQUIRED:
Consider an Ordinance Authorizing the Designation of Certain Property as Surplus and Authorizing the Disposition of Same

ATTACHMENTS:

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<td>Surplus Ordinance</td>
<td>8/18/2016</td>
<td>Ordinance</td>
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<tr>
<td>September surplus list</td>
<td>9/14/2016</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Surplus Photos</td>
<td>9/15/2016</td>
<td>Backup Material</td>
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ORDINANCE NO. _______

AN ORDINANCE DESIGNATING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING THE DISPOSITION OF THE SAME

WHEREAS, THE PROVISIONS OF THE Illinois Municipal Code (65 ILCS 5/11-76-4) authorize the sale, donation, or other disposition of surplus personal property when in the opinion of a majority of the corporate authorities the continued ownership of such personal property by the municipality is no longer necessary to, useful to, or in the best interest of the municipality, and

WHEREAS, the Corporate Authorities of the Village of Bensenville have determined that the continued ownership by the Village of the property identified in Exhibit A is no longer necessary to, useful to, or in the best interest of the Village of Bensenville, and authorize and direct the disposition thereof in accordance with the terms herein set forth.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, as follows:

SECTION ONE: RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as if fully set forth herein.

SECTION TWO: DECLARATION AS SURPLUS; AUTHORIZATION OF DISPOSITION. The aforementioned list of property is hereby declared to be surplus, and the continued ownership thereof is determined to be no longer necessary to, useful to, or otherwise in the best interest of the Village, and the Department of Public Works is hereby authorized and directed to dispose of them by sale, auction, or donate, and if not accepted thereby, then by such other means of disposition as may be deemed expedient.

SECTION THREE: SEVERABILITY. That the various provisions of this Ordinance are to be considered severable and if any part or portion of this Ordinance shall be held invalid by any
Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FOUR: CONFLICTS. All prior Ordinances and Resolutions, or parts thereof in conflict or inconsistent with this Ordinance are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, this ___ day of September, 2016.

__________________________
Frank Soto, Village President

ATTEST:

Ilisa Rivera Trujillo, Village Clerk

AYES: ____________________________________________

NAYS: ____________________________________________

ABSENT: ____________________________________________
## Surplus Items

<table>
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<tr>
<th>ITEM</th>
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<th>SERIAL NUMBER</th>
<th>MILEAGE</th>
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<td>Crown Victoria</td>
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<td>2</td>
<td>conversion van</td>
<td>1993 Chevrolet</td>
<td>G20</td>
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<td>3</td>
<td>pickup</td>
<td>2001 Ford</td>
<td>F250</td>
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<td>4</td>
<td>6 wheel dump truck</td>
<td>1990 Ford</td>
<td>L8000</td>
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<td>5</td>
<td>dump truck</td>
<td>1993 Ford</td>
<td>L8000</td>
<td>1FDYR82EXPVA37405</td>
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<tr>
<td>6</td>
<td>front endloader</td>
<td>1995 Case</td>
<td>590SUPEP L</td>
<td>JIGO285385</td>
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<tr>
<td>7</td>
<td>jetter/ram rodder</td>
<td>1993 Ford</td>
<td>F-800</td>
<td>1FDYK84A3PVA04888</td>
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<td>8</td>
<td>utility cart</td>
<td>2000 Club Car</td>
<td>EG0045</td>
<td>EG0045-955132</td>
</tr>
<tr>
<td>9</td>
<td>utility cart</td>
<td>1999 Texton (Jacobsen 1110 hauler)</td>
<td>84024-0005</td>
<td>84024-0005</td>
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<tr>
<td>10</td>
<td>Plotter/Printer</td>
<td>Hewlett Packard</td>
<td>C7780C</td>
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Exhibit A

September 2016
Surplus Equipment/Vehicles

1993 Chevrolet G20 Van

1993 L8000
2001 F250

2009 Ford Crown Victoria
1993 Ford Jetter

1995 Case Front Endloader
DESCRIPTION:
Discussion Item Regarding Review of Updated Concept Designs for a New Electronic Message Center and Landscaped Gateway at the Corner of York and Green Streets

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

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<th>Financially Sound Village</th>
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<td>X Quality Customer Oriented Services</td>
<td>Major Business/Corporate Center</td>
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<tr>
<td>X Safe and Beautiful Village</td>
<td>X Vibrant Major Corridors</td>
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COMMITTEE ACTION: I&E DATE: October 20, 2015

BACKGROUND:
The Village has intended to construct a gateway at the corner of York and Green. The gateway was to include extended landscaping and an electronic message center.

The Village secured a 100’ x 100’ areas at the intersection as part of an easement agreement with the City of Chicago.

The Village hired Christy Webber Landscapes to develop some concept drawings and alternatives for the Village to consider. Christy Webber was chosen as they were the design landscape architects of the existing landscaping that exists on the site.

KEY ISSUES:
Project documents were bid earlier this year that lead to a project well over our budget. We rejected those bids and requested that we go back to the drawing board and figure out how to proceed.

We have asked Christy Webber to modify their concepts to see what reducing the landscaping scope would look like. The modified renderings are attached.

We have also been inquiring into how we can reduce cost on the electrical and sign portion of the project to get within our budget. We are looking at simplifying our sign to a column mounted structure to reduce the costs of foundations. The column would be hidden by landscaping and a retaining wall.

Staff would like to present these materials and get direction from the Committee as how they would like us to proceed.

ALTERNATIVES:
Discretion of the Committee.

RECOMMENDATION:
Open to discussion.

BUDGET IMPACT:
Our CY2016 budget reserved $150,000 for the project.

ACTION REQUIRED:
Direction as to how to proceed with construction services and whether or not we want to adjust budget on the project.

ATTACHMENTS:

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<td>Original Christy Webber Exhibits</td>
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<td>Exhibit</td>
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<td>Revised Landscape Plan</td>
<td>9/15/2016</td>
<td>Backup Material</td>
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<td>Revised Renderings</td>
<td>9/15/2016</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Revised Retaining Wall</td>
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Village of Bensenville
Gateway Concepts at York Road and Green Street
October 20, 2015

- Alternate 1
- Site Layout Plan

- Gateway Monument Sign
  Placement and angle to be coordinated with signage manufacturer for optimal viewing

- Evergreen Screen

- Birch / Aspen Grove

- Flag Poles
  (Village, State, USA, Sister City)

- Meandering Outcropping Stone Walls

- Stylized Landscaping
Alternate 2  // Site Layout Plan

- Gateway Monument Sign: Placement and angle to be coordinated with signage manufacturer for optimal viewing.
- Evergreen Screen
- Gateway Monument Sign
- Birch / Aspen Grove
- Flag Poles
  (Village, State: USA, Sister City)
- Meandering Outcropping Stone Walls
- Stylized Landscaping

Village of Bensenville
Gateway Concepts at York Road and Green Street
October 20, 2015
Alternate 2 // Overall Birdseye
Village of Bensenville
Gateway Revised Concept at York Road and Green Street
September 14, 2016

Alternate 1 // Overall Birdseye

Village of Bensenville
Gateway Revised Concept at York Road and Green Street
September 14, 2016